



# Semiahmoo Trail Parent Advisory Council

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## PAC General Meeting Minutes

Thursday February 15, 2024

校家委会月度常务会议纪要

2024年2月15日 星期四

**Attendees**出席者: Sara Block, Rachael Marples, Vagmi Dholakia-Baxi, Fiona Fu, Sheri Hardcastle, Heather Neilson, Nina Hemmes, Karen Fadum, Jamie Lyn Hugh, Tara Sheldrake, Hye Seon Chang  
**Meeting called to order at 9:03am**

会议于上午9:03召开

**Motion to Approve Agenda** 待批准议程  
动议

🌱 Motion Approved by 2 动议获2人批准: Rachael Marples, Vagmi Baxi

**Motion to Approve Previous Month's Meeting Minutes** 待批准上月会议纪要动议

🌱 Motion Approved by 2动议获2人批准: Rachael Marples, Vagmi Baxi

## Principal's Report and Updates校长工作报告及更新 - Karen Fadum

### 🌱 Enrolment & Staffing 注册及员工

- Currently 456 Students  
现有456名学生

### 🌱 Outdoor Equipment 户外装备

- Art Card Funds used to purchase a locking cart that contains outdoor play equipment, looking for Grade 7's who would like to sign out equipment at recess

艺术卡筹集的资金被用于购买存放户外运动装备的带锁柜子，招募7年级学生课间管理。

### 🌱 Pink Shirt Day Assembly 粉色T恤日集合

- Wednesday February 28th, Two student-led assemblies will be held in recognition of Anti-Bullying and Pink Shirt Day. Approx. 30 min each, Parents are welcome to attend

星期三，2月28日，举办两场学生带头的反霸凌和粉色T恤日集合。每场大约30分钟，欢迎家长们参加

- Primary (including 3's from Div.10) at 9:15am

低年级（包括Div. 10 - 10班的3年级）上午9:15开始

- Intermediate (including 4's from Div. 10) at 11:00am

中高年级（包括Div. 10 - 10班的4年级）上午11:00开始

- T-Shirts will be handed out on Monday Feb. 26 to those who ordered  
订购的T恤将于周一2月26日发放

### **Project Lavender Parent Presentation - Feb. 21** **薰衣草项目父母演讲会**

- Parents should consider attending. Valuable information will be shared about staying connected/knowing what kids are dealing with/understanding common language/dealing with issues such as peer pressure, social media, particularly with grades 6 & 7

家长应考虑参加。将分享有关保持联系/了解孩子们正在面对什么/理解共同语言/处理同侪压力、社交媒体等问题的宝贵信息，特别是对于6年级和7年级的学生

- See Community Update email to register - need more people to register to have this meeting

请参阅社区更新电子邮件进行注册 - 需要更多人注册才能参加此会议

### **Construction - Coming Up** **施工 - 后续安排**

- Structural steel installation

安装钢结构

- Metal decking install for second floor

二楼安装金属楼板

- Glulam install

安装胶合木

- Slab on grade prep and pour

准备和浇筑板坯

- Feb. 23 (Pro D) and Feb. 27 - both busy days with trucks, safety reminders will be added to announcements and extra flaggers will be onsite

2月23日（Pro D）和2月27日 - 卡车繁忙的日子，公告中将添加安全提醒，并且现场将有额外的标识旗帜

### **Sports & Clubs** **体育及社团**

- Play-day for Boys Basketball Feb. 28 - looking for location

男生篮球比赛日2月28日 - 地点待定

- Play-day for Girls Basketball Feb. 29 - location has been determined

女生篮球比赛日2月29日 - 地点已定

## **Treasurer's Report 财务报告 - Nina Hemmes**

- 🌱 **General Assets一般资产: \$58,061.38**
- 🌱 **Gaming博彩账户: \$19, 071.42**
- 🌱 **Total Assets合计资产: \$27,189.54**

## **DPAC Report 学区家委报告 - Sheri Hardcastle**

### **Inclusion Committee 包容委员会**

- Working on brochure for students to navigate for support. Website needs updating (current links don't work)  
制作宣传册，供学生导航以获得支持。网站需要更新（当前链接不能用）
- Accessible playgrounds - Asking schools to participate in sharing best practices for committees looking to have these installed  
无障碍游乐场 - 要求学校参与为希望安装这些设施的委员会分享最佳实践方案
- Student Support Funding - Where is this money going? Is it being used for student support? DPAC looking into this  
学生支持资金 - 钱款流向？是否用于支持学生？DPAC正在调查此事
- Looking into new IESW position, is it working? Looking for feedback. Are students getting support they need? Should there be better policies/guidelines in place?  
正在研究新的 IESW 职位，它有效吗？寻找反馈。学生得到他们需要的支持吗？是否应该制定更好的政策/指南？

## **Old Business遗留事项**

### **🌱 Confirm Jog-a-thon Date 确认Jog-a-thon 慢长跑日期**

- Monday April 29th (rainout option day Monday, May 6th)  
周一4月29日（雨天备选日周一5月6号）
- Sara and Rachael will measure students for t-shirts next week  
下周家委会主席Sara和Rachael会为孩子们量T恤尺寸
- Email will go out to ask for sponsors soon  
赞助商招募邮件即将发出

### **🌱 Lunar New Year 农历新年活动**

- Huge success - Students had so much fun  
非常成功 - 学生们都非常欢乐
- Special thank you to all volunteers and Zita for organizing this event  
特别鸣谢所有的志愿者和Zita组织这次活动

### **🌱 Fundraisers 筹款活动**

- Purdys and Neufeld Farms coming up - order forms will go out soon. Will both wrap up before spring break

Purdys 巧克力和 Neufeld 农场即将推出 - 订单表格将很快发出。两者都会在春假前结束

- Looking to plan another Movie Night, Karen will look into potential dates 计划下一次电影之夜活动，校长将选择合适的日期
- Registered for Spring Plant fundraiser - they will send info this week (Heather and Rachael)  
已注册春季植物筹款活动 – 供应商本周将发送信息 (Heather和Rachael)

#### 🌿 Gaming Grant Spends 博彩拨款支出

- Moved some expenses from Gaming Account to Operating Account as they met Gaming Fund expense criteria (Diwali expenses, LST Funds and Class funds)  
从博彩账户转账一些费用到运营账户，因为它们符合博彩基金费用标准（排灯节费用、LST 基金和班级基金）

#### 🌿 Pink Shirt Day 粉色T恤日

- Shirts will be delivered to classes February 26, before Assembly Day  
已订的T恤将于集合日之前的2月26日发放到班级

## New Business 新增事项

#### 🌿 Nina Hemmes has become Interim Treasurer

##### Nina Hemmes 兼任财务

- Vagmi Baxi-Dholakia has made the decision to step down as treasurer and position into a Member at Large role on our PAC Executive. We are currently looking for someone to take on the Treasurer position in May. Nina will act as our Interim Treasurer.  
Vagmi Baxi-Dholakia 决定辞去财务职务，担任校家委会一般委员。我们目前在招募五月可上任的财务岗位。暂由Nina兼任财务。
- An email has gone out to parent community to advertise the open position  
岗位招募广告电邮已发送给家长们

#### 🌿 Bylaw Amendment Vote

##### 细则修订投票

- PAC Executives have been working hard at updating our Constitution and Bylaws in an effort to stay current under the guidelines of the BCCPAC  
PAC 执行委员一直在努力更新我们的章程和细则，努力在 BCCPAC 的指导方针下保持最新状态
- A copy of the Constitution and Bylaws with proposed changes was emailed out to the parent community for everyone to read through on Jan. 31/24. Sections 2, 3 and 4 were voted on and **APPROVED** at today's meeting. Sections 5 - 7 will be voted on at the next PAC meeting.

包含拟议变更的章程和细则副本已于 2024 年 1 月 31 日通过电子邮件发送给家长社区，供每个人阅读。第 2、3 和 4 部分在今天的会议上进行了投票并获得批准。第 5 至 7 部分将在下次 PAC 会议上进行投票

## CONSTITUTION

### Section 1: NAME

Name The name of this organization shall be Semiahmoo Trail Elementary Parent Advisory Council (PAC)

### Section 2: PURPOSE

1) To operate as a non-profit organization with no personal financial benefit.

1. Advancing Equity, Inclusion, and Social Justice- PAC is dedicated to advocate for and support policies, candidates, and initiatives that promote equality, inclusivity, social justice, and the well-being of all individuals and students, regardless of race, religion, gender, sexual orientation, family status, physical or mental ability, or political beliefs. All PAC decisions shall adhere to a democratic and inclusive process that actively encourages diverse voices and perspectives

~~Original nr.2 to be removed and embedded into the new nr.1~~

2) ~~To ensure the business of the Council is unbiased towards race, religion, gender or politics.~~

~~Nr.2 is a suggested addition~~

2. Non-Profit Commitment for student and Community Benefit- PAC operates strictly as a non-profit organization, with an explicit mandate against personal financial gain. All efforts and resources are directed towards advancing our mission, benefiting our student body and the greater school community.

~~Original nr.3 & nr.4 to be combined into new nr.3~~

3) ~~To communicate with parents, and to promote co-operation between the home and the school in providing for the education of children~~

4) ~~To encourage parent involvement in the school, and to support programs that promote parent involvement.~~

3. Student-Centric Governance, Parental and community Engagement- ST-PAC is dedicated to responsive and student-centric governance, recognizing that our primary duty is to address the needs of both students and their parents. We commit to actively fostering transparent communication and collaboration between the school and students' homes, aiming to build a bridge of understanding and engagement that enhances the educational experience. Through open dialogue, we seek to empower students and parents, ensuring their voices are heard and their concerns addressed, ultimately enriching the learning environment and nurturing a stronger sense of community within our school. We prioritize initiatives and programs that encourage parents to actively participate and collaborate with the school, furthering the well-being and educational experiences of our students.

7) ~~To assist parents in accessing the school system, and to advocate on behalf of parents and students~~

4. Advocacy for Access and Student Welfare- PAC is dedicated to aiding parents in navigating the school system and advocating for the interests of both parents and students. This includes promoting the welfare and educational interests of Semiahmoo Trail Elementary and its student body within the broader context of public education.

~~Original nr.8 & nr.9 to be combined into new nr.5~~

8) ~~To advise the principal and staff on any matter relating to the school, other than matters assigned to the school planning council.~~

9) ~~To advise and participate in the activities of School District 36, District Parent Advisory Council and the BC Confederation of Parent Advisory Councils.~~

5. Advisory Role and Participation- PAC shall actively engage in advising the principal and staff on all matters concerning Semiahmoo Trail Elementary. Furthermore, we will provide guidance and participate in the activities of School District 36, District Parent Advisory Council, and the BC Confederation of Parent Advisory Councils, ensuring our collective voice is heard and advocating for the best interests of our school and the broader educational community.

~~Original nr.10 & nr.11 to be combined into new nr.6~~

10) ~~To provide leadership and contribute to a sense of community within the school and between the school, home, and neighbourhood.~~

11) ~~To organize PAC activities and events.~~

6. Community Engagement and Events- PAC is committed to fostering a vibrant and connected school community. We shall actively organize, support, and engage in community events and activities that promote unity, inclusivity, and a sense of belonging among students, parents, teachers, and all members.

### SECTION 3: MEMBERSHIP

~~Original nr.1, nr.2 & nr.3 to be combined into new nr.1, a,b,c~~

1. ~~All parents and guardians of students registered at Semiahmoo Trail Elementary School may be voting members of the group, including a staff member who may also be a parent. 2. Administration and staff (teaching and non-teaching) of Semiahmoo Trail Elementary School may be non-voting members of the group.~~

3. ~~Members of the school community who are not parents of students currently in the system may also be non-voting members of the group.~~

1. All parents and legal guardians of students currently enrolled at STE are voting members of the Parent Advisory Council (PAC).

A) Additionally, a staff member of STE who is also a parent or legal guardian of a student may be a voting member of the PAC.

B) In the event of a staff member being a parent or legal guardian, they shall exercise their voting rights independently and without influence from their staff position.

C) Members of the school community who are not parents of students currently in the system may also hold non-voting membership within the PAC.

~~Original nr.4 to be replaced with new nr.2~~

2. ~~At no time shall the PAC have more non-voting than voting members.~~

Every member, voting and non-voting members of PAC shall uphold the constitution and comply with these bylaws in their entirety.

### SECTION 4: MEETINGS

1. ~~There shall be an Annual General Meeting for the purpose of election of officers held in MAY of each year and additional general meetings shall be held at least once a month during the school year to conduct current business.~~

1. An Annual General Meeting (AGM) shall be conducted in May of each year for the purpose of electing PAC executives, adopting an annual budget for the upcoming school year and establishing PAC goals and priorities for the upcoming year. A minimum of an additional 7 general meetings shall be held during the school year to address current business matters.

2. The executive meetings and additional general meetings shall be held at the discretion of the Executives.

3. ~~Meetings will be conducted efficiently and with fairness to the members present.~~

3. Meetings shall be organized, follow a meeting agenda and conducted efficiently, ensuring fairness to all members present.

~~Nr.4 is a proposed addition~~

4. ~~Members are prohibited from discussing individual students, parents, school personnel, or community members in a personal capacity during general meetings~~

4. 5. Every member will uphold the constitution and comply with these bylaws.

5. 6. If procedural problems should arise, Robert's Rules of Order will be used to resolve the situation, unless they conflict with the guidelines in this Constitution.

## **Open Forum其他议题**

- Can we look into more garbage cans for school grounds, particularly around the back of the school? Kids have nowhere to put garbage and it ends up all over the ground. Karen will look into this.  
我们是否可以考虑在校园内设置更多垃圾桶，特别是在学校后面？孩子们无处可放垃圾，最终垃圾散落在地上。校长会了解此事。
- Accessible Playground Committee - tabled while Nina is needed as Interim Treasurer - good idea to wait for Inclusion Committee ideas, someone else can eventually take on this role as well  
无障碍游乐场委员会 - 在需要Nina担任临时财务主管时提出 - 等待包容性委员会的想法是个好主意，其他人最终也可以承担这个角色
- Ms. Elston will enter us into concession lottery for Track and Field day. A great opportunity to raise funds, our school hasn't done this in years  
Ms.Elston将参加田径日的抽签。这是筹集资金的绝佳机会，我们学校已经很多年没有这样做了
- After school Freezie Fundraiser (May or June)? Pre-order or bring Square for payment? Ask parents to send toonies?  
放学后 Freezie冰棍筹款活动（五月或六月）？预购还是带 Square 付款？要求家长给孩子带2加币？
- Value Village fundraiser - FUNdrive - Is it worth the time/work for the amount raised?  
Value Village筹款活动 - FUNdrive - 筹集的金额值得时间/工作吗？
- Set up Account with Bottle Depot - Register PAC - Bottle donations easy ongoing fundraiser  
在 Bottle Depot 设立账户 - 注册 PAC - 轻松进行瓶子捐赠，持续筹款活动

**Meeting Adjourned at 10:07am**

**会议于上午10:07结束**

**Next Meeting**

**March 14, 2024**

**下次会议 2024年3月14日**

Respectfully submitted by Heather Neilson

谨发自Heather Neilson