



# ***Sullivan Heights Secondary – PAC***

***(Parent Advisory Council)***

***6248-144 Street***

***Surrey, B.C. V3X 1A1***

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***Parent Advisory Committee (PAC) Meeting Minutes***

***Monday October 30, 2023***

***7 pm School Library***

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## **INTRODUCTIONS & WELCOME**

### **PAC Executive:**

Darrin Winning - PAC President [president@sullivanstarspac.ca](mailto:president@sullivanstarspac.ca)

VACANT - Vice President - please submit nominations to [secretary@sullivanstarspac.ca](mailto:secretary@sullivanstarspac.ca)

Avinash Maniram - Treasurer [treasurer@sullivanstarspac.ca](mailto:treasurer@sullivanstarspac.ca)

Beth Cameron - Secretary [secretary@sullivanstarspac.ca](mailto:secretary@sullivanstarspac.ca)

### **Parents:**

\*\* parents attending in person at the school (Carrie Newman, Amina Mohamed, Manj Bunwait, Kirsty Ellison, Mirella Lockhart, Shareen Singh, NSS, Arminster Sidhu, Dezzerie Brisley, Tarwiadn Kaur, Mandeep Dhaliwal, Rupy Bassan, Adriano Moreno, Efren Alferez, Delicia Oneil, Rashpal Dhaliwal, Kathreen Batrus, Maria Flores, Venkata Ramachandra, Cherrie Morales, Jayrie Morales, Avtar Dhanjal)

## **INTRODUCTION**

PAC Executive, parents introduced themselves.

PAC hosts 5-6 meetings/year.

### **Staff:**

Mr. David Baldasso – Principal

Mr. Zoel Thibault- Vice Principal

## **PRINCIPAL'S REPORT**

Please see the attached Principal's report for October 2023.

### **Important Dates:**

1. Nov 1 – Take Our Kids to Work Day – Grade 9's
2. Nov 10 – Non-instructional Day – In-lieu for Summer Pro D Day
3. Nov 13 – School Closure Day – RD In-lieu
4. Nov 16 – CSL Early Dismissal
5. Nov 23 – Report Cards Published
6. Nov 27 – Snowball Dance-Grade 8&9



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## **Highlights**

1. Grade 8 Retreat – Legendary
2. Robb Nash Concert- 3 days, Grade 8,9 some seniors also attended as well as other schools. Supports Kids helpline
3. Grad Boat Cruise- was on Oct 18
4. Post Secondary BC Night
5. Open House – Communicating Student Learning Event
6. Haunted House hosted by drama department

## **School Updates**

1. Fall sports nearing the end of season – cross-country, volleyball, boys’ soccer, football, swimming
2. Winter sports tryouts – basketball
3. Fine Arts: Dance, Music & Drama
4. New students – 1920+ students enrolled; ELL component increased which is requiring some adjustment

## **School Goals**

1. Attendance & Lates – a focus for Sullivan. Staff have visited all grade 8, 9 classrooms to discuss importance of getting to classes on time
2. Strengthening the School Community – Grade 8 Retreat was 1<sup>st</sup> Step to this. Seniors also have an opportunity to participate in leadership roles. Very successful and well received and enjoyed by the students. Cost approximately \$15K. Have requested some PAC Funds to support this.

## **TREASURER REPORT**

The PAC has 3 sources of Revenues that we are responsible for:

1. Community Gaming Funds: Funded each year from the Provincial Government and based on the head count; generally, around \$20/head is allocated from numbers projected last year (1800 students). This year’s application is still under review by the Gaming Fund. Has to be used for extracurricular activities, and a report of how funds were spent in prior year is due by Nov 30. Teachers/clubs put in requests at beginning of each year and usually totals approximately \$60,000 in requests. The PAC will form a funding committee that determines the allocations of these funds (usually by Oct/early November). The current gaming balance: **\$5580.**



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2. *PAC (Legacy in trust at District):* Legacy funds held at the district - we draw down on these funds as required for special requests, once these funds are gone, the account will close. This account may be used for special requests that are not allowed to be used by gaming funds. **Current Balance: \$4450.**
3. *Sullivan PAC:* Funded generally from parent contributions - we send out a request annually for a \$20 donation from parents to add to the pool of resources. This request was sent to parents (note this is over and above the school fees). With 1900 students, we would/could raise \$38,000. Typically, we raise only \$1200 through this-so far this year \$485+\$413 (in paypal). **Current balance: \$4264 (+\$413)**

**If you haven't made a contribution yet, please consider doing so to enable further support of school activities. This is the only fundraising the PAC does.** Etransfers can be sent to treasurer@sullivanstarspac.ca

## **COMMITTEE REPORTS**

### **DPAC - at the District Level – Carrie Newman**

1. Current assessment and reporting on student learning-can get access to the presentation on the DPAC website. Descriptive feedback for all grades. Using proficiency scales for K through 9. Letter grades only 10-12.
2. Portables- huge problem in Surrey with 361 portables in school district. Burnaby-the next city with most portables has 132. Comes out of the general operating budget, not from the province so it costs the schools and removes funds that could be allocated for other activities. \$350 K for a new portable, \$2600/year to run. 2700-2800 new students/year in Surrey school district. Reach out to Carrie if you are interested in pursuing this topic.
3. PAC 101- good info on PACs with video-can check website
4. Communication- requesting better information coming from district (for example SOGI).

For More Info about DPAC: [www.Surreydpac.ca](http://www.Surreydpac.ca)

## **EXECUTIVE ELECTIONS**

1. To

## **PLANNING FOR GAMING FUND REQUESTS**

1. Expect in November a committee will be formed to assist in allocation of these funds.

## **PARENT FEEDBACK ON PARENT/TEACHER CONFERENCES**

Communicating student learning open house day had some disappointment/frustration around it for parents. Open house style was adopted to allow kids to be involved, give teachers some



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freedom to talk about classroom and learning as opposed to the individual, as there are other opportunities to communicate individual student learning.

Suggestions to avoid disappointment/frustration in the future:

- a. to communicate the expectations of the event in a clear way to parents would help in the future,
- b. have everyone-admin, teachers, etc communicate in the same way and use the same verbiage so expectations are clear
- c. If teachers aren't attending/participating please inform the parents ahead of time.

Note-parents are welcome at any time to make contact with their child's teacher to discuss their individual learning.

## **ONGOING BUSINESS:**

1. Gaming fund requires a functioning PAC to ensure the gaming funds will be received. Extremely important we get a new PAC executive to shadow current positions before they leave.
2. A new PAC Executive is Needed
  - a. A request for nominations for all PAC positions is on the parents Facebook page - the existing council will support the incoming council members during the upcoming year. It is a great opportunity to have open communication with school administration and build trust. All positions are available, a VP can join now and shadow the President and then the president can stay on as past president for an additional year as needed. We need a full executive to ensure we get our gaming funds.
3. Other opportunities to get involved:
  - a. Those with students with Grade 11/12 students, another opportunity to get involved is with the dry grad committee. Important to get involved early as the venues need to be booked early and there is a lot to coordinate.

## **NEW BUSINESS:**

1. Dry Grad- Just at the very beginning planning stages. There is a FB page if anyone is interested. Will need a lot of volunteers and will need to help with fundraising.
2. Yearbook is not happening this year in the standard yearbook. The class that did the yearbook (photography class) has been lost mainly due to covid, and grade 11/12 didn't



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sign up for that class this year. A couple parents have approached Ms. Hill to assist in yearbook. The idea for keeping it to grade 12 “memory book” was to manage scope for the kids who are doing it. Will need to consider solutions for next year.

## **OPEN QUESTIONS:**

1. Safe schools liaison-currently 1 at Sullivan.
2. Can a school donation (where a tax receipt may be issued) be designated for use by the PAC.

Meeting Adjourned @ 8:03 pm.

**Upcoming meetings for the Year: (IN PERSON @ Sullivan Heights Secondary School in the Library at 7pm):**

Nov 27, 2023 (*Note-this may be rescheduled due to conflict with Snowball Dance*)

Feb 26, 2024

April 29, 2024

May 27, 2024