



Chimney Hill Elementary - PAC

(Parent Advisory Council)

14755 74 Avenue, Surrey, BC, V3S 8Y8 E-mail: chimneyhillpac@gmail.com

PAC Meeting Minutes (Draft Pending Approval) Thursday, January 20th, 2022: 7:01pm – 7:43pm Zoom

Executive in Attendance:

Kiran Bhandal — Secretary
Suzy Fong – DPAC
Preet Bhullar – Community Development
Ruby Manhas — Social Events
Kiran Bains – Hot Lunch Coordinator

Parent Attendance:

Jodi Neibert

Regrets:

Anju Seikham – Fundraising Coordinator

Staff Attendance:

Ms. Reiter
Ms. Watson

Minutes recorded by Ruby Manhas

- **Motion to begin meeting at 7:01pm by Preet. Seconded by Suzy**
- **Introductions**
- **Motion to approve the minutes from December, 2021 by Suzy. Approved by acclamation.**
- **PAC Executives**
 - Chair - Vacant
 - Vice Chair - Vacant
 - Treasurer - Vacant
 - Yearbook Committee – Vacant
 - Discussion about the vacant positions and confirmed they can be shared by two parents and all roles would be supported by the PAC executive
 - **Parents are encouraged to attend PAC meetings and get a feel if they would like to join the executive**
 - Parents are asked to email the PAC email (chimneyhillpac@gmail.com) if they have any questions or would like more information on these positions.



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- **Treasurer's Report and Budget**

- **Operating Account:**

- Jan 19, 2022 Statement Balance \$9,671.67

- Expenses
 - \$917 Pizza cost
 - \$69.96 Cookies And Juice Immunizations
- Deposits
 - +1533.50 Hot Lunch Deposits
 - + 1 Bank Fee Rebate

- **Gaming Account:**

- Jan 19, 2022 Statement Balance: \$18,712.34

- Expenses
 - \$45.83 Candy Canes Deck The Halls

- **Updates:**

- Laptops for Coding Club \$6820 previously approved. Admin requesting additional \$600. All Gaming grant funds have been allocated. Admin has agreed to fund the difference.
- Gardening beds still need to be purchased.
- Admin proposed purchasing storage carts for holding recess equipment. Not eligible for gaming grant approval. \$3,000 previously approved for Lunch/Recess Equipment (not storage) for benefit of students.

- **Principal's Report – Ms. Reiter**

- Ms Reiter will be looking into doing a Spirit Wear Sale – Tshirts to raise money for the school. The sale of Chimney Hill Tshirts and Hoodies will help to raise funds for the coding club. Do not want this conflict with Krispy Kreme fundraiser so will wait till March.
- Many students have been away due to illnesses. 150 students were absent the first week back after the Christmas Break. 120 students were absent this week, however the number of absent staff members as well as students is coming down.
- Air Quality-Filters are being replaced frequently. The federal government has given \$1 million to the district for the replacement of filters. Works out to \$7500 per school.
- No Surrey School has had a functional closure to date.
- With the health & safety protocols, Parents are not invited into the school at this time. Please do not drop of lunches. Recess and Lunch Time are being staggered by odd and even divisions going out at different times.

- **Committee Reports:**

- **Hot lunch**

- Kiran Bains is coordinating hot lunch items and has set up the munchalunch account online.



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- Dec 10th Hot Lunch Profit \$435 less set up and transaction fees of \$506. Profits to follow with addition of new hot lunch dates.
- **Jan 28th is the Next Hot lunch date, followed by Feb 11 and March 4**
- **No later orders will be accepted (due by Wednesday of Hot Lunch week).**

Fundraising

- Krispy Kreme Fundraiser
 - Gift Certificates for a dozen donuts can be purchased for \$5.95 each and can be sold for \$10 or \$12
 - Krispy Kreme Letters will be sent home over the next few weeks.
- Other fundraising possibilities that will be looked into further include:
 - Purdys Easter Catalogue
 - Amazon or Indigo sales

Social Events

- Admin confirms we should hold off on a social event for now
- **Ms. Reiter will confirm what the current health and safety protocols are for outdoor events**

DPAC

- DPAC has posted a FSA Presentation to the DPAC website, as well as the disability tax credit presentation will be uploaded to the website. There will be a mental health presentation at the end of February.
- General Meeting will be held on February 23, 2022.
 - The report was provided by the school district upon request by DPAC
 - DPAC is reviewing the ventilation report and considering if any changes need to be made at any of the Surrey schools
- DPAC Meetings are open to all parents to attend. DPAC reps from each school can vote on items.
- **Other Business:**
 - Yearbook Committee
 - **Call out for any parents or staff members who would like to coordinate yearbooks for this year.**
 - **PAC meeting schedule – 3rd Thursday of month. February 17, April 21 (Student Council Presentation), May 19 (AGM), June 16 (Wrap-up)**
 - PAC exec to confirm and advise if meeting times will alternate between afternoon and evening.
- **Motion to close the meeting at 7:43pm by Preet. Seconded by Suzy Fong.**

Next Meeting: February 17th, 2022