

Parent/Caregivers-Teacher Conferences

Dear Parents/Caregivers,

Parent-teacher conferences will be on October 22, 2025. All conferences are **in person only**.

Please follow these instructions to book your appointments:

1. Go to our school appointments web site for your school: <https://lam.schoolappointments.com/>
2. Register for an account by clicking the "**CLICK HERE TO REGISTER**" menu tab and filling in the on-line form. Choose a user id and password for yourself and then click the "**Register Now**" button.
3. Add your children into the system by clicking the "**Add a Student**" button. Click the "**Insert New**" button to add more children.
4. Click the "**date**" icon beside each child's name to schedule appointments. Select the staff you wish to book appointments with and the "**View Calendars**" button. Use the "**Ctrl**" or "**Command**" key to select multiple staff to view at the same time.
5. Click on available time slots to book your appointments to make your bookings.