



# PAC MINUTES

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May 9, 2022 @ 6:30pm via Zoom | *Meeting called to order by* Mona Azizi

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## In Attendance

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Heather Hill (Principal), Allison Volk (Vice Principal), Mona Azizi (Co-President), Yojana Rampersaud (Co-President), Cathy Ho (Co-Vice-President), Elena Han (Co-Vice-President), Bonnie Zheng (Treasurer), Laura Grier (Secretary), Sandy Shi (Lunch Day Coordinator), Victoria Yang, Amanda Da Silva, Rohan Gunawardena, Laura Yan, Ping, Ron Ruan, Marina

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## Agenda Items

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1. Follow up items from the PAC Meeting on Monday February 7<sup>th</sup>:

Heather/Allison:

- a. What is the cost of replacing the digital sign at the front of the school (on 160<sup>th</sup> Street)? Heather has been in Contact with the District to find out if it can be fixed (and the cost) or if it needs to be replaced (and the cost). *To follow up in September.*
- b. What are we allowed to put up on the fence along 160<sup>th</sup> Street per District rules?
  - i. Did the teachers have any ideas on what could be placed on the fence? – The School District does not have any requirements. Mr. Lim at Fraser Heights Secondary is happy to create the wood objects that we decide on so that they can be put up on the fence. If we come up with our objects in the next few weeks, he may be able to get some to us before the end of this school year. *We collectively need to decide on what objects we would like to put up – sunflowers? Indigenous artwork?*

PAC:

- c. Are there any funds that need to be used in this school year before they expire (from the grant received in the 2019/20) school year)? YES, we have roughly \$8,000 that needs to be used before the end of September (to be used to directly benefit the students).

*Heather & Allison will look into the following:*

- i. Grade 7 First Aid – has that been booked for this year & paid for? NO it has not been booked for this year as there were uncertainties surrounding what the school year looked like. We can go ahead and book for this school year right away – PAC to pay for this.
- ii. Pedalheads for June? This can be booked right away.
- iii. Jerseys? *Cost?*

2. Lunch Days

- a. June 3<sup>rd</sup> & 10<sup>th</sup> - can we open the PAC Kitchen and use the BBQ to make hotdogs? YES
- b. How to address allergy concerns from parents?
  - i. Wherever possible, it is best that we have the information from the vendor on hand regarding nut allergies. This can be put on flyers and munchalunch.com.
  - ii. Nut allergy protocols are in place at the school with students with severe nut allergies.

- iii. Does the School have 3<sup>rd</sup> party insurance should any issues arise? *Heather to confirm.*
  - c. Dates for 2022/23 school year. Heather & Allison are currently working on the School Calendar for next year. They will slot in two Lunch Days per month.
  - d. Lunch Days – March generated \$260 & April generated \$557 (for two Lunch Days).
- 3. Purdy's Chocolatiers Easter fundraiser: \$265.26
- 4. Mother's Day Cookie fundraiser: \$213.40
- 5. Book Fair (May 2<sup>nd</sup>-5<sup>th</sup>)
  - a. The PAC is meeting after school tomorrow, Tuesday May 10<sup>th</sup>, to count the money but we feel it should be in the range of \$1,500. *PAC to advise at next PAC meeting.*
  - b. The gym was a perfect place to hold the Book Fair; the teachers were okay with doing "outside gym" for the week.
  - c. The students LOVED the Book Fair.
  - d. We would like to aim to do a Book Fair in November of the next school year.
  - e. A HUGE THANKS TO MRS. STURN!!!! The Book Fair could not have run without her!!!
- 6. Field trip – is money required from the PAC? No money is required from the PAC for the remainder of this school year.
- 7. Teacher appreciation lunch – when would we like this to be held? June 3<sup>rd</sup> at 11am
  - a. Is it okay for parents to bring in food for a potluck? Yes, the staff is comfortable with parents bringing in food from home.
- 8. PAC Executives for 2022/23
  - a. President – Laura Grier
  - b. Co-Vice Presidents – Cathy Ho / Elena Han
  - c. Treasurer – Bonnie Zheng
  - d. Secretary – Victoria Yang
  - e. Lunch Day Coordinator – Sandy Shi
- 9. Do we want to continue using Zoom for our PAC Meetings? Heather & Allison are okay with whatever we decide. They have access to Zoom via the District. *To discuss at September PAC meeting whether we will continue with virtual or in person meetings.*
- 10. Treasurer's Update
  - a. General Account \$25,900
  - b. Gaming Account \$22,100 – *PAC to apply for the Gaming Grant for next school year by the end of June.*
  - c. GIC Account \$10,647

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### Principal's Update

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- 1. Everyone is happy to be back to "normal school". Some classes are planning field trips; sports day is currently in the planning stage as well as the Grade 7 year-end celebration.
- 2. The students are doing Hip Hop via Zoom this week.
- 3. Butterfly cocoons are arriving next Monday for each class. Students will then release the butterflies once metamorphosis is complete.

4. Pins & chips are being sold each Thursday in May to raise money for Cops for Cancer.
5. Running Club is taking place after school on Wednesday's.
6. The Program for Gifted Learners is moving from Bothwell Elementary to Erma Stephenson in September as we have more space at our school. There are 22 students from Grade 5-7.

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#### Parent Questions

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1. When is the Daycare Centre going to be ready? The Centre is going to be run by the Y and they are hoping to be up and running by December.

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#### Next Meeting

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*September – to be determined*