# École Peace Arch Elementary Minutes of the Monthly Meeting of the PAC November 15, 2022 - 6:30 PM 

## "We would like to acknowledge that the lands on which we work, play, and learn, are on the shared traditional territory of the Katzie, Kwantlen, Semiahmoo, and other Coast Salish Peoples."

Location of Meeting: School Library
Present at meeting: President - Kirsten Yanicki Vice President - Sarbjit Sahota Treasurer - Tana Jennings Secretary -Alita Roberts
Attendees - Kirsten Yanicki, Sarbjit Sahota, Jennifer Smith, Manraj Heir, Sukhpreet Heir, Lauren Dresher, Mikki Kinnaird, Kristen Fryer, Fiona Kehler, Jenn Morgan, Shannon Versluis, Amy Archibald, Laureen Boulet, Tia Ball, Sarbjit Sahota, Chantal Sears, +4

Meeting called to order 6:39pm

## Introductions

## Principal's Message - Laureen Boulet

- December events: Winter community collection food drive. Each division drops off bags for donations, later they will go and pick up all the donations. Will need parent volunteers to help with each class.
- Skating- December and Jan
- K sibling registration: January
- Christmas Concert: Dec $13^{\text {th }}$ afternoon and evening $/ 14^{\text {th }}$ afternoon. Winter wonderland. Primary song, Intermediate skit/performance. 400 seat capacity
- Winter Raven Fest December $15^{\text {th }} 3$ time slots throughout the day for students and their buddies to enjoy.
- Possible coat drive?


## Financial Report - Tana Jennings (not able to attend tonight)

Refer to Appendix A (Balance Sheet) and Appendix B (Budget Report)

- Gaming account: still looking for suggestions. Can't be used for curricular.
- Ideas for student presentation speakers: Deborah Macnamara, others?
- This is Tana's last year as Treasurer.... We are looking for someone to fill in the role.

Motion to accept the budget: Mikki, $2^{\text {nd }}-$ Jennifer Smith

## Hot Lunch - Lauren Drescher

- Round 2 opens December 1 for ordering. 2 weeks for ordering
- Reminder to bring utensils!
- Volunteers going well. Great way for the parents to come into the school and see the students/interact. Hot lunch volunteers come from 11:45-12:30.
- Looking for more parents to be involved and take some leadership roles with the volunteering of hot lunch, this role would be from 11:15-12:45 on hot lunch days. Interested?? Email Lauren peacearchhotlunch@gmail.com
- Looking for a spot to store the deep freeze here at school.


## Fundraising - Shannon Versluis \& Kristen Fryer

- Raven Wear:
- 80 orders, $\$ 703$ profit.
- We will have to sort and pack it next week. Will need volunteers
- Clothing for those in need $\$ 300$ from Raven fund.
- Kids hoodie and t-shirt were the best sellers
- Long sleeves, shorts, sweatpants- can probably get rid of.
- Neufelds
- 49 orders so far
- Expecting more to come. $\$ 3000$ is our goal
- December 1: MUST come pick up your order that day 1:30-2:30pm. Will need volunteers for Pickup day to organize and hand out orders.
- Credit card fee will be charged to the customer
- Surrey Eagles game??
- Cost to us is $\$ 5 /$ adult, $\$ 2 /$ kid sell as fundraiser for $\$ 15 /$ adult, and $\$ 5 / \mathrm{kid}$. Revisit in January after the holidays
- Winter Raven
- Less/no crafts, more games.
- Still need candy for prizes; drop off at office; Candy canes, Halloween candy...
- Volunteers: set up and decorate evening of the $14^{\text {th }}$. All day the $15^{\text {th }}$ for the games and activities (hand out candy, hot chocolate, run games...). We won't be inviting parents to join unless they are volunteering.
- Will send out the blocks of time with the divisions in each time slot.
- Spring Fling (Mikki)
- Food Trucks: still looking for some vendors. Donuts confirmed, they will donate $\$ 2 / \mathrm{bag}$, we will advertise. Other options Vera burger? White Spot? Wings? MAC n Cheese?
- Will have a committee starting in the new year: silent auction, volunteers.... Donations
- Any other suggestions for spring fling, let us know.


## DPAC-Sukhpreet Heir

- Post covid: Coalition with Vancouver DPAC. Starting conversation on what parents want from the schools.
- What does the current system look like, how do we want things to look/ propose new ideas
- Planning department
- Want communication between PACs at all schools.
- PAC 101: what can you do, funding, course...
- Workshop: how to approach teachers with an idea, concern.... Teacher, Principal, Area Superintendent, Superintendent, School Board


## New Business - Kirsten Yanicki

- Government gave each school money (fund for families that would be able to benefit) $\$ 10,000$ : Walmart gift cards. 10 families. $\$ 100 /$ month. Can be used for clothing, hampers etc. Raven fund...
- What do other school PACs do to reach out to families who could benefit?


## Open Forum- All

- RCMP is collecting donations and needs ages and sizes of people in our community who will be receiving the items.
- Paint night fundraiser: Courtney So (emailed) Galaxy brewing. \$35-\$40/person. Paint and beer. Party of 30 . Working on details and date.

Motion to adjourn meeting-Mikki, $2^{\text {nd }}-$ Jenn Morgan

Thank you to Starbucks Morgan Crossing for coffee; to Pizza Pizza for providing pizza; and to Elizabeth for babysitting!

Meeting Adjourned at 7:59 pm. Next PAC meeting Tuesday January 17, 2023, 6:30pm, Peace Arch Elementary Library.

## Appendix A:

Peace Arch Elementary PAC
Balance Sheet 10/31/2022
ASSETS
Current Assets


Van City Operating Account Gaming Grant Account
Term Deposit
PAC Funds Held in SD\#36 Account Total Assets
\$ 67,727.26

LIABILITIES
Accounts Payable Total Liabilities

EQUITY
Opening Balances
Retained Earnings
Total Equity

Total Liabilities \& Equity
\$ 41,025.02
$\begin{array}{lll}\$ \quad 26,660.89 \\ & \\ & \\ & \\ & 67,685.91\end{array}$

| $\$ \quad 26,660.89$ |
| :--- |
|  |
|  |
| $\$ \quad 67,685.91$ |

$\begin{array}{lll}\$ & 41.35 \\ & & 41.35\end{array}$
\$ 67,727.26

## Appendix B:

## Peace Arch Elementary PAC Budget Report: October 31, 2022 <br> Budget Report: October 31, 2022 <br> INCOME <br> Annual Donations Drive <br> Gaming Grant <br> Hot Lunch Revenue <br> Hot Lunch Round 1 * <br> Hot Lunch Round 2 * <br> Hot Lunch Round 3 * <br> Other Fundraisesrs <br> Book Sale <br> Raven Wear Sales <br> Sports Day Concession * <br> Toonie Tuesdays (PAC) * <br> Neufeld Farms * <br> Passive Fundraisers (Cobb's, Mabel's, Indigo...) <br> Other Income <br> Surrey School District <br> Miscellaneous <br> PST Rebate <br> Spring Fling <br> TOTAL INCOME

| Budget |  | Actual |  | Difference |  |
| :--- | ---: | :--- | ---: | ---: | ---: |
|  |  |  |  |  |  |
| $\$$ | $1,000.00$ | $\$$ | - | $\$$ | $(1,000.00)$ |
| $\$$ | $9,900.00$ | $\$$ | $9,900.00$ | $\$$ | - |
|  |  |  |  |  |  |
| $\$$ | $25,000.00$ | $\$$ | $24,011.62$ | $\$$ | $(988.38)$ |
| $\$$ | $22,000.00$ | $\$$ | - | $\$$ | $(22,000.00)$ |
| $\$$ | $28,000.00$ | $\$$ | - | $\$$ | $(28,000.00)$ |
|  |  |  |  |  |  |
| $\$$ | $1,000.00$ | $\$$ | - | $\$$ | $(1,000.00)$ |
| $\$$ | 500.00 | $\$$ | - | $\$$ | $(500.00)$ |
| $\$$ | $1,000.00$ | $\$$ | - | $\$$ | $(1,000.00)$ |
| $\$$ | $3,000.00$ | $\$$ | - | $\$$ | $(3,000.00)$ |
| $\$$ | $20,000.00$ | $\$$ | - | $\$$ | $(20,000.00)$ |
| $\$$ | $2,500.00$ | $\$$ | 274.69 | $\$$ | $(2,225.31)$ |
|  |  |  |  |  |  |
| $\$$ | 200.00 | $\$$ | - | $\$$ | $(200.00)$ |
|  |  | $\$$ | 2.00 | $\$$ | 2.00 |
| $\$$ | 200.00 | $\$$ | - | $\$$ | $(200.00)$ |
| $\$$ | $8,000.00$ | $\$$ | - | $\$$ | $(8,000.00)$ |
| $\$$ | $122,300.00$ | $\$$ | $34,188.31$ | $\$$ | $(79,911.69)$ |

## EXPENSES

| Fruit \& Veggie Program | \$ | 200.00 | \$ | - | \$ | 200.00 |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Fundraising Expenses |  |  |  |  |  |  |
| Neufeld Farms F/R Expenses | \$ | 17,000.00 | \$ | - | \$ | 17,000.00 |
| Gaming Account Budget |  |  |  |  |  |  |
| Enrichment Events/Activities (Curling) | \$ | 3,000.00 | \$ | - | \$ | 3,000.00 |
| Sensory Pathway | \$ | 4,000.00 | \$ | - | \$ | 4,000.00 |
| French Carnival | \$ | 300.00 | \$ | - | \$ | 300.00 |
| Presentations/Guest Speakers | \$ | 1,500.00 | \$ | - | \$ | 1,500.00 |
| Other Gaming Acct Expenses | \$ | 6,400.00 | \$ | - | \$ | 6,400.00 |
| Gifts | \$ | 700.00 | \$ | - | \$ | 700.00 |
| Grade 7 Farewell | \$ | 800.00 | \$ | - | \$ | 800.00 |
| Hot Lunch Expenses |  |  |  |  |  |  |
| Hot Lunch Round 1 | \$ | 20,000.00 | \$ | 6,947.15 | \$ | 12,980.46 |
| Grade 4 Field Trip Funds | \$ | 1,800.00 | \$ | - | \$ | 1,800.00 |
| Hot Lunch Round 2 | \$ | 18,000.00 | \$ | - | \$ | 18,000.00 |
| Hot Lunch Round 3 | \$ | 23,000.00 | \$ | - | \$ | 23,000.00 |
| Miscellaneous | \$ | 250.00 | \$ | - | \$ | 250.00 |
| PAC Operations |  |  |  |  |  |  |
| Website Fees | \$ | 200.00 | \$ | - | \$ | 200.00 |
| BCCPAC, CPF Dues | \$ | 225.00 | \$ | 225.00 | \$ | - |
| Supplies | \$ | 150.00 | \$ | - | \$ | 150.00 |
| Peace Arch Classroom/Field Trip Funds | \$ | 8,850.00 | \$ | - | \$ | 8,850.00 |
| Parent Presentations | \$ | 1,000.00 | \$ | - | \$ | 1,000.00 |
| Raven Fund | \$ | 1,000.00 | \$ | 300.67 | \$ | 699.33 |
| Teacher/Staff Appreciation | \$ | 500.00 | \$ | 54.60 | \$ | 445.40 |
| Teacher's Wish List |  |  |  |  |  |  |
| Technology - iPads/laptops | \$ | 12,000.00 | \$ | - | \$ | 12,000.00 |
| Technology - Annual Tech Contribution | \$ | 7,000.00 | \$ | - | \$ | 7,000.00 |
| Welcome Tea | \$ | 50.00 | \$ | - | \$ | 50.00 |
| Winter Fun Fair | \$ | 300.00 | \$ | - | \$ | 300.00 |
| OTAL EXPENSES | \$ | 128,225.00 | \$ | 7,527.42 | \$ | 120,625.19 |

