



BOUNDARY PARK ELEMENTARY SCHOOL

Confident -- Courageous -- Committed

PAC AGM Meeting Minutes

TUESDAY JUNE 20, 2023

Meeting called to order @ 7:11 PM

17 in attendance, including Parents, Staff and PAC Executive – in person and via Zoom

PAC Executive

- Britany Miller – Chair
- Kully Sidhu – Co-Chair (*via Zoom*)
- Paul Caetano – Treasurer
- Dildeep Kaur Khaira – Secretary
- Roman St. Germain – Secretary
- Shante Sidhu – Fundraising Coordinator

Staff

- Kelly McEwen – Principal

1. Approval of PAC Meeting Minutes from Tuesday May 16, 2023

- Motion to accept by Shante, seconded by Sahar
- Vote conducted, all in favour, motion carried

2. Principal Report

- Thank you to all the parents and it is so wonderful to be COVID free
- Carnival was a huge success
- For next year, looking forward to a fundraising plan – maybe do a PAC report at Faculty Meeting at the beginning of the 2023/2024 school year
- Teachers miss Popcorn Days – Fatima has volunteered for Popcorn Day
- Next week there will be an open house parent appreciation – date will be noted in Boundary Park Learns
- Q: regarding primary/intermediate splits with intermediates not being able to participate in intermediate activities

3. Treasurer's Report (Paul Caetano)

- Thanked all volunteers, Carnival Committee and all others involved with Carnival planning and execution
- Current balance in general account is \$11,695.29
- Pending – \$2,100 to reimburse for Houle deposit
- Pending – White Spot cheque – \$720.50
- Pending – Munchalunch fee – \$336.00



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- Balance after pending items – \$8,538.79
 - MunchaLunch – discussed looking at other competitors and have decided to continue with MunchaLunch
 - Proposed parking balance in redeemable GIC – can be redeemed in 30 days
 - Whomever is the new Treasurer, Paul will assist in transitioning the role and will ensure signing authorities are arranged accordingly
4. Motion to reimburse Hailey for Square, tap and supplies up to \$200
- Motion made by Sahar, seconded by Shante
 - Vote conducted, all in favour, motion carried
5. Fundraising Coordinator's Report (Shante Sidhu)
- Thanks to all the volunteers at the Carnival
 - SurveyMonkey for events – Roman to create and send for feedback prior to adding to BP Learns
6. Chair's Report (Britany Miller)
- Thanked PAC members
 - Moved forward with PAC Executive vote
7. PAC Executive Voting
- Chair
 - Britany asked for nominations
 - Shante nominated by Hailey for Chair
 - Chair asked Shante if she consents to the nomination
 - Sarb seconded the nomination
 - There were no further nominations
 - Vote conducted, all in favour, Shante appointed as Chair
 - Co-Chairperson
 - Britany asked for nominations
 - Paul nominated by Hailey for Co-Chairperson
 - Chair asked Paul if he consents to the nomination
 - Shante seconded the nomination
 - There were no further nominations
 - Vote conducted, all in favour, Paul appointed as Co-Chairperson



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- Treasurer
 - Britany asked for nominations
 - Rina nominated by Hailey for Treasurer
 - Chair asked Rina if she consents to the nomination
 - Shante seconded the nomination
 - There were no further nominations
 - Vote conducted, all in favour, Rina appointed as Treasurer

- Secretary
 - Britany asked for nominations
 - Roman nominated by Sahar for Secretary
 - Chair asked Roman if he consents to the nomination
 - Shante seconded the nomination
 - There were no further nominations
 - Vote conducted, all in favour, Roman appointed as Secretary

- DPAC Representative
 - Britany asked for nominations
 - Dildeep nominated by Shante for DPAC Rep
 - Chair asked Dildeep if she consents to the nomination
 - Paul seconded the nomination
 - There were no further nominations
 - Vote conducted, all in favour, Dildeep appointed as DPAC Representative

- Fundraising Committee Chair
 - Britany asked for nominations
 - Hailey nominated by Sahar for Fundraising Committee Chair
 - Chair asked Hailey if she consents to the nomination
 - Saima seconded the nomination
 - There were no further nominations
 - Vote conducted, all in favour, Hailey appointed as Fundraising Committee Chair



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8. Fundraising Committee Chair

- Discussion to amend the constitution and bylaws of the organization to rename the position of "Fundraising Committee Chair" to "Fundraising Coordinator" and include this position in the PAC Executive at the September PAC meeting
 - PART 4 – EXECUTIVE, Executive defined, 16. as follows:
 - There shall be an executive consisting of a chairperson, treasurer and secretary. It should also include, if possible, a co-chairperson, DPAC representative, ***fundraising coordinator*** and members at large.

9. 2023/2024 Budget

- Britany presented the 2023/2024 budget
- Motion to accept 2023/2024 budget of \$5,591 by Fatima, seconded by Shante
- Vote conducted, all in favour, motion carried

10. Questions or Concerns from Parents

- What happened with the project to add fencing behind the basketball court?
 - Currently in the queue
- Has there been a teacher hired to replace Ms. Snyder?
 - Monika Taylor, currently at Panorama Elementary School, will start in September

Next PAC meeting: Tuesday September 19th at 7pm

Meeting Adjourned @ 8:47 PM

17 in attendance, including Parents, Staff and PAC Executive – in person and via Zoom

Hailey, Rina, Sahar, Saima, April, Sarb, Fatima, Jessica, Sandy



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