

## Bear Creek Elementary Parent Advisory Council

### EPAC Meeting Minutes – Monday November 14, 2022

#### In Attendance:

Gwynn Redlich, Chair

Jennifer McCauley-Anhorn, Treasurer

Linda Sutton, Secretary

Amanda Thomasen, Member at Large

Mrs. Bradley & Mr. Moxness, Administration

#### Absent:

Deanna McConnell, Member at Large

#### Meeting Called to Order

Gwynn called the meeting to order at 6:04 pm

#### Adoption of Agenda

Jennifer moved to adopt and Amanda seconded

#### Approval of Previous Minutes (October 4, 2022)

Jennifer moved to approve minutes Amanda seconded

#### Old Business

- a. Bank Account: Bank account is officially moved over from Coast Capital to Prospera and we have access. We will be ordering cheques. The PAC has 4 temporary cheques to use until the new ones comes in. We will use them to pay Neufeld, Little Caesars, Frank Hurt Scholarship.
- b. Dates for meetings in February: PAC Executive Meeting February 7, 2023 @ 6pm, PAC General Meeting February 23 @ 2:45pm
- c. Movie Night will be on March 3 (Mrs. Bradley will be looking into rental of Gym for PAC)
- d. Food Safe Completion: Gwynn completed the Food Safe course and Jennifer and Amanda will be completing it during Christmas break.
- e. Sports Day Ribbons: Administration will talk to Gina and school will order the ribbons and PAC will pay
- f. Food Prep Reimbursement: Baking supplies- hold onto receipts- \$100 per event and we can adjust according to event and amount purchased.
- g. MunchaLunch Update: So far, we have 74 orders through MunchaLunch for hot lunch and 12 orders for Spirit Wear. PAC will consider making it mandatory to use MunchaLunch for next hot lunch. Also, Gwynn will be adding Jennifer to admin controls.

#### New Business

- a. Hot Chocolate and Treat Day (December 14): PAC to set up after school on December 13 (Mrs. Bradley will check if anyone is using the gym that afternoon/evening. Also, she will set the timetable for grade classes and their buddies to come to the gym). We will be serving hot chocolate and sugar cookies. We are looking into supplies and urns to keep the hot chocolate warm. There will be a meeting with volunteers on November 16 after drop off to go over some details.
- b. Grade 6 Immunizations are on Thursday November 17 and Gwynn and Amanda will be there to hand out cookies and juice to the students.

- c. Additional Support Teacher/Budget: A new IST support teacher has joined Bear Creek. We will need to bring this to the next General Meeting to add one more to the budget. It needs to be changed from 10 to 11.
- d. Pink Day T-Shirts: January 4 – the forms will go out to families and will be due on January 18. Pink Day is on February 23. We will sell them through Munchalunch and will not be accepting cash for this fundraiser.
- e. Extra Items/Prizes Giveaway: PAC has a box of items that we could use for giveaways. We will save them for the possible fun fair or a community event.
- f. Open for discussion:
  - The school has a Family Assistance Fund. If you know a family that could use some support, please let the office know.
  - A teacher at Bear Creek would like to start a Minecraft club but would need better IPADS. Can we use gaming funds on this since it is for a club? Gwynn will look into regulations.
  - Administration has brought up that the school's technology is really suffering and wondering whether PAC would consider fundraising for this in the future.
- g. Treasurer Report: We fundraised \$563 on Neufeld. If we do this fundraiser again in the Spring, we should change the estimated profit to \$500. The Popcorn raised approximately \$300.

## **Adjournment**

Meeting adjourned at 7:13 pm