



PAC MINUTES

February 6, 2023 @ 4:30pm in School Library | *Meeting called to order by* Laura Grier

In Attendance

Allison Volk (Vice-Principal), Laura Grier (President), Elena Han (Co-Vice-President), Bonnie Zheng (Treasurer), Victoria Yang (Secretary), Sandy Shi (Lunch Day Coordinator), Yojana Rampersaud, Alex Ren, Linda Lu, Fareeha Asif

Agenda Items

1. Follow up items from the PAC Meeting on Monday November 14th:

Heather/Allison:

- a. Fence beautification – what stage are we at?
 - 4 shapes were chosen: an irregular heart, a bumblebee, a butterfly and a flower.
 - Fraser Heights is cutting the shapes & will include 2 holes in each shape.
 - 1 shape will be given to each student & their buddy. They will paint them together (210 shapes).
 - Smooth plywood (\$210/sheet) can get 72 pieces cut at 8" per shape – 3 sheets have been purchased.
 - \$1,000 is the estimated total. \$630 has been spent on plywood and the remainder will be spent on paint, sealant & material to hang the shapes.
 - They will start cutting the shapes shortly.
 - They are aiming to get some of the shapes done by the end of the school year.
 - There is \$759.50 from the meet the teacher's bbq (September 22, 2022) that is currently held in the SchoolCash Online. Once this has been exhausted, please let the PAC know.
- b. Can we hold a bake sale?
 - Not allowed.
- c. Has First Aid for the Grade 7 students been set up? Cost?
 - No, they have been unable to find a provider to run the course. The old provider has moved.
 - Allison will let us know if anything comes up; even if it is the Babysitting course.

PAC:

- a. Movie Night update
 - We had some issues with the volume at the December Movie Night.
 - There were students playing with volleyball and using the pull-up bar. Some students were also trying to leave.
 - Laura will go into the school and figure out the volume; maybe it had something to do with the Blu-Ray player and not the speakers.
 - We would love to have either Allison or Heather at the next Movie Night so that it helps students stay in the gym and enjoy the movie.
 - October Movie Night made \$860 / December Movie Night made \$650
 - PAC will discuss possible dates and email Allison/Heather to set is up.
- b. Donation Drive total / Digital sign replacement update
 - The total collected from the Donation Drive in December was \$1,300.

- We received another \$1,200 in donations in the last few days for a total of \$2,500 to go towards the cost of the sign.
 - The cost of the replacement of the sign is \$25,300. The deposit has been submitted and the factory that is making the sign in China is making it.
 - We are hopeful that the sign will be replaced in May/June. We are waiting for an update from the Sign Company as they are looking into when it will be shipped.
- c. Timing of the Scholastics Book Fair
- February 27th to March 3rd.
 - Scholastics now charges \$25 for the Book Fair & there is a \$100 cancellation fee.
 - Mrs. Sturn is not at Erma on Wednesday's, so we need to find parents to volunteer for the day or it won't be held that day.
 - PAC is looking for two parent volunteers who can shadow Yoj so that they are able to run it in future.
 - We will ask the school to send out our flyer and we will put them around the school.
 - A sign up sheet will be posted in the school for parent volunteers.
2. Fundraising events from now until the end of the year
- a. Lunch Days
- 9 more lunch days (2/month)
 - We have made \$7,000 from September to March.
 - We make roughly \$600 per lunch day.
- b. Purdy's Chocolatier Easter fundraiser
- 5-week ordering period.
 - It will start on February 20th and the cutoff will be during Spring Break.
 - We will send the chocolates home the first week back from Spring Break.
 - We will ask the school to send out our flyer to parents as well as staff.
- c. Scholastics Book Fair (discussed above)
- d. Mother's Day cookie sales
- We will hold this in early May.
 - Sandy will contact Echo Catering and ask them to provide us with some options.
- e. Movie Night(s) (discussed above)
3. Date for teacher's appreciation lunch?
- May would work best.
 - We will aim to hold it on a Friday.
 - PAC will discuss and contact Allison/Heather to set it up.
4. Treasurer's Update (Report with information is attached)
- a. General Account balance
- b. Gaming Account balance
- i. How much have we spent from this account this school year?
- c. GIC Account balance
- d. How much have we fundraised since the beginning of the school year?
5. Grade 7 Graduation
- a. Can we set up meetings for after Spring Break where the organizing committee (Teachers and Parents) can get together?

- PAC to provide Allison/Heather with a list of the parents who have requested to take part in organizing.
- It is being referred to as a “celebration”, not a “graduation”. This is District wide.

6. Principal's Update

- a. The 5 laptops came into the school today.
- b. Grade 7 field trips: a letter is going home with all Grade 7 students asking for parent volunteers. If enough volunteers are available, the Grade 7s will go on the following field trips:
 - March: Zone Bowling in Coquitlam
 - April: Skills Canada Competition in Abbotsford, Salmon Release at Tynehead Hatchery
 - June: Cutlus Lake Waterpark, Central City Fun Park, Centennial Beach
- c. Basketball has started.
- d. Badminton is about to start with Grade 5/6/7 with Mr. Chang & Mr. Scott.
- e. Ulitimate? Allison is hoping to get this started this year.
- f. The Lunar New Year was successful and the students had fun. They sold 600 fortune cookies with the money raised going to charity.
- g. February is kindness month and there are lots of activities planned.

7. Parent Questions?

- a. Is Erma being rented after school to outside user groups?
 - Yes it is. This is done through the District.
- b. The balance sheet is looking very positive. Can we have more after school activities for the kids?
 - The PAC doesn't have the resources to look into this but if we can find parent volunteers to come up with options and costs, the PAC would gladly work with the parent to make it happen.

Next Meeting: Monday May 8th at 4:30pm in the Library.

Erma School Year End PAC Treasurer Report
September 2022 - February 2023

INCOME

Fundraising

September PAC meet teachers BBQ sale

Revenue	\$ 933.00
Expenses	538.68
<i>Profit</i>	<u>394.32</u>

October lunches and movie night order

Revenue	4,455.04
Expenses	2,840.32
<i>Profit</i>	<u>1,614.72</u>

November lunches order

Revenue	4,358.73
Expenses	3,200.63
<i>Profit</i>	<u>1,158.10</u>

December lunches and movie night order

Revenue	5,307.10
Expenses	3,619.97
<i>Profit</i>	<u>1,687.13</u>

December raffle tickets

Revenue	870.00
Expenses	318.34
<i>Profit</i>	<u>551.66</u>

January lunches order

Revenue	3,997.99
Expenses	2,774.96
<i>Profit</i>	<u>1,223.03</u>

February 3 lunch order

Revenue	2,315.94
Expenses	1,566.30
<i>Profit</i>	<u>749.64</u>

Total Fundraising income **\$ 7,378.60**

Fund from school district

Surrey School Fund	800.37
Community gaming grants	7,960.00

Total Fund from school district **8,760.37**

TOTAL INCOME **\$ 16,138.97**

EXPENSES

Munchlunch online system annual fees	236.25
Payment to Erma School for activities	5,900.00
Back to school Coffee for parents	38.36
Parent's foodsafe certificate	100.00
PAC scholarship to Fraser Heights student	500.00
Help fund to teachers \$150 *23	3,450.00
Christmas gifts for school staff	117.74
Bought 5 Apple laptops	7,409.24
Digital sign deposit 40% of invoice	10,119.56

TOTAL EXPENSES **27,871.15**

NET INCOME **\$ (11,732.18)**

ACCOUNT BALANCES

Cash on hand	432.00
TD General account	14,512.46
TD Gaming account	25,340.88
TD GIC saving account	10,746.85
Erma School held from online order	759.50
Funds at District from Donation Drive-2021	4,140.00
Funds at District from Donation Drive-2022	2,500.00

TOTAL FUND **\$ 58,431.69**

IT'S KINDNESS MONTH AT ERMA!

We have planned some events for February/March to promote and celebrate kindness, friendship, and belonging!

It's Cool to be Kind - All month!

Students who are being RESPECTFUL and KIND will get a 'heart' sticker to add to their class heart chart. 100 stickers from each class earns everyone a classroom movie celebration in the gym!



Cookie Sale for Canuck Place Children's Hospice February 22nd

We will be selling homemade heart sugar cookies (nut free) for \$3.00 each.

School Spirit Days

Tuesday, February 14th - Wear your Valentine colours: red, white, pink and purple!

Wednesday, February 22nd - Pink Shirt Day! (wear anything pink!)

Valentine's Hide and Seek

Each day our Valentine gnomes will be in different places throughout the school. Students will have fun trying to find them!

'Pink Shirt' Day - Wednesday, February 22nd

Students will wear anything pink today to raise awareness about ways to prevent bullying. Our student announcers will share information and strategies during the week in our morning messages.



Multicultural/Identity Week February 27-March 3

Look for more details about our upcoming week of learning about and celebrating what's unique about each member of our school community.

Dates to Remember

February 6 - PAC Meeting @ 4:30 pm in the Library

February 7 - Early Dismissal @ 1:30 pm

February 17 - Hot Lunch

February 20 - Family Day - School Closed

February 24 - Pro D Day - No school for students

Week of February 27th - Scholastic Book Fair in the gym

We look forward to a wonderful month celebrating kindness and friendship and building a sense of belonging because that's what Erma Eagles do!!