

MEETING MINUTES

Berkshire Park Elementary PAC

Date | time September 14, 2022

Meeting called to order by Tabitha Rodgers

Called to order at 7:20 pm

In Attendance

Tabitha R., Vannie B., Manpreet B., Claire T., Melanie S., Ashley A.

Adoption of Agenda

Motion to approve as presented by Tabitha, 1st Ashley, 2nd Melanie

Introduction of the 2022/2023 PAC Executive Team

First, we thank our outgoing PAC team, Alexandra E. who had been a PAC Executive member for four years, as well as Krystle Z. and Jen C. who were our co-secretaries last year. Thank you all for your volunteering your time and helping our school community!

The current Executive team for the 2022/2023 school year is currently:

Tabitha R. – President (returning)

Manpreet B. – Vice President (new)

Vannie B. – Treasurer (returning)

Ashley A. – Secretary (new)

Welcome back Tabitha and Vannie, and welcome aboard Manpreet and Ashley!

Adoption of previous meeting minutes

Motion to approve from PAC meeting from March 2022 by Tabitha, 1st: Melanie, 2nd: Manpritt

Principal's Report

Principal Claire Turner presented her report:

- Recap of the first days of back-to-school 2022
- Thought, process and care that goes into putting together classes
- Higher enrollment than expected at our school this year caused an extra Division to be added to our school this year, the posting for a new teacher is set to close on September 19, 2022
- Will be discussing with teachers' future projects that will involve students and PAC (Arts cards etc.)

- Truth and Reconciliation Day will be discussed and a learning opportunity over three days and will conclude with a gathering outside with all students.
- Waiting to hear how the students Learning Minutes will be affected by September 19, 2022 being a day off for students
- Terry Fox Run is being held on September 23, and volunteers are more than welcomed!

Treasury Report & Budget for 2022/2023 school year

- 2021/2022 Budget review presented by Vannie, motioned to approve as presented 1st: Melanie, 2nd: Manprit, and finalization is still in progress. Of note:
 - Outdoor class equipment went over budget for our new addition of school gardens as voted on and approved in previous meetings.
 - Outdoor instruction over budget due to the \$1500 number being used simply as a placeholder for the line. This included the PAC funded portion of curling, gymnastics and hip-hop/Zumba.
 - Team uniforms/equipment over budget due to the purchase of new gym mats for gymnastics. Parents voted to approve use of the funds from the mural for the year to be used to purchase gym mats instead.
- 2022/2023 Budget presentation by Tabitha
Discussion for the review of all lines in current budget proposal. Edits made and updated. Questions asked by Chair, None presented. Motion to approve by Tabitha, 1st: Ashley, 2nd: Melanie. No objections, Approval by all in attendance. Budget available as attached to these minutes. Because of the increase in students enrolling and adding a new division, this will have a slight impact on numbers and have been adapted accordingly from Proposed Budget from AGM in May 2022.

Question: Melanie S.: "Should the school use all their funds?" and "I see a large number in the bank that doesn't seem to move much."

Answer: Tabitha R.: "Yes, we do encourage it, because that's why we have the budget allocated accordingly for different departments and items" and "Yes, that because we are saving it for a larger purchase such as last years carnival where we used some funds not being sure it would be an income generator due to the quick turnaround once district and governments said gatherings were ok again due to COVID. As well we are hoping to add a couple small items to the playground which as reviewed in last meeting we realized are much more costly than first thought due to district requirements for ground updates prior to install."

Meet the Teacher & Meet the PAC Night

Thursday, September 22, 2022, we will have Hot Chocolate for those who bring their reusable cups and we are going to try to arrange pizza dinner, set up like a hot lunch, but for dinner. There will also be hot lunch door prize draw and students can pick up a small welcome back gift from the PAC. We hope to see everyone that can make it there!

DPAC Meetings

The DPAC is our voice at the district level. Meetings are the last Wednesday of the month from September to May, except December and over Spring Break. All families in the Surrey School District are encouraged to register on the website at www.surreyDPAC.ca, and to attend the meetings, as there is an abundance of information and resources provided during these meetings.

Coordinators & Volunteers

We would LOVE to have your help!

- Social Media Coordinator
- Grade 7 committee
- Hot lunch
- Book fair clothing drive
- Fundraisers
- In school activities such as Field Tips, Performances, Activities
- Halloween (Photos and Chocolates)
- Christmas (Hot Chocolate)

If you have any spare time at all (hot lunches usually only require about half an hour of your time!) please contact the school or get in touch with a member of the PAC and let us know. We have SO many fun things planned for our students this year, but it will only be a success with a little bit of help from our amazing families!

Open Discussion & Hot lunch draw

Tabitha opened the floor for new discussion. None presented.

Congrats Manpreet on being drawn for the hot lunch draw!

Adjournment of Meeting

There being no more request for questions or discussion, Tabitha adjourned the meeting at 9:04 pm.

Next Meeting

November 16, 2022 7:00 pm, Location : TBD