

AHP Matthew Elementary

PAC Meeting Minutes

Monday, October 21 2024

Present:

Hanbir Kambo (Chair), Farha Khan (Vice Chair), Shannon McWilliam (Secretary), Kam Deol (Treasurer), Raihanna Ali, Kiran Chohan (Secretary), Preeti Pratap, Kerry Tinant (Vice Principal), Nadine Vandenberg (Principal), Nazifa Obaidi, Chris Auger, Gabriel Villaur, Maciste Lopez, Joyce, Kamal, Sam, Esmatullah, Mamatha, Girlie, Joy Felix

1. Meeting called to order at 6:35pm by Hanbir (Chair)
2. **Introductions:** Made by all those in attendance.
3. **Adopt agenda:** Motion to adopt October agenda by Kiran seconded by Farha.
4. **Adopt minutes from June 17 meeting:** motion to adopt by Hanbir, seconded by Farha.
5. **Reports from Executive Team:**
 - A. **Chair** – Hanbir: nothing to report
 - B. **Vice Chair** – Farha: nothing to report
 - C. **Treasury** – Farha spoke on behalf of Kam to the AHP Treasurers October 2024 Report (see below).
 - D. **Secretary** – Shannon/Kiran: nothing to report
 - E. **DPAC** – All in favour for Raihana as DPAC representative

6. **Principal's Report** – Nadine:

This school year we have 450 students with 20 divisions. We have added a portable. Currently we are fully staffed, have received a new teacher, prep teacher and a librarian. There is a new elementary school opening up in the area will help spread the load of students. A big appreciation out to the PAC for their support with the 4th annual fall festival. School will be celebrating Diwali on October 29th with a presentation assembly, performances, speech and dance. Spooctacular is on October 31st, where students will carve a pumpkin for the contest and hold a costume parade. Dec 17th will be winter concert. Do not have a musical room due to labour shortages.

7. **Teachers Report** – no teachers present

8. **New Business:**

A. Playground Replacement:

The intermediate playground will be at end of life in July 2025 and is upto PAC to secure funds for the playground. The goal is to raise \$100,000 currently at \$15,000. Donations

are welcomed. PAC Chair met with representative and advised of a updated price of the playground of a 3-5% increase due to the steel and labour. Will be provided with a large thermometer to visualize goal and a poster of playground in front office by lunch box drop off. City of Surrey approves 1-2 schools per year for funding but are relying on as many donations as possible.

B. Fall Festival - October 24th

There will be stations set up with games, purchased decorations and are requiring some volunteers for set up on Wednesday 11:30am and two shifts during the day.

C. Christmas Raffle

Biggest fundraisers of the year, sent requests for donations on Oct 7. Collecting items on whatever the theme is and placing them in baskets to be raffled off, students will be selling the tickets. Will require volunteers for preparing baskets.

D. Hot Lunch – November 7th

This year 3 hot lunches will be taking place, first one on November 7th, order forms have been sent out. Will be trying Fresh Slice pizza and will try for on sports day aswell.

E. Voucher

Concerns in community as some students don't have the means to participate in the events, at AHP Matthew we want to be accessible as much as we can. The school does have a fund that they can use towards it, we would need to determine the details of the voucher value and the number of students. Idea behind this is that we would produce a voucher for students to use on treat day to redeem for a treat. Everyone voted in favour for the voucher.

F. Treat Day – November 26th

Currently we are having 1 treat day per month, except in Dec, March and June. With the last treat day it was very successful as we sold out of treats. Total money spent was \$1400, purchased \$550 worth of treats with profit of \$850. Will increase budget on purchasing candy for next time.

G. Deck the Halls – December 6th

This event takes place every year. Out in the hall ways students are decorating, colouring, painting, decorating all the classroom doors, have music playing and putting up the Christmas trees. PAC will be handing out hot chocolate and cookies. This takes a lot of volunteers and will start right after lunch. Will start at 12pm to warm milk and hand out. Require 8-10 volunteers.

H. Principal for a Day – January 26th

This is a fundraiser where students can buy tickets to be the Principal for a day and the draw winner will specify what they want at school that day within reason. Will be

sending out announcement 2 days before. Monthly parking spot is another fundraising idea we can explore next year.

I. Tape a Teacher to a Wall

Will include selling 2 different pieces of tape to then put on a teacher to the wall.

J. Much a Lunch

Much-a-lunch is where parents can create an online account and pay for hot lunch and fundraisers (i.e movie night, Christmas raffle, etc) through the program. 60 schools in Surrey currently use it. Cost is \$300/year. To explore in September 2025.

9 Old Business:

A. PAC to provide Principal an email on the field trip funds.

NEXT AHP PAC MEETING: January 28th @6:30pm

Adjournment: Meeting adjourned at 7:45pm.

AHP PAC Facebook page: <https://www.facebook.com/groups/643263390476330>

AHP PAC Email: ahpmatthewpac@gmail.com

AHP Matthew Treasurers Report

September 2024 - October 2024

Account	Description	Amount
General Account		
Expenses:		
	#0559 to AHP for classroom funds (\$100 x 20 divisions)	\$2,000.00
	#0561 Vice Chair for treat day items	\$545.54
Income		
	Treat day	\$1,396.40
Current Account Balance		<u>\$15,007.83</u>
Pending Cheques:		
		\$0.00
Reconciled Closing Balance		<u>\$15,007.83</u>
Notes:		
Gaming Account		
Expenses:		
	#97 to AHP for fieldtrip funds (\$200 x 20 divisions)	\$4,000.00
Income:		
	Gaming grant	\$8,500.00
Account Balance		\$11,625.70
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Pending Cheques		\$0.00

Reconciled Closing Balance	<u>\$11,625.70</u>