

The Leisure Access Program provides the following benefits to those who qualify and enrol:

- One-year Full Facility pass for family members 18 years and younger or 60 years and older.
- 75% discount on most registered courses. Maximum discount per program year is as follows:
\$300 (\$400.00 retail) per family member 18 years and younger
\$150 (\$200.00 retail) per family member 19 years and older
- 75% discount on single admissions or monthly/yearly passes for adults 19-59 years.

| Family Income Thresholds | | | | | | | |
|----------------------------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|-----------------|
| Family Size | 1 person | 2 people | 3 people | 4 people | 5 people | 6 people | 7 people |
| Maximum Family Net Income | \$19,307 | \$23,498 | \$29,260 | \$36,504 | \$41,567 | \$46,099 | \$50,631 |

Income for families greater than seven will be based on \$50,631 plus \$7,233 per person above seven.

How do I Apply?

Complete this form and bring it to any Surrey Parks, Recreation and Culture centre along with all of the required documents. A non-refundable administration fee of \$13.50 is required in order to process your application. This information is considered confidential and will not be disclosed except as required by law.

Which Documents Do I Need to Supply?

Complete documentation (originals only) is required in order to process your application.

| Method A: Clients Providing Tax Documents | Method B: Clients of the Ministry of Social Development |
|---|--|
| <input type="checkbox"/> Notice of Assessment for each adult in the family ^{1&2} <input type="checkbox"/> Goods and Services Tax/Harmonized Sales Tax (GST/HST) credit Notice OR Canada Child Tax Benefit and BC Family Bonus Notice (see important note below) ^{2&3} <input type="checkbox"/> T1 worksheet ⁵ <input type="checkbox"/> Current proof of address (utility bill or bank statement in the name of an adult applicant) ⁴ <input type="checkbox"/> Provincial or Federal government issued Photo ID (such as Driver's Licence, BC ID, Passport or Permanent Resident card) <input type="checkbox"/> Complete the self-assessment (other side of this page) | <input type="checkbox"/> Current Notice of Deposit from Ministry of Social Development (full page – before report card is filled out and returned) <input type="checkbox"/> If the address portion is missing, current proof of address is required, (utility bill or bank statement in the name of an adult applicant) ⁴ <input type="checkbox"/> If there are dependent children on the application, either Goods and Services Tax/Harmonized Sales Tax (GST/HST) credit Notice OR Canada Child Tax Benefit and BC Family Bonus Notice (see important note below) ^{2&3} <input type="checkbox"/> Provincial or Federal government issued Photo ID (such as Driver's Licence, BC ID, Passport or Permanent Resident card) |

¹ Family is defined as one or two adult(s), legally married or common-law partners, & their legal dependants aged 18 & younger.

² Tax year or base year must be the most current year and all documents must be from the same year.

³ Must provide the full page, annual notice, sent each July, that lists family income, marital status and dependant children's names, if any.

⁴ Statement or billing date must not be more than three months prior to the date the pass is sold.

⁵ T1(s) must be for the same year as the Notice of Assessment(s) supplied.

I Don't Have the Documents, How Can I Get Copies?

You can obtain re-prints of the required documents by contacting the following organizations:

- Notice of Assessment: Canada Revenue Agency 1-800-959-8281 **
- Child Tax Credit: Child Tax Information 1-800-387-1193 **
- Goods and Services Tax/Harmonized Sales Tax (GST/HST) credit Notice 1-800-959-1953 **

**These documents may also be printed directly from your Revenue Canada account by creating an account at <http://www.cra-arc.gc.ca/myaccount/> Ensure you print the version that displays your name.

- T1: This document is created when taxes are prepared
 - If you prepared your taxes by hand, your copy of the worksheets is your T1
 - If you used tax preparation software, you would have been prompted to save a copy of your T1 at completion
 - If a third party prepared your taxes, a T1 would have been provided to you when the work was done. If not, please contact the person/organization who prepared your taxes.
- Notice of Deposit: A new notice will be mailed to you each month.

Leisure Access Program – Client Application

The City of Surrey Leisure Access Program is designed to support Surrey residents who are in financial need. The application process supports the diversity of family structures within the community and addresses eligibility based on family net income, as defined by the Canada Revenue Agency.

Self-Assessment (Method A clients only – see reverse of page)

- | | Check One |
|---|--------------------|
| 1. I am a resident of Surrey | _____ Yes _____ No |
| 2. I have supplied all of the required documents listed on the reverse of this page | _____ Yes _____ No |
| 3. My family's combined net income from line 236 of my/our Notice of Assessment(s) is \$_____. This amount is less than the thresholds on the reverse of this page <i>The following amounts will be found on your T1(s).</i> | _____ Yes _____ No |
| 4. My family's combined amount from line 121, Interest Income is \$_____ This amount is less than \$500 | _____ Yes _____ No |
| 5. My family's combined amount from line 254, Capital Gains is \$_____ This amount is less than \$2,000 | _____ Yes _____ No |
| 6. My family's combined amount from line 208, RRSP Deduction is \$_____ This amount is less than \$2,000 | _____ Yes _____ No |

If you answered no to any of the statements above, your application will be denied.

If you answered yes to all of the statements above, please submit your application and supporting documents to any City of Surrey recreation centre for review. If your family's net income is less than \$10,000 your application may be subject to a more detailed review process.

List all family members, including applicant (Please Print)

Family is defined as one or two adult(s), legally married or common-law partners, & their legal dependants aged 18 & younger.

| Last Name | First Name | Birth Date | M/F |
|-----------|------------|------------|-----|
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Address:

| | |
|--------------|---------|
| | Home #: |
| City: | Work #: |
| Postal Code: | Cell #: |

I certify that all information given on this form is current, complete and fully discloses my family income.

Signature:

Date:

Surrey Parks, Recreation and Culture reserves the right to refuse access to this program to anyone who provides false information. In the event that Surrey, Parks Recreation and Culture discovers any false information after an application has been approved, Surrey Parks, Recreation and Culture reserves the right to nullify a pass and withdraw clients from any courses that they have registered for at a reduced rate.

Surrey Parks, Recreation and Culture Staff Use Only

| | |
|-------------------------------|--------------------------------|
| Facility: | Date: |
| Method of Application: A or B | If Method A, net income is: \$ |
| 1 st Signature: | Print: |
| 2 nd Signature | Print |