

BERKSHIRE PARK ELEMENTARY PARENTS ADVISORY COUNCIL
General Meeting (Via Zoom)
Thursday, January 27th, 2022 at 7pm
Meeting Minutes

Welcome and Call to order: By President, Tabitha R at 7:07pm

In Attendance: Tabitha, Jen, Vannie, Katie, Ashley, Gagan, Manprit, Krystle, Angelina, Alex, Sam, Geetanjali, Ms. Ladd (Principal)

Land Acknowledgement

Adoption of Agenda:

- 1st Gagan
- 2nd Vannie

Adoption of Minutes from last meeting

- 1st Jen
- 2nd Gagan

Principal's Report

- Ms. Ladd first meeting and the largest PAC meeting she had ever attended.
- Getting to know community and feels it has been a warm welcome, students are kind and respectful.
- There has been no need for a functional closure so far, and things appear to be trending in a better direction.
- Ms. Ladd noted she is huge on the children being outside, so important for mental health. Please be sure to dress your children for the weather.
- Staffing update: Two new teachers:
 - Ms. Harvey who will be with us until June
 - Ms. Toor who is teaching division 9
- Curling took place for two weeks in the school, which was enjoyed by students and they also learned a new skill.
- Basketball is starting:
 - Boys is being coached by Ms. Wilks
 - Girls is being coached by Mme. Lamothe
- Student led conferences will take place on February 3, 2022, with COVID-19 protocols in place, likely will happen via phone or video chat. Students will be taking work home to show their family.
- Division 2 is working on School Spirit Days. Upcoming events include:
 - Lunar New Year
 - Valentines Day
 - Antbullying Day

- Road work is switching sides next week and an email notice about this will be sent.

Treasury Report:

- Vannie presented the 2020/2021 final report
- Vannie presented the beginnings of 2021/2022 budget report and current bank reconciliation
- If parents have further questions please contact BerkshireParkPAC@outlook.com to arrange

Hot Lunch:

- Going well, volunteers are doing a great job.
- Another 3-month segment has been loaded in Munch-A-Lunch (MAL) for January to March.
- Review of hot lunches will be posted in next newsletter.
- Last session of hot lunches to be loaded in mid-March.
- Note to parents: If you place an order, you must pay to complete it, so it is submitted. If you do not pay, the order will not arrive.
- Jen asked: Is Ms. Ladd aware of Sunshine fund money for hot lunches: Yes. Tabitha advised this is being managed by Ms. Reece.
- Still looking for hot lunch coordinators as Tabitha has been managing on own. Even in three-month segments. Sam and Manprit offered to help. Thank you!

Discussion:

Previous Business

Grade 7 Committee:

- Per the budget, there is \$15 allocated per student to be provided by PAC.
- Gagan and Jen have been discussing with Ms. Ladd the options for using PAC grad fund and grad activities and will meet again to discuss further.

DPAC:

- Being done with COVID-19 pandemic protocols in place, meaning still taking place via Zoom
- Last meeting School Board Trustee Shawn Wilson attended.
- If you can attend, please do so. Register at SurreyDPAC.ca

Parent Communication:

- Will continue with bi-weekly notices for planner and semi-monthly window notices for primary classes.

Fundraisers (50/50, Clothing Drive, Art Cards):

- 50/50 for May meeting – will try out doing less frequent meeting 50/50 for a larger win instead of more frequent smaller ones.

- Clothing Drive
 - 58 bags and boxes and thank you to the Grade 7's for helping move the bags
 - Mr. and Ms. Sereda huge thank you for loading the truck.
 - Start prepping bags for Spring Clothing Drive.
- Art Cards will be doing again next year, was enjoyed by all.

Family Night at Chuck E Cheese:

- It hasn't been finalized so Tabitha will connect with parents to set a date and time and check with Chuck E Cheese to see availability.
- It is currently on Munch a Lunch for purchase at \$20 and each ticket purchased you receive a piece of pizza, goody bag, and 1hr of unlimited play.

Carnival and/or Family Outdoor Movie Night:

- Carnival Cancelled due COVID.
- Outdoor Movie Tabitha looking to possibly run the outdoor movie night around end of May and working with Ms. Ladd on possibility and if allowed with COVID restrictions.
- Review in March meeting.

Milk Program:

- Milk still available. No orders were placed for oat milk, will try one more time.
- Feb 1 there is now a deposit charge on all the milk containers. There will be a slight increase in the price moving forward on the next segment due to this. School to advise students and teachers that cartons should now be in refundables container when empty.
- There was a request to have lactose free milk put in, Oat milk is now available.

Road Safety:

- Cul-de-sac on east side of school was so slippery. But has since melted and is no longer a safety concern.
- Lights at street near forest not working – Jen to put in an information request with City
- Cross walk 156 south of 96 - Jen. C has advised that it is in the que for road review so hoping this is a start to have it light up.
- Ms. Ladd to provides on the water main and changes.

Book Fair – Spring

- February date has been postponed to April at this time due to covid restrictions and no parents allowed in the school - the district has declined the request at this time.
- Vannie question: Can the flyer pamphlet be sent home and is there a teacher who would send out and to inquire if Scholastic can provide. Tabitha advised these are called Reading Club flyers and they are already run by individual classrooms, it is direct for teachers and not a PAC initiative

Playground Additions:

- Quote received from Ms. Ladd
- Will review costing for reference at the next meeting in March.
- As are larger purchases, would need to be a vote to proceed.

School Garden

- Grant applications completed and approved 1st for \$1,000 and waiting on finalization of 2nd grant.
- Tabitha confirmed no grant funding would be affected by PAC providing the funds requested.
- Ms Le is looking to receive \$1,166.59 from PAC to get the school garden started and ready for spring.
- Tabitha requesting to put forth a line to the budget for the garden.
 - 2nd the Discussion Alex
 - Open floor: No questions or discussion brought forward by attendees
 - Tabitha in motion to add the \$1,166.59
 - 10 voters - All in favour, None opposed
 - Ms. Le request for funds allocation has been approved.

Coordinators:

- As noted above, Sam and Manprit will help, and Tabitha will reach out to Melanie S to see if she is able.

PAC Executives:

- We will hold voting in May for next years PAC Executives. We need to ensure we have minimum spots secured to ensure Provincial Grant of \$8000. If you are interested, please attend, or ask current PAC Executives if you have any questions. Further information will be provided at next meeting.

Open Discussion / New Additions

- Nothing brought to the table.

Hot Lunch Draw:

- Congratulations to Geetanjali!

Adjournment of General Meeting:

- There being no further request for discussion or questions, meeting adjourned at 8:41pm by Tabitha.

Next PAC General Meeting (Online at 7pm, until further notice): Thursday, March 31st