



Chimney Hill Elementary - PAC

(Parent Advisory Council)

14755 74 Avenue, Surrey, BC, V3S 8Y8 E-mail: chimneyhillpac@gmail.com

PAC Meeting Minutes (Draft Pending Approval) Thursday, April 21, 2022: 6:05pm – 7:41pm Chimney Hill Library & Zoom

Executive in Attendance:

Kiran Bhandal — Secretary
Suzy Fong – DPAC
Preet Bhullar – Community Development
Anju Seikham – Fundraising Coordinator
Ruby Manhas — Social Events
Kiran Bains – Hot Lunch Coordinator

Parent Attendance:

Kiren Uppal
Sundeep Gill

Staff Attendance:

Ms. Reiter

Minutes recorded by Kiran Bhandal

- **Motion to begin meeting at 6:05pm by Preet. Seconded by Suzy.**
- **Student Council Presentation**
 - The Grade 7 students shared details of the various events and activities they put on for the school this past year including walk to school, healthy snack weeks, fit kids, colouring contests, scavenger hunts, spirit weeks, mental health awareness and the library mural.
- **Grade 7 Grad Update – Mr. Mohammed**
 - The Grade 7 students are looking forward to various year end activities including potential field trips to playland and sandcastle lanes bowling. Unfortunately, the traditional Chimney Hill Victoria field trip is not feasible this year due to increased fuel costs.
 - Discussions are taking place regarding the graduation event for the end of the year, however it is hard to plan at this time as there is uncertainty about what protocols will be in place at the end of June.
 - The Grade 7 students have been brainstorming themes for their grad event and have narrowed options down to four and will be taking a final vote.
 - The annual garage sale fundraiser will not be happening this year, and instead of grade 7 parents donating their time, they are being asked to donate funds towards the grade 7 year end activities
 - Prior to Covid, the grade 7 students would raise about \$2000 and would receive funding from PAC for an additional \$2000 (field trip fund, profits from pizza sale, etc).
 - The Grade 7 fund currently has about \$900 from PAC (\$300 of which was donated by parents last year).
 - Mr. Mohammed requests the left-over Fit Kids equipment funding (\$995) be reallocated towards Grade 7 Grad (most of it for medals).
 - The money was initially being saved for the Fit Kids clock but the repair did not end up costing that much.



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- **Introductions**
- **Motion to approve February 17 2022 minutes by Suzy. Seconded by Preet.**
 - Minutes are located at www.surreyschools.ca/schools/chimneyhill
 - “Parents” => “PAC” and scroll down to PAC Documents
- **PAC Executives**
 - Vacant Positions
 - Chair
 - Vice Chair
 - Treasurer
 - The AGM Meeting is next month and will include nominations and a vote for all executive positions. **Individuals interested in any of the PAC executive positions are encouraged to attend.**
- **Treasurer’s Report and Budget**

Operating Account:

April 18, 2022 Account Balance: \$11,646.79

- Deposits
 - Hot Lunches: \$1248
 - SD 36 Grant: \$216
 - Treat Day: \$2545
 - Popcorn Day: \$979
 - Bank Fee Rebates: \$2
- Expenses
 - March Hot Lunch Pizza Cost: \$993
 - PAC Supplies: \$22
 - Popcorn Supplies: \$279
 - Treat Day Candies: \$1157

Gaming Account:

April 4, 2022 Account Balance: \$6,637.22

- Deposits
 - None
- Expenses
 - Cheque for Coding Club Laptops: \$6820.00
 - Cheque for New Playground Trust: \$3000.00
 - Cheques for Student Council: \$189.77

Updates:

- Motion to reallocate \$995 in funds from Fit Kids equipment to the Grade 7 medals by Preet. Seconded by Sundeep
 - **Approved by acclamation**
 - Question about creating the grade 7 medals as a line item for next year.
 - **Tabled for budget meeting in Fall**



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- Upcoming Grade 6 body health science presentation with Salima Noon in May (\$325 allocated by PAC)
 - Is a virtual presentation but the teachers will have access to lessons and workshops for 30 days
- Upcoming White Hatter internet safety presentation in May. (\$1350 allocated by PAC)
 - May 12 virtual parent evening
 - May 13 virtual presentations in classrooms for grades 4-7
- PAC Inspiration Award (\$400 allocated by PAC)
 - Applications are open online to current grade 12 students who attended Chimney Hill Elementary for at least 2 years
 - Once a candidate is chosen, they will attend the grade 7 graduation and read their inspirational speech to the graduating students
- Admin advised they have not used the \$3000 funding set aside for lunch or recess equipment but will be purchasing new equipment to replenish the current inventory in preparation for the new school year.
- To ensure the PAC budget and books are balanced by the end of the school year and prevent outstanding items, **reimbursement receipts must be submitted by May 31 2022 deadline**
- **Principal's Report – Ms. Reiter**
 - As health and safety protocols are lifting, Chimney Hill is happy to welcome parents back into the building
 - The school is organizing a scaled back running club to run in May
 - School garden update
 - The ground is prepped (replaced with black gravel) by the Chimney Hill wooden sign
 - Gardening bins have been received and the soil is coming in on Monday
 - Plants are being delivered and the garden should be planted by Tuesday
 - There is a bench for seating currently, but Admin is looking at adding stones/boulders for additional seating
 - The Sports Day committee will be created at the upcoming staff meeting
 - Parents are invited to attend as this is an outdoor event. Will be held on Friday June 10th
 - Fall Back to School Update
 - Staff are currently planning for the 2022/23 school year
 - Enrollment information is coming in from the district to help organize classes for the fall
 - Information regarding Combined grades was sent out in the school newsletter today
 - Multicultural Assembly
 - With increased student participation and performances, there will now be two assemblies (May 11 & May 18)



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- Parents are welcome to attend and more details will be provided soon

- **Committee Reports:**

- **Hot lunch**

- Online ordering has not been as successful as cash orders have been in the past and this will need to be considered for the 2022/23 school year.
- Pizza Hut has been booked for sports day.
- Admin advised the school had a good turnout with their samosa day for Vaisakhi.
- New Hot Lunch Dates: April 22, May 13, May 27
- Mar 5 Profit \$502
- Net profit so far this year (after fees) is \$1,158

- **Fundraising**

- Treat Day – May 5th
 - Kids loved the treat day in March.
 - Treat Day Profit \$ 1,388, Popcorn Day Profit \$ 700
 - Ruby & Anju are looking at adding Gluten free and healthy options for next Treat Day May 5 (tbc)
 - Order limits will be put in place to ensure all students have a chance to buy something
- Krispy Kreme Fundraiser
 - The notice went out today and the ordering deadline will be April 26th
 - There is a maximum of 250 boxes that can be ordered, but parents will have the option to buy a certificate for a dozen donuts at the same price
 - A table will be set up outside the office for pick up on Friday April 29. Parents will need to pick up their orders between 2-3:30
 - Requested Admin to promote the donut fundraiser. Will be added to the website and emailed to parents.
- Question about hosting a carnival or movie night for social event this school year since restrictions are lifting
 - Parents will need to accompany their child for the event
 - Movie night may be an option however a larger scaled event such as a family dance or carnival should be tabled for the fall
 - **Ruby to plan with Ms. Reiter for movie night this year, dance/carnival for next year**

- **DPAC**

- Inclusion workshop coming up
- DPAC AGM next month

- **Yearbook**

- This year's yearbooks will be for the Grade 7s only
- The company is in Port Coquitlam – Photo Expressions. They will take care of everything and have confirmed photos can be provided for early June events as well.



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Community Development

- PAC inspiration award deadline is May 22 2022. Application link on school website.
- The City of Surrey is putting together \$0 cost Parent Empowerment Workshops for grade 6/7 parents in months April, May and June and there will be 2 sessions in Punjabi as well.
- Register here: [Empower Surrey Parent Workshops | City of Surrey](#)

- **Other Business:**
 - PAC meeting schedule – May 19 (AGM), June 16 – PAC Exec Wrap-up

- **Motion to close the meeting at 7:41pm by Preet. Seconded by Suzy.**

Next Meeting: May 19, 2022

