



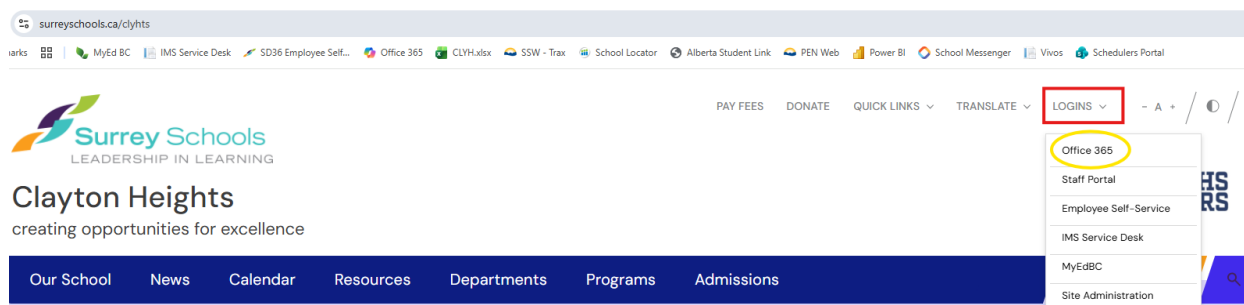
Clayton Heights Secondary School

7003 188 St, Surrey BC V4N 3G6

HOW DO I LOG INTO MY SURREYSCHOOLS EMAIL?

STEP 1

Go to Clayton Heights website (<https://www.surreyschools.ca/clyhts>) and click on 'LOGINS' and select 'Office 365' from the drop down menu.

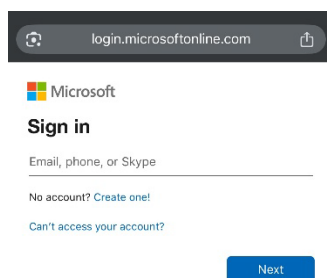


OR

If on a cellular device, enter outlook.office.com into the search bar.

STEP 2

Sign in to Outlook using your username and password. This is the same username and password that is used to sign onto a school computer or your TEAMS account.



PASSWORD RESET

If you do not remember your surreyschools password, please have one of your teachers reset it for you. **The office is unable to reset this password.** Once password is reset by a teacher, you must log in the first time with your new password on a school device. After initial log in, then you can log in on a cellular device or personal computer.