

PAC AGM MEETING MINUTES

HJORTH ROAD ELEMENTARY SCHOOL

Location: Hjorth Library

Date: June 10th, 2025

Time: 3:30pm

Facilitator: Reena, Principal & Wai, PAC Chair

Number of Attendees: 12 Parents, Wai Akdogu (PAC Chair), Jean Colyer (PAC Treasurer), Principal Reena Chohan, Ryan Howette

Regrets: Elena Maria Medina (PAC Secretary), Namrata Kohli (PAC Vice President)

1. Call to order

- a. Meeting begins at 3:54pm

2. Approval of agenda

- a. Alizon, approved
- b. Eric, seconded

3. Approval of minutes from last meeting

- a. Alizon, approved
- b. Eric, seconded

4. Executive Reports

a. School Principal Report

- Staffing Update
 - Kathleen Retired June 5th, 2025
 - Danielle is filling in for Kathleen's position
 - Jillanne is filling in for Danielle's position for the rest of the year
 - Interviews for office position are held in July
- New Staff Hire
 - 2x Gr. 7, 1x Gr. 3&4 split and 1x Gr. 2
- Staff Leaving
 - Jeff Solis, Marissa Anderson, Sharada Neupane, Angela Park and Chriselle Monier, and Anne Hickling, Aarti Sharma, Caitlin Riebe, Coralee Langer, Tara Quist, Marjana Sefiane, Yasmin Bajwa, Ms. Stewart, Ms. Croft
- Staff Maternity Leave
 - Ms. Grover, Ms. Monier, Ms. D'Angelo, Ms. Floberg

b. Gardening

- Proposals for garden location and preparation were approved by the district
- There will be a fenced area with lock gate, excavation for garden area, replace with planters and planting soil. Estimated pricing for the excavation and fencing would be \$1500.00
- If we wait for School to fund through school budget, they would need to apply in September 2025 school year, the garden preparations would be postponed until Summer 2026
- If PAC funds it now, it can be completed Summer 2025 for students during the next school year.
- PAC and attendees unanimously agreed to fund \$1500 to be completed this summer.

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c. Financial Report

i) **General Account** \$ 5,061.15

ii) **Gaming Account** \$8,640.59

5. Old Business

a. Past PAC Event

- **May 14, Welcome to Kindergarten**
 - Alizon spoke at the event
 - Welcomed the Parents to the PAC & Invited them to future PAC meetings
- **May 28, Track & Field Concession**
 - Track and Field for Gr. 3-7 at North Surrey Secondary.
 - PAC volunteered to hold a concession. Wai, Jean, and Alizon set up and ran concessions for the full event. While Dylan assisted with set up.
 - Profits \$411.15
 - Kids remembered Gushers from last year, but none were bought this year, maybe next year.
- **June 4, Year End Carnival**
 - Excellent turnout
 - Grade 4 & 5 students asking if PAC can organize one for next year already
 - Splash Tower was a fan favourite (add-on rental \$100) - Donations were made and included in the whole profit. Next year we should count separately.
 - Bigger Banners & Signs for Face Painting, Airbrush Tattoo and Henna
 - Advertise earlier in the year to have better awareness.
 - Total Profits made in concession was \$967.95, this includes the 10% proceeds from the food trucks and cotton candy vendors
 - Grade 6 & 7 Students were unattended during the event due to the Jamboree held at Guildford Park Secondary, possible confusions with volunteers attending that event than the carnival. (Make note for next year when picking dates)
 - Tin Lizzy Food Trucks brought 3 trucks for the event. 10% was \$147
 - Cotton Candy was scheduled for 2 hours. 10% was \$45
 - City Reach supplied 5 adults to assist with the inflatables for the evening
 - Guildford Park Secondary had 12 students volunteer, 6 stayed the full 3+ hours with some of the students leaving at 5, 5:30 and 6:00pm.
 - Maybe Next Year, the Students can help with the big signages for the specific vendors. Help integrate the school with the PAC.

6. New Business

a. Upcoming PAC Events

- **Sports Day – June 13 (Rain-out Date: June 20th)** Parents welcome to come watch their kids on sports day, PAC will need Volunteers to help at the concession and to distribute pizza to classes
 - PAC has organized a hot pizza lunch, with Uncle Fathi's Pizza
 - PAC wanted to try another option of pizza because Uncle Fatih offers Halal Chicken, Feedback from a parent that because he offers halal chicken doesn't mean he is halal because of cross contamination with other meats. So we apologize that it's not 100% Halal and we did not advertise the chicken being halal.
 - It would be much appreciated if there were parents that would like to share recommendations of restaurants that are 100% halal, PAC would gladly reach out to them and see if they can offer PAC Hot Lunch Days.
 - Our PAC would like to see the school be inclusive and respectful of all families, including those who follow halal dietary practices. We believe that if we can cater Halal food, we can cater to all the students and then no students would be left out

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when we have a hot lunch or bring treats to share with the students. But we respect it if families do choose not to participate.

- We also understand this may be very difficult to execute but we can always try.
- The pizza order forms went out, due back June 6, forms were counted & the order has been made, cost of 38 x-large pizzas total was \$722, taxes included. \$19/pizza
- We are looking for volunteers for Sports day lunch time to hand out pizzas in classrooms. Pizza will arrive at 11:30am to ensure it keeps warm.

b. December 6, 2025 - Winter Market

- **Open Vendor Call** to parent artisans and past vendors went out in mid-May
- **Public Vendor Call** was posted June 9th, with cut off on June 20th.
- **Confirm vendors** by end of June.

7. Open Discussion

Next PAC Meetings - Will resume September 2025

8. Nominations & Selections for PAC Exec Team 2025-2026 School Year

Executive Roles

President/Chair: Jean

Vice-President/Vice-Chair: Elena & Dylan

Treasurer: Eric (Jean)

Secretary: Alizon

District PAC Representative: Nam

Translation Positions (If any parents are able to help translate/communicate with other parents in their native tongue, it would be greatly appreciated. If we can communicate to all parents, it would be very helpful to the PAC when we need volunteers or if a new parent needs help with translation - someone from PAC can then help them. The more the merrier.

Arabic: Nominated: Samia - Bayan/Yuna/Yaman's mom

Hindi/Punjabi: Nominated: Keerti - Veer/Veronica's mom

Spanish: Elena - Nicolas's Mom

Tagalog: Lorna - Joel's mom, Charina - Ysabelle's mom

Vietnamese:

Tegrinian:

Other:

PAC Committees

Fundraiser Event Coordinator: Samia

Volunteer Coordinator: Lorna & Alizon

PAC Classroom Leaders

All 15 Divisions (classes) - parents will be selected in the new year, September 2025

Parents interested in classroom representative for their child's classroom:

Ambereen - Arharn/Shaher's mom

Keerti - Veer/Veronica's mom

All of these positions are available for more than one parent. The more parents help, the more we can build the community and the more fun and less work for everyone.

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9. Open Discussion

During the meeting, we had a parent ask: What is Halal?

“Halal” is an Arabic word that means “permissible” or “allowed” under Islamic law.

When it comes to food, especially meat, it's not just about what kind of animal it is, but *how it was raised, handled, and prepared*.

Many people think, **“Oh, it's chicken, so it must be fine,”** but for meat to be truly halal, it needs to follow **specific guidelines**:

- The animal must be healthy and well-treated before slaughter.
- It must be slaughtered by a Muslim who says a prayer (a blessing in God's name) during the process.
- The blood must be fully drained.
- It cannot be cross-contaminated with non-halal foods (like pork or alcohol) in the kitchen or fryer.

So even if a restaurant *sells halal chicken*, the rest of the kitchen may not be halal-certified. For example, if they cook halal chicken in the same fryer as bacon, **it's no longer halal**. That's why some Muslim families are cautious even when something is *labeled* halal.

Think of Halal, like food allergies or vegetarianism:

Someone might say, “It's just a little butter,” but to someone who can't eat dairy, that makes a big difference. Similarly, for Muslims who follow halal, every step counts.

Superstore Donation - We sent a donation letter to the Superstore to possibly get donations for baked goods but had no response. Wai followed up with a neighbour who works at the superstore. He connected us with the Manager, Elena and Wai met with the manager at the store and now waiting to hear back from them. The neighbour also offered to donate something to the school.

Freezie Donation - Wai's neighbour bought 6 boxes of freezies and has frozen them for us so they will be ready for sports day. But PAC has decided to wait for the last week of school, after all the freezie sales are done.

Tim Hortons - We went to Tim Hortons for donations and had no luck or response from them, Lorna at the PAC meeting mentioned she works at Tim Hortons, so she will help us pickup 4 dozen donuts and a box of timbits for Sports Day Morning Concession.

8. Meeting Adjourned at 4:48pm