

Parent Advisory Council (PAC) Minutes of Meeting

Date: September 23, 2025

Time: 6:00 p.m.

Location: School Library

1. Call to Order

The meeting was called to order at 6:00 p.m.

2. Introductions

Each parent and attendee introduced themselves.

3. Adoption of Previous Minutes

The minutes from the previous meeting held on **April 7, 2025**, were reviewed and **adopted as presented**.

4. Adoption of Agenda

The agenda for the current meeting of **September 23, 2025**, was reviewed and **adopted as presented**.

5. Reports

5.1 President's Report – Sonia Kang

The President welcomed all attendees and expressed appreciation for their continued involvement. She encouraged parents to invite others to participate in future PAC meetings to promote greater community engagement.

5.2 Treasurer's Report

The Treasurer confirmed approval of funding for the upcoming school year, calculated at **\$20 per student** based on enrollment figures.

She reported a **carry-forward balance of approximately \$22,000** from the previous year, which must be utilized within the current fiscal year to avoid forfeiture.

The **Principal** explained that several field trips were cancelled last year, resulting in the unspent balance. These funds will be allocated to upcoming field trips, which are expected to incur significant transportation costs — approximately **\$4,000 per trip**.

Teachers have already submitted preliminary plans and will be reminded to submit their **funding requests before the next budget meeting**. A large number of requests are anticipated at the October meeting.

6. Principal's Report

The Principal provided a comprehensive update on school operations and upcoming activities:

- **Enrollment:** The school's population has grown from the projected **1,500 students to approximately 1,570**, reflecting both community growth and the school's strong reputation.
- **Code of Conduct:** The Surrey School District introduced a new **Code of Conduct** this year. Teachers reviewed the district's video presentation with students to emphasize inclusivity, respect, and belonging.
- **Cell Phone Policy:** The school continues to enforce the existing policy—phones are to remain stored during instructional time unless used for academic purposes.
- **Clubs and Student Engagement:**
A **Club Fair** will be held to encourage student participation. Students can sign up for clubs during the event. Details will be included in the **October school newsletter**.
- **Parent Information Nights:**
 - **Grade 8:** Focused on responsible phone and social media use.
 - **Grade 12:** Covered academic readiness, safe driving, attendance, and planning for graduation events.
- **Sports Programs:**
Current sports include Grade 8–9 and Senior Boys Soccer, Cross Country, and Swimming. Upcoming sports (late October): Wrestling and Basketball for both boys and girls at all grade levels.
The **Dry Grad Committee** may conduct fundraising activities during sports events, with plans to introduce **mobile payment options** for convenience.
- **85th Anniversary Celebration:**
The school will commemorate its **85th anniversary** on the evening of the **Parent-Teacher Conferences (Friday)**. The event will include an open house and on-site celebrations.
- **Upcoming Events:**
 - **Terry Fox Run** – September 24

- **Orange Shirt Day Assembly** – September 26
- **Pro D Day** – September 29 (no school)
- **Truth and Reconciliation Day** – September 30 (no school)
- **Extended Day Schedule:**

Due to classroom space constraints, the school may consider an **extended day schedule**. Discussions with district officials will occur in **November–December**, with parent notifications in spring.

The change would not significantly alter hours; junior grades (8–9) would continue regular schedules.
- **Construction and Development Update:**

The Principal provided information about **nearby development projects**, including a planned high-rise adjacent to the school and a new connecting road. Construction impacts are being monitored in coordination with the developer and the Surrey School District. The new road is expected to be completed by the **end of the year**.
- **Blood Drive:**

The school will host **two student-led blood drives** this year, coordinated with **Dr. Bell** from Surrey Memorial Hospital. The initiative promotes student leadership and awareness of medical careers.

7. Future Meeting Dates

The next PAC meeting, which will serve as the **budget meeting**, is scheduled for **Monday, October 27, 2025**, at 6:00 p.m. in the library.

Members will review at that meeting whether future sessions will continue **in-person or online**.

8. Adjournment

A motion to adjourn was raised and carried. The meeting concluded at **6:45pm**.

Members interested in discussing **Dry Grad planning** remained briefly after adjournment for an informal discussion.

Minutes prepared by: Kingsley Agwu

Approved by: To be adopted and approved at the next meeting