



Semiahmoo Trail Parent Advisory Council

3040 145A Street, Surrey, BC V4P 1P8 | semiahmootrailpac@gmail.com

PAC General Meeting Minutes Thursday March 13, 2025

Attendees: Sara Block, Rachael Marples, Heather Neilson, Nina Hemmes, Sheri Hardcastle, Karen Fadum, Fiona Fu, Tara Sheldrake, Brandon Heuser, Megan Bane

Meeting called to order at 9:02am

Motion to Approve Agenda

- 🌱 Motion Approved by 2: Rachael Marples, Nina Hemmes

Motion to Approve Previous Meeting Minutes

- 🌱 Motion Approved by 2: Brandon Heuser, Nina Hemmes

Principal's Report and Updates - Karen Fadum

🌱 **Enrollment & Staffing**

- 446 Students - at capacity in most classrooms
- Ms. Plumb on Mat leave after break, Ms. Bains may sub-in
- Ms. V (IESW) returning after break
- Ms. Funk returning gradually (Div.6)
- 19 Divisions projected for 2025/26 (probably a bit higher)

🌱 **Construction**

- Mid-April 2025 Occupancy expected - Closer to May/June for students
- Classrooms not set yet for Fall
- Portables will be staying, but not in use next year, custodial services will most likely not be provided
- Fencing will remain up for a while as they work on the outdoor space, walkways/paths will be diverted as the front portion of the school is worked on
- Part of construction budget includes overhead classroom projectors going into original classrooms to match the ones in new addition
- Water filling stations on both floors

🌱 **Run Clubs**

- A few classes have started already, teachers will be adding this to their schedules

- PAC can help with accolades given at assembly. Fairness overall is difficult since all classes are not running for the same amount of time/distance
- Teachers can help us by keeping track of their classroom's progress and reporting/sharing fun stats/achievements to PAC - ribbons will be generic
- Next year should be a bit easier for tracking time/laps with fencing gone




Health & Safety

- Drills: Fire, Earthquake & Lockdown
- Fire 4/6 complete, Earthquake 2/2 complete, Lockdown 2/2 complete
- Safe Schools looking into windows in new addition, may need to frost some of the glass (Inside School) - a couple changes have already been made
- Accessibility - single washroom should have push button opener, elevator for those that need it

Lunch Clubs

- Teachers had committed up until Spring Break, a few may continue if needed

Treasurer's Report - Nina Hemmes

-  **General Account: \$80,404.77**
-  **Gaming: \$15,689.59**
-  **Total Assets Available: \$47,620.31**

DPAC Report - Sheri Hardcastle

Looking into what PACs are Funding

- Surrey DPAC will send out survey about what they are funding for schools, some PACs being asked for paper, paper towels
- Our school is making sure these items are being carefully distributed, our school does not have paper towels in bathroom

Budget will be presented at Board Meeting

- Budget must be balanced, there is a major shortfall this coming year. \$900 million shortfall from the ministry, voices are being raised, provincial problem
- Surrey School District is very large and complex. Most of budget goes to salaries
- 2 more secondary schools having extended days. One elementary school closing
- Surrey School district getting new treasurer - March 5th

Insurance Coverage for PACs

- Still looking into this and coverage for PAC events

Looking into Constitution and Bylaws for Hybrid Meetings

- Looking into amending these to make sure voting can happen at online meetings, more people can have a voice

Business

🌱 Movie Night

- Full House - kids were great
- PAC did a great job of buying concession items, needed to order more pizza after selling out, made a decent profit
- Should try for 2 per year

🌱 Jog-a-thon 2025

- Sponsorship email getting sent out with reminder email
- Envelope going out to students a few weeks before event
- Volunteers will be needed the day of

🌱 Fall Carnival/New Building Celebration

- Need a date from Karen to start booking vendors. Approx. 3 weeks after school opens? Around Sept. 26th? After Terry Fox Run, could be a Friday or Thursday
- Start getting this going so we aren't doing the majority of the work over the summer

🌱 Upcoming Fundraisers

- Samosas/Cobs - Launched on Hot Lunch site for ordering - Karen will add to SWAY
- Pizza Fundraiser - after Jog-a-thon (end of May)

🌱 Gaga Ball Pit

- Sometime after Spring Break will be in place

🌱 Playground Sponsorship

- Money needs to be there in order for plans to be put into place, what can we get for what money, what are we budgeting for?
- Cash Online Donations after Jog-a-thon

🌱 PAC AGM/Member Roles

- Membership Vote coming up in May at AGM
- Treasurer Role needs shadowing
- New Executive Members needed, DPAC, Member at Large

New Business

🌱 Emergency Kit Fundraiser

- Online - different kits for purchase
- 40-50% profit

OPEN FORUM

Meeting Adjourned at 9:58am

**Next Meeting
April 17, 2025**

Respectfully submitted by Heather Neilson