QE SCHOOL

Parent Advisory Council (PAC) Meeting Minutes

Date: October 19, 2026
Location: QE Library
Adjournment Time: 6:45 PM

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1. CALL TO ORDER

The meeting was called to order.

- The minutes from the September 21, 2026 meeting were presented for review and adoption.
- The agenda for the October 19, 2026 meeting was presented for review and adoption.

2. REPORTS

2.1 President's Report – Sonia Kang

The President provided updates on the following matters:

- Upcoming budget meeting.
- Potential Dry Grad locations.
- New PAC email: QE.PAC@outlook.com

2.2 Vice-President's Report – Hrinderjit

The Vice-President's report was presented.

2.3 Treasurer's Report – Juli

- Juli was formally introduced.
- The current account balance was reported as **$34,550**.
- Department funding requests were reviewed.
- Requests were discussed for approval, denial, or revision as appropriate.

3. PRINCIPAL'S REPORT – MS. ROGAN

3.1 Academic Updates

- Informal interim reports are expected to be distributed during the week.

- First-term report cards are scheduled for November 23.
- Parent-teacher interviews are scheduled for November 26.
- The parent portal is expected to open in early November to allow parents to register and schedule appointments with teachers.

3.2 Student Academic Support

- The Learning Lab will operate on Tuesdays and Thursdays from 3:00 PM to 4:00 PM.
- Academic support will be provided by both teachers and peer tutors.

3.3 School Operations and Upcoming Events

- Mr. Dhami is expected to return following the Halloween break.
- Spirit Week will take place during the week leading up to Halloween.
- A school pep rally is scheduled for Thursday, October 29.
- Students are invited to participate in Halloween dress-up day on Friday, October 30.
- School construction is ongoing and remains on schedule.

4. OPEN DISCUSSION, IDEAS AND QUESTIONS

4.1 Homeroom Initiative

The following details were discussed:

- The next homeroom session is scheduled for October 28.
- The theme will focus on Community and Social Responsibility.
- Each session will run for 45 minutes following the first instructional block.
- Homeroom sessions are intended to take place monthly.

4.2 Club Fair

- The updated list of school clubs will be published on the school website and made available through the school office during the week.

4.3 Grad Council and Upcoming Events

The following graduation-related activities and planning items were discussed:

- Identification of a Grad sponsor remains outstanding.
- Planning for a Halloween Movie Night.
- Planning for the Winter Formal.
- Planning for the Grad Boat Cruise.

5. NEXT MEETING

The next meeting is tentatively scheduled for January 18, 2027, at 6:00 PM.

6. ADJOURNMENT

There being no further business, the meeting was adjourned at 6:45 PM.

QE PAC