



Rosemary Heights PAC Meeting Minutes

Date: November 13, 2024

Time: 7:00 PM

Room: Library/Zoom

Executive members:

Co-Presidents: Ashley Nowak and Sean Hale; Treasurer: Tara McIntosh Secretary: Alicia Gallagher; DPAC: Sharon Geransky; Members at Large: Tammy Firth, Alyssa Porsch, Sasha Dzanic, Emma Liu; Past-President: Ashley Nowak and Shayna Dumas

Committee Chairs:

Hot Lunch: Michelle Sutherland/Tammy Firth; Book Fair: Daniella Brazel-Adams/Sarah Pastrana; Teacher Appreciation: TBD; Class Parent Coordinator: Sarah Pastrana; Cultural Liasons: Emma Liu (Chair), Sat Pattar, Julie Kim, Daniella Brazel-Adams; Spirit Wear: Alicia Gallagher

Present: Ashley Nowak, Sean Hale, Sissy Deng, Alicia Gallagher, Tara McIntosh, Rowling Yu, Vanessa Wiebe, Diane Bradley, Michelle Sutherland, Tammy Firth, Emma Liu, Rosanna Ising, Kristen Van Akker, Sat Pattar, Sharon Geransky, Daniella Brazel-Adams, Alissa Qu, Echo Zhang

Time item:

7:07 PM – Meeting called to order

7:07-7:07 PM – Welcome and Introduction

7:07-7:16 PM – Principal/Vice Principal Report (Diane/Vanessa)

- See attached document
- Book Fair – Teacher wish lists need to be submitted
- Rocha Farms – Great field study trip - feedback from parent

7:16-7:20 PM – Treasurer Report (Tara)

- Currently made from fundraisers this year:
- Apple/Spirit Wear - \$996

- Halloween Party \$1993.30
- Art Cards - \$1200
- Wrapping paper - \$350
- Babysitting course - \$760
- \$20,571.21 made so far with gaming grant included
- Actual spent – jerseys, soccer nets, soccer balls (\$2685.90), In school experiences \$6099.27, Teacher Discretionary 4828.91 – less than anticipated as money leftover from last year.
- Adjustments made to the anticipated budget 58,000 – decreased from 65,000 to be closer to anticipated income
- Some events (ie. Grad, Lunar New Year) we will be giving out money but expecting some of the budget back

7:20-7:27 PM – Lunar New Year Update (Seam/Emma)

- Vendor set up for Lunar New Year – The bund Restaurant White Rock
- Need menu and date and cost to set up on munch a lunch. 2 weeks lead time for ordering and vendor will need one week. January 21st will be hot lunch day
- Will be on munch a lunch before winter break
- Lunch for the teachers – donation given by a parent and Sissy Deng to put towards lunch for teachers and also to put towards Lunar New Year costs
- Korean and Chinese families contributing to some courses
- Jan 28th specialty dinner through the bund that families can order for home
- Volunteers will be arranged to distribute hot lunch for students on 21st
- November 27th – pineapple bun and sausage bun available after school for purchase
- Performers for lion dance booked – sponsored
- Apple deadline today

7:27-8:00 PM – Upcoming changes to hot lunch program (Tammy/Michelle)

- Starting in February changes to hot lunch program
- A lot of concession items restricted and did make a change in overall income
- Previously suggested option for a second day per week to have a bare only lunch item with no additional items like drinks, cobs, concession option
- A few extra meal items will be available for purchase day of – only main food meal options at concession
- Volunteers could possibly do a few classes to distribute as not as many items
- Will trial a two day lunch for next term and see if it is an improvement
- Currently we've made \$1000 in concession items over 2 months so we will have to monitor closely to see if it is successful
- PAC wagon suggested to go to each class with items to sell – may be a distraction to the classes
- Many local vendors available for booking
- Concern about having enough volunteers for hot lunch team/distribution
- Need someone to take over hot lunch coordinator as this will be Michelle Sutherlands last year

- Without additional items – it still may be affordable for parents to get lunch twice a week

8:00-8:13PM – Upcoming Events/Fundraisers

- Black History Month – not many black families at the school. Will start small this year but can build from in future. Great for students to learn about Black history as it is also Canadian history.
- Sensory play kits/activities to take part in – resources for the classroom especially for young kids
- Intermediate students may have a different focus
- Melissa together.in.play (Instagram) – sensory/educational toys
- Committee needs to be formed. Vanessa Wiebe will help and has some resources that would be good for the intermediates.
- Wanda Robson, Viola Davis – Diane's brother in law will come in to chat about Canadian black history
- Daniella will touch base with Vanessa/Diane to discuss current resources/plans
- Goal is to acknowledge black history month in a bigger way
- Fundraiser concept – bracelets?
- Will do a call out for volunteers/committee members in newsletter
- Winter movie – 4pm, concession, free event, 500 max occupancy, food drive/toy drive, will advertise in newsletter.
- Dec 20th treat day – little ooties donut truck set up at noon. Mini donuts of 5 donuts per student. Last day of school. \$5 a normal bag for purchase if extra after kids are

8:13-8:15 PM – Open Forum

- No PAC meeting in December
- Volunteers for Purdy's and plants – will be delivered to school dec 4th and dec 6th

8:15PM – Motion to adjourn