

# **École Peace Arch Elementary**

## **Minutes of the Monthly Meeting of the PAC**

### **Tuesday April 18, 2023 – 6:30 PM**

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*“We would like to acknowledge that the lands on which we work, play, and learn, are on the shared traditional territory of the Katzie, Kwantlen, Semiahmoo, and other Coast Salish Peoples.”*

**Location of Meeting:** School Library

**Present at meeting:** President – Kirsten Yanicki                      Vice President – Sarbjit Sahota

Treasurer – Tana Jennings                      Secretary – Alita Roberts

Attendees – Kirsten Yanicki, Tana Jennings, Sarb Sahota, Kristy Crnkovich, Phil Linklater, Fiona Kehler, Shannon Versluis, Julina Murphy, Amy Archibald, Mikki Kinnaird, Vicky Zambus, Jenn Morgan, Alexandra Clark, Kefei Ren, Alita Roberts, Kristen Fryer, Tia Ball

Meeting called to order 6:34pm

#### **Introductions**

#### **Principal’s Message –Phil and Kristy**

- 2 fine arts performances: Dumpster Dragons and Ache Brasil, the cost of the 2 together \$1900
- Kiln: 4 steps. We have a spot for it.
- Vaisakhi, thank you for the samosas and the tea
- Assembly tomorrow: dancing, grade 7’s will share the story of Vaisakhi
- Technology has arrived for Salmon Pod
  - Primary classes now have 6 iPads/class; Intermediate have 8 iPads + keyboards, 1 laptop; and all classes have charging stations
  - PAC has contributed \$19,000 to technology upgrades and purchases this year
- Gaming Grant: roughly \$10,000. Must fall within the guidelines
- The rest of the money will depend on how much we fundraise.
- Band: mandatory band next year for the grade 7’s. This was well received by PAC meeting attendees.

#### **Diversity Club Presentation- Julina Murphy (PAE teacher)**

- Rainbow cross walk (city quoted \$17,000)
- Ernie Klassen White Rock City Council: they would like to fundraise during pride month and help raise money for this crosswalk. They are estimating (speculating to fundraise ~\$7500). The City will pay half \$8500.
- That leaves around \$1000 to request from PAC. Will see if we can also use the gaming funds (however, it’s not on school property)
- Can we use school funds? Must be careful because it’s not on school property. No
- Can they have 1 or 2 presenters from the pride society to come and talk to the PAC? Yes

### **President's report- Kirsten Yanicki**

- Anxiety presentation March 29 went well- would love to do more of those in the future. Deborah McNamara
- The technology presentation (which was supposed to be put on by South Meridian PAC) has been cancelled. We will look into the presentation in the fall.
- Babysitting/home alone course May 29 is full: we have 15 spots for each. Will look into doing it again in the fall (next time we will just have it for our students).

### **Spring Fling: Kristen / Mikki / Shannon**

- We need to get the donated items to Gurpreet ASAP
- Vice principal and Principal for the day: description
- Mikki will connect with office for families who need assistance with funds for punchcards/wristbands.
- Fiona has the concession under control
- 5 teachers for beat the bucket: need 2 more staff members to volunteer for this!
- Need more volunteers!!!! Adult and student (highschool) volunteers. Sign-up link here: <https://volunteersignup.org/J4HEA>
- Need more raffle items for the baskets- Thursday is the cut off.
- Sell punchcards and wristbands Thursday and Friday before the carnival to reduce the line ups at the beginning of the event: Sarbjit will take the lead on that.
- Need cakes and cupcakes, wine, silent auction items!
- Concession, tickets, raffle basket/wine wall, booksale: square readers will be needed at these spots

### **Fundraising – Shannon Versluis & Kristen Fryer**

- Donut day in May will go to grade 7's.
- Donut day/freezies in June.
- Sports day concession in June.
- Look at adding something (rainbow) to the Raven Wear in the fall (maybe something on the back). Tie it in with the rainbow sidewalk

### **Treasurer's Report - Tana Jennings**

Refer to Appendix A (Financial Report Summary) and Appendix B (Balance Sheet) and Appendix C (Budget Report)

- Breakdown/Summary of funds raised.
- Summary of purchases
- Still have money in the gaming grant: Curling and the 2 fine arts presentation will be taken out of the gaming grant.
- Curling has been going well, would love to continue and do more of this.
- Kiln: every student would get to make a mask with an instructor.

- Saleema Noon Body Science workshops: would like to bring this back for next year. We didn't have it this year. It would be funded by PAC. They do different presentations for each age group and there is a parent presentation the night before.
- "\$1900 motion to approve the 2 fine art performances" Moved by Mikki, Seconded by Sarb. All approved. Passed
- \$5900 unaccounted from the gaming grant
- "Sunnyside outdoor pool (primary students)/ Grandview Aquatic centre \$1.50/student. 200 students. Motion to approve \$300 for aquatics." Motion to approve: Jenn, seconded Kefei, all in favour. Passed
- Next year would we like to do samosas and tea for the whole school for Vaisakhi. This year it was done for the staff. \$150 this year. Sarb will get an estimate of the cost for next year and bring it to PAC.
- "We would like to give the grade 7's more money for the farewell/grad. There are 30 more grads this year. Can use the funds from the gaming grant. \$1000." Motion to move Mikki, 2<sup>nd</sup> Jenn. All approved. Passed
- Gift cards for the PAC meeting babysitters

### **Hot Lunch – Lauren Drescher (unable to attend)**

Hot lunch Round 3: revenue over \$32,000 (profit ~\$5500). Still need to look at expenses.

### **DPAC- Sukhpreet Heir (unable to attend)**

Nothing to report

### **Open Forum- All**

- Parent appreciation tea May 24: will be discussed at the next staff meeting
- Still have Raven fund for students who need it. Grade 7, field trips, hot lunch...???

Thank you to Starbucks Morgan Crossing for coffee; and to Cadence, Wenshu and Annette for babysitting!

Our AGM will take place in May. PAC Executive members are elected each year – if anyone is interested in running for President, Vice-President, Treasurer, or Secretary, please let us know ahead of time so ballots can be prepared for the May meeting.

**Meeting Adjourned at 8:10 pm. Next AGM PAC meeting Tuesday May 16, 2023, 6:30pm, Peace Arch Elementary Library.**

Appendix A:

**Financial Report Summary - March 31, 2023**

<b>Fundraising Summaries:</b>	<u>Net</u>
Gaming Grant	\$ 9,900.00
Hot Lunch Round 1	\$ 5,275.87
Hot Lunch Round 2	\$ 6,085.18
Neufeld Farms	\$ 3,552.00
Raven Wear	\$ 692.38
Passive Fundraisers:	\$ 284.29
(Cobb's, Indigo, Mabel's Labels)	
Surrey School District	\$ 206.00
Twoonie Tuesdays	\$ 2,150.60
Babysitter's/Home Safe Course	<u>\$ 396.00</u>
<b>Total Amount Raised:</b>	<b>\$ 28,542.32</b>

<b>Summary of Purchases:</b>	
Classroom & Support Funds	\$ 4,700.00
Field Trip Funds	\$ 4,150.00
Fruit & Veggie Program	\$ 129.92
Gifts (Admin/Office Staff Christmas)	\$ 150.00
Grade 4 Field Trip (From Hot Lunch days)	\$ 1,550.00
PAC operations (CPF & BCCPAC dues)	\$ 225.00
PAC supplies	\$ 33.86
Parent Presentations	\$ 756.25
Raven Fund (Benevolence)	\$ 650.67
Technology Purchases	\$ 19,000.00
projectors + bulbs, 3 laptops	
(portion of 36 iPads + cases, 2 classroom	
Winter Raven Fun Fair	\$ 197.77
World Teacher Day - Staff room treats	<u>\$ 54.60</u>
<b>Total Amount:</b>	<b>\$ 31,598.07</b>

<b>Gaming Account Purchases:</b>	
French Carnival	\$ 813.08
Sensory Pathway	<u>\$ 3,139.50</u>
<b>Total Amount:</b>	<b>\$ 3,952.58</b>

<b>Upcoming Expected Purchases:</b>		
Curling Experience (Gaming Grant)	\$ 3,000.00	April
Grade 7 Farewell (Gaming Grant)	\$ 800.00	June
Staff Appreciation Luncheon	\$ 450.00	June
Other??		?

Note: \$1000 donation towards technology project has been received at the District Office

Motion to approve Art Starts "Dumpsta Dragons" performance - approx. \$1055 from Gaming Acct?

Motion to accept the Financial Report

Appendix B

**Peace Arch Elementary PAC**  
**Balance Sheet 03/31/2023**

**Assets**

Cash on Hand	\$0.00
Van City Operating Account	\$48,223.55
Gaming Grant Account	\$11,177.01
Term Deposit	\$5,000.00
PAC Funds Held in SD#36 Account	\$0.00

**Total Assets** \$64,400.56

**Liabilities**

Accounts Payable	\$41.35
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**Total Liabilities** \$41.35

**Equity**

Opening Balances	\$41,299.07
Retained Earnings	\$23,060.14

**Total Equity** \$64,359.21

**Total Liabilities & Equity** \$64,400.56

## Appendix C

### Peace Arch PAC - Budget Report

March 31, 2023

	Budget	Actual	Difference
<b>INCOME</b>			
Annual Donations Drive	\$ 1,000.00	\$ -	\$ (1,000.00)
Gaming Grant	\$ 9,900.00	\$ 9,900.00	\$ -
PST Rebate	\$ 200.00	\$ -	\$ (200.00)
<b>Hot Lunch Revenue *</b>			
Hot Lunch - Extra Day Fundraisers *	\$ -	\$ -	\$ -
Hot Lunch Round 1 *	\$ 25,000.00	\$ 24,224.62	\$ (775.38)
Hot Lunch Round 2 *	\$ 22,000.00	\$ 27,163.58	\$ 5,163.58
Hot Lunch Round 3 *	\$ 28,000.00	\$ 31,329.97	\$ 3,329.97
Spring Fling *	\$ 8,000.00	\$ -	\$ (8,000.00)
<b>Other Fundraisers</b>			
Book Sale	\$ 1,000.00	\$ -	\$ (1,000.00)
Raven Wear Sales	\$ 500.00	\$ 692.38	\$ 192.38
Sports Day Concession	\$ 1,000.00	\$ -	\$ (1,000.00)
Toonie Tuesdays (PAC)	\$ 3,000.00	\$ 2,150.60	\$ (849.40)
Neufeld Farms *	\$ 20,000.00	\$ 17,184.00	\$ (2,816.00)
Passive Fundraisers (Cobb's, Mabel's, Indigo...)	\$ 2,500.00	\$ 284.29	\$ (2,215.71)
<b>Other Income</b>			
Surrey School District	\$ 200.00	\$ 206.00	\$ 6.00
Miscellaneous * (Babysitters/Home Safe Course)	\$ -	\$ 1,172.00	\$ 1,172.00
	<b>\$ 122,300.00</b>	<b>\$ 114,307.44</b>	<b>\$ (7,992.56)</b>
<b>EXPENSES</b>			
Fruit & Veggie Program	\$ 200.00	\$ 129.92	\$ 70.08
<b>Fundraising Expenses</b>			
Neufeld Farms F/R Expenses	\$ 17,000.00	\$ 13,632.00	\$ 3,368.00
Other Fundraising Expenses	\$ -	\$ -	\$ -
<b>Gaming Account Budget (\$15,200)</b>			
Enrichment Events/Activities - (Curling)	\$ 3,000.00	\$ -	\$ 3,000.00
French Carnival	\$ 300.00	\$ 813.08	\$ (513.08)
Other Gaming Acct Expenses	\$ 6,400.00	\$ -	\$ 6,400.00
Presentations/Guest Speakers	\$ 1,500.00	\$ -	\$ 1,500.00
Sensory Pathway	\$ 4,000.00	\$ 3,139.50	\$ 860.50
Gifts	\$ 700.00	\$ 150.00	\$ 550.00
Grade 7 Farewell	\$ 800.00	\$ -	\$ 800.00
Miscellaneous	\$ 250.00	\$ -	\$ 250.00
Parent Presentations	\$ 1,000.00	\$ 756.25	\$ 243.75
Peace Arch Classroom/Field Trip Funds	\$ 8,850.00	\$ 8,850.00	\$ -
Raven Fund	\$ 1,000.00	\$ 650.67	\$ 349.33
Spring Fling Expenses	\$ -	\$ -	\$ -
<b>Teacher's Wish List</b>			
Technology - Annual Tech Contribution	\$ 7,000.00	\$ 7,000.00	\$ -
Technology - iPads/laptops	\$ 12,000.00	\$ 12,000.00	\$ -
Technology - Projector (as funds become avail.)	\$ -	\$ -	\$ -
Teacher/Staff Appreciation	\$ 500.00	\$ 54.60	\$ 445.40
Welcome Tea	\$ 50.00	\$ -	\$ 50.00
Winter Fun Fair	\$ 300.00	\$ 197.77	\$ 102.23
<b>PAC Operations</b>			
BCCPAC, CPF Dues	\$ 225.00	\$ 225.00	\$ -
Supplies	\$ 150.00	\$ 33.86	\$ 116.14
Website Fees	\$ 200.00	\$ -	\$ 200.00
<b>Hot Lunch Expenses</b>			
Grade 4 Field Trip Funds	\$ 1,800.00	\$ 1,550.00	\$ 250.00
Hot Lunch Round 1	\$ 20,000.00	\$ 18,948.75	\$ 1,051.25
Hot Lunch Round 2	\$ 18,000.00	\$ 21,078.40	\$ (3,078.40)
Hot Lunch Round 3	\$ 23,000.00	\$ 2,037.50	\$ 20,962.50
	<b>\$ 128,225.00</b>	<b>\$ 91,247.30</b>	<b>\$ 36,977.70</b>
<b>Net Income - Budget vs. Actual</b>	\$ (5,925.00)	\$ 23,060.14	\$ 28,985.14