



Looking for something that can be used by a wide variety of students. Something that is desired by the students and staff. Impactful. A series of dance workshops? Extra curricular/Club.... Kiln? Outdoor education/club? Mr. L will bring it forward to the staff to get some suggestions.

\$1500 for guest presentations/speakers. We have 1 speaker lined up, suggestions for others are welcome.

Sensory pathway: Would like to still continue and complete the project. We have a quote to finish the project with the sealant.

Motion to accept the Financial report: Fiona

Second: Mikki

### **Hot Lunch – Lauren Drescher**

Round 2 will go until spring break.

Food costs have gone up.... Lauren will go through the vendors and evaluate to ensure that it is still profitable.

We are still able to take care of the families who may need the assistance and happy to take on more families.

Lauren still has a deep freeze to donate to the school if we can find a space for it. The deep freeze is used for various hot lunch items.

Still looking for a few hot lunch leaders: Be there for a couple hours on the Friday to make sure everything runs smoothly and be able to guide our volunteers. Please email [peacearchhotlunch@gmail.com](mailto:peacearchhotlunch@gmail.com) if you can help fill in every now and then (11:15-12:45pm on hot lunch days).

### **Fundraising – Shannon Versluis & Kristen Fryer**

Grade 4 fundraising is complete \$2429.

Raven Wear done

Neufeld done

Winter raven fair: was not done as a fundraiser but more of a school community event. We will look at a different date next year (not the same week as the concert) to ensure we still have steam from volunteers.

Book sale: Will be done at the Spring Fling

Sports day concession.

Toonie Tues: Tuesday Feb 7. Have 2 stations so the lineups aren't as long. Invite the K's and Grade 1's before lunchtime to make sure they can still purchase their donuts.

Might hold off on some of the other fundraisers for now (Splashes, restaurant nights ...) because we don't want to overwhelm families with so many Fundraisers. Focus on the Spring Fling.

Spring Fling: Friday April 28 5:00-8:00pm.

Food, games, community builder

Looking for volunteers to help with stations: Make prize bags, wrapping gifts, dropping off silent auction items, raffle items.

Wed Jan 25, 7:00pm Spring Fling committee meeting. If you are interested please contact [peacearch.springfling@gmail.com](mailto:peacearch.springfling@gmail.com)

Will be looking at cost/ expenses

Gym, courtyards...

Spreadsheet for places we can ask for donations, drop off flyers.... Use connections

### **DPAC- Sukhpreet Heir**

Meeting will be next week. Nothing to report this month.

### **New Business – Kirsten Yanicki**

### **Open Forum- All**

Yearbook?? Looking for a volunteer for next year to start this up! Please email Mr. Linklater if you're interested ([linklater\\_p@surreyschools.ca](mailto:linklater_p@surreyschools.ca))

Photography company, upload pictures, write up.

Motion to adjourn meeting: Fiona  
2<sup>nd</sup> Mikki

Thank you to Starbucks Morgan Crossing for coffee; and to Elizabeth, Cadence, and Annette for babysitting!

**Meeting Adjourned at 8:03 pm. Next PAC meeting Tuesday February 21, 2023, 6:30pm, Peace Arch Elementary Library.**

**Appendix A:**

**Balance Sheet 12/31/2022**

**ASSETS**

Current Assets

Cash on Hand \$0.00

Van City Operating Account \$41,253.27

Gaming Grant Account \$15,129.59

Term Deposit \$0.00

PAC Funds Held in SD#36 Account \$0.00

**Total Assets \$56,382.86**

**LIABILITIES**

Accounts Payable \$41.35

**Total Liabilities \$41.35**

**EQUITY**

Opening Balances \$41,299.07

Retained Earnings \$15,042.44

**Total Equity \$56,341.51**

**Total Liabilities & Equity \$56,382.86**

## Appendix B: Budget Report

### Peace Arch PAC

Budget Report: December 31, 2022

	Budget	Actual	Difference
<b>INCOME</b>			
Annual Donations Drive	\$1,000.00	\$0.00	(\$1,000.00)
Gaming Grant	\$9,900.00	\$9,900.00	\$0.00
<b>Hot Lunch Revenue</b>			
Hot Lunch - Extra Day	\$0.00	\$0.00	\$0.00
<b>Fundraisers</b>			
Hot Lunch Round 1	\$25,000.00	\$24,224.62	(\$775.38)
Hot Lunch Round 2	\$22,000.00	\$25,105.45	\$3,105.45
Hot Lunch Round 3	\$28,000.00	\$0.00	(\$28,000.00)
Spring Fling	\$8,000.00	\$0.00	(\$8,000.00)
<b>Other Fundraisers</b>			
Book Sale	\$1,000.00	\$0.00	(\$1,000.00)
Raven Wear Sales	\$500.00	\$0.00	(\$500.00)
Sports Day Concession	\$1,000.00	\$0.00	(\$1,000.00)
Toonie Tuesdays (PAC)	\$3,000.00	\$0.00	(\$3,000.00)
Neufeld Farms	\$20,000.00	\$17,184.00	(\$2,816.00)
Passive Fundraisers (Cobb's, Mabel's, Indigo...)	\$2,500.00	\$284.29	(\$2,215.71)
<b>Other Income</b>			
Surrey School District	\$200.00	\$0.00	(\$200.00)
Miscellaneous	\$0.00	\$2.00	\$2.00
PST Rebate	\$200.00	\$0.00	(\$200.00)
<b>TOTAL INCOME</b>	<b>\$122,300.00</b>	<b>\$76,700.36</b>	<b>(\$45,599.64)</b>
<b>EXPENSES</b>			
Fruit & Veggie Program	\$200.00	\$0.00	\$200.00
<b>Fundraising Expenses</b>			
Neufeld Farms F/R Expenses	\$17,000.00	\$13,632.00	\$3,368.00
Other Fundraising Expenses	\$0.00	\$0.00	\$0.00
<b>Gaming Account Budget</b>			
Enrichment Events/Activities	\$3,000.00	\$0.00	\$3,000.00
French Carnival	\$300.00	\$0.00	\$300.00
Other Gaming Acct Expenses	\$6,400.00	\$0.00	\$6,400.00
Presentations/Guest Speakers	\$1,500.00	\$0.00	\$1,500.00
Sensory Pathway	\$4,000.00	\$0.00	\$4,000.00
Gifts	\$700.00	\$150.00	\$550.00
Grade 7 Farewell	\$800.00	\$0.00	\$800.00
<b>Hot Lunch Expenses</b>			
Grade 4 Field Trip Funds	\$1,800.00	\$0.00	\$1,800.00
Hot Lunch Round 1	\$20,000.00	\$18,948.75	\$1,051.25
Hot Lunch Round 2	\$18,000.00	\$0.00	\$18,000.00
Hot Lunch Round 3	\$23,000.00	\$0.00	\$23,000.00
Miscellaneous	\$250.00	\$0.00	\$250.00
<b>PAC Operations</b>			
BCCPAC, CPF Dues	\$225.00	\$225.00	\$0.00
Supplies	\$150.00	\$0.00	\$150.00
Website Fees	\$200.00	\$0.00	\$200.00
Parent Presentations	\$1,000.00	\$0.00	\$1,000.00
Peace Arch Classroom/Field	\$8,850.00	\$8,850.00	\$0.00
Trip Funds			
Raven Fund	\$1,000.00	\$650.67	\$349.33
Spring Fling Expenses	\$0.00	\$0.00	\$0.00
<b>Teacher's Wish List</b>			
Technology - Annual Tech Contribution	\$7,000.00	\$7,000.00	\$0.00
Technology - iPads/laptops	\$12,000.00	\$12,000.00	\$0.00
**Technology - Projector (as funds become avail.)	\$0.00	\$0.00	\$0.00
Teacher/Staff Appreciation	\$500.00	\$54.60	\$445.40
Welcome Tea	\$50.00	\$0.00	\$50.00
Winter Fun Fair	\$300.00	\$146.90	\$153.10
<b>TOTAL EXPENSES</b>	<b>\$128,225.00</b>	<b>\$61,657.92</b>	<b>\$66,567.08</b>
<b>BUDGET VS. ACTUAL NET INCOME</b>	<b>(\$5,925.00)</b>	<b>\$15,042.44</b>	<b>\$20,967.44</b>

Budget Notes:

1. Sept 1, 2022 - Opening balance \$41,299.07

Projected Net Income (\$5,925.00)

Reserve for next year (\$30,000.00)

Projected Remaining balance \$5,374.07

\*remaining funds to go towards Playground Contingency Fund

2. \*\* Teacher's Wish List item submitted after budget preparation:

Mounted Projector for the gym - \$13,110

This item could be included at a later date as fundraising progresses, if funds allow

Some expenses could be moved over to the Gaming Grant budget if needed (Winter Fun Fair, Grade 7 Farewell,)

3. Hot Lunch Summary:

Round 1: Net Income at Dec 31 \$5,275.87

Less Budgeted Net : -\$5,000.00

Difference: \$275.87

4. Neufeld Farms Summary:

Net Income: \$3,552.00

Less Budgeted Net: -\$3,000.00

Difference: \$552.00

**Appendix C:**  
**PAC Financial Report**

December Balance Sheet:

- o Assets: At Dec. 31: \$56,382.86 between our Operating and Gaming accounts
- o Liabilities: \$41.35 (Accounts Payable = Hot Lunch credits on parent accounts)
- o Equity: Opened the year with a balance of \$41,299, Net Income as of Dec. 31 is \$15,042
- o Closing Balance: \$56,382

December Budget Report:

- o Income: at Dec. 31: \$76,700
  - Gaming Grant for this year has been received: \$9,900.00
  - Hot Lunch Round 1 is finished – total deposits of \$24,224
  - Net for Round 1: \$5,275
  - Hot Lunch Round 2 is underway – Deposits to date of \$25,105 (Ordering open to K's this round)
  - Neufeld Farms Total Orders of \$17,187
  - Net for Neufeld Fundraiser: \$3,552
- o Expenses: at Dec.31: \$61,657
  - \$300 from Raven Fund to purchase Raven Wear for students in need, \$350 for gift cards for Christmas Hampers
    - Hot Lunch expenses are ongoing
    - Paid out expenses for Neufeld Farms (\$13,632)
    - \$19,000 Paid out to Peace Arch Elementary for Annual Tech Contribution (\$7,000) and Phase 2 of Tech
    - upgrades – iPads/Laptops (\$12,000)
    -
- o Net Income: as of Dec. 31 = \$15,042
- o Still looking for suggestions for Gaming Account: (\$6,400 remaining in budget)
- o Ideas for Student Presentations/Speakers? (\$1,500 in budget)

Opening balance: \$41,299

Budgeted Net Income/Loss (\$5,925)

Remaining Balance \$35,374

Less Playground Fund Term Deposit? \$5,374

Remaining Balance at year-end \$30,000

Suggest motion to accept the Financial Report for Dec. 31, 2022