

# PAC MEETING AGENDA

## HJORTH ROAD ELEMENTARY SCHOOL

**Location:** Hjorth Library  
**Date:** Apr. 2nd, 2025  
**Time:** 6:00pm  
**Facilitator:** Reena, Principal &  
Wai PAC Chair

**Number of Attendees:** 6 Parents, Wai Akdogu (PAC Chair), Jean Colyer (PAC Treasurer) Elena Maria Medina Diaz (PAC Secretary), Principal Reena Chohan

### 1. Call to order

- a. Meeting begins at 6:17pm
- b. Introductions

### 2. Approval of agenda

- a. Alizon, 1<sup>st</sup> Motion, Elena, 2nd

### 3. Approval of minutes from last meeting

- a. Priti, 1<sup>st</sup> Motion, Elena, 2nd

### 4. Executive Reports

#### a. School Principal Report

- Garden approval, ordered soil and seeding, additional space for children to learn
- 4 week swimming lessons at Guildford Recreational Centre for Div 9- and 10 just finished, students enjoyed, there was some parent concerned about cold weather walking back and getting sick.
- April 2, Access Theatre Performance, children loved it
- Badminton season
- Track and Field, looking for a parent who may like come in and coach kids in Long and Triple jump
- April 30, Dance Festival at the Bell Performing Arts Centre
- April 24, Early Dismissal, Student LED Conference in combination with Earth Day
- April 15, Ready Set Learn for Pre-Kindergartens
- Order new sports Jerseys, Black/White reversable Jersey with new logo on the front
- May, Welcome to Kindergarden, PAC will come and introduce ourselves to the parents to promote PAC initiatives.

#### b. Financial Report

- i) General Account \$3,216.44
- ii) Gaming Account \$16,437.76

### 5. Old Business

a. Past PAC Event

i) Movie Night, Feb.28<sup>th</sup>

(1) We all found it was a successful event; we had 156 people pre-ordered and some tickets at the door.

\$784.00 Pre-Ordered Combos

\$481.40 Door Ticket and Concession Sales

\$235.50 After School Concession

\$1500.90 Total Sales

(\$930.38) Expenses for Popcorn Machine, Popcorn supplies, Foods

**\$570.52 Net Profits, with still product left over**

We still have left over beverages, candy bags and chips to sell at our next event.

Panago Pizza - we had 4 pizzas out of 16 pizzas left over. PAC didn't like how Panago pizza slices were not equal pieces and was a bit overpriced for the event. We had a few parents approach PAC Execs over Facebook saying that their kids do not like the Panagos pizzas and never eats it. PAC has sourced out a couple local halal pizza places for our next event and hot lunches.

We had a variety of sodas and found that Regular Coca Cola and Orange Fanta were very popular than Diet Coke, Coke Zero, Sprite, Ginger Ale, Fresca, Iced Tea, and Pineapple Fresca. Bottled water did not sell many.

Popcorn Machine was a hit, and a nice investment for special events at the school, we bought 4 bags of popcorn kernels and used all of them and all the popcorn was sold out at movie night.

Cotton Candy (Strawberry, Blue Raspberry, Green Apple and Grape Flavor) were very popular, we sold half of the quantity at the movie night, and we only have a few left over after the afterschool sale.

Halal-Friendly Candy bags (Gelatin Free) lots left over, large bags sold out and lots of small bags left over.

Chip bags, we bought 4 boxes for the combos and to sell at the concession, we have lots left over

## 6. New Business

a. Upcoming PAC Events

i) **Breakdance Classes** for the students (Waiting for approval – Reena will be connecting with Thaiyo this week – to discuss break dancing lessons and have him speak at an assembly – Thaiyo is a local inspiration, lives in Surrey, BC, born from Korean and today's Canada's Olympian Gold Metalist Coach for breakdancing)

ii) **Handmade Craft Market, Apr. 26<sup>th</sup>**

**Vendors** - We have 26 vendors attending the event and have collected all the funds, total \$1000 (for Table and Space Rentals – charging \$40/table and \$30/space only)

**Table Layout** – Alizon has mapped out and organized table layout for the vendors

**Extra Tables** - Reena will reach out to other schools to borrow 10 extra tables.

**PAC Concession** – We will be selling concession at the Canteen Window

**Food Trucks** - Meet2Eat food truck (Mexican) and Kona Ice has applied to be at the event. We are currently working on the document process.

**Advertising** - Wai has designed and ordered a 3ftx2ft banner and 10 lawn signs to place around the community. We made the design generic so we can reuse the banners for future markets. (Cost \$200)

Printed posters and flyers to be posted around the community. Let us know, if you would like a poster, or know places where we can advertise our events. All help is appreciated.

**Online Advertising** – We have created an Instagram Account @hjorthpac and asked to be co-admins for the Hjorth Facebook Page so we can post our events online to reach a larger audience. Alizon has taken on the social media manager and will be featuring vendors and sharing info on our accounts. Feel free to like, subscribe and share the posts

**Volunteers** - We need volunteers to help spread the word and help advertise for the event on social media and in the community. We will also need help setup tables the night before, during the day, and help sell at the PAC concession, and to help relieve vendors for bathroom/coffee breaks.

**Leadership Students Volunteer** - PAC was thinking maybe the leadership program students can help volunteer at the event and help setup/takedown tables.

iii) **Year End Carnival**, Jun. 4<sup>th</sup> @5pm-8pm

**8 Inflatable Game Stations and Wet Tank** – Will need help manning the station and stamping card for completion of game. (Images of stations on PAC Facebook Group)

**Cake Walk** – Need sponsor/donation letters for volunteers to collect donations at bakeries and stores.

**Prize Table** – need volunteers to help at prize table

**PAC Concession** - need volunteers to setup and sell at event

**Popcorn Station** – Need volunteers to make and sell popcorn

**Cotton Candy Station** – Vendor may be coming, need to double confirm

**Face Painting Station** – Idea... Any Parents that can facepainting? Or we can hire a vendor?

**Sticker Tattoos Station** – Idea? Parents?

**Food Trucks** – Tin Lizzy will be bringing 2-3 trucks for the event. Hamburgers, Hot Dogs, Chicken Strips, Poutine, Mini Donuts and Bubble Tea, Lemonade, Shaved Ice, and maybe Twisted Potato

**Need Family Relatives to Volunteers** – this would be amazing fun evening for families, we would love to get uncles/aunties/teen-siblings out here too, if you know anyone that would love to get involved to help volunteer at the event, please let us know if they want to help make this event amazing, email [hjorthpac@gmail.com](mailto:hjorthpac@gmail.com).

b. **Dates for school events** that PAC could fundraise or help volunteer

i) **Sports Day** – Parents welcome to come watch their kids on sports day, PAC will need Volunteers to help at the concession.

- PAC will organize a hot lunch, with Uncle Fathi's Pizza. We had a meeting with Uncle Fathi the owner on April 3<sup>rd</sup> and excited to try him out for our first PAC hot lunch.

- ii) **Track & Field Day** – May 28<sup>th</sup> Track and Field for Gr. 3-7 at North Surrey Secondary. PAC will need volunteers to help at the concession.

## **7. Open Discussion**

### **Next PAC Meetings**

- May 6<sup>th</sup> (TIME)
- June 10<sup>th</sup> AGM: Annual General Meeting, we will be electing PAC Executives to join the team. We encourage more parents to join the PAC to make school more special for our kids.

## **8. Meeting Adjourned at 7:25pm**

### **PARENT DISCUSSION ON FACEBOOK AFTER MEETING OVER THE WEEKEND**

- PAC Meeting Time Parent Poll (Would they prefer after drop-off, right after school, in the evening at 6pm, or do it online?)
- Parents says the Hot Meal Program food ("looks like poop") their kids are not eating it. A parent had reported to the school board.
- Pizza is also being brought home and isn't being eaten by the kids. Taste like cardboard.
- Parent asked for more Halal food options, they would attend more events
- Parent asked about after school programs, (eg. Soccer, other sports/activities or Art, Crafts, Music)
- Parents suggesting celebrating Lunar NY, Dawali, Eid, and cultural holidays together with families, with decorations, food, clothing and cultural traditions.
- Cultural Holidays, Parents asking holding a space for gathering on these special occasions.
- The fence with privacy cover destroyed from car fire from neighboring parking lot and over the spring break the good section was cut, trim ripped off from the top and bottom. Bought a section replacement, need help reinstalling. Are there any handy parent able to help install new cover?
- We need a community petition about the increase of homeless people and increase of drug use, fires and garbage, since the building across the street was built.