



Chimney Hill Elementary - PAC

(Parent Advisory Committee)

14755 74 Avenue, Surrey, BC, V3S 8Y8 E-mail: chimneyhillpac@gmail.com

PAC AGM Meeting Notes

Thursday, October 26th, 2022, 7:00PM

Executive in Attendance:

Amardeep Gill, Chair

Others:

Ruby Manhas, Suzy Fong, Lucy Singh, Victoria Udoh, Serena Robinson, Chessay Alaubaki, Parveen Dhillon, Swati Randev, Pritesh Patel, Stefanie Middleton, Aimee Surette, Simarjit Kaur, Virpal Dhaliwal

Staff Attendance:

Ms. Reiter

Ms. Hothi

1. **Introductions of All Attendees:** All attendees introduced themselves.
2. **Current Status of the PAC:** The PAC is in dire need of filling most of its positions, as several long-standing PAC members left the school in June at short notice. The Chair is also leaving school in spring. It was emphasized that parents volunteering for executive positions is crucial to have a strong PAC. With today's AGM, the hope is that the PAC will have a full bench strength. The Chair and former PAC members in attendance will support the new PAC, and help them come on board with their respective roles.
3. **Financial Report:** 1) School administration is holding \$1500.00 of PAC. These funds need to be distributed. 2) Gaming Account has \$6500.00 from last year, and additional \$11,160.00 has been awarded to PAC this year. In total, Gaming account has \$17, 660.00. Operating account has \$10, 265.17 in balance.
4. **Explanation of PAC Positions:** Suzy explained the roles of each position within the PAC upon request by parents. Voting on PAC positions was a collaborative process, with the voting sheet to be tallied by Suzy.

Executives voted in at the meeting:

1. CHAIR

Serena Robinson - 236-234-1141/Serene2brobinson@gmail.com

2. CO-CHAIR-TO BE CONFIRMED BY CURRENT EXECUTIVES





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3. TREASURER

Virpal Dhaliwal - 604-753-8891/virpaldhaliwal31@gmail.com

4. SECRETARY

Pritesh Patel - 778-288-7571/priteshtpatel760@yahoo.ca

5. FUNDRAISING COORDINATOR/HELP AS SECRETARY

Aimee Surette - 236-833-4461/aumesurette86@gmail.com

6. HOT-LUNCH COORDINATOR

Swati Rathi - 778-840-8172/swatirathi84@hotmail.com

7. SPECIAL EVENTS

Stephanie Middleton - 778-321-7102/stefaniemiddleton1993@gmail.com

8. COMMUNITY DEVELOPMENT

Victoria Udoh - 604-782-0608/perfectvictory4real@yahoo.com

9. DPAC (IN ASSISTANT ROLE)

Victoria Udoh - 604-782-0608/perfectvictory4real@yahoo.com

Volunteer for Hot-Lunch Coordinator

Simarjit Kaur - 236-886-7721/Simmypawar@hotmail.co.uk

5. **Bank Account Signatories:** The PAC banks with the Prospera Credit Union, and the account requires three signatories. Once the meeting minutes are in place, Suzy will get the new signatories in place.





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6. Principal's Report:

- **Halloween Activities:** The Halloween parade will be held outside and in case of rain the parade will be moved inside the school gym. The pumpkin gallery will be held in the gym, and a pumpkin run is scheduled for the upper field.
- **Remembrance Day Assembly:** The Remembrance Day assembly is an appropriate event for students from grade 4 to 13. Due to the gym space constraints, access to the event will first be available to parents whose child is performing.
- **Thursday Morning Tea:** A new initiative, the Thursday morning Tea, is introduced to help newcomer parents feel a sense of community and get to know the Canadian school system. Initially, it started with two parents, and now it has grown to include 12 parents.
- **Winter Concert:** The Winter concert is scheduled for the last two weeks of school. A new music teacher is in place, and the event will feature songs and dances from around the world, with a dry rehearsal on December 13 and the main event on December 14.
- **Learning Resources:** The principal mentioned new learning resources, including district teachers' resources for numeracy and literacy. Additionally, the introduction of iPads and laptops in classrooms was discussed.

Budget Requests:

- A budget request of \$300 for Diwali celebrations was mentioned, but Suzy suggested that a vote couldn't be held as the executives had not yet seen the budget.
- Discussion ensued regarding fundraising for a common learning space (Telus could be a potential sponsor of technology) and the importance of directing fundraising efforts towards the playground. A dedicated committee and a committed plan are needed for school playground fundraising.
- A decision regarding hot lunch dates and support for families who couldn't afford it was discussed. The school had \$500 dedicated to assisting such families. These funds get expended quickly, however more funds can be made available. The school also had made available to its families donations of backpacks filled with supplies.
- The next pizza day is scheduled for Thursday, November 16.
- Concerns were raised about credit card transaction fees for fees paid online and the preference for cash payments, which were considered more profitable and easier to manage.
- The next meeting date was set for November 23.
- It was suggested to create a WhatsApp group for the executives for ease of communication.

