

William Watson Elementary Parent Advisory Council (PAC)
General Meeting Minutes – September 30th, 2020
Location: WWE Outdoor Bike Cage

Welcome, Aboriginal Territories and Call to Order: Rebekah Paul called the meeting to order at 9:30 am.

In Attendance: Anne Smith, Rebekah Paul, Rochelle Arlitt, Farid Salji and Teri Parker (5 members).

Approval of Previous Agenda and Minutes: June 10th, 2020 Agenda and Minutes, Rebekah P motioned to approve, Teri P 2nd the motion, 5 members in favour, none opposed, motion approved.

Principle's Report: given by Anne Smith

Thank You – Last Friday PAC delivered a thank you basket to the school for the teachers/ea's & faculty. The basket contained Starbucks/Tim Hortons gift cards, reusable Starbucks cups, handwritten thank you cards and individually wrapped Foley's chocolates. A BIG thank you to the PAC, an anonymous donation & contributions from both Starbucks & Tim Hortons. It was such a thoughtful surprise for our staff, and they were very grateful.

Students – Currently 408 students are enrolled at WWE. 6 students are participating in the Home-Schooling program, 73 students are participating in the Blended program and the remainder are participating in face-to-face onsite studies x5 days per week. When a new student transfers to WWE (for either onsite or blended learning), they are required to complete a 5 day hold before entering the school. There is currently 10,000 elementary students in Surrey participating in the Blended program, requiring four of our teacher's participation.

Staffing – Currently we have 18 Divisions, a new French teacher and we are expecting a new Music teacher any day now.

Cleaning Protocols – Currently we have 2 full-time night custodians (Atish and Toni), among their duties is cleaning each class room with a fog disinfectant spray. Additionally, we've added one full time day custodian (Cesar), among his duties is cleaning all high touch surfaces. The whole school has never looked or been cleaner.

Hand Washing – Students are required to sanitize hands upon entering the school, after breaks, before and after eating, before and after using school equipment, electronics, books and any time hands come in contact with face. Our students and staff are spending approx. 10-15 min. each day on this task. While hand washing is taking away valuable curriculum time, it is playing a vital role in our health care plan to keep our WWE children, staff and families safe.

District Provided Masks – The Surrey School District has provided 2 disposable and 2 reusable masks to each student. The disposable masks will be kept in the classroom for those forgetful days and the reusable masks will be taken home, washed and used any time. Parent concern - regarding the small sizing of the reusable masks and not fitting, it was suggested that small masks could be passed along to younger siblings or donated.

TNT Donated Masks – Our school received a \$4000.00 donation in the form of disposable masks from TNT Market in Langley. The masks will be kept at the office for students and staff who arrive at school without a mask, or who at some time during the day require another mask. Anne S will write a thank you to TNT Market in our October School News Letter and Rebekah P will update the PAC website Donation page with their store symbol.

Present at School Sick – Students presenting at school with any signs of the common cold, influenza, Covid-19 or other infectious respiratory disease, will be sent directly to the office. Once isolated in a room, if not already wearing a mask, a mask will be provided and the student will remain isolated until their parent or guardian arrives to take them home. Students are expected to remain at home until they are no longer symptomatic.

Meet the Teacher – Date to be announced after final approval, held in WWE gym, by 15 min. parent or guardian appointment only. Teachers will social distance around the perimeter of the gym and parents will line up in front of their student's teacher. All participants are expected to practice social distancing, hand sanitizing, and wear a mask. Rebekah P will add this information to – Month at a Glance – on PAC website <https://wwpac.weebly.com>.

Picture Day – Will be held at WWE on October 16th. Students in the Blended program will join their designated classrooms on this day for this special event.

Outdoor Garden Space Donation Request– This year our Garden team is so excited to build our first school garden at the front of WWE. The team has already received a Municipal Funding grant and purchased 6 large above ground plant containers. But in order to really get started – playing in the dirt – we need soil, gloves, shovels, rakes, trowels, a really long hose and lots of plants. If anyone thinks they can help the Garden team with any of these items, please leave a message at the school with your contact information and Teri P will call you back directly. Local Nurseries are also being contacted; however, many businesses spent their donation budget earlier this year in support of Covid-19.

President's Report: given by Rebekah Paul

Thank You - to the PAC executive team and all parents, guardians and student volunteers who contribute to making our school great.

Welcome Tent - On September 10-11th PAC executed a well-received welcome tent at the front of WWE. Non-contact tongs were used to hand out individually packaged treats and welcome students to the new

school year. Parents and students were directed to their designated areas and parents received welcome brochures that gave a good description and understanding of PAC's involvement in the school.

William Watson Masks - PAC is so excited to introduce the all NEW William Watson Mask. It has already been a huge success selling 48 masks from the Welcome Tent the first days of school. Online ordering will open tomorrow on Munch-a-Lunch <http://munchalunch.com> until midnight October 24th.

Teachers Appreciation Gift – PAC was anonymously gifted a donation of \$215 from a Watson family for teacher appreciation. We purchased 43 x \$5 gift cards from Starbucks & Tim Hortons. Another anonymous donation covered individually wrapped chocolates & handwritten thank you cards. Lastly, our local Starbucks on Fraser Highway & 159 also pitched in by donating x23 reusable cups & Tim Hortons on Fraser Highway followed it up with x3 dozen donuts the following Friday. All of the gifts were well received and appreciated during this difficult start up to the school year. Spirit raising is in full swing right out of the gates at William Watson. Zero PAC funds were used to execute this Spirit Raiser.

Treasurer's Report: given by Farid Salji

Update on Financial Statements

FUNDRAISING ACCOUNT (as of September 30th 2020, PAC has **\$12,891.82**)

Expenses Fund Raising Account –

Melanie Terry (reissued checks from Mar)	\$ 244.38	
Mask Vendor	\$ 288.00	
Teacher Appreciation Gifts	\$ 215.00	(received as a donation)

Income Fund Raising Account –

Masks	\$ 430.00	
Treat Tuesday	\$ 616.72	
Return It Express	\$ 18.10	
Mabel's Labels	\$ 00.00	
Donations	\$ 295.10	(includes teacher appreciation donation)

GAMING ACCOUNT (As of September 30th 2020, PAC has **\$7,444.80**)

(*Must be used by October 2022)

Expenses Gaming Account –

School Garden Space	\$	(without donations, may need \$2,000.00)
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Income Gaming Account –

Gaming Grant	\$	(expecting approx. \$7,000.00)
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the amount of total student dollars \$\$ required to fulfill this commitment & the obligation of PAC to be a benefactor to all students; PAC has decided the 'At Risk' support should be sourced through the Food Bank, Support Foundations specific to At Risk Children or other Non Profit Organizations that focus directly on At Risk children/youth nutrition. Rochelle A & Rebekah P both volunteered the PAC to help research new resources & Anne S said for now there is aid available/being utilized. Given the confirmation from Anne A that these children are receiving the aid they require; Rebekah P motioned to discontinue the PAC's direct financial support to this specific cause, Rochelle A 2nd the motion, 3 members in favor, none opposed, motion passed.

DPAC (District Parent Advisory Council) Rep: This is our District voice. Teri P has attended the last 3 DPAC meetings and will now accept the role as DPAC representative for our school. She will attend monthly meetings at the District (due to Covid-19, currently on Zoom), participate in discussions, take notes and report back relevant school information to PAC.

BCCPAC Rep: This is our Provincial voice. Yearly membership of \$75.00 has not yet been paid. Last year, the Annual General Meeting in May was canceled due to Covid-19. If PAC decides to send a representative to the AGM 2021, the cost to attend is approx. \$300.00.

Open Forum:

Donation Receipts – All size donations are welcome at WWE School. Just a reminder, if you make a donation of over \$25 and would like a tax receipt, please read the following instructions. First, write the check to Surrey School District. Second, very clearly state the money is for William Watson Elementary School. And third, clearly state what the money is to be used for (ie. Playground Equipment). Only then will the District issue you a receipt.

Adjournment: Rebekah P motioned to adjourn the meeting, Rochelle A 2nd the motion, 3 members in favor, none opposed, meeting adjourned.

Next General Meeting: **Wednesday November 18th, 2020**
6-8pm WWE School Library or Gym

Respectfully submitted by Teri Parker (WWE PAC Secretary)