

S.H.E.P.A.C.

Meeting Minutes

Date: June 10, 2026

Email: serpelempac@outlook.com

Attendees

Staff: Tina DaCosta (Principal), Ms. Hastings (Acting Vice-Principal)

Parents: Wendy, Donna, Corina, Edie, Mirasol, Kristina, Rishi, Bal, Bill, Sarb, Sukhminder, Sonia, Carissa

Meeting called to order at 6:34pm

Previous minutes approved by Edie, Wendy

Current agenda approved by Edie, Rishi

REPORTS:

President (Sarbjeet)	<ul style="list-style-type: none">•
Principal (Tina)	<p style="text-align: center;">Principal's Report By Tina Da Costa PAC Meeting June 10th, 2026</p> <p><u>Recent Events:</u></p> <ul style="list-style-type: none">• Parent Tea – we had a great turn out, and hope all enjoyed the opportunity to mix and mingle, enjoy tea and treats, as well as the entertainment. We appreciate you!• Welcome to Kindergarten – good attendance, and parents got to hear a bit about what to expect and students got to do some play based learning stations. LST will be connecting with ELL families to assess language proficiency on June 17/18.• Track Meet – selected grade 4-7 athletes represented our school and had fun, and some ribbons were earned as well! The new jerseys looked great, and we had more than enough for all. <p><u>Upcoming Events:</u></p> <ul style="list-style-type: none">• June 12 - Sports Day, Subway Hot Lunch• June 18 - Come Read with Me• June 19 - Grade 7 Celebration• June 22 - Grade 7 Picnic• June 23 – Div. 9-15 at Fleetwood Water Park• June 24 – Div. 1-8 at Crescent Beach• June 25 - Last Day of School, Early Dismissal at 1:28, Report Cards go home• June 26 - Administrative Day - Students do not attend• September 8 – First Day of School! Grade 1-7 attend from 10:00-11:00 (K's follow their gradual entry calendar) <p><u>Discussion Items:</u></p> <ul style="list-style-type: none">• We had two postings for Round 2 – one primary (Ms. Hutching's former class) and

	<p>one intermediate (Ms. Christian's former class). We were able to hire Raj Dhillon from Maple Green Elementary for our primary class and Rupa Sharma from Creekside Elementary, which we were very happy about!</p> <ul style="list-style-type: none"> ● Increase in IESW from 9-12 ● Last year, unused classroom PAC funds were rolled over up to \$500 to our PAC Principal General account, which was used to support initiatives, resources and materials, etc. to benefit students. This was so appreciated! Would this be available again this year?(Yes, any leftover funds will be carried over next year-up to \$500) I asked this last meeting, but need a definitive answer to enable this as we wrap up our year end budgeting. ● School Budget information for the 2026/27 school year is based on projected student enrolments. Adjustments will be made in the fall based on actual September 30th enrolment. Our budget so far is based on 401 students, with a total allocation based on student headcount of \$40,164 (see details on reverse) ● Current enrollment, including new registrations, is approximately 424 students. We are postponing making classes until September as it looks like we may need an additional division to accommodate the growth over projections. If so, we would have an addition term specific posting (in addition to .35 Intermediate Prep)
Treasurer (Rishi)	<p>Gaming</p> <ul style="list-style-type: none"> ○ Withdrawals <ul style="list-style-type: none"> ■ buses to Crescent Beach ■ Three Crows Production <p>General Cash</p> <ul style="list-style-type: none"> ○ Withdrawal from A&W, Boston Pizza, \$500 for North Surrey Scholarship, Staff Appreciation lunch, petty cash, kindergarten handouts, freezies ○ Deposit from hot lunch same day, movie night, Feeding Futures ● <i>Tech target for next year</i> ● Link for donation toward school. If you are making a donation, please make sure it goes toward Serpentine Heights Elementary. https://surreyschools.schoolcashonline.com/Fee/Details/829/90/false/true
DPAC (District Parent Advisory Committee) (Wendy)	<ul style="list-style-type: none"> ● Gaming Grant Application due on June 30th. (Applied) ● AGM ● Budget was passed ● Surrey DPAC Governance Handbook available online ● Everyone is welcome to attend ● Surrey DPAC website: https://surreydpac.ca/ ● For Schedule and to register: https://surreydpac.ca/dpac-meetings/

Fundraising and
Hot Lunch
Coordinator
(Edie)

Hot lunch:

- Recent Hot Lunch
 - Boston Pizza
- Upcoming Hot Lunch
 - Subway

- Over \$3,000 owed to PAC (feeding futures, extras provided by PAC, parent accounts)
- Remove Feed a Buddy program due to feeding futures program.
- Looking to change munchalunch feature:
 - paying everything before lunch day or no lunch provided
- Class drop off form for class supervisors/staff members to keep track of check lists to reduce mix up or missing items.
- Create a calendar for hot lunches for the year (Approximately 15 lunch days for next school year)
- 3 potential online portals for hot lunch/fundraising next year
 - School Cash Online - Grade 7 Pizza/field trips and other school fees
 - Munchalunch - Hot Lunch and fundraising (Annual fee of approximately \$300)
 - Fantuan - hot lunch delivery service (no annual fee)
 - Aim to start next school year

Fundraising:

- Treat Sale (popsicles, freezies and chips)

- Popcorn - once a month (staff room)
 - Volunteers needed

- Tech fundraising goal: \$18,000

- Square Payments - up and running!
 - Debits 0.75% +7cents
 - Credit 2.5%
 - To be tested on sports day
 - Able to donate to school via square, but no donation receipts

- Potential new fundraiser:
 - Save-On Food gift cards
 - Bright raiser- students sell candy/snacks and a portion goes back to PAC
https://brightraiser.com/?gad_source=1&gad_campaignid=23021597696&gbraid=0AAAABBasdiInhhcDjzzIM3XLbUtBtUgLM&gclid=Cj0KCQjwjL3HBhCgARIsAPUg7a5WH0LWxy7rNdKxOa-2PJAJYscloYcckZXxeKwW-HKmZ4ZJbXXnNUkaAuvCEALw_wcB

	<ul style="list-style-type: none"> ● Fundraising Idea <ul style="list-style-type: none"> ○ Host family game night ○ Christmas Market/Craft Market ○ snack shack- cupcakes ○ Raffle for musical - gift basket(gambling license needed) ○ FunDays ○ FlipGif ● Any volunteers that would like to help need to email the PAC at serpelempac@outlook.com .
<p>Volunteer Coordinator (Carissa)</p>	<ul style="list-style-type: none"> ● Offer incentive and recognition to parents who volunteer to earn a potential pizza party for the end of the year. <ul style="list-style-type: none"> ○ 1 point for showing up per child ○ Form to keep track of who volunteers ○ Random draw at the end of the year - award class at the end of the year ○ PAC events only ○ PAC meetings included ○ Parents will be recognized in the newsletter ● Class point Pizza Day - These classes will be having a pizza party funded by PAC! <ul style="list-style-type: none"> ■ Winner of 2026: Div 5 (Monday, June 22 @ 11:30) ■ Lucky Class: Div 17 (Tuesday, June 23 @ 11:30) ● PAC volunteer events - parents volunteers needed for upcoming events (hot lunch, popcorn popping) Please contact us with the email below if you're interested. <ul style="list-style-type: none"> ○ serpelempac@outlook.com
<p>Social Media Coordinator (Corina)</p>	<p>Current social followers FB - 205 Ins - 43</p> <p>Social Post (New Content)</p> <ul style="list-style-type: none"> • Reminder for Parents to do their Criminal Record check <ul style="list-style-type: none"> - Process is slow takes at least 3 weeks for completion - "How to" is on Newsletter - Once cleared, it is good for 5 years! - It has to be CRC • Class Points Winner and Random Draws winner

	<p>Future Social Content Change</p> <ul style="list-style-type: none"> • Social content will only share about school wide reminders like, Christmas Pancake, Christmas Concert, Terry Fox Run...etc. • Plan to provide Monthly PAC events to provide a high overview for parents to be aware of on social media. <p>Social Content reminder</p> <ul style="list-style-type: none"> • When preparing social contents, do not mention about “admissions”, ticket sales and prices and specifically mention the events is for Serpentine Heights Elementary only. • As well as mention “All students must be accompanied by an adult. The PAC and School Staff are not responsible for the supervision of attendees.”
Other Business	<ul style="list-style-type: none"> • Sports Day <ul style="list-style-type: none"> ○ Volunteers Needed for the day <ul style="list-style-type: none"> ■ Set up ■ Concession/ Coffee Stand ■ Take down/Clean Up • Create business cards to share social information. • Election Results: <ul style="list-style-type: none"> Executive PAC Members <ul style="list-style-type: none"> ○ President: Bill Ko ○ Secretary: Corina Tsai ○ Treasurer: Wendy Wong Additional Members <ul style="list-style-type: none"> ○ DPAC: Rishi ○ Volunteer Coordinator: ○ Social Media Coordinator: Corina Tsai ○ Hot Lunch Coordinator: Corina Tsai • PAC volunteer events - parents volunteers needed for upcoming events (hot lunch, popcorn popping) Please contact us with the email below if you're interested. <ul style="list-style-type: none"> ○ serpelempac@outlook.com

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Meeting adjourned at 8:10pm

Next meeting Dates & Times:

Tuesday, September 22 at 6:00pm in the Library