



# ***Sullivan Heights Secondary – PAC***

***(Parent Advisory Council)***

***6248-144 Street***

***Surrey, B.C. V3X 1A1***

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***Parent Advisory Committee (PAC) Meeting Minutes***

***Monday Jan 20, 2025***

***7 pm School Library***

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## **INTRODUCTIONS & WELCOME**

### **PAC Executive:**

**President- Delicia O’Neil** [president@sullivanstarspac.ca](mailto:president@sullivanstarspac.ca)

**Vice President- Sophia DeBoer**

**Treasurer- Beth Cameron** [treasurer@sullivanstarspac.ca](mailto:treasurer@sullivanstarspac.ca)

**Secretary- Mandeep Dhaliwal** [secretary@sullivanstarspac.ca](mailto:secretary@sullivanstarspac.ca)

**DPAC Representative - Carrie Newman**

### **Parents:**

Parents attending in person at the school-

*Delicia O’Neil, Beth Cameron, Carrie Newman, Sophia Deboer, Mandeep Dhaliwal, Darrin Winning, Pam Dhaliwal, Cleveland Lu.*

## **INTRODUCTION**

PAC Executive, parents introduced themselves. Delicia O’Neil chaired the meeting.

PAC hosts 5-6 meetings/year.

### **Staff:**

Mr. Nik Kirincic - Principal 2024/25 school year (effective July 1 2024)

## **PRINCIPAL’S REPORT**

### *Personal Digital Devices*

Over the past several months, a working group of staff members has met a number of times and developed a personal digital devices plan for the school. In short, the working group and administration have developed a plan in which classroom use of digital devices will be at teachers’ discretion, and that the school default on personal digital device usage in class will be that they should not be in use. We are working on finalizing the language of our school code of conduct and rules and will share those with the school community as soon as they are finalized. School administration will visit classrooms at the beginning of the second semester to give a



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brief in-person presentation and FAQ on the decision to manage device usage in class. Additionally, we will be creating print materials to go up around the school, school announcements, and parent/guardian communications to explain this change.

Parents and guardians are reminded that students may have less direct access to their personal digital devices during class time than previously and, in case of needing to contact their child during the school day, they should phone the school directly.

We expect there to be bumps in the road as we implement this new personal digital devices default and will work closely with students, staff, and families to ensure our students are focused on learning while they are at school.

## *Course Requests*

Our course request processes are well underway. The course request due date was Sunday night. The administration and school counsellors are working hard to get course request information in for all students so that we can make informed decisions on programming for next year. The entire process has been shifted to an earlier timeline to give our teams more time to construct next year's schedule and to verify it with staff and students. Reminder emails went out today to two parents and guardians of students who had not completed their course request process. There will be catch-all work done over the next couple of days to make sure everyone has requests in. During the fabulous course request presentations coordinated by our school counselling department, I was able to speak to students about the commitment that they make when they request courses and the corresponding commitment from the school to do our best to fulfil those requests. It is crucially important that all students make informed and thoughtful selections during the course selection process. If students have any questions or concerns, they should reach out to connect with their school counsellors as soon as possible.

## *December & January Highlights*

-Student Council ran some wonderful student spirit activities in the week before the winter break, including the incredible decorating of the entire building. Huge thanks to the student council students and staff members for all their hard work!

-The Sullivan Heights basketball teams played hard and performed admirably in the girls' Firefighters tournaments and boys' RCMP tournaments. Additionally, the Dhan Bains Memorial Tournament was held here – the games were hotly contested and the games were well-supported



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by the community. The winter seasons are well underway and playoffs for many sports are just around the corner.

-A number of performing arts performances captivated the school community - huge congratulations are extended to the music program for the completion of their Winter Band Concert, dancers for the Semester 1 District Dance Festival, and actors and stagehands for their production of The Witch's Princess.

## *Coming Up*

-The second semester begins on Wednesday, January 29. The first semester wraps up with the final day of regular instruction on Friday, January 24, and course completion days on Monday, January 27, and Tuesday, January 28.

-Semester 1 learning updates (i.e. report cards) are scheduled to be published on Friday, February 7. These reports will be printed and distributed to students.

-February includes two important periods of recognition and reflection: Black History Month and Pink Shirt Day. The school staff are working on plans to recognize and raise awareness about this important causes.

## **TREASURER REPORT**

### **Sullivan Heights Secondary School PAC Treasurer's Report**

Jan 20, 2025

<b>PAC Account:</b>	<b>\$ 4,528.09</b>
1. Opening Balance:	\$ 2,999.85
2. Parent Contributions	\$ 2,177.46 (67 people)
3. SD36 annual PAC Contribution:	
4. Disbursed	-649.22
<b>Gaming Grant Account:</b>	<b>\$56,890.68</b>
<b>Dry Grad Account:</b>	<b>\$ 5,663.38</b>



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## **Treasurer's Comments**

1. SHSS PAC receives funds from 2 sources-the BC Gaming Grant (\$20/student projected from previous school year) and the requested \$20/ student donation from parents/guardians. The PAC was successful in obtaining the BC Gaming grant for the 2024-25 school year, and the money has been deposited to the account.
2. Parent donations are coming in, usually a bit of activity after every FB post reminding parents of this request. On Jan 9, 2025 a brief presentation to parents who attended the course selection meeting held by the school counsellors resulted in an additional \$240 donations (8 people). Noted one parent emailed and indicated the number of parents that donated (now 67) really made an impact on her and therefore she donated for her 2 kids. Handouts were left at the drama presentation Jan 14/15 but haven't seen an impact with this in terms of donations from parents.
3. Each year, the teachers and clubs submit requests for funding to the PAC. These requests were received and total \$78,770. This year a total of \$54,199 was allocated from the gaming fund and to date 4311.51 has been disbursed. A total of \$2500 was allocated from the PAC fund and to date \$649,22 has been disbursed.
4. Carrie Newman was added as a signatory on the PAC bank accounts to help with signing cheques when people are away.
5. Current account balances are as follows- Gaming fund **\$56,890.68**; PAC fund \$4520.04 +\$40 (coming from paypal)=\$**4560.04** (67 people donated \$2177.46 to date in 2024-25); and we also manage the Dry Grad fund **\$5663.38**.

**If you haven't made a \$20 contribution yet, please consider doing so to enable further support of school activities. This is the only fundraising the PAC does.** Etransfers can be sent to [treasurer@sullivanstarspac.ca](mailto:treasurer@sullivanstarspac.ca)

## **Important Dates:**

- D-Pac Meeting - Feb/08/2025
- Dry Grad Meeting – Jan/27/2025

## **Highlights**

- Athletics – See Principal's report.



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## **COMMITTEE REPORTS**

### **DPAC - at the District Level – Carrie Newman**

For More Info about DPAC: [www.Surreydpac.ca](http://www.Surreydpac.ca)

D-PAC is inviting all PAC members to attend the meeting.

- D-Pac Meeting -Feb/08/2025

### **DRY GRAD**

Looking for parents volunteers to lead and organize the Dry Grad event.

Dry Grad Meeting – Jan/27/2025

### **ONGOING BUSINESS:**

1. No additional discussion

### **NEW BUSINESS:**

None

### **OPEN QUESTIONS:**

1. Parent- Are we piloting online learning?

Principal- Not yet.

2. Parent- On my Ed, can I see my kids course selection?

Principle- Yes, the parents have access to it.

Meeting Adjourned @ 8:00 pm

**Upcoming meetings for the Year: (IN PERSON @ Sullivan Heights Secondary School in the Library at 7pm):**

Feb 24

April 28

June 02



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