

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)
SPECIAL (OPEN) BOARD MEETING
AGENDA**

MEETING DATE: 2012-02-20 **TIME:** 5:30 p.m.

MEETING PLACE: School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020

1. CALL TO ORDER
 - (a) "O Canada"
 - (b) Approval of Agenda

2. ACTION ITEMS
 - (a) 2011/2012 Amended Annual Operating Budget (*to be distributed*)

3. INFORMATION & PROPOSALS
 - (a) Report on Changes to Classes Pursuant to Section 76.4 of the *School Act*

4. ADJOURNMENT

Mission Statement

"Through quality teaching and learning, we commit to engaging our students in their growth as individuals and in their development of the knowledge, skills and attributes necessary to contribute to a healthy, democratic and diverse society."



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 1(b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2012-02-20

TOPIC: APPROVAL OF AGENDA OF REGULAR BOARD MEETING

IT IS RECOMMENDED:

THAT the agenda of the Regular Board meeting be approved as circulated.

Enclosures:

Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

M.A. McKay, Superintendent

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 2(a)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: **2012-02-20**

TOPIC: **2011/2012 AMENDED ANNUAL OPERATING BUDGET**

The Board, at its 2011-06-23 regular meeting, adopted the recommendations of the 2011/2012 Budget Committee for a balanced preliminary budget. The Budget Committee has continued building on the three key principles: alignment, sustainability and coherence, in the development of the preliminary budget through to its amended annual budget.

The Board continues to be guided by the four themes expressed in the Board Goals for 2011/2012.

BOARD GOALS 2011/2012

In keeping with its vision to provide quality service to meet the diverse needs of our learners and ensuring that they experience a high-quality, well-rounded education the Board declares the following as its highest priorities for 2011/2012. As always, there is also other key work that continues, focused on supporting success for all learners.

1) We support student success through continued attention to:

- Improving Reading, Writing and Numeracy for all students. Particular emphasis will be placed on supporting Aboriginal students, students who have special needs, English Language Learners and those students who are disadvantaged by poverty or other barriers to learning.
- Providing the necessary training and in-service to build capacity of all educators in the areas of differentiated instruction and quality assessment so they can respond effectively to the diverse needs of students.
- Improving students' attention to physical fitness and their understanding of the factors and decisions that influence healthy living.
- Developing strategies to assist parents in supporting their children's learning.

MEETING DATE: 2012-02-20

SCHEDULE: 2(a)

TOPIC: **2011/2012 AMENDED ANNUAL OPERATING BUDGET**

2) We support schools in their focus on positive citizenship, with a specific emphasis on:

- Socially responsible behaviour
- Safety, well-being and conditions for student success
- Leadership skills in contributing to classroom and community.

3) We continue to focus on improving the six-year completion rate for secondary students by:

- a. Ensuring appropriate and effective transitions at key points in the K-12 learning journey
- b. Providing a strong, continuous, coherent emphasis on career and education planning and goal setting
- c. Providing a wide range of alternative pathways leading to school completion.

4) We will continue to work collaboratively with our Community-Schools partners to develop structures and strategies that ensure children are emotionally, socially and physically supported to achieve their full potential, with an emphasis on:

- Children being ready, able and motivated to learn
- Parents and caregivers experiencing support and active engagement in a continuum of services addressing their specific needs
- School personnel engaging and collaborating with community partners to support the learning and development of children.

The Board aligns its personnel and financial resources in support of these goals. It also commits to monitoring and improving all programs and services by ensuring stability and sustainability, fiscal and operational effectiveness, and responsiveness to growth and change.

OPERATING GRANTS FOR 2011/2012 BUDGET

The Ministry of Education made a total of \$4.721 billion available to school districts for the 2011/2012 school year. Surrey's grant recalculation is \$552.5 million. The district's grants are based upon full year enrolment of 70,253 FTE. Total enrolment is up by 905 FTE from last year. A detailed distribution of grants and funding rates can be found on the Ministry of Education website www.bced.gov.bc.ca/k12funding/.

MEETING DATE: 2012-02-20

SCHEDULE: 2(a)

TOPIC: 2011/2012 AMENDED ANNUAL OPERATING BUDGET

OPERATING BUDGET**Revenue**

The Ministry of Education contributes the majority of the funds available to offer educational programs in the school district. The balance is from many other revenue-generating activities. Schedule A1 shows the District's operating revenue in more detail.

Ministry of Education	\$560,352,556	
Other Provincial Grants	<u>2,362,746</u>	
Total of All Provincial Grants	\$562,715,302	97.30%
Other revenue sources	<u>15,642,111</u>	2.70%
TOTAL REVENUE	<u>\$578,357,413</u>	

Expenditures by Major Functions

Budgeted expenditures support Instruction 86.44%, Maintenance and Operations 10.54%, Administration 2.22% and Transportation 0.8%. Schedule A4.1 and A4.2 provide a more detailed description of the expenditure distribution by major function and programs.

NET POSITION CONTROL CHANGES FOR 2011/2012

Staffing FTE	2011/2012 Final	2010/2011 Final	Change
Principals and Vice Principals	239	237	2
Teachers	3,905	3,837	68
Other Professional Staff	91	91	0
Educational Assistants	1,150	1089	61
Support Staff	1,095	1085	10
Total:	6,480	6,339	141

MEETING DATE: 2012-02-20
SCHEDULE: 2(a)
TOPIC: **2011/2012 AMENDED ANNUAL OPERATING BUDGET**

SUMMARY:

The Board's sound and prudent fiscal management policies have enabled us to continue to put students' needs first.

We believe the public will agree that we are putting students first and their achievement is our top priority.

The way we have chosen to spend these tax dollars has been the result of massive public consultation, particularly with parents. Trustees have been at numerous meetings with our constituents, liaison meetings at the board office, and parent forums in the schools. Our whole visioning process has also provided us a vast amount of valuable information on the future learning needs of our students.

In summary, the 2011/2012 Amended Annual Operating Budget reflects all staffing and infrastructure decisions taken to-date and the surplus for the year, if any, is expected to be minimal.

IT IS THEREFORE RECOMMENDED:

1. THAT the attached School District Amended Annual Operating Budget for 2011/2012 totalling \$600,219,378 including \$592,496,181 in operating expenditures, be approved and supplied to the Ministry of Education.
2. THAT the Amended Annual Budget Bylaw 2011/2012 be given three (3) readings at this meeting (vote must be unanimous).
3. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2011/2012 be approved as read a first time.
4. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2011/2012 be approved as read a second time.
5. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2011/2012 be approved as read a third time and finally adopted.

Respectfully submitted by:
Trustee Terry Allen
Chairperson
2011/2012 Budget Committee

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 36 (SURREY) (called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2011/2012 pursuant to Section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act respecting the amended annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 36 (Surrey) Amended Annual Budget Bylaw for fiscal year 2011/2012.
3. The attached Schedule "A1" showing the estimated revenues and the estimated expenditures for the 2011/2012 fiscal year and the total budget bylaw amount of \$600,219,378 for the 2011/2012 fiscal year was prepared in accordance with the Act.
4. The "A" Schedules are adopted as the amended annual budget of the Board for the fiscal year 2011/2012.

Read a first time the 20th day of February, 2012;

Read a second time the 20th day of February, 2012;

Read a third time, passed and adopted the 20th day of February, 2012.

Chairperson of the Board

[SEAL]

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 36 (Surrey) Amended Annual Budget Bylaw 2011/2012, adopted by the Board the 20th day of February, 2012.

Secretary-Treasurer

BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)

Schedule 3(a)

of the
ADMINISTRATIVE MEMORANDUM
(Regular)

MEETING DATE: 2012-02-20

TOPIC: REPORT ON CHANGES TO CLASSES PURSUANT TO SECTION 76.4 OF THE SCHOOL ACT

Section 76.4 (6) of the School Act requires the School District to report increases or changes to classes that occur subsequent to earlier reports. Attached to this report are classes which, since the last reporting date, have:

- i) newly exceeded 30 students,
- ii) exceeded 30 students to a greater extent than previously reported,
- iii) exceeded 3 IEPs and/or,
- iv) exceeded 3 IEPs to a greater extent than previously reported

The rationale for change for each applicable class has been provided.

I confirm that as of this date the organization of classes is in compliance with the provisions of the School Act and is appropriate for student learning.

RECOMMENDATION:

THAT the Board accept the report on changes to classes pursuant to Section 76.4 of the School Act.


Enclosures:

X

Submitted by: _____


L. Pante, Executive Director, Human Resources

Approved by: _____


M.A. McKay, Superintendent

/lp

School District #36 (Surrey)
Report on Increases in Class Size/Composition
Section 1: Classes Exceeding 30 Students
Since Last Reported on December 15, 2011

Changes as of January 26, 2012

Grades 4 to 7 where a class newly exceeds 30				
Elementary School Name	Grade/subject	# of students last reported	Current # of students	Rationale

Grades 8 to 12 where a class newly exceeds 30				
Secondary School Name	Grade/subject	# of students last reported	Current # of students	Rationale
Earl Marriott	Media Arts 11/12	n/a	31	Accommodating a new student
Tamanawis	PE 8	n/a	31	Accommodating a new student

Total Classes newly exceeding 30 students 2

Note:

The brief explanatory notes (above) regarding the reason for the class size changes cannot adequately reflect the consultation between the classroom teacher and the principal regarding the appropriateness of the learning environment.