

École Peace Arch Elementary

Minutes of the Monthly Meeting of the PAC

September 19, 2023 – 6:30 PM

“We would like to acknowledge that the lands on which we work, play, and learn, are on the shared traditional territory of the Katzie, Kwantlen, Semiahmoo, and other Coast Salish Peoples.”

Location of Meeting: School Library

Present at meeting: President – Kirsten Yanicki Vice President – Sarbjit Sahota
Treasurer – Tana Jennings Secretary – Alita Roberts

Attendees – Mikki Kinnaird, Jenn Morgan, Sarb Sahota, Amanda Gaucher, Kristen Fryer, Manraj Heir, JB Chu, Clairra Dusange, Tana Jennings, Colleen Bobsien, Stephanie Gilmour, Rocky Sharma, Chris Morris, Phil Linklater, Alita Roberts, Kirsten Yanicki

Meeting called to order 6:36pm

Introductions

Colleen- White Rock Community Policing

- Introduction to the role of volunteers within the White Rock Community Policing-to help out the community (crosswalks, monitoring drivers...)
- They will be holding an annual Gala to raise money for this program. Oct 21, 2023 Hazelmere
- Looking for silent auction items, donations, and volunteers to make the Gala run! info@semiahmoocommunitysafety.org
- Thank you, Colleen for joining us.

Principal’s Message – Phil Linklater and Chris Morris

- School is at capacity 560 students 52 staff members
- 25 divisions
- Terry Fox Run – Friday Sept 22. Still need some parent volunteers for the run. Primary and Intermediate community run.
- Look into a 50th birthday celebration in the next coming years?? School opened in 1965, so 2025 will be the 50th

Hot Lunch – Lauren Drescher (unable to attend tonight)

- Ordering is open, Round 1 closes on Sept 27th
- Kindergarten ordering will be available for Round 2
- We will be looking for volunteers, mostly Fridays, 30 minutes to hand out and organize the food.
- Hot lunch brings in about 1/3 of our PAC budget.
- peacearchhotlunch@gmail.com

DPAC- Sukhpreet Heir

- 1st meeting is next week. Sukh will update us with the news.
- If anyone would like to join, they are welcome to join. Website- you can get a link or attend in person: <https://surreydpac.ca/>

Parent Survey Results- Kristen Fryer

- 93 responses last June: Suggestions, fundraising, events meetings, feedback etc.
- Summary- hybrid PAC meeting would be nice. We can look into setting this up on Zoom on an iPad, laptop...
- Parents would like PAC money to be spent on field trips, sports/ athletics, technology, Parent presentations

Financial Report - Tana Jennings

- Please refer to the Appendix for the Financial Summary.
- PAC would like a teachers' wish list.
- Phil has already done this, so it will be revisited and then communicated back to Tana.
- Highlights (Income)- Spring Fling \$19K, Neufelds \$3500, Hot Lunch \$17K+, Donut sales
- Last year we didn't push the cheque writing/annual donations (there wasn't a big item to fundraise for)
- Gaming Grant- based on student population. This year should be over \$10K.
- Expenses- Classroom, teacher wish list, field trips, LST, library, music, counsellor, curling, in class presentations, supplies for a sensory pathway, parent presentation, technology new and updates, Raven fund, Community building activities, F&V program, teacher/staff appreciation, contingency funds for future playground.
- This will be a Saleema Noon year; Body Science workshops for kids and parents. We bring this presentation to the school every 2 years. Kristen Fryer will look into booking.
- Tana has been Treasurer for 4 years, the position has not been filled, there have been no volunteers to fill the role. We need a replacement to start shadowing her for ~~the~~ this school year to take over for next September.
- Motion to accept the financial report, Chris moves the motion, Mikki 2nds

Fundraising – Kirsten Yanicki

- PAC exec met and we thought it might be a good idea to run the Spring Fling every other year. Thoughts were to alternate it with another event, something that is community building?
- We will do a brainstorming session next meeting

Fruit and Veggie Program- Stephanie Gilmour

- Fiona has resigned from the position, thank you for all your work.
- Stephanie Gilmour has volunteered to help with this program.

New Business – Kirsten Yanicki

Diversity Club: Julina Murphy. Rainbow crosswalk; cost is \$20,000

Back in the spring, City of White Rock had offered to pay for half = \$10K, Ernie Klassen offered to raise and donate funds from the Pride Event hosted in the summer. Tonight we were presented with the cheque of \$7500 from the White Rock Pride Society. Julina would like to do some fundraising with the Diversity club to raise some of the remaining \$2500, with PAC to cover the remaining cost. The crosswalk will be put in by the city, the city will maintain the crosswalk.

Raven Wear:

We had talked about modifying, adding to the Raven logo. Maybe adding some Pride representations. We will be reaching out to the community (students, parents, friends, family) for design ideas that can be used for our Raven Wear!

Island Jerky

Connection through Jenn, just an idea to bring in some other fundraising ideas

Meeting Adjourned at 8:09pm. Next PAC meeting Tuesday October 17, 2023, 6:30pm, Peace Arch Elementary Library.

Appendix A:

**Peace Arch Elementary PAC
Financial Summary of 2022/2023**

INCOME

Annual Donations Drive	\$	-
Gaming Grant	\$	9,900.00
Hot Lunch Revenue (NET)		
Hot Lunch Round 1	\$	5,275.87
Hot Lunch Round 2	\$	2,374.96
Hot Lunch Round 3	\$	<u>10,117.83</u>
	\$	17,768.66
Spring Fling		
Beat the Bucket	\$	465.00
Book Sale	\$	350.91
Raffle Baskets	\$	2,709.81
Concession - Spring Fling	\$	1,984.65
Food Trucks	\$	770.00
Punch cards/Tickets	\$	9,920.58
Silent Auction	\$	6,158.46
Wine Wall - Spring Fling	\$	<u>1,035.35</u>
	\$	23,394.76
Less Expenses	\$	<u>(4,182.37)</u>
Net Revenue	\$	19,212.39
Other Fundraisers		
Other Fundraisers (Babysitters/Home S	\$	617.00
Raven Wear Sales	\$	692.38
Toonie Tuesdays (PAC only)	\$	2,150.60
Neufeld Farms	\$	3,552.00
Passive Fundraisers (Cobb's, Mabel's, In	\$	284.29
Other Income		
Surrey School District	\$	206.00
Total Income After Fundraising Expen	\$	54,383.32

ASSETS

Van City Operating Account	\$	45,125.58
Gaming Grant Account	\$	5,175.42
Term Deposit	\$	<u>5,000.00</u>
Total Assets	\$	55,301.00

LIABILITIES

Accounts Payable	\$	80.25
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EQUITY

Opening Balances	\$	41,299.07
Retained Earnings	\$	<u>13,921.68</u>
Total Equity	\$	55,220.75

Total Liabilities & Equity	\$	55,301.00
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EXPENSES

Fruit & Veggie Program	\$	129.92
Gaming Account Budget (\$15,200)		
Enrichment Events/Activities	\$	3,665.87
French Carnival	\$	813.08
Grade 7 Farewell	\$	1,000.00
Other Gaming Acct Expenses	\$	279.80
Presentations/Guest Speakers	\$	1,055.92
Sensory Pathway	\$	<u>3,139.50</u>
	\$	9,954.17
Gifts	\$	637.55
Miscellaneous	\$	111.43
Parent Presentations	\$	796.25
Peace Arch Classroom/Field Trip Funds		
CCW/Resource Room	\$	400.00
Classroom Funds	\$	3,600.00
Field Trip Funds	\$	4,150.00
LA Resources/Integration Support	\$	150.00
Learning Support (LST)	\$	450.00
Library	\$	150.00
Music Room	\$	150.00
School Councillor Support	\$	<u>100.00</u>
Less Returned unused portion	\$	<u>(1,334.32)</u>
	\$	7,815.68
Raven Fund (Benevolence)	\$	650.67
Teacher's Wish List		
Technology - Annual Tech Contribution	\$	7,000.00
Technology - iPads/laptops	\$	12,000.00
Teacher/Staff Appreciation	\$	607.13
Winter Fun Fair	\$	197.77
PAC Operations		
BCCPAC, CPF Dues	\$	225.00
Supplies	\$	<u>336.07</u>
Total Purchases Made	\$	40,461.64

Appendix B:

Peace Arch Elementary PAC Balance Sheet 08/31/2023

ASSETS

Current Assets

Cash on Hand	\$	-
Van City Operating Account	\$	45,125.58
Gaming Grant Account	\$	5,175.42
Term Deposit	\$	5,000.00
PAC Funds Held in SD#36 Account	\$	-

Total Assets \$ 55,301.00

LIABILITIES

Accounts Payable	\$	80.25
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Total Liabilities \$ 80.25

EQUITY

Opening Balances	\$	41,299.07
Retained Earnings	\$	13,921.68

Total Equity \$ 55,220.75

Total Liabilities & Equity \$ 55,301.00

Appendix C:

Budget Report: August 31, 2023

	Budget	Actual	Difference
INCOME			
Annual Donations Drive	\$ 1,000.00	\$ -	\$ (1,000.00)
Gaming Grant	\$ 9,900.00	\$ 9,900.00	\$ -
PST Rebate	\$ 200.00	\$ -	\$ (200.00)
Hot Lunch Revenue			\$ -
Hot Lunch - Extra Day Fundraisers	\$ -	\$ -	\$ -
Hot Lunch Round 1	\$ 25,000.00	\$ 24,224.62	\$ (775.38)
Hot Lunch Round 2	\$ 22,000.00	\$ 27,163.58	\$ 5,163.58
Hot Lunch Round 3	\$ 28,000.00	\$ 33,183.25	\$ 5,183.25
Spring Fling	\$ 8,000.00		\$ 15,394.76
Beat the Bucket	\$ -	\$ 465.00	
Book Sale	\$ -	\$ 350.91	
Raffle Baskets	\$ -	\$ 2,709.81	
Concession - Spring Fling	\$ -	\$ 1,984.65	
Food Trucks	\$ -	\$ 770.00	
Punch cards/Tickets	\$ -	\$ 9,920.58	
Silent Auction	\$ -	\$ 6,158.46	
Wine Wall - Spring Fling	\$ -	\$ 1,035.35	
Other Fundraisers			
Book Sale	\$ 1,000.00	\$ -	\$ (1,000.00)
Other Fundraisers	\$ -	\$ 2,080.00	\$ 2,080.00
Raven Wear Sales	\$ 500.00	\$ 692.38	\$ 192.38
Sports Day Concession	\$ 1,000.00	\$ -	\$ (1,000.00)
Toonie Tuesdays (PAC only)	\$ 3,000.00	\$ 2,150.60	\$ (849.40)
Neufeld Farms	\$ 20,000.00	\$ 17,184.00	\$ (2,816.00)
Passive Fundraisers (Cobb's, Mabel's, Indigo...)	\$ 2,500.00	\$ 284.29	\$ (2,215.71)
Interest Earned	\$ -	\$ -	\$ -
Other Income			
Adjustments	\$ -	\$ -	\$ -
Surrey School District	\$ 200.00	\$ 206.00	\$ 6.00
Reimbursements	\$ -	\$ 1,334.32	\$ 1,334.32
Miscellaneous	\$ -	\$ 148.76	\$ 148.76
	\$ 122,300.00	\$ 141,946.56	\$ 19,646.56
EXPENSES			
Adjustments	\$ -	\$ -	\$ -
Fruit & Veggie Program	\$ 200.00	\$ 129.92	\$ (70.08)
Fundraising Expenses			
Neufeld Farms F/R Expenses	\$ 17,000.00	\$ 13,632.00	\$ (3,368.00)
Other Fundraising Expenses	\$ -	\$ 1,463.00	\$ 1,463.00
Gaming Account Budget (\$15,200)			
Enrichment Events/Activities	\$ 3,000.00	\$ 3,665.87	\$ 665.87
French Carnival	\$ 300.00	\$ 813.08	\$ 513.08
Grade 7 Farewell	\$ 1,000.00	\$ 1,000.00	\$ -
Other Gaming Acct Expenses	\$ 5,400.00	\$ 279.80	\$ (5,120.20)
Presentations/Guest Speakers	\$ 1,500.00	\$ 1,055.92	\$ (444.08)
Sensory Pathway	\$ 4,000.00	\$ 3,139.50	\$ (860.50)
Transportation	\$ -	\$ -	\$ -
Gifts	\$ 700.00	\$ 637.55	\$ (62.45)
Grade 1 Science World Field Trip	\$ -	\$ -	\$ -
Grade 4 Victoria Trip	\$ -	\$ -	\$ -
Miscellaneous	\$ 250.00	\$ 260.19	\$ 10.19
Parent Presentations	\$ 1,000.00	\$ 796.25	\$ (203.75)
Peace Arch Classroom/Field Trip Funds			
CCW/Resource Room	\$ 400.00	\$ 400.00	\$ -
Classroom Funds	\$ 3,600.00	\$ 3,600.00	\$ -
Field Trip Funds	\$ 4,150.00	\$ 4,150.00	\$ -
LA Resources/Integration Support	\$ 150.00	\$ 150.00	\$ -

Learning Support (LST)	\$	150.00	\$	450.00	\$	300.00
Library	\$	150.00	\$	150.00	\$	-
Music Room	\$	150.00	\$	150.00	\$	-
School Councillor Support	\$	100.00	\$	100.00	\$	-
Raven Fund	\$	1,000.00	\$	650.67	\$	(349.33)
Spring Fling Expenses	\$	-	\$	-	\$	4,182.37
Concessions	\$	-	\$	1,412.07		
Decor, Stations, Set-up Supplies	\$	-	\$	1,507.62		
Printing	\$	-	\$	236.71		
Prizes	\$	-	\$	1,025.97		
Teacher's Wish List						
Clubs - Supplies, Equipment	\$	-	\$	-	\$	-
Garden spaces Improvements	\$	-	\$	-	\$	-
Mud Kitchen	\$	-	\$	-	\$	-
Music Wall	\$	-	\$	-	\$	-
Sound System - Gym	\$	-	\$	-	\$	-
Technology - Annual Tech Contribution	\$	7,000.00	\$	7,000.00	\$	-
Technology - iPads/laptops	\$	12,000.00	\$	12,000.00	\$	-
Technology - Projector (as funds become avail.)	\$	-	\$	-	\$	-
Teacher/Staff Appreciation	\$	500.00	\$	607.13	\$	107.13
Welcome Tea	\$	50.00	\$	-	\$	(50.00)
Winter Fun Fair	\$	300.00	\$	197.77	\$	(102.23)
PAC Operations						
Bank Service Charges	\$	-	\$	-	\$	-
BCCPAC, CPF Dues	\$	225.00	\$	225.00	\$	-
Supplies	\$	150.00	\$	336.07	\$	186.07
Website Fees	\$	200.00	\$	-	\$	(200.00)
Sports Equipment	\$	-	\$	-	\$	-
Hot Lunch Expenses						
Grade 4 Field Trip Funds	\$	1,800.00	\$	1,550.00	\$	(250.00)
Hot Lunch Round 1	\$	20,000.00	\$	18,948.75	\$	(1,051.25)
Hot Lunch Round 2	\$	18,000.00	\$	24,788.62	\$	6,788.62
Hot Lunch Round 3	\$	23,000.00	\$	21,515.42	\$	(1,484.58)
	\$	127,425.00	\$	128,024.88	\$	599.88
Net Income - Budget vs Actual	\$	(5,125.00)	\$	13,921.68	\$	19,046.68

	Budget	Actual
Sept 1, 2022 - Opening balance	41,299.07	41,299.07
Net Income	(5,125.00)	13,921.68
Reserve for next year	(30,000.00)	(30,000.00)
Projected Remaining balance	6,174.07	25,220.75
Gaming Grant Carry Over to 2024		(5,175.42)
Term Deposit		(5,000.00)

**remaining funds - to go towards Playground Contingency Fund? 15,045.33