

BERKSHIRE PARK ELEMENTARY PARENTS ADVISORY COUNCIL
GENERAL MEETING (Via Zoom)
Thursday, October 7th, 2021 at 7pm
AGENDA

Welcome and call to order: Meeting called to order by PAC President at 7:09PM

In attendance: Ashely A, Nadine K, Vannie B, Charisse S, Alexandra E, Katie N, Kevin S, Melanie S, Jen C, Tabitha R, Manpreet B, Samantha K, Krystle Z, Mr. Lam (Principal)

Adoption of Agenda:

- First: Jen C
- Second: Nadine K

Adoption of Minutes from last meeting (as posted on Facebook and School Website)

- First: Vannie
- Second: Ashley A

Introduction of PAC Executive team:

- Each Pac Executive had a slide with their picture and a brief write up about themselves and why they are part of PAC. This was read by each member.

Principal Report:

- *It was wonderful to see many parents in the building on Meet the Teacher Night last month and big thank you to PAC for setting up a welcome table as well*
- *September 30th for the first Truth & Reconciliation Day, and the staff wanted the students to understand this day was a time to remember as opposed to just another holiday. Time was spent that week on what the words “truth” and “reconciliation” means*
- *Ms. Gallelo and Ms. Wilk (gr.6 class) are once again spearheading student leadership and are planning a kindness poster campaign/contest starting sometime in October*
- *The government FSA exams for grade 4 and 7 students are happening this month, and they are a snap shot of how our students are doing in literacy and numeracy*
 - **Melanie S asked if this is for grade 4 and 7 only: Confirmed.**
- *The contract for Delta gymnastics just got approved yesterday so we are looking forward to lessons from a professional starting on October 12th; the students will all have 3 lessons each and then the teachers will continue with the gymnastics unit on their own*
- *Please note that interim report cards should be coming home on October 18th or 19th and parent/teacher conferences for those who need to meet are scheduled for October 21st; make an appointment directly with your child’s classroom teacher*
- *For October 29th, Kindergarten to gr.4 will be participating in a Halloween parade and then having individual classroom activities for that day; I will be taking class photos of the children in their costumes as well*
- *Mr. Ferguson is coaching volleyball but there isn’t as much interest among the grade 6 and 7 boys this year, so he might be coaching the girls instead*
- *Photo retake day is Monday, November 8th and we plan to have an outdoor Remembrance Day assembly on November 10th at 12:45 p.m.*
- *Besides gymnastics, we are planning for curling lessons in the new year and hip hop lessons in May. Ms. Welch is also looking into possibly getting a professional artist to come in and do some art with the students and will try and apply for a grant that will help cover the cost of it*

- *Our school wide goal continues to be in the area of social and emotional learning*
- *Educate the Heart: <https://www.youtube.com/watch?v=SOYOa4FIj-Y>*
- *On the last pro-d, the focus was on our school growth plan and we engaged in the following inquiry process:*
 - *What do we know about our learners? (Where are they in their Learning?)*
 - *What evidence support what we know about our learners?*
 - *What focus emerges as a question to pursue?*
 - *What professional learning do we need?*
 - *What is our plan and how will we know our plan is making a difference?*
 - *Based on evidence, does our inquiry require adjustment?*
- *Shared MDI results of grade 4 and 7 students on their social and emotional well-being*

2021/2022 Budget:

- As of August 2021:
 - General Account: \$13,727.47
 - Gaming Account: \$12,021.58
 - TOTAL: \$25,749.05
- We have some funds leftover from last school year due to how schools operated last school year because of the COVID-19 pandemic.
- Review of budget was completed.
 - **Question from Katie N about FlipGive/FunScript - Confirmed these are separate fundraisers, one for gift cards and one for online shopping, and will be noted in upcoming meeting and newsletter.**
 - **Question from Katie N about bank charges and how much they cost. Tabitha advised these actual amounts from last year will be provided. Alex advised cost is mainly related to new cheque purchases from the bank.**
 - **Ashley commented she works for GF Financial and is willing to help if needed to switch and help save money on these costs.**
- Sunshine Fund: This fund is used to support kids in need.
 - Proposed update to Sunshine Fund use of funds: PAC would like to provide Mr.Lam with 18 hot lunches, \$7 per lunch, so children in need can be provided lunch.
 - Discussion about allowing Mr. Lam to use at his discretion to allow for confidentiality of students used for. Consideration for sibling groups which would be easier to manage if Mr. Lam can use at his discretion. Mr. Lam will be able to discuss with the school child care worker who will know who can use this extra help. Parents can always help in addition to this if they wish, can purchase extra lunches on Munch-A-Lunch, and direct message PAC to let them know.
 - First: Katie N
 - Second: Manpreet B
 - **Passed unanimously for PAC to provide 18 hot lunch meals, valued at \$7 each to the school, to use at their discretion.**

Discussion:

Meet the PAC night:

- Thank you to all who attended! It was a COVID19 friendly event. Congratulations to the door prize winner, Nadine!

Parent Communication (Monthly & Mid-monthly newsletter, Classroom window notices):

- Communications will be semi-monthly. Window notices on primary windows. Reminder to review the notices so you are informed.
- Check planners for messages.
- If you are unsure or ever have any questions, please just email us to ask!

DPAC:

- DPAC has voting rights within BC and meet with Government.
 - Review of DPAC goals read at PAC meeting
 - DPAC meetings are open to all parents in the Surrey School District
- Meetings are held the last Wednesday of every month.
- Each PAC is encouraged to have a DPAC representative.
- Call for volunteer to attend meeting and report back what was discussed and/or learned: **Ashley A volunteered**

Grade 7 Committee:

- Grade 6 and 7 parents, does anyone know some parents to reach out and start gathering volunteers to help with the Grade 7 celebration? A committee needs to be formed, PAC involved to help with planning and execution.
- Yearbooks were made last year at the cost of appx \$3. Jen will ask Suzanne for further details and will check with City Hall print shop to see if they do outside orders. Kevin offered to check with some of his contacts to see how they can assist also.
 - **Question on chat from Ashley A re: do volunteers have to be parents of grade 7 students. Tabitha confirmed that they do not have to be, however, prior to canvassing for volunteers within the parent community, effort will be made to reach out to grade 6 and 7 parents first.**

Walk to School Wednesdays:

- Held the first Wednesday of each month
- Mr. Lam noted quite a few students did participate, however, there was still so many drivers and with the gates to the parking lot closed, it caused more chaos.
- Please review and abide by no parking and no stopping signs.
- Parents commented they were not aware. Reminder will be provided to teachers to get notes into planners.
- There is a school calendar on the website, perhaps this can be updated with additional details.
- It was noted during this discussion that some of the teachers emails on the website are not correct and need to be updated.

Hot Lunch:

- Hot lunch is back this year! All orders are via Munch-A-Lunch.
- Hot lunches are planned for the first and third Friday's of the month.
- Volunteers are needed to help make hot lunches possible, please email PAC if you are able to help. Typically helpers are needed between 11:15am – 11:45am the day of hot lunch.

Road Safety:

- Krystle and Jen are the road safety team for the school.
- Jen provided a review of road safety items, including signs that were given to the school, and the slow down road safety team. Unsafe drivers can be reported online or by calling Surrey RCMP non-emergency.

Fundraising:

Discussion about why we fundraise. If you have any fundraising ideas, please email PAC. The below list of future fundraisers was reviewed in detail with meeting participants:

- Spirit Wear (Local company, Health and Safety) – Mid to end of October
- DSF Catalogue (Canadian, Local, Holiday gifting and decor) - November
- Purdy's (Canadian) - November
- Book Fair (Literacy) – Oct 18th to 21st
- Milk Program (Local, Health)
 - **Question on chat from Charisse S re: will dairy free milk be made available? Tabitha confirmed it is not an option at this time, but she will reach out to Save-On-Foods about this.**
 - **Parents stated they weren't aware of Milk Program. Discussion regarding K and Grade 1 parents not receiving notifications. Tabitha to provide notices to Mr Lam to send to teachers to be able to be copied send home with students.**
- Neufeld Farms (Local, Health) – Mid to end of October
- Clothing Drive (Free, Wellness (decluttering)) – Coming Soon, looking at a new vendor to be able to pick up from us instead of having to arrange volunteers and delivery
- Art Cards by Kids – Tabitha will work with Mr Lam to get organized
- Activities & Events
 - Outside Instruction (Gymnastics, Curling, Hip Hop) – Gymnastics next week, Curling in New year, Hip Hop in May
 - Halloween (Photos and Mini Chocolates)
 - Christmas (Hot Chocolate day) – Will need many volunteers

Open Discussion and New Additions:

- Chair opened floor to anyone with new additions and open discussion
- Nothing brought forward

Hot Lunch Draw:

- The winner of the free \$7 hot lunch draw was Melanie S!

50/50 Draw:

- Draw was not held during meeting due to technical issues with the vendor and 50/50 tickets. Sales totaled \$60. The draw was held via FaceBook live on Tuesday, October 12, 2021 at 8:12pm.
 - **The winner of \$30 was Christine M.**

Adjournment of General Meeting: Meeting adjourned by Tabitha Rodgers, PAC President at 9:30pm

Next PAC Meetings (Online at 7pm, until further notice): November 25th, January 27th, March 31st, May 26th