

# Accounting 11

---

## Structure of the course:

Accounting and Business  
The Balance Sheet  
Analyzing Changes in the Financial Position  
The Simple Ledger  
The Expanded ledger  
The Journal and Source Documents  
Posting  
The Work Sheet and Financial Statements

## Competencies:

Reasoning and modelling  
Understanding and solving  
Communicating and representing  
Connecting and reflecting

## Assessment:

- **Homework Assignments:**
  - Best way to prepare for tests and therefore worth doing 😊
- **Quizzes:**
  - Are a great way to prepare for tests and boost your overall mark as they tend to have easier questions
  - If you miss a quiz, we will use your test mark as we WILL NOT BE REDOING Quizzes.
- **Tests:**
  - If you miss a test or you would like to redo a test, there will be a class at the end of the course when you will be able to do it again.
  - Cheating is unacceptable and a notification of cheating will be sent to the counselors, administrators, and parents.

## Attendance:

- **Lates:**

Being late to class shows a lack of consideration to the teacher and other students. Also,

late students miss important information, disturb others, and interrupt the teacher. Please make a concerted effort to be on time.

- **If you miss a class:**
  - If it is a **test** day you get 0 until you write the test
  - If it is a regular day:
    - All the lessons will be recorded and homework posted so please make sure that you go over it before next class so that you can follow the new lesson.
- **If you miss three or more classes:**
  - *Parents will be contacted*
  - *You will be referred to the office*

## **Classroom Expectations:**

- **Off-Task:**
  - A few minutes of talking (subject related or not), mental break, relaxing, etc. is normal considering the length of class but should not be excessive or disruptive to others
  - Walking around the class is always disruptive and therefore not permitted
  - If you finish the test or all of your work early you may work on other school work or read a book
- **Behaviour:**

It is expected that students will behave in a responsible, considerate, and respectful manner at all times. Please raise your hand to ask or answer a question and do not talk during a lesson or an announcement. Also, remember that you do not pack up your materials until your teacher instructs you to.
- **Washroom/walk breaks:**
  - You are encouraged to use the washroom prior to coming to school due to COVID recommendations.
- **Supplies:**
  - Every class **before** class starts you should have a pencil, eraser, calculator (you may not use your phone as a calculator), class notes/binder and textbook.
- **Phones:**
  - Please put your phone in your bag at the beginning of class and leave it there until end. Please ask parents to call/text you between classes and not during class.
- **Food:**
  - No food (including gum) or drinks allowed in the class (except water)