

**S.H.E.P.A.C.**

Meeting Minutes

Date: February 18, 2025

Email: serpelempac@outlook.com

Attendees

Staff: Tina DaCosta (Principal) , Sarah Hutchings (Vice Principal)

Parents: Rishi, Wendy, Donna, Mirasol, Corina, Hans, Edie, Bal, Ramesh, Kavitha,, Carissa

**Meeting called to order at 6:35pm**

Previous minutes approved by Donna, Edie

Current agenda approved by Edie, Rishi

REPORTS:

President (Sarbjeeet)	●
Principal (Tina)	<p style="text-align: center;">Principal's Report By Tina Da Costa PAC Meeting February 18<sup>th</sup>, 2026</p> <p><b><u>Recent Events:</u></b></p> <ul style="list-style-type: none"><li>● Come Read With Me – parents in div. 8-18 invited to come in and read with students at the scheduled time to promote literacy and parent involvement<ul style="list-style-type: none"><li>○ Promote literacy and the love of reading</li></ul></li><li>● 1 &lt;3 Reading Event/Valentine's Spirit Day – students invited to dress in Valentine colours/themes and read with their buddy class</li><li>● Kindness Story with Mrs. Da Costa – reading “The Kindness Snowflake” to all classes, engaging in discussion around acts of kindness and make a snowflake out of loose parts</li><li>● Lunar New Year lessons in class, as well as Ramadan discussions – library open to students who are fasting</li><li>● Black Excellence Month – highlighting a notable Black Canadian each morning in our morning announcements to complement the learning in classes</li></ul> <p><b><u>Upcoming Events:</u></b></p> <ul style="list-style-type: none"><li>● <b>February 25</b> - Pink Shirt Day</li><li>● <b>February 27</b> - Subway PAC Hot Lunch</li><li>● March 2 - Early Years: Learning in the Library (for children aged 1-5 and caregivers)</li><li>● March 4 - Panago Pizza Lunch</li><li>● March 5 - Book Character Spirit Day/World Book Day/Fire Drill</li><li>● March 9-12 - Communicating Student Learning (CSL) Week<ul style="list-style-type: none"><li>○ Report card or Spaces EDU</li></ul></li><li>● March 11 - SEL Assembly</li><li>● March 13 - Disney Spirit Day/Term 2 Slide Show Assembly/PAC Hot Dog Hot Lunch/Last day before spring break</li><li>● March 14-29 - Spring Break (School is CLOSED)</li></ul>

	<ul style="list-style-type: none"> <li>● March 30 - School Reopens</li> </ul> <p><b>Discussion Items:</b></p> <ul style="list-style-type: none"> <li>● Updates: <ul style="list-style-type: none"> <li>● 30 iPads and keyboard cases have arrived and Ms. Lui is getting them organized in the old Intermediate iPad cart – should be available for student use within a week!</li> <li>● Received notification that about 50 of our iPads are being phased out due to age and inability to update, which causes risk of data leaks and security breach. This is more than we had anticipated losing, and sooner as all devices on the list need to be surrendered to the district. Reinforces our need for new tech next year.</li> <li>● Jerseys have been ordered and paid for by donors</li> </ul> </li> <li>● CSL – term two communication of student learning coming out the week before spring break. As of this time, all subjects will have been reported on at least once, with literacy and numeracy being reported each term. Connect with your child’s teachers if you have questions or concerns.</li> <li>● Basketball season is going well, and will wrap up with Play Days on Feb. 25<sup>th</sup> (boys) and Feb. 26<sup>th</sup> (girls). Gr. 6/7 badminton club has been ongoing, and there will be a Gr. 7 Badminton team starting to compete against other schools.</li> <li>● Early Years Invitations (formally RSL) we will have 3 events in the next few months which are open to children aged 0-5 and their caregivers: <p style="text-align: center;"><b>Monday March 2nd. - 1 to 2 pm: Learning with the Library</b></p> <ul style="list-style-type: none"> <li>● Run by Surrey Public Libraries, supported by our TL Ms. Rodgers</li> <li>● Location: Serp Library</li> <li>● Enjoy a story, participate in activities and get a library card!</li> </ul> <p style="text-align: center;"><b>Thursday April 30th - 9am-10am: Ready, Set Learn</b></p> <ul style="list-style-type: none"> <li>● Run by K Team</li> <li>● Location: Serp Gym</li> <li>● Play, learn and move together by exploring the gym and enjoying fun learning centres!</li> </ul> <p style="text-align: center;"><b>Friday May 15th - 9am -10am: Cookies and Caregivers</b></p> <ul style="list-style-type: none"> <li>● Run by K team (internal coverage support by LST and one TTOC )</li> <li>● Location: Serp Library</li> <li>● Enjoy a story, crafts and activities and decorate a cookie!</li> </ul> </li> </ul>
Treasurer (Rishi)	<ul style="list-style-type: none"> <li>● Gaming <ul style="list-style-type: none"> <li>○ Remains unchanged</li> </ul> </li> <li>● General Cash <ul style="list-style-type: none"> <li>○ Withdrawl from A&amp;W, petty cash for Edie for hot lunch</li> <li>○ Deposit from hot lunch revenue</li> <li>○</li> </ul> </li> </ul>

	<ul style="list-style-type: none"> <li>● Link for donation toward school. If you are making a donation, please make sure it goes toward Serpentine Heights Elementary. <a href="https://surreyschools.schoolcashonline.com/Fee/Details/829/90/false/true">https://surreyschools.schoolcashonline.com/Fee/Details/829/90/false/true</a></li> </ul>
<p>DPAC (District Parent Advisory Committee) (Wendy)</p>	<p>Here's the recap of the January Surrey DPAC general meeting:</p> <p>In the education session, Secretary-Treasurer Ray Velestuk presented on the district budget, the budgeting process and the provincial context that shapes funding decisions.</p> <p>The Board Chair and Vice-Chair recently met with Minister of Education and Child Care Lisa Beare, where they emphasized two key priorities... inclusive education funding and capital needs. Trustees have also been meeting with MPs, MLAs, and the Cities of Surrey and White Rock, and will continue meeting with rights holders and partner groups over the coming months.</p> <p>The district shared that they are working through enrollment projections and expect the recent trend of declining enrollment may continue in the short term. Families are also being asked for feedback on the proposed school calendars for the 2027–28 and 2028–29 school years. The survey closes February 16. Budget consultations with partner groups are starting now and a public budget survey will be available later in February or March. Ray will continue to provide budget updates at public board meetings. We were also reminded that the kindergarten lottery for select programs of choice opens February 2 and closes February 20.</p> <p>In the business session, November minutes and an explanation of proposed bylaw amendments were approved by consent.</p> <p>In the President's report, Anne shared updates on the Room Clear Tracker. Surrey DPAC representatives have met with the Office of the Privacy Commissioner and are now in conversation about what data is being collected and why. Information collected so far emphasized that room clears are happening across grades, schools, and classrooms, and that this information needs to be tracked to understand system-wide impacts. Surrey DPAC supported a January joint rally at MLA Beggs' office and continues to meet with the Surrey Teachers' Association and CUPE 728 to identify shared advocacy priorities.</p> <p>We heard from the Surrey Teachers' Association First Vice-President who reinforced that teachers and parents want the same things... supported classrooms, more support staff like counselors and mental health professionals, reasonable class size limits, more prep time, and strategies to attract and retain classroom teachers. Families were encouraged to share their perspectives with their local MLAs.</p> <p>The treasurer's update reported no alerts on budget and an update that Bill is on leave and Gwynn is Acting Treasurer until his return.</p> <p>Committee updates included... the Inclusion Committee exploring ways to better connect with families, possibly through a mix of in-person and online options. Zoom coordination is going well - PACs can access two Zoom accounts. DPAC rep training continues through the Leading Locally series, with the next session on February 18.</p> <p>In the discussion block, we walked through the proposed Surrey DPAC bylaw changes. These updates are mainly to align with the Societies Act and current practice, including</p>



	<ul style="list-style-type: none"> <li>● Potential new fundraiser: <ul style="list-style-type: none"> <li>○ Save-On Food gift cards</li> <li>○ Bright raiser- students sell candy/snacks and a portion goes back to PAC  <a href="https://brightraiser.com/?gad_source=1&amp;gad_campaignid=23021597696&amp;gbraid=0AAAABBasdilnhhcDjzzIM3XLbUtBtUgLm&amp;gclid=Cj0KCQjwjL3HBhCgARIsAPUg7a5WH0LWxy7rNdKxOa-2PJAJYscl0YcckZXxeKwW-HKmZ4ZJbXXnNUkaAuvCEALw_wcB">https://brightraiser.com/?gad_source=1&amp;gad_campaignid=23021597696&amp;gbraid=0AAAABBasdilnhhcDjzzIM3XLbUtBtUgLm&amp;gclid=Cj0KCQjwjL3HBhCgARIsAPUg7a5WH0LWxy7rNdKxOa-2PJAJYscl0YcckZXxeKwW-HKmZ4ZJbXXnNUkaAuvCEALw_wcB</a> </li> </ul> </li> <li>● Fundraising Idea <ul style="list-style-type: none"> <li>○ Host family game night</li> <li>○ Christmas Market/Craft Market</li> <li>○ snack shack- cupcakes</li> <li>○ Raffle for musical - gift basket(gambling license needed)</li> <li>○ FunDays</li> </ul> </li> <li>● Any volunteers that would like to help need to email the PAC at <a href="mailto:serpelempac@outlook.com">serpelempac@outlook.com</a> .</li> </ul>
<p>Volunteer Coordinator (Carissa)</p>	<ul style="list-style-type: none"> <li>● Offer incentive and recognition to parents who volunteer to earn a potential pizza party for the end of the year. <ul style="list-style-type: none"> <li>○ 1 point for showing up per child</li> <li>○ Form to keep track of who volunteers</li> <li>○ Random draw at the end of the year - award class at the end of the year</li> <li>○ PAC events only</li> <li>○ PAC meetings included</li> <li>○ Parents will be recognized in the newsletter</li> </ul> </li> <li>● PAC volunteer events - parents volunteers needed for upcoming events (hot lunch, popcorn popping) Please contact us with the email below if you're interested. <ul style="list-style-type: none"> <li>○ <a href="mailto:serpelempac@outlook.com">serpelempac@outlook.com</a></li> </ul> </li> </ul>
<p>Social Media Coordinator (Corina)</p>	<p><u>Survey Results</u></p> <ul style="list-style-type: none"> <li>● Only 5 parents answered the survey</li> <li>● <b>Likelihood to directly donate to school is</b> 50% likely, 25% very likely, 25% unlikely <ul style="list-style-type: none"> <li>● Same question tested out on instagram, 4 answered, 100% likely</li> </ul> </li> <li>● <b>Likelihood to volunteer for a project that align with your interest?</b> 50% very likely, 50% likely</li> <li>● <b>Shared Ideas:</b> <ul style="list-style-type: none"> <li>● Paint night/craft night, clothing meet and swap</li> <li>● Crazy bread, Cobbs bakery, Ice cream treats, Gift cards, Meridian meats</li> <li>● Raffle a parking spot for parents for pickup/dropoff!</li> <li>● Gift-wrapping service.</li> <li>● collaboration with some local restaurants for % of orders going to the PAC. And they might even help provide food during events.</li> <li>● - <a href="https://www.read-a-thon.com/">https://www.read-a-thon.com/</a></li> <li>● - bake sales</li> <li>● - Maybe teachers can set up an Amazon Wishlist so parents of that class can</li> </ul> </li> </ul>

	<p style="text-align: center;">easily help provide some supplies?</p> <p>Survey conclusion: Keeping the survey open as a gateway to allow parents easily share their ideas and feedback to the PAC. Move the same questionnaire over to Microsoft survey.</p> <p>QR Code is ready and will be distributed to the classroom and tape it on the classroom window by the teacher. The goal is to make it visible and easy for parents to follow us.</p> <p><u>Blind Bag/Secret Bag</u></p> <ul style="list-style-type: none"> <li>● Parent contribution to bulk order stationary goodies from Temu and prepare 30 bags to test students' interests.</li> <li>● Plan is to prepare small (\$2), medium (\$5) and large (\$10) sizes.</li> <li>● Blind Bag sale should not overlap with the school's Book Fair (April 20th - 24th) and another event that's happening on 13th - 17th.</li> <li>● Plan is to aim to get the sale on April 7th - 10th.</li> </ul> <p><u>Social Post</u></p> <ul style="list-style-type: none"> <li>● Prepare social post to look for Hot Lunch and Fundraising role</li> <li>● Will help to promote the low bracket of asking each family to donate \$40 to the tech fund. The goal for the tech fund still stays as \$18,000.</li> <li>● Movie Night Posts</li> <li>● New volunteer opportunity post will be focusing on: <ul style="list-style-type: none"> <li>● Movie Night - Feb 19th</li> <li>● Pop-Corn popping on Feb 3rd, Mar 31st, Apr 21, May 12th and Jun 11th.</li> <li>● Blind Bag preparation</li> <li>●</li> </ul> </li> </ul>
Other Business	<ul style="list-style-type: none"> <li>● Grade 6 Immunizations April 13 and May 20th</li> <li>● Reaching out to the neighbourhood to help/donate</li> <li>● Card reader for concession stand <ul style="list-style-type: none"> <li>○ 2.5% per credit card</li> <li>○ .075 cents for debit</li> </ul> </li> <li>● Shed - Use the end door to access with a key. Currently old bins and equipment are being kept inside. <ul style="list-style-type: none"> <li>○ Needs to clean out, volunteers needed</li> <li>○ Spring cleanout to be organized.</li> <li>○ After spring break (Friday)</li> </ul> </li> <li>● Edie, our current hot lunch and fundraising coordinator, will be stepping down in September 2026 as her child will be graduating. This means her position will be available for another parent to take on. Edie is happy to train someone to take over her duties before she leaves. If you're interested, please reach out to us by email, on Facebook, or speak with the principal directly.</li> <li>● PAC volunteer events - parents volunteers needed for upcoming</li> </ul>

	<p>events (hot lunch, popcorn popping) Please contact us with the email below if you're interested.</p> <ul style="list-style-type: none"><li>○ <a href="mailto:serpelempac@outlook.com">serpelempac@outlook.com</a></li></ul>
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Meeting adjourned at 7:45pm

**Next meeting Dates & Times:**

Wednesday Apr 8, 2025 at 6:30pm

Wednesday May 13, 2025 at 6:30pm

Wednesday Jun 10, 2025 at 6:30pm