



PAC MINUTES

November 14, 2022 @ 4:30pm in School Library | *Meeting called to order by* Laura Grier

In Attendance

Heather Hill (Principal), Laura Grier (President), Elena Han (Co-Vice-President), Bonnie Zheng (Treasurer), Victoria Yang (Secretary), Sandy Shi (Lunch Day Coordinator), Yojana Rampersaud, Sze Zan Lo, Bal Gill

Agenda Items

1. Follow up items from the PAC Meeting on Monday October 3rd:

Heather/Allison:

- a. Fence beautification – what stage are we at?
 - Mr. Lim has purchased the plywood and is going to start cutting the items shortly.
 - The school will work on painting these items in stages, starting with buddies (younger kids will work with older students).
 - Some of the shapes are flowers & bees.
 - They are aiming to get some of them up on the fence by the end of the school year.
- b. Have the new sports jerseys come in?
 - They are getting screen printed at the moment; hopefully they will be in the school by the end of this week.
- i. Jersey policy?
 - Teachers are taking the old jerseys (that are currently being used) home to be laundered between games. The same will happen once the new jerseys arrive.
 - They are usually taken home after the Wednesday games and then after the Thursday games.

PAC:

- a. Replacement of Digital Sign outside school?
 - Laura has contacted and followed up with three sign companies to no avail. Laura will follow up again to see if she can get quotes for the replacement of the digital portion of the sign.
- b. Book Fair timing
 - March or May? Yojana will work with Mrs. Sturn and set it up and will let us know.
- c. Teacher's Wishlist
 - 23 FTE x \$150 = \$3,450
 - Fraser Heights Scholarship \$500
 - This is the last year that this can come from the Gaming Account; it will need to come from the General Account in future years.
 - Sports Day Ribbons \$250
 - Fence Beautification (at most) \$1,000
 - First Aid for Grade 7 students TBD
 - Leanne is looking into this as the company that the school used in past years has moved. Maybe a company who runs the babysitting course/home alone course is able to help?
 - Field Trips (\$10/student) \$4,050 **OR** the replacement of 5 laptops (\$1,400/laptop) \$7,000

- The PAC will replace the 5 laptops. Heather will let us know when they are in. It generally takes 6 months to get them so they likely won't be at the school until the end of the school year.
2. Fundraising events from now until the end of December
 - a. Lego raffle baskets
 - Yes. They will be drawn at the end of the (evening) Christmas Concert on Wednesday December 7th.
 - b. Movie Night (Friday December 9th)
 - Microsoft form survey to be sent out to parents to vote on the choice of two movies; The Polar Express or Jingle All the Way.
 - Movie will start at 6pm. Doors will open at 5pm.
 - There will be a mini donut vendor on site as well.
 - c. Bake sale?
 - Heather will look into whether we are allowed to hold an event like this.
 - d. Purdy's Chocolates?
 - We will wait until Easter.
 - e. Save-On-Foods gift cards?
 - Not at this time as the kickback is very minimal.
 3. Treasurer's Update (Report with information is attached)
 - a. General Account balance
 - b. Gaming Account balance
 - c. GIC Account balance
 - d. How much have we fundraised since the beginning of the school year?
 - Roughly \$2,446.80 has been made since the beginning of the school year.
 4. Grade 7 Graduation
 - a. Parent committee would like to work with Teacher(s) committee.
 - What the Grade 7 celebration typically looks like:
 - There is an assembly ceremony in the morning for parents to attend, it is followed by a reception afterwards (with cake & coffee) and photos. The Grade 7s stay in the gym and have a pizza lunch and watch a movie in the afternoon.
 - Other students in the school make decorations.
 - The Grade 7s do a walk around through the school to see everyone.
 - Parents come the night before and put up decorations which in the past has included lights and a balloon arch. Kids set up the chairs and the Grade 6 students do the cleanup while the day transitions into the Grade 7 party.
 - Field trip costs for busses for the many activities planned for the Grade 7 students are in the range of \$86/student this school year.
 - The parents of our Grade 7 students would like to be a part of the setup and planning process this year.
 - Heather: "Sounds great, the planning process will begin after Spring Break".
 5. Principal's Update
 - a. Christmas Concert?
 - YES, two will be on Wednesday December 7th, a day concert (1:30pm) and an evening concert (6:30pm).
 - There will be a maximum amount of tickets sold (usually two/student) so that we don't exceed the capacity allowed in the gym.
 - Mr. Chang (the music teacher) is planning a Christmas Concert and is working with the Kindergarten-Grade 3 students.

- Intermediate classes are going to put something together.

b. Remembrance Day Assembly

- Students were VERY well behaved!

c. Volleyball – there are a couple more weeks of games.

d. Student Leadership will be starting shortly.

e. Spaces has replaced Fresh Grade. The teachers are currently learning the system.

6. Parent Questions?

- No parent questions.

Next Meeting: Monday February 6th at 4:30pm in the Library.

Erma School Year End PAC Treasurer Report
September - November 2022

INCOME

Fundraising

September PAC meet teachers BBQ sale

Revenue	\$ 933.00
Expenses	538.68
Net Profit	<u>394.32</u>

October lunches and movie night order

Revenue	4,455.04
Expenses	2,840.32
Net Profit	<u>1,614.72</u>

November 4th lunch order

Revenue	1,902.20
Expenses	1,464.44
Net Profit	<u>437.76</u>

Total Fundraising income

2,446.80

Fund from school district

Surrey School Fund 613.37

Community gaming grants 7,960.00

Total Fund from school district

8,573.37

TOTAL INCOME

\$ 11,020.17

EXPENSES

Munchlunch online system annual fees 236.25

Payment to Erma School for activities 5,900.00

Back to school Coffee for parents 38.36

Parent's foodsafe certificate 100.00

PAC scholarship to Fraser Heights student 500.00

TOTAL EXPENSES

6,774.61

NET INCOME

\$ 4,245.56

ACCOUNT BALANCES

Cash on hand 112.20

TD General account 32,171.66

TD Gaming account 24,136.46

TD GIC saving account 10,686.83

Erma School held from online order 759.50

Funds at District from Donation Drive 3,665.00

TOTAL FUND

\$ 71,531.65