

William Watson Elementary Parent Advisory Council (PAC)
General Meeting Minutes – September 25th, 2019
William Watson Elementary Library

- 1.0 **Welcome and Call to Order**: Anne S (Principle WWE) called the meeting to order at 6:30pm.

- 2.0 **In Attendance**: Anne Smith, Rebekah Paul, Dev Paul, Rochelle Arlitt, Brad Arlitt, Farid Salji, Teri Parker, Joel Bitterman, Melanie Terry, Keri Gill, Candice Paradon, Kari Hartle, Karen Tan, Julie Soos (need to add everyone else from sign in sheet).

- 3.0 **Approval of Agenda**: Anissa L not in attendance, no Agenda presented.

- 4.0 **Adoption of Previous Minutes**: June 04, 2019 Meeting Minutes approved by Keri G.

- 5.0 **Election of New PAC Executive**: Rebekah Marie Paul nominated for PAC President, motion seconded, no objections, carried. Rochelle Marie Arlitt nominated for PAC Vice President, motion seconded, no objections, carried. Farid Salji nominated for PAC Treasurer, motion seconded, no objections, carried. Teresa Leanne Parker nominated for PAC Secretary, motion seconded, no objections, carried. New PAC Executive elected.

- 6.0 **Report**:
 - 6.1 **President's Report**: Anissa L not in attendance, no Report given.

 - 6.2 **Teacher's Report**: No handout provided.

 - 6.3 **Treasurer's Report**: Rupi not present. Karen T (Surrey DPAC) relayed the following information: PAC currently using Coast Capital Bank (one-time \$5.00 membership already paid for). WWE needs at least 2 executive officers with cheque signing authority. It was determined that all new PAC executives; Rebecca P (President), Rochelle A (Vice President), Farid S (Treasurer) and Teri P (Secretary) will assume financial signing authority. Approved spending limit is \$300.00, all other amounts require authority. Need to make and approve a PAC budget for the school year Sept 2019 – Aug 2020.

6.4 **DPAC Report:** Karen T (Surrey DPAC) present, report given. After 10 years on the wait list, WWE is still #3 in line for a new school to be built. The land has already been purchased. Encourage parents to speak up, write personal experience letters to their MLA stating support for a new school and how the current overcrowding is affecting their children.

7.0 Old Business:

7.1 **Back to School BBQ** (on Meet the Teacher Night): Event profited \$300.00. Burgers were purchased from M & M Meats. To secure this vendor for future use, they require advance written notice.

7.2 **Revision of WWE Bi-law and Constitution:** Last updated 2003. Keri G and Karen T worked on a revision this past summer. To be handed over to new PAC executive for review and revision.

7.3 **School Garden:** Past responsibility of Mrs. Syms – Mrs. Syms has accepted to continue as committee head. Municipal Funding Proposal written, submitted and approved last year. Containers purchased with funding money and on-site at WWE. Teri P to source plant sponsorship through Port Kells Nurseries.

8.0 New Business:

8.1 **Hot Lunch:** Past responsibility of Julie S – Julie S has accepted to continue as committee head. Yearly fee to use Munch-a-Lunch on-line registration already paid for by PAC last June 2019. Fresh Slice (K. George and 72nd) has requested to be considered.

8.2 **Book Fair:** Past responsibility of Keri G. – As agreed last year, Keri G. will help Ms. Cheema (Librarian) to organize the Book Fair this year. Next year, Ms. Cheema will run the program herself. Historically taken place in the library and held over several days.

8.3 **Partners in Reading:** Past responsibility of Keri G. – To be handed over to new PAC executive for review and revision. Historically PAC has contributed \$3000.00 towards student incentive for participation (book, gift card).

8.4 **Spirit Wear:** Past responsibility of Keri G. – Clothing samples to be handed over to new PAC executive. New logo and color choices to be reviewed. Suggestion made

to donate used Spirit wear back to the school children – all used Spirit wear to be given to Anne S for appropriate redirection.

8.5 **Fundraising:** Purdie's is pre-booked with vendor this year, if there are to be any changes, vendor needs to be informed. New fundraising ideas are being discussed. Rochelle A to source corporate contacts.

8.6 **DPAC (District Parent Advisory Council) Rep:** This is our District voice. Need one representative to bring our school issues forward at monthly DPAC meetings.

8.7 **BCCPAC Rep:** This is our Provincial voice. Yearly membership of \$75.00 has not yet been paid. Need one representative to attend the Annual General Meeting in April May 2020. PAC will need to budget money for this event.

9.0 **Open Forum:**

10.0 **Adjournment:** The meeting was adjourned by Anne S at 08:00 pm.

Next Meeting: TBD

Respectfully submitted by Teri Parker