



Goldstone Park Elementary

6287 146 Street

Surrey, B.C.

V3S 3A3

604-595-2767 (Phone)

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www.surreyschools.ca/schools/goldstonepark

[Instagram: goldstone_park_elementary](#)

Principal: Ms. Laura Grills

Vice-Principal: Ms. Nicole Watson

School Hours:

First Bell: 8:25 am

Morning Start: 8:30 am

Primary Recess: 10:00 am – 10:15 am

Intermediate Recess: 10:20 am -10:35 am

Lunch: 11:35 am – 12:20 pm

Afternoon Start: 12:20 pm

Dismissal: 2:22 pm

This agenda belongs to:

NAME _____

ADDRESS _____

CITY/TOWN _____

POSTAL CODE _____ PHONE _____

TEACHER _____ HOMEROOM _____

2023-24 Surrey School Calendar

Sept. 5, 2023	Schools open
Sept. 25, 2023	Non-instructional day
Oct. 2, 2023	National Day for Truth & Reconciliation
Oct. 9, 2023	Thanksgiving Day
Oct. 20, 2023	Non-instructional day
Nov. 10, 2023	Non-instructional day
Nov. 13, 2023	Remembrance Day
Dec. 25 - Jan.5, 2024	Winter break
Jan. 8, 2024	Schools reopen after winter break
Feb. 19, 2024	Family Day
Feb. 23, 2024	Non-instructional day
Mar. 18 - Mar. 22, 2024	Spring Break
Mar. 25 - Mar. 28, 2024	School Closure
Mar 29, 2024	Good Friday
April 1, 2024	Easter Monday
May 3, 2024	Non-instructional day
May 20, 2024	Victoria Day
May 27, 2024	Non-instructional day
June 28, 2024	Administrative day/schools closed

Home Reading Program

We are encouraging all students to read at home every day, including weekends and holidays. The program runs for 8 months, from October to May.

Primary students should read (or be read to) for 20 minutes each day.

Intermediate students should read (or be read to) for 30 minutes each day.

After your child has completed his/her reading each day, please initial the following "Reading Record". Students will be recognized each month they complete 20 nights of reading.

October

November

December

January

February

March

April

May

Parent Handbook

At Goldstone Park Elementary we practice the Galaxy of Respect:

RESPECT for self *I care about the type of person I am and how I conduct myself.*
RESPECT for others *I am considerate of others personal feelings, space, and property.*
RESPECT for our school *I care for my classroom, school, and community.*
RESPECT for learning *I care about my learning and the learning of others.*

Our expectations are that students will maintain an attitude that is cooperative, courteous, and respectful.

ATTENDANCE AND PUNCTUALITY

All students MUST report to the office when late.

Regular attendance and being on time are two key factors in your child's school life. Not only is this important to your child's learning, it is an important life skill.

STUDENT ABSENCES

When children are absent from school, the continuity of their educational programs is often disrupted, resulting in gaps in learning. It is sometimes difficult for teachers to send work home as children lack the understanding gained through teacher direction. Please try to schedule holidays during breaks.

SICK CHILDREN AT SCHOOL

Sick children at school increase the likelihood that colds, flu, and other infections or viruses will spread throughout the school population. If your child is sick, please keep him/her at home until well enough to resume full school activities, including outdoor recess and physical education classes. If your child becomes ill at school **it is very important that the school have the current home, cell, work, or emergency contact phone numbers.** Students are not permitted to stay inside during breaks as supervision is not available.

HOSPITAL/HOMEBOUND PROGRAM

Pupils who must be away from school for periods in excess of five consecutive days because of long-term illness or accidents may qualify for a hospital/homebound teacher service. This service is available upon referral from the school. Please notify your child's teacher if this is an appropriate service for your child.

CALL BACK PROGRAM

Be sure to call the school by 8:35 a.m. when your child will be absent from school (604-595-2767).

The program operates very simply:

1. If your child is to be absent or late with your knowledge, please telephone the school before 8:35 a.m.
2. If your child is not at school for the morning or afternoon attendance checks, and we have not heard from you, our secretary will phone your home to establish the whereabouts and safety of your child.

This is a valuable program and adds to the measure of security for our children, and hopefully, increased peace of mind for parents.

PARENTS AND VISITORS

For reasons of security and minimizing disruption to classroom instruction, all parents and visitors are asked to report to the office first. Guests and parents can then sign in and receive a visitor tag. Messages, lunches and such are to be left at the office. Please **DO NOT** visit the classroom to drop off these items.

TELEPHONE POLICY

The school telephone is available for students to contact home as needed. Students must have permission from their teacher before they will be permitted to use the classroom telephone. Cell phones are to be kept in backpacks and are not to be used during school hours unless directed to do so by the teacher. **Cell phones are not to be used during instructional time, at recess or at lunch and are subject to confiscation.**

TELEPHONE MESSAGES

Messages of an important, urgent nature will be taken and passed on to students immediately.

STUDENTS LEAVING THE SCHOOL

For reasons of student safety and security, all parents or designated adults are requested to sign a child out from the office when a student leaves the school during the instructional day. Your child will be called from the classroom to meet you at the office when you arrive.

IMPROMPTU CONFERENCES

Please make appointments when meeting with teachers. Since teachers frequently have to complete instructional preparation before classes begin, and may have scheduled meetings or extracurricular activities after classes end, pre-arranged appointments work best for all involved.

RESOLVING ISSUES AND CONCERNS

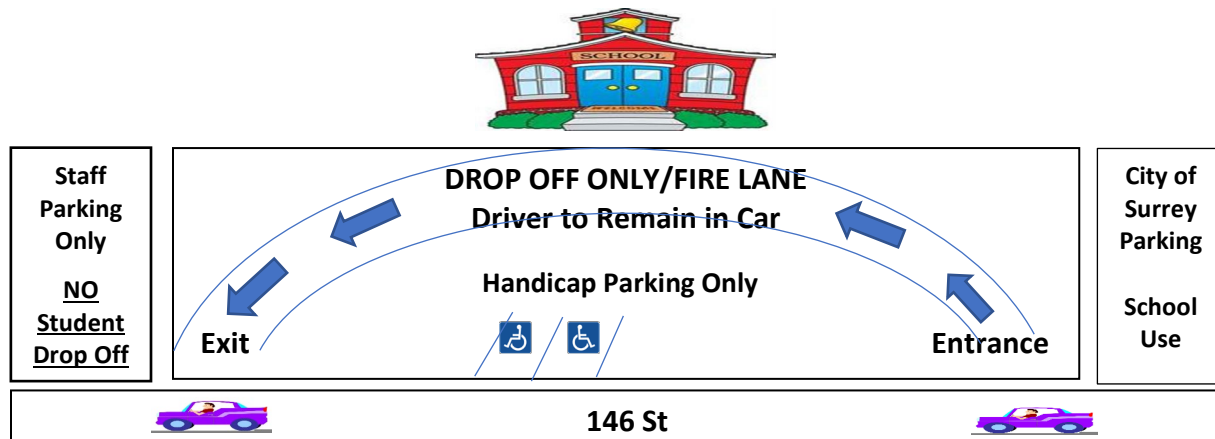
If you have a concern regarding a school issue, please discuss it with the appropriate staff member. If it concerns the classroom teacher, talk to that teacher first. If the issue is not resolved, contact the Principal.

STEPS TO RESOLUTION

1. Arrange an appointment with the classroom teacher so that your concerns can be heard without distraction.
2. Organize your thoughts before the meeting.
3. Keep focused on the issues.
4. Treat others with respect and expect that in return.
5. Look at both sides of the issue and listen to everyone.
6. Allow time before proceeding to the next step.

TRAFFIC SAFETY GUIDELINES

With over 780 students arriving and departing from school on a daily basis, it is important that students, parents and staff remember the following guidelines in order to ensure the safety of all students. While we would encourage that all students walk, or roll to school if that is not possible, please adhere to the map and guidelines below.



Scooter & Bicycle Guidelines

- Scooters, bicycles, skateboard and inline skates are not to be ridden on school grounds at anytime during school hours (7:30 am – 3:30 pm).
- At school during the day, scooters, skateboards and bicycles must remain outside the classroom neatly, or in the designated bike racks not blocking sidewalks or doors.

Parking and Traffic Flow Guidelines

- Use the drop-off / pick-up bays for very short stays. This means you should remain in your vehicle and your child can safely embark/disembark from the curbside door.
- Use the lower parking lot for longer stays. This is for those who are going to get out of the car and come to the classroom door to meet their child, or who have an appointment in the school.
- Use the crosswalk from the parking lot to the front entry to cross the "flow through" lane. Take the few extra steps down to the corner where the crosswalk is. It is very dangerous to have kids or adults come out from between parked cars into a lane when traffic is moving. This is exactly like the road rules for pedestrians.

Please, if you are coming to pick up your child at the end of the instructional day, go to the classroom door instead of coming in the front entry. The reason for this is to minimize the disruption at the school office where it is very busy during these peak times.

If you are picking up during instructional time, please report to the office and your child will called down to meet you.

The expectation at Goldstone Park is:

- Children use their classroom doors for all normal coming and going.
- Adults who have appointments or other business at the school use the front entry and report to the office.
- Parents wanting to drop things off, please leave items at the office to minimize disruptions in instructional time.

We thank you for your cooperation and hope to make everyone's experience at Goldstone Park Elementary a positive and safe one.

VOLUNTEER DRIVERS

The School Board provides one million dollars liability insurance for all volunteer drivers. To ensure that coverage is provided, our School Board Policy insists that all volunteer drivers complete a Volunteer Driver Form before transporting any students to a school sponsored activity. Volunteer driver forms will be kept on file in the office.

LOST & FOUND

The "Lost and Found" is located in hallway under the stairs. When items are missing, please check the child's classroom first and then the "Lost and Found". Very small found items are kept in a drawer in the office. Students may retrieve lost articles at recess, noon or after school. Items unclaimed at the end of the year will be given to a charitable organization. It is advisable to mark all articles brought to school with your child's name.

Please leave valuables such as I-Pods, cameras, electronic games and other expensive items at home. The school does not take responsibility for any lost or damaged personal items. **Cell phones are not to be used during instructional time, at recess or at lunch and are subject to confiscation.**

COMMUNICATION

The school endeavours to communicate to parents and staff at every opportune time by using the following:

- School Website
- Notices
- Weekly Bulletins
- Administration report at PAC meetings
- Interim and formal report cards
- Teaching staff will also communicate through a variety of means including student planner messages, email, class newsletters, websites, conferencing, and informal meetings.

CLOTHING GUIDELINES

We request that our students dress appropriately for the school setting where children work, run and play. Clothing and grooming should reflect pride in self and the school. The key principles of any clothing guideline should be:

- Avoidance of distracting attire

Pride in personal grooming

Clothing and makeup worn at school should be appropriate for a learning environment.

The key principles of our clothing guidelines are:

- safety
- suitability for a learning environment
- respect for self and others.

Specific expectations for appropriate dress include:

- Clothing on the top must have fabric covering the front and the sides (under the arms)
- Clothing must cover undergarments.

In addition, the following items are not to be worn are:

- Items that have visually inappropriate writing, images, or offensive language
- hat or visor
- hood (on hooded sweat top)
- roller shoes

Daily Physical Education is mandated in British Columbia. Please also ensure that your children are dressed appropriately for daily physical activity/P.E. (shorts, t-shirts, running shoes). Unless the weather is extreme, children will be outside at recess and lunch for much needed fresh air and exercise. Please make sure children have appropriate clothing for the weather.

Parent Advisory Council (PAC)

Goldstone Park PAC has the following purpose:

- To enhance the academic, social emotional and physical education of the students at Goldstone Park.
- To establish and promote a sense of community among the students, teachers, and parents.
- To link the school with the community as a whole.
- To this end the PAC through its executive and associated committees sponsor a variety of parent education, fundraising, social and school development events. In addition, parents provide support through their involvement in fundraising, the classroom, library, field trips as well as other school events.

PAC Meetings occur once a month and are held in the Library. (Exact dates TBA.)

GOLDSTONE PARK ELEMENTARY SCHOOL

Student Code of Conduct

Our Code of Conduct is to ensure the safety of staff and students at Goldstone Park and to provide the best learning environment possible so our students can achieve their best.

The staff of Goldstone Park Elementary School is committed to fostering positive, supportive relationships between students, parents, and school personnel. We work to establish and maintain a safe, caring, and orderly environment for purposeful learning. We believe all students have the right to learn in a safe, caring, and orderly environment and will maintain an attitude that is cooperative, courteous, and respectful. We are a community of learners who are respectful and caring of each other and our community. Our expectations are that students will maintain an attitude that is cooperative, courteous, and respectful. This is reinforced by our school wide Second Step Program that focuses on skills for social and emotional learning. Students are developing skills for resolving conflict, problem solving and decision making appropriate for their age for healthy learning and living.

Code of Student Rights and Responsibilities

I have a **RIGHT** to learn.

It is my **RESPONSIBILITY** to listen to instructions, to cooperate, to work quietly and to get help if I have a question or concern.

I have a **RIGHT** to be safe.

It is my **RESPONSIBILITY** to do things safely and to treat others as I like to be treated.

I have a **RIGHT** to be respected.

It is my **RESPONSIBILITY** to learn about and respect differences in others and to speak in a respectful manner, with honesty and integrity.

I have a **RIGHT** to hear and be heard.

It is my **RESPONSIBILITY** to listen when others are speaking.

I have a **RIGHT** to my own personal space and property.

It is my **RESPONSIBILITY** to keep my hands and feet to myself and to respect the personal property of my peers and the school community.

BEHAVIOUR EXPECTATIONS

School rules and policies have been established for everyone's protection, safety, and well-being. At Goldstone Park, we expect all members of our community to assume responsibility for their behavior. The staff assists students in developing skills for resolving conflict, problem solving and decision making appropriate to their age for healthy learning and living. Acceptable and unacceptable behavior while at school, attending school related activities (both on and off school grounds) or in any other circumstances where engaging in the activity will have an impact on the school environment.

There will be rising expectations of behavior as students mature. Be respectful of yourself, others and your school property and environment; work and play safe; be co-operative by listening and talking to find solutions, be supportive of others and learn to the best of your ability.

It is important to note that the acceptable and unacceptable behaviours that follow are not all-inclusive lists.

Acceptable Behaviour:

THE GOLDSTONE PARK CODE OF CONDUCT "GALAXY of RESPECT"

- Respect LEARNING
- Respect OURSELVES
- Respect OTHERS
- Respect OUR SCHOOL

Unacceptable Behaviour:

Unacceptable behaviour can consist of, but is not limited to:

- lack of respect for others
- fighting, play-fighting
- stealing
- violence of any form
- vandalism
- refusal to comply or rudeness
- teasing/bullying/cyber bullying
- intimidation, making threats
- swearing or using obscene gestures
- being out of bounds
- snowballing or face washing
- destruction of school or personal property

SAFE & CARING SCHOOLS:

ARE FREE FROM ACTS OF:

- Bullying (including cyber-bullying)
- Harassment, threat, intimidation, and marginalization
- Violence in any form
- Abuse in any form (verbal, physical, sexual)
- Intolerance and discrimination in any form, i.e. based on an individual or group's race, colour, ancestry, place of origin, political belief, religion, marital status, family status, physical or mental disability, sex, sexual orientation, or age.
- Retribution against a person who has reported incidents.

DO NOT TOLERATE THE PRESENCE OF:

- Intoxicating or banned substances (including alcohol, cigarettes, vapes and drugs)
- Theft and vandalism (or damage to personal property)
- Weapons or replica (toy) weapons (including laser pointers); explosives (including fireworks) and pepper or other obnoxious sprays.
- Intruders or trespassers (all visitors must first report to the office)
- Inappropriate clothing or unacceptable slogans imprinted on clothing.

MISUSE OF ELECTRONIC DEVICES/COMPUTERS:

- School computers and other electronic devices are only to be used for school/education related activities. They are not permitted for social networking, gaming, illegal, obscene or inappropriate purposes. Inappropriate use includes, but is not limited to, attempts to vandalize, gain unauthorized access to data or another person's account or resources, and sharing of data without personal or parental consent as appropriate.
- Recording of visual images is not permissible at school unless permission has been received by the classroom teacher with respect to a classroom project.
- Students are to be aware that they may be subject to discipline (or, if applicable, confiscation of personal property) for misuse of any technology, this includes social media- if it negatively impacts the school environment.
- Misuse of district technology services will lead to suspension of user privileges and possible disciplinary or legal action.

CONDUCT EXPECTATIONS

Goldstone Park is committed to providing a safe school for all students. Safe and appropriate behaviour is expected of all students, at school, on field trips, and travelling to and from school. Weapons or replicas of weapons are prohibited and will be confiscated and the parents of students in possession of these items will be notified. Smoking, vaping and the use of any illicit substances are prohibited. Harassment and racism are prohibited.

REPORTING

It is the student's responsibility to report to persons in authority (parents, teachers, the principal, etc.) about activities or incidents relating to harassment, violence, weapons, or other serious matters.

CONSEQUENCES

We strive to develop socially responsible students and specifically teach, model, and encourage caring and socially responsible behaviour. Consequences will be applied in a fair and consistent manner, respecting, and involving individual rights and responsibilities. Consequences will take into account the age, maturity and special needs (e.g. intellectual, physical, sensory, emotional or behavioural disability), severity and frequency of actions. Consequences will be progressive and will focus on being restorative rather than punitive in nature. Consequences, depending on the severity, include but are not limited to:

Depending upon these and other factors, one or more of the following actions may be taken:

- Verbal warning
- Problem solving discussion
- Time-out
- Problem Solving Sheet
- School/Community service
- Referral for Counselling or behaviour support
- In-school suspension
- Out of school suspension
- Recess/Lunch restriction
- Parent contact/meeting

Rising Expectations

As students at Goldstone Park become older and more mature, it is expected that they:

- Understand there are increased consequences for inappropriate behaviour.
- Increase their sense of personal responsibility and self-discipline.

NOTIFICATION:

Goldstone Park Staff have an obligation to advise parties of breaches of our school's code of conduct, specifically...

- Parent/guardian of student offender(s)/victim(s) of exhibiting/receiving major behavior problem will be advised.
- School District officials will be advised as required by school district policy.
- Police and/or other Ministerial agencies will be advised as needed.
- All parents – when it is deemed important to reassure members of the school community.

The Goldstone Park staff view parents as valued partners and commit to regular, open communication regarding all areas of student conduct and development. When students engage in a serious breach of our code of conduct, our response will always include communication with the parent and may also include district student services staff, the parents of the affected students as deemed necessary, and police and / or other agencies as deemed necessary by law.

For more serious or repeated infractions, the following consequences could be applied:

- The student may receive an in-school suspension where he/she works apart from the class, usually at the office and/or with the Childcare Worker. Suspensions range from a half day to five (5) days in duration.
- The student may be suspended out of the school for a duration of one (1) to five (5) days.
- The student may be required to participate in a counselling program.
- Restitution may have to be made.

Although unusual at the elementary school level, the following consequences may also be applied:

- The matter could be referred to the District Student Conduct Committee as a result of an over five (5) day out-of-school suspension.
- The student could be placed in an alternative learning situation.
- The student could be expelled.

Students are expected to follow the guidelines outlined in the Code in classrooms, in the school building, on school grounds and at school functions, including field studies. When traveling to and from school, students are expected to respect public property, observe road safety regulations, and display appropriate social conduct.

It is the student's responsibility to report to persons in authority (teachers, supervisors, parents, office staff, principal etc.) about any incidents relating to harassment (verbal, physical or cyber), violence, weapons, or other serious matters.

REFERENCES

This Elementary Code of Conduct has been structured to align with, and adhere to the standards outlined in: The School Act 85 (1.1); 168 (2) (s.1); Provincial Standards Ministerial Order 276/07 (m276/07), effective October 17, 2007.

BC Human Rights Code, as depicted in Surrey Schools Anti-Discrimination and Human Rights Policy No.10900; and Regulation No. 10900.1o BC Ministry of Education: Safe, Caring and Orderly Schools, A Guide (November 2008) and Developing and Reviewing Code of Conduct: A Companion (August 2007), both found at <http://www.bced.gov.bc.ca/sco/>

Surrey Schools – Safe and Caring School Handbook – policies, procedures and guidelines for schools found on <http://www.surreyschools.ca>

Ministerial Order No. M 208: (a) a reference to each of the prohibited grounds of discrimination set out in section 7 (discriminatory publication) and section 8 (discrimination in accommodation, service and facility) of the Human Rights Code, RSBC 1996, c. 210;