

# Berkshire Park PAC

*Making Your School  
the Best Place to  
Learn and Grow*

**Thank you to all our Families, Students, Volunteers, School Admin and Teachers for an absolutely amazing year! Wishing everyone a memorable and enjoyable Summer Break!**

**Berkshire Bonanza:** A HUGE thank you to everyone who volunteered at and attended our event on May 27<sup>th</sup>! It was an absolute delight to see our families and community out enjoying the evening as we celebrated having a large event after a few years of not being able to gather.

NONE of the event could have happened without all the people who helped in so many ways. Special Thanks and Shout outs to: Our Grade 6 and 7 students (and their parents for allowing them to help), Ms. Wilk, Ms. Gallelo, Ms. Chen, Mr. Allinger, Ms. Ladd, Ms. Turner, Ms. Webb, Ms. Wong, The Edlund Family, Krystle Maclean, Alexandra and Harper Eastman, Claudia Mason, Angelina McAuliffe, Jen Chahal, Vannie and Dom Bautista, Nadine Kwai, Manprit Bola, Christina, Ms. Rawlings, Maisaa Naser-Eddin, and Tabitha Rodgers.

Thank you also to our amazing sponsors and vendors: Save-On-Foods Fleetwood, [Popeye's](#) (160th & 108th), Surrey Christian Secondary, LA Matheson, [BC Event Makers](#), [PartyWorks](#), [Honeybee Center](#), [Mr Moms Catering](#), [Michelle's Cheeky Face Painting](#), FreshSlice Guildford, Subway, [City of Surrey Safe Program](#), [Fraser Valley Bandits](#), [Boston Pizza Guildford](#), Surrey RCMP, Surrey Fire, All our KidPreneur and Garage Sale families, [Norwex](#) (Michelle Jager), [HER Healing Guidance](#) (Melanie Sereda), [Epicure](#) (Tabitha Rodgers), [Wicks N Bits](#), [Scentsy](#) (Chelsea Carter), and [Mountain Mornings](#) (Petra Bachron).

Thank you. Thank you.

**\*Coordinators Needed\*:** Without Coordinators, we cannot have the things. Please email us at [BerkshireParkPAC@outlook.com](mailto:BerkshireParkPAC@outlook.com) to sign up to Coordinate (or help with Coordinating) any of the following: DPAC Rep, Grade 7 Team, Hot Lunch, Neufeld Farms, Clothing Drive, Social Media, Newsletters. There is likely more, but lets start there ☺ We have built an astonishing volunteer team over the past couple years and look forward to what the future holds as we onboard more wonderful families to assist. As 2022/2023 will be Tabitha's last year to be President with her daughter being in Grade 7 for the following year, we want to continue to involve as many families as possible to be able to transition over smoothly for the following year to help carry on the traditions and activities that the community has grown to love that was carried on by Tabitha from previous President Chelsey. As Tabitha loves to say, many hands makes light work! The more people we have the less there is on any one person or group of people, and we can continue to have activities and events such as the Bonanza, Dance, Gymnastics, and Art programs, just to name a few. Please consider emailing us to join our amazing Volunteer Team.

### PAC Executives:

Moving On – Thank you to our 2021/2022 PAC Executives for all you did this year! To our Executives who are retiring for the next school year: Alexandra Eastman, Krystle Maclean, and Jen Chahal...Your hard work and time to help our school and students experience an amazing year didn't go unnoticed. We all thank you and appreciate all you gave. To Alexandra who has been a PAC Executive for 3 years (one as Treasurer and two as Vice President): Your fresh outlook and determination to ensure the school benefits as one whole entity together will live on forever.

Incoming – Welcome and Congrats to the newly elected PAC Executive team for 2022/2023 School Year: Tabitha Rodgers (President), Manprit Bola (Vice President), Vannie Bautista (Treasurer), Ashley Allen (Secretary). This team was voted in at the May PAC AGM.

Future – If you are interested in what is required of a PAC Executive or why we need a PAC Executive team, please join us at our meetings or consider joining us as a coordinator to learn more. Further down is more detailed information to help consider running for next school year.

PAC Meeting: We are anticipating the return of in-person meetings in the Fall! Save the date and join us Wednesday, September 14<sup>th</sup> at 7pm.

Clothing Donation Drive: If you do any decluttering this summer, please hold on to your giveaways as we plan to have another donation drive shortly after school is back in session!

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**Thank you! All of you! For all you do in inspiring our students and keeping them healthy and safe.  
When we all work together, we can make the world a great place.  
One child. One family. One act of kindness, at a time!**  
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#### **PAC Executive Team 2021/2022**

**President:** Tabitha Rodgers / **Vice President:** Alexandra Eastman  
**Treasurer:** Vannie Bautista / **Secretary:** Jen C. & Krystle M.

Please email us your questions, comments, kudos, ideas anytime at [BerkshireParkPAC@outlook.com](mailto:BerkshireParkPAC@outlook.com)



Online ordering for Fundraisers,  
Snacks, and Hot Lunch:  
<https://munchalunch.com/login>



Search "**Berkshire Park PAC**"  
for our parents group to stay  
up-to-date on school events



## **What is the PAC?**



## **Why do we fundraise?**

## **What are the funds used for?**

Quick and short answer...The PAC is all of us -the Parent Community- and we help ensure Berkshire Park is the best possible place for our children to learn and grow!

### **What is the PAC?**

YOU ARE! Any parent/guardian of a child attending the school is part of the PAC (Parent Advisory Committee). The PAC listens to the concerns and values of families in our school community and assists with bridging any gaps between families and the school, district, or province; including funding for many classroom and school items the provincial government does not allocate funds, or enough funds, for.

### **Why do we fundraise?**

The PAC listens to the needs of the school & parent community raising funds to subsidize many of the things we have and do, to give our children the best possible experience in their elementary school years.

The provincial government funding objective is *“to allocate operating funding so that students in all districts have an equal opportunity to receive a quality education”*. This is a standard guideline to fund the basics for all schools, in all districts. However, one size doesn't fit all. These funds don't include any of the 'extras'. Our fundraisers add those fun things for the enjoyment & memories of our students and families.

There is a Gaming Grant that can be applied for each year for extra funding from the Province. To receive this, there must be a 3-member Executive committee to hold a minimum of 4 meetings per year.

### **What are the funds used for?**

- Playground replacements/upgrades
- Field trips, Technology, Library, Music
- Subsidising events such as Performances, Artist visits, Author visits, Dance, Yoga, Gymnastics
- And much, much more!

### **How can I get involved?**

There are many opportunities such as:

- Attend meetings
- DPAC representative (District PAC)
- Ordering from fundraisers
- Attend, or volunteer at, events (ie. BBQ, Carnival, Craft and Book fairs)

We would love for you to join us for our **\*IN-PERSON\*** PAC Meeting on  
**Wednesday, September 14<sup>th</sup> at 7pm!**

Get your name on the list to receive PAC related updates, send a 'Please add me' email to [BerkshireParkPAC@outlook.com](mailto:BerkshireParkPAC@outlook.com) -OR- Join us on Facebook by simply searching for **“Berkshire Park PAC”**.

We are elated to connect with each of you, to work together in building on our amazing Berkshire Park community!

## **PAC Executive Positions**

(Executive-at-Large includes Coordinator roles such as: Hot Lunch, Book Fair, Clothing Drive, Grade 7 Grad)

### **President:**

- Attends all meetings of the year (4 Executive and 4 General)
- Oversees and plans for the PAC Calendar of Events
- Organizes committees and delegates tasks as required to carry out the business of the PAC
- Oversees subcommittees and assists as needed
- Liaise with school administration on PAC issues and represents parents
- Represents school at school and local events, as required
- Provides content for PAC webpage to school administration for posting
- Communicates with parents via newsletter and emails
- Plans budget with Executive committee
- Signing officer on PAC financial accounts (must be Coast Capital member/able to become one)
- Signs off on Treasurer's reports

### **Vice President (Can also be combined position with Secretary):**

- Supports the President in all facets of their position
- Assists in planning and attends all meetings of the year (4 Executive and 4 General)
- Oversees and plans for the PAC calendar of events
- Organizes committees & delegates tasks as required to carry out the business of the PAC
- Oversees subcommittees and assists as needed
- Liaise with school administration on PAC issues and represents parents
- Represents school at school and local events, if required
- Provides content for PAC to school administration for posting
- Communicates with parents via Facebook, newsletters, and emails
- Managing PAC Facebook group and page
- Plans budget with PAC Executives
- Signing officer on PAC financial accounts (must be Coast Capital member/able to become one)

### **Treasurer:**

- Attends all meetings of the year (4 Executive and 4 General)
- Keeps the financial records of the PAC
- Writes cheques, prepares, and performs bank deposits
- Prepares budget and monthly financial reports
- Provides a financial account at all PAC Executive and General meetings
- Reports to the PAC President
- Signing officer on PAC financial accounts (must be Coast Capital member/able to become one)

### **Secretary:**

- Attends all meetings of the year (4 Executive and 4 General)
- Provides copies of the minutes from previous meeting for attendees
- Prepares meeting minutes and posts on PAC bulletin board in a timely manner (including Principal's Report, Budget Report, and any other attachments)
- Forwards minutes to school secretary for posting to school website (including attachments)
- Assists in set up and coordinating PAC meetings
- Assists in keeping updated contact lists for PAC Executives and Volunteers
- Assists with PAC email communication
- Signing officer on PAC financial accounts (must be Coast Capital member/able to become one)
- Assists with photocopies of PAC correspondence or notices