

# Newton Elementary PAC

## Executive Meeting- Minutes

Tuesday October 18 2022 8pm-840pm

Minutes Provided by Varinder Gill & Ravinder Bahia

### 1.0 Call to order

1.1 Meeting called to order at 801pm by Varinder Gill. Meeting was held via Zoom

1.2 Attendees: Varinder (Bindi) Gill, Daljit Singh, Rose Deo, Sheaka Sutherland, Ms Amy Newman & Ms Jas Kooner

### 2.0 Adoption of Agenda

2.1 Agenda items reviewed. Agenda approved

### 3.0 Previous Minutes from last Executive Meeting

3.1 Minutes from previous executive meeting not available

### 4.0 New Business

#### 4.1 PAC funds

4.1.1 Treasurer report provided by Rose Deo. Please see Page 4 below for details

4.1.2 Current Balance in PAC general account to date is \$4032.89

4.1.3 Bank Account- Change of Names. **Action Item: Rose to organize bank appointment to change over signing authority for PAC general account and PAC gaming account.**

#### 4.2 PAC gaming funds

4.2.1 Current Balance in PAC gaming account is \$18658.19

4.2.2 \$6980.09 of gaming money needs to be used up in the next two school years.

- 4.2.3** Rose Deo, treasurer, reports that gaming grant for school year 2022/2023 has been denied. **Action Item: Rose Deo to follow up with Gaming Branch and appeal decision.**

#### 4.3 PAC-missing Funds

- 4.3.1** PAC general account-money missing since June 2022. PAC executive member took money home on Friday evening as bank closed. Money (Large Bills only) was stolen from PAC members home. Executive member filed a police report on her behalf. Some of the missing money has been recovered-payments made by PAC executive member whose house the money was stolen from. Outstanding balance of money owed is 1058.53. **Action Item: PAC executive from school year 2021/2022 to file a missing money report with the RCMP on behalf of PAC.**

#### 4.4 School Year budget for 2022-2023

- 4.4.1** Bindi Gill reported that PAC will purchase juice and cookies for Grade 6 immunizations and also purchase plates and napkins for Diwali Fundraiser. Money will come from PAC General Account.
- 4.4.2** Bindi Gill asked if money will be distributed to classroom teachers from PAC general fund. \$100 per division. No final decision made.
- 4.4.3** The principal noted that there is some unused PAC funds in the Newton school account. Decision made to amalgamate this money and use it for something that all students can participate in.
- 4.4.4** Budget has not been finalized for this school year at the moment
- 4.4.4.1 Action Item: School Admin to provide an updated wish list for the school**

**4.4.4.2** PAC Executive did discuss paying for some school activities such as Zumba and Yoga. Possibly other school activities if funds allow. No final decisions made at this time.

## 5.0 Open Forum

### 5.1 Fundraising

- 5.1.1** Ideas for fundraising were discussed. Plan to hold one fundraiser (hot lunch/activity) per month. **First Hot Lunch will be on Oct 31 2022-Pizza Hut.** Notice has already been provided to the school and Pizza Hut is aware of this date.
- 5.1.2** Rose inquired if fundraising was to be linked to a specific goal to help with parent “buy in”. Fundraising will be further discussed at the General PAC meeting.

## 6.0 Adjournment

- 6.1.1** Meeting was adjourned at 8:58. There were technical difficulties using Zoom to host meeting. Future meetings will be held in person. **Next General PAC meeting is Nov 2 2022 5-6pm in the School Library**

PAC treasurer Report

NEWTON ELEMENTARY SCHOOL PROPOSED ANNUAL BUDGET SEPTEMBER 1, 2022 - AUGUST 31, 2023						
SEP 2021 TO AUG 2021 ACTUAL			2022 TO 2023 BUDGET			
		CHEQUING	GAMING			
REVENUE				CHEQUING	GAMING	
	GAMING GRANT		\$9,420.00			\$0.00
	COOKIE SALES					
	MOVIE NIGHT					
	PIZZA HUT	\$7,017.10				
	CHOCOLATE SALES					
	SUBWAY HOT LUNCH					
	BOTTLE DRIVE					
	DONATION					
	PAC FUNDING (SURREY SCHOOLS)	\$197.00				
	LIONS CLUB	\$62.22				
		\$7,214.10	\$9,420.00	\$0.00		\$0.00
EXPENDITURES						
	COOKIE SALES					
	MOVIE NIGHTS					
	PIZZA HUT	\$4,189.57				
	CHOCOLATE SALES					
	MEDALS/PLAQUES		\$2,001.83			
	GRADE SEVEN GRAD		\$1,927.34			
	BANK FEES (\$1.50/m)	\$3.00				
	SUBWAY HOT LUNCH					
	CLASSROOM FUNDS					
	SHAMA PRIYA					
	JOANNE HOWARD		\$2,000.00			
	LIONS CLUB	\$51.27				
	ZUMBA		\$3,000.00			
	NEWTON EASTER EGGHUNT		\$228.52			
	NEWTON SLURPEES		\$137.40			
	NEWTON SPIRIT DAY		\$358.40			
	missing funds	\$1,058.53				
		\$5,302.37	\$9,653.49	\$0.00		\$0.00
CASH ON HAND						
	At beginning of period	\$2,171.36	\$18,658.19	\$4,032.89		\$18,424.70
	At end of period	\$4,032.89	\$18,424.70	\$4,032.89		\$18,424.70