

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**REGULAR BOARD MEETING**

**AGENDA**

**MEETING DATE:** 2012-09-13 **TIME:** 7:00 p.m.

**MEETING PLACE:** School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020

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1. CALL TO ORDER

- (a) "O Canada"
- (b) Approval of Agenda
- (c) Recognition: 2012 BC Summer Games (*verbal*)

2. DELEGATIONS

3. ACTION ITEMS

- (a) Adoption of Minutes of Regular Board Meeting Held 2012-06-21
- (b) Response to Delegations: Surrey Teachers' Association and CUPE Local 728, re: Anti-Homophobia Policy
- (c) Financial Statements for the Year Ended 2012-06-30 (*to be distributed*)
- (d) Bylaw #210, Re: David Brankin Elementary – Site #058 – Statutory Right-of-Way – City of Surrey
- (e) Capital Project Bylaw No. 126499 - New Playground Equipment (Phase 3)
- (f) Capital Project Bylaw No. 126450 Carbon Neutral Capital Program (CNCP)

4. INFORMATION & PROPOSALS

- (a) Trustee Reports
- (b) Progress Report – Active Capital Projects
- (c) Incoming Correspondence

REGULAR BOARD MEETING  
**AGENDA**

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District Education Centre  
Main Boardroom - Room #2020**

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5. FUTURE BUSINESS

- (a) Items for Future Discussion
- (b) Future Meetings

6. QUESTION PERIOD

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

7. ADJOURNMENT

***Mission Statement***

***"Through quality teaching and learning, we commit to engaging our students in their growth as individuals and in their development of the knowledge, skills and attributes necessary to contribute to a healthy, democratic and diverse society."***

Board of Education  
of  
School District No. 36 (Surrey)

## **THE PURPOSE OF 'QUESTION PERIOD'**

The Board asks that you respect the intent of Question Period.

### **Question Period is intended:**

- to enable members of the community to obtain information or clarification from the Board that cannot be provided by staff.
- to ask a question of the **Board**, not individual Trustees.
- to be limited to one question per person and must be presented in writing on the form provided.

### **Question Period is NOT intended:**

- to be used as a political forum.
- for making speeches or bringing forward a delegation.
- to deal with matters that should properly be dealt with through other channels, such as liaison committees.

We again, respectfully request that questioners be mindful of the Board's policy.

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 1(b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2012-09-13**

**TOPIC: APPROVAL OF AGENDA OF REGULAR BOARD MEETING**

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**IT IS RECOMMENDED:**

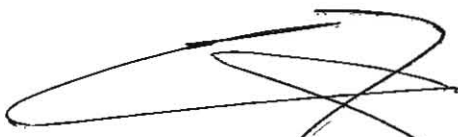
THAT the agenda of the Regular Board meeting be approved as circulated.

Enclosures:



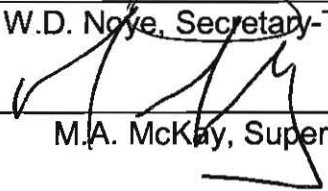
Submitted by:

Approved by:



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W.D. Noye, Secretary-Treasurer



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M.A. McKay, Superintendent



**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(a)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2012-09-13**

**TOPIC: ADOPTION OF MINUTES OF REGULAR BOARD MEETING  
HELD 2012-06-21**

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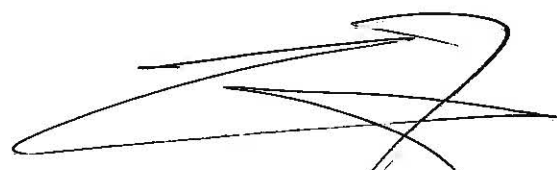
**IT IS RECOMMENDED:**

THAT the Minutes of the Regular Board meeting held 2012-06-21 be adopted as circulated.

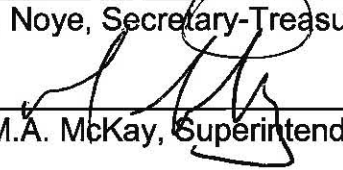
Enclosures:

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Submitted by:

  
\_\_\_\_\_  
W.D. Noye, Secretary-Treasurer

Approved by:

  
\_\_\_\_\_  
M.A. McKay, Superintendent

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 AT THE DISTRICT  
EDUCATION CENTRE ON THURSDAY, JUNE 21st, 2012 AT 7:30 P.M.**

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**IN ATTENDANCE**

**Trustees**

L. McNally, Chairperson  
S. Wilson, Vice Chairperson  
T. Allen  
C. Dobie  
L. Larsen

**Staff**

M. McKay, Superintendent  
W. Noye, Secretary-Treasurer  
S. Cohen, Deputy Superintendent  
L. McCuaig, Executive Assistant

**Absent**

P. Glass  
R. Masi

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**[1] CALL TO ORDER**

Chairperson McNally called the meeting to order at 7:30 p.m.

**Presenters & Staff:**

In addition to the Table Officers named above, the following presenters and staff were in attendance at the meeting:

Simon Ayres, Associate Director, Fiscal Management Services; Laura Barker, Second Vice President, STA; Gioia Breda, teacher, Jessie Lee Elementary; Patti Dundas, Assistant Secretary-Treasurer; Linda Gertz, Assistant Manager, Fiscal Management Services; Anthony Hope, student; Kerry Magnus, Associate Director, Business Management Services; Janice Meehan, President, CUPE, Local 728; Michaela Milne, student; Angela Smith, Administrative Assistant and Doug Strachan, Manager, Communications.

**(a) "O Canada"**

Trustees, Administration and the audience sang "O Canada".

Chairperson McNally acknowledged that it was National Aboriginal Day today and that the day has been celebrated in many different ways throughout the district.

The Chairperson advised that Trustee Glass was absent due to illness and Trustee Masi was out of the country.

*Cont'd...*

(b) Approval of Agenda of Regular Board Meeting

Chairperson McNally requested that the agenda be amended to *remove* item 3(p) *Bylaw #210, Re: David Brankin Elementary – Site #058 – Statutory Right-of-Way, City of Surrey*; and item 4(a) *Trustee Reports*; add item 1(c) *Recognition: Dr. Sharon Cohen, Deputy Superintendent*; and that all other items be renumbered accordingly.

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the agenda of the Regular Board meeting be approved as amended.

CARRIED

(c) Recognition: Dr. Sharon Cohen, Deputy Superintendent

The Board recognized Dr. Sharon Cohen, Deputy Superintendent for contributions to students, staff and school communities throughout her 30 years of service as a teacher and administrator.

Deputy Superintendent Dr. Sharon Cohen is retiring. She joined our district more than 30 years ago as a teacher, more specifically as a music teacher. It wasn't long before her enthusiasm, insights and leadership qualities led Dr. Cohen to become a Vice-Principal, and later, the first Principal of the then brand new Bayridge Elementary School.

Over the course of about a decade, Dr. Cohen took on more senior leadership roles in the district; becoming Director of Instruction, Assistant Superintendent and of course, Deputy Superintendent.

As a specialist in educational leadership, and with a focus on improving student learning, Dr. Cohen has always been a champion of professional learning and leadership development in the district. She has strongly promoted and contributed to leadership programs like "Continuing the Conversation", as well as many professional learning initiatives with the Surrey Teachers' Association. Dr. Cohen has also been instrumental in the development of district priorities and the creation of our Educational Services department. She's also led the district's Research and Evaluation department for many years.

The Surrey Board of Education recognized Dr. Sharon Cohen for her extraordinary legacy of educational leadership in the Surrey School District.

Chairperson McNally presented Dr. Cohen with a certificate and commemorative pin in honour of her formal recognition by the Board.

**[2] DELEGATIONS****(a) Delegation: Surrey Teachers' Association re: Anti-Homophobia Policy**

Laura Barker, Second Vice President; Gioia Breda, teacher, Jessie Lee Elementary; Anthony Hope, student and Michaela Milne, student, provided Trustees with their opinions regarding the creation of a stand-alone anti-homophobia policy. They presented many views and statements expressed by students, teachers and the community on the impact of homophobic experiences. The delegation made their presentation in conjunction with the CUPE delegation.

**(b) Delegation: CUPE, Local 728 re: Anti-Homophobia Policy**

Janice Meehan, President, provided Trustees with her opinion regarding the creation of a separate anti-homophobia policy. The delegation made their presentation in conjunction with the STA delegation.

**[3] ACTION ITEMS****(a) Adoption of Minutes of Regular Board Meeting Held 2012-06-07**

It was moved by Trustee Allen seconded by Trustee Wilson:

THAT the Minutes of the Regular Board meeting held 2012-06-07 be adopted as circulated.

CARRIED

**(b) Policy Development and Review Project – Completed Segments**

It was moved by Trustee Larsen, seconded by Trustee Allen:

THAT the Board approve the following revised policies:

- (a) Policy #2300 School District Signing Authority
- (b) Policy #2400 School Board Meetings & Trustee In-service Sessions
- (c) Policy #2925 Trustees – Provision of Resources
- (d) Policy #4410 Travel Expense Reimbursement
- (e) Policy #5702 - DELETE – Recycling & Disposal of Consumable Learning Resources
- (f) Policy #5809 Personal Property Brought to School District Premises
- (g) Policy #5810 Risk Management of Assets & Legal Liabilities
- (h) Policy #5815 Risk Management – Incident Reports
- (i) Policy #9410 Safe & Caring Schools
- (j) Reg. #9410.1 Safe & Caring Schools
- (k) Policy #9801 - DELETE – Care of Textbooks, Library Books and Other Resource Materials Assigned to Schools

Cont'd...

- (l) Policy #10400 Community use of Facilities & Grounds Outside of School Hours
- (m) Policy #10770 Research in Schools
- (n) Policy #10900 Anti-Discrimination & Human Rights
- (o) Reg. #10900.1 Anti-Discrimination & Human Rights

It was moved by Trustee Dobie,

THAT Policy #10900 and Regulation #10900.1 be removed from the policy package in order to allow more time for review with staff and consultation with education partners.

MOTION FAILED (no seconder)

The Chairperson called the question on the original motion.

CARRIED (Opposed: Trustee Dobie)

It was moved by Trustee Larsen, seconded by Trustee Allen:

THAT the Board direct the Superintendent to convene a working group in the fall to review the policy with respect to the issues brought forward by the anti-homophobia delegations.

CARRIED

(c) Report of the 2012/2013 Budget Committee

Trustee Allen, Chair of the 2012/2013 Budget Committee presented the report to Trustees.

Annual Budget Bylaw No. 1 (Teachers)

Pecuniary Interest

Trustee Larsen declared a pecuniary interest with reference to the Annual Budget Bylaw No. 1 (Teachers) and did not participate in discussions or voting on this matter.

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT all decisions taken by the 2012/2013 Budget Committee during its deliberations regarding Teacher costs totaling \$377,956,549 and summarized in this report, be approved by the Board for implementation.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 1 (Teachers) be given three (3) readings at this meeting.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 1 (Teachers) be approved as read a first time.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Dobie:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 1 (Teachers) be approved as read a second time.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 1 (Teachers) be approved as read a third time and finally adopted.

CARRIED

### **Annual Budget Bylaw No. 2 (Unionized Support Staff)**

#### **Pecuniary Interest**

Trustee Dobie declared a pecuniary interest with reference to the Annual Budget Bylaw No. 2 (Unionized Support Staff) and did not participate in discussions or voting on this matter.

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT all decisions taken by the 2012/2013 Budget Committee during its deliberations regarding Unionized Support Staff costs totaling \$129,071,679 and summarized in this report, be approved by the Board for implementation.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 2 (Unionized Support Staff) be given three (3) readings at this meeting.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 2 (Unionized Support Staff) be approved as read a first time.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 2 (Unionized Support Staff) be approved as read a second time.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 2 (Unionized Support Staff) be approved as read a third time and finally adopted.

CARRIED

### **Annual Budget Bylaw No. 3 (Other)**

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT all decisions taken by the 2012/2013 Budget Committee during its deliberations regarding all Other costs totaling \$152,423,982 and summarized in this report, be approved by the Board for implementation.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 3 (Other) be given three (3) readings at this meeting.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Dobie:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 3 (Other) be approved as read a first time.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 3 (Other) be approved as read a second time.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the attached School District No. 36 (Surrey) 2012/2013 Annual Budget Bylaw No. 3 (Other) be approved as read a third time and finally adopted.

CARRIED

(d) District Mission, Vision, Values and Goals 2012/2013

Mike McKay, Superintendent, provided Trustees with information regarding details of the District Mission, Vision, Values and Goals for 2012/2013 and the process involved in developing these goals and beliefs.

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT the 2012/2013 Mission, Vision, Values and Goals be approved as presented.

CARRIED

(e) Achievement Contract 2012/2013

Sharon Cohen, Deputy Superintendent, provided Trustees with information regarding the Achievement Contract for the 2012/2013 school year.

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the Board approve the Achievement Contract for 2012/2013.

CARRIED



- (f) Establishment of Parents' Advisory Council – South Surrey/White Rock Learning Centre, Site #592

It was moved by Trustee Larsen, seconded by Trustee Wilson:

THAT the Board formally recognize the establishment of a Parents' Advisory Council at the South Surrey/White Rock Learning Centre – Site #592, subject to confirmation the Parents' Advisory Council's constitution complies with the Board recommended constitution template.

CARRIED

- (g) Eligible School Sites Proposal – 2012-2016 Capital Plan

Wayne Noye, Secretary-Treasurer provided Trustees with information regarding the Eligible School Sites Proposal – 2012-2016 Capital Plan.

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT WHEREAS the Board of Education of School District No.36 (Surrey) has consulted with the City of Surrey and the City of White Rock on these matters;

THEREFORE BE IT RESOLVED THAT based on information from local government, the Board of Education of School District No.36 (Surrey) estimates that there will be 40,534 development units constructed in the school district over the next 10 years (Schedule 'A' – Table 2); and

THAT these 40,534 new development units will be home to an estimated 12,259 school age children (Schedule 'A' – Table 3); and

THAT the School Board expects 3 new school sites and 2 site expansions, over the ten-year period, will be required as the result of this growth in the school district and the site acquisitions will be located as presented in Schedule 'B'; and

THAT according to Ministry of Education site standards presented in Schedule 'B' these sites will require in total 11 hectares (approx. 28 acres). These sites should be purchased within ten years and, at current serviced land costs, the cost is estimated at \$24.85 million; and

THAT the Eligible School Sites Proposal as adjusted be incorporated into the Five Year Capital Plan, 2012-2016, and submitted to the Ministry of Education.

CARRIED

- (h) Joint Use Agreement – City of Surrey, Re: A.J. McLellan Elementary – Site #178

It was moved by Trustee Dobie, seconded by Trustee Wilson:

THAT the Board of Education of School District No. 36 (Surrey) authorize the execution of the Joint Use Agreement with the City of Surrey for the use of exterior washrooms and playing field at A.J. McLellan Elementary – Site #178, located at 16545 – 61 Avenue.

CARRIED

- (i) Joint Use Agreement – City of Surrey, Re: Adams Road Elementary – Site #153

It was moved by Trustee Larsen, seconded by Trustee Allen:

THAT the Board of Education of School District No. 36 (Surrey) authorize the execution of the Joint Use Agreement with the City of Surrey for the use of exterior washrooms and playing field at Adams Road Elementary – Site #153, located at 18288 – 68 Avenue.

CARRIED

- (j) Joint Use Agreement – City of Surrey, Re: Cambridge Elementary – Site #151

It was moved by Trustee Wilson, seconded by Trustee Dobie:

THAT the Board of Education of School District No. 36 (Surrey) authorize the execution of the Joint Use Agreement with the City of Surrey for the use of exterior washrooms, parking lot, playground and playing field at Cambridge Elementary – Site #151, located at 6115 – 150 Street.

CARRIED

- (k) Joint Use Agreement – City of Surrey, Re: Coast Meridian Elementary – Site #155

It was moved by Trustee Wilson, seconded by Trustee Dobie:

THAT the Board of Education of School District No. 36 (Surrey) authorize the execution of the Joint Use Agreement with the City of Surrey for the use of exterior washrooms, parking lot and playing field at Coast Meridian Elementary – Site #155, located at 8222 – 168A Street.

CARRIED

- (l) Joint Use Agreement – City of Surrey, Re: Chimney Hill Elementary – Site #165

It was moved by Trustee Wilson, seconded by Trustee Larsen:

THAT the Board of Education of School District No. 36 (Surrey) authorize the execution of the Joint Use Agreement with the City of Surrey for the use of exterior washrooms, parking lot and playing field at Chimney Hill Elementary – Site #165, located at 14755 74 Avenue.

CARRIED

- (m) Joint Use Agreement – City of Surrey, Re: Hillcrest Elementary – Site #176

It was moved by Trustee Larsen, seconded by Trustee Wilson:

THAT the Board of Education of School District No. 36 (Surrey) authorize the execution of the Joint Use Agreement with the City of Surrey for the use of exterior washrooms, parking lot and playing fields at Hillcrest Elementary – Site #176, located at 18599 – 65 Avenue.

CARRIED

- (n) Joint Use Agreement – City of Surrey, Re: Morgan Elementary – Site #188

It was moved by Trustee Wilson, seconded by Trustee Dobie:

THAT the Board of Education of School District No. 36 (Surrey) authorize the execution of the Joint Use Agreement with the City of Surrey for the use of exterior washrooms, parking lots, tennis courts and playing field at Morgan Elementary – Site #188, located at 3366 – 156A Street.

CARRIED

- (o) Bylaw #209, Re: Hjorth Road Elementary – Site #001 – Statutory Right-of-Way – City of Surrey

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT Bylaw #209, Re: Hjorth Road Elementary - Site #001 – Statutory Right-of-Way – City of Surrey be given three (3) readings at this meeting.

CARRIED

It was moved by Trustee Wilson, seconded by Trustee Allen:

THAT Bylaw #209, Re: Hjorth Road Elementary - Site #001 – Statutory Right-of-Way – City of Surrey be approved as read a first time.

CARRIED

It was moved by Trustee Larsen, seconded by Trustee Wilson:

THAT Bylaw #209, Re: Hjorth Road Elementary - Site #001 – Statutory Right-of-Way – City of Surrey be approved as read a second time.

CARRIED

It was moved by Trustee Wilson, seconded by Trustee Dobie:

THAT Bylaw #209, Re: Hjorth Road Elementary - Site #001 – Statutory Right-of-Way – City of Surrey be approved as read a third time and finally adopted.

CARRIED

(p) Trustees' Honorarium

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT the Board set the Trustee honorarium base rate at \$30,400, effective 2012-07-01 and the Chairperson and Vice Chairperson honorariums be applied in accordance with Policy #2920 – *Trustees' Honorarium* and its Regulation.

CARRIED (Opposed: Trustee Dobie)

[4] INFORMATION AND PROPOSALS

(a) Superintendent's Annual Report

Mike McKay, Superintendent, provided Trustees with the Superintendent's annual report on the school district. He provided highlights in the areas of:

- 2011/2012 was a particularly challenging year due to the labour dispute. While the labour discord is a provincial matter, there has been substantial and prolonged strain on relationships across the district. It is hoped there will be a positive resolution soon so the employee-employer climate can revert to one that is more collaborative and productive.

- For 70,000 students, this school year has been as important as any other. Surrey students have achieved remarkable successes in the classroom, the theatre, the playing fields and in the community.
- Students have been guided by skilled professionals whose commitment, even during difficult times, has helped to make a difference.
- SD36 (Surrey) received a substantial share of the good funding news announced by the province this year including an increase to Community LINK funds and new capital projects for school buildings. Program expansions to support vulnerable students and new or expanded school buildings in growing neighbourhoods are on the horizon as a result of the additional resourcing.
- The Board's advocacy work with government on these issues was well supported by employee and community group lobbying. Those partnerships are most appreciated.
- At the new District Education Centre, the first year has realized benefits in efficiencies, a new sense of community and positive culture for district administrative staff.
- Close to 10,000 students will attend summer learning programs.
- Staff are preparing to welcome over 71,000 students to the first day of School in September.

Superintendent McKay took the opportunity to thank the Board for all of its leadership, governance and support throughout this particularly challenging year.

(b) Report on Changes to Classes Pursuant to Section 76.4 of the School Act

Mike McKay, Superintendent, provided Trustees with information regarding the changes to classes pursuant to Section 76.4 of the *School Act*.

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the Board accept the report on changes to classes pursuant to Section 76.4 of the *School Act*.

CARRIED

(c) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

(a) **Items for Future Discussion**

Trustees made note of topics requiring discussion by the Board in the future on the agenda administrative memorandum schedule.

(b) **Future Meetings**

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] **ADJOURNMENT**

It was moved by Trustee Larsen, seconded by Trustee Wilson:

THAT the Regular meeting of the Board be adjourned at 9:09 p.m.  
**CARRIED**

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L. McNally  
Chairperson

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W. Noye  
Secretary-Treasurer

## **SECTION 72(3) REPORT**

### **BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)**

#### **REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING**

**2012-06-07 "A" MEETING**

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#### **Trustees Present:**

L. McNally, Chairperson  
S. Wilson, Vice Chairperson  
T. Allen  
R. Masi

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#### **Decisions Made by the Board Included:**

1. Approval of Minutes and Public Records of the Special (In-Camera) Board meetings held 2012-05-14, 2012-05-17 and 2012-05-30.
2. Property matter.
3. Summer Learning Vice Principal - appointment.
4. Elementary Vice Principal – transfers, appointment & placement.

#### **Matters Discussed by the Board Included:**

1. Property matters.

## **SECTION 72(3) REPORT**

### **BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)**

#### **REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING**

**2012-06-07 "B" MEETING**

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#### **Trustees Present:**

L. McNally, Chairperson  
S. Wilson, Vice Chairperson  
T. Allen  
R. Masi

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#### **Decisions Made by the Board Included:**

1. Senior management writing days.
2. Director of Instruction – appointment.
3. Director of Instruction – secondment.

#### **Matters Discussed by the Board Included:**

1. Update – government shared services.



## **SECTION 72(3) REPORT**

### **BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)**

#### **REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING**

**2012-06-11 MEETING**

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#### **Trustees Present:**

L. McNally, Chairperson  
S. Wilson, Vice Chairperson  
T. Allen  
C. Dobie  
L. Larsen  
R. Masi

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#### **Decisions Made by the Board Included:**

1. Teacher disciplinary matter.

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3 (c)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: 2012-09-13

TOPIC: FINANCIAL STATEMENTS FOR THE YEAR ENDED 2012-06-30

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**FINANCIAL STATEMENTS**

The attached financial statements were prepared by staff for submission under Section 157 of the *School Act* prescribed below:

**"Section 157 - Financial Statements"**

*(1) The board must cause to be prepared each fiscal year by the secretary treasurer or other person authorized by it, financial statements of the school district respecting the preceding fiscal year.*

*(2) The financial statements required under subsection (1) must be prepared on or before September 15 of each year, in accordance with*

*(a) subject to paragraph (b), generally accepted accounting principles, and*

*(b) the directions of the minister.*

*(3) The financial statements may include separate statements of special activities of the board so long as the items of account of a controlling nature appear in the statements referred to in subsection (2).*

*(4) The financial statements referred to in subsection (2) must be signed by the chair of the board and the secretary treasurer, and must be published for distribution to the public before December 31 together with the auditor's report submitted to the board under section 161 (1) (d).*

*(5) The secretary treasurer must, not later than September 30 in each year, forward to the minister a copy of the financial statements together with the auditor's report.*

As Secretary-Treasurer, I have reviewed and discussed with staff the preparation and presentation of the 2012 Financial Statements. I have reviewed with our external auditors their findings and management report on the financial procedures and controls used by the school district to manage its financial affairs. My review finds the school district's financial affairs to be in order and compliant with the requirements of the *School Act*.

The contents of the Financial Statements will be addressed by Simon Ayres, Associate Director, Fiscal Management Services who will respond to any Trustees' questions. All statements have been completed in accordance with Section 157 of the *School Act* and generally accepted accounting principles (GAAP) relevant for not-for-profit organizations. The Ministry of Education will receive a full set of the official statements as will anyone else who requests a copy. A full set will also be available at the Board Office for examination during normal business hours and on the District web site.

## **FINANCIAL STATEMENT PRESENTATION**

In February 2012, the Board adopted the 2011/2012 Amended Annual Budget. The school district has finished the year with an unrestricted surplus of \$334,578. These funds will be used in the 2012/2013 year to support the Board's goals and objectives.

As contemplated and permitted under the *School Act*, the Board has approved the appropriation of \$25,214,976 from the 2012-06-30 operating fund balance to be used to offset specific program costs in the 2012/2013 fiscal year. The details concerning the application of the internally restricted funds are contained in the notes that accompany the financial statements.

The *School Act*, Section 106.4 *Targeted Grant*, provides the Minister of Education with the discretion to provide direction to Boards regarding minimum spending levels. The cost of delivering the Aboriginal Education Program was \$860,563 less than target and these funds have been internally restricted for use in the next year.

Over the past twelve months, the Board has dealt with the challenge of managing the budget balancing process, while directing funds to the classroom, infrastructure and maintaining a high level of service and quality in its programs.

The Board continues to work hard on setting program priorities within the available funding.

**IT IS RECOMMENDED:**

THAT the Financial Statements for the fiscal year ended 2012-06-30 be accepted subject to receiving the Auditor's report for the fiscal year ended 2012-06-30; and


THAT the Auditor's report for the fiscal year ended 2012-06-30 be formally presented to the Board at a future meeting; and

THAT the Financial Statements be submitted to the Ministry of Education.


Enclosures:



Submitted by:

  
\_\_\_\_\_  
W. D. Noye, Secretary-Treasurer

Approved by:

  
\_\_\_\_\_  
M. A. McKay, Superintendent



**Surrey Schools**  
LEADERSHIP IN LEARNING

**Draft**

**Financial Statements  
School District No. 36 (Surrey)  
June 30, 2012**

# SCHOOL DISTRICT AUDITED FINANCIAL STATEMENTS FISCAL YEAR 2011/2012

SCHOOL DISTRICT NUMBER <b>36</b>	NAME OF SCHOOL DISTRICT <b>Surrey</b>	YEAR <b>2011/2012</b>
OFFICE LOCATION <b>14033 92 Avenue</b>		TELEPHONE NUMBER <b>(604) 596-7733</b>
CITY/PROVINCE <b>Surrey, B.C.</b>		POSTAL CODE <b>V3V 0B7</b>
WEBSITE ADDRESS <b>www.sd36.bc.ca</b>		
NAME OF SUPERINTENDENT <b>Mike McKay</b>		NAME OF SECRETARY-TREASURER <b>Wayne Noye</b>

## DECLARATION AND SIGNATURES

### SCHOOL DISTRICT MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

The financial statements and supporting schedules of The Board of Education of School District No. 36 (Surrey) ("the Board") have been prepared by school district management which has responsibility for their preparation, integrity and objectivity. The financial statements and schedules, including notes, have been prepared in accordance with Canadian generally accepted accounting principles for not-for-profit organizations.

In fulfilling its reporting responsibilities, management has maintained internal control systems and procedures designed to provide reasonable assurance that the school district's assets are safeguarded, that transactions are executed in accordance with appropriate authorization and that the accounting records may be relied upon to properly reflect the school district's transactions. The effectiveness of the control systems is supported by the selection and training of qualified personnel, an organizational structure that provides an appropriate division of responsibility, and a strong budgetary system of control.

#### ***The Board's Responsibility***

The ultimate responsibility for the financial statements lies with the Board. The Board has reviewed and approved the financial statements.

#### ***External Auditors***

The Board appoints external auditors to audit the financial statements. The external auditors have full and free access to school district records, and present their report to the Board.

#### ***Declaration of Management and Board Chairperson***

To the best of our knowledge and belief, these financial statements and supporting schedules reflect, in all material respects, the financial position, revenue and expense, changes in fund balances, and cash flows for the year in accordance with Canadian generally accepted accounting principles for not-for-profit organizations.

We, the undersigned, certify that the attached is a correct and true copy of the Audited Financial Statements of School District No. 36 (Surrey) for the year ended June 30, 2012.

SIGNATURE OF CHAIRPERSON OF THE BOARD OF EDUCATION	DATE SIGNED
SIGNATURE OF SUPERINTENDENT	DATE SIGNED
SIGNATURE OF SECRETARY-TREASURER	DATE SIGNED

**SCHOOL DISTRICT No. 36 (SURREY)**  
**2011/2012 AUDITED FINANCIAL STATEMENTS**

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**SCHOOL DISTRICT No. 36 (SURREY)**  
**STATEMENT OF FINANCIAL POSITION**  
**AS AT JUNE 30, 2012**

Statement 1

	OPERATING FUND	SPECIAL PURPOSE FUNDS	CAPITAL FUND	TOTAL 2012	TOTAL 2011
<b>ASSETS</b>					
Current Assets					
Cash and Cash Equivalents	\$ 75,443,839	\$ 6,699,529	\$ 54,907,981	\$ 137,051,349	\$ 124,037,436
Short Term Investments	2,186,808			2,186,808	2,746,870
Accounts Receivable					
Due from Province - Ministry of Education	2,058,352	162,876	1,160,000	3,381,228	5,355,921
Due from Province - Other	187,524	47,175		234,699	340,029
Due from LEA/Direct Funding					24,339
Other Receivables (Note 5)	2,336,101	229,091	1,416,647	3,981,839	3,799,760
Prepaid Expenses	1,019,103			1,019,103	1,381,807
	83,231,727	7,138,671	57,484,628	147,855,026	137,686,162
Investments (Note 6)	20,057,815			20,057,815	17,952,910
Capital Assets - Net (Note 7)			834,974,963	834,974,963	827,816,201
<b>TOTAL ASSETS</b>	<b>\$ 103,289,542</b>	<b>\$ 7,138,671</b>	<b>\$ 892,459,591</b>	<b>\$ 1,002,887,804</b>	<b>\$ 983,455,273</b>
<b>LIABILITIES AND FUND BALANCES</b>					
Current Liabilities					
Accounts Payable and Accrued Liabilities					
Other	7,148,552	207,570	4,013,835	11,369,957	11,272,976
Other Current Liabilities (Note 8)	41,390,090			41,390,090	40,008,907
	48,538,642	207,570	4,013,835	52,760,047	51,281,883
Deferred Revenue	7,419,782			7,419,782	6,638,760
Deferred Contributions					
Ministry of Education (Note 9a)		1,469,426	15,320,448	16,489,874	16,888,372
Province - Other (Note 9b)		239,317		239,317	283,123
Other (Note 9c)		5,222,358	18,000,751	23,226,109	23,078,158
Accrued Employee Future Benefits (Note 10)	21,781,564			21,781,564	21,688,465
Deferred Capital Contributions (Note 9c1)			499,052,700	499,052,700	495,793,717
<b>TOTAL LIABILITIES</b>	<b>77,739,988</b>	<b>7,138,671</b>	<b>536,390,734</b>	<b>620,969,393</b>	<b>615,652,478</b>
Fund Balances					
Invested in Capital Assets			335,922,262	335,922,262	332,022,482
Internally Restricted (Note 12)	25,214,976		20,446,595	45,661,571	33,650,829
Unrestricted	234,578			334,578	2,129,484
<b>TOTAL FUND BALANCES</b>	<b>25,549,554</b>	<b>-</b>	<b>356,368,857</b>	<b>381,918,411</b>	<b>367,802,795</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 103,289,542</b>	<b>\$ 7,138,671</b>	<b>\$ 892,459,591</b>	<b>\$ 1,002,887,804</b>	<b>\$ 983,455,273</b>



**SCHOOL DISTRICT No. 36 (SURREY)**  
**STATEMENT OF REVENUE AND EXPENSE**  
**YEAR ENDED JUNE 30, 2012**

**Statement 2**

	OPERATING FUND	SPECIAL PURPOSE FUNDS	CAPITAL FUND	TOTAL 2012	TOTAL 2011
<b>REVENUE</b>					
Provincial Grants - Ministry of Education	\$ 559,418,766	\$ 8,696,288	\$ 411,584	\$ 568,526,638	\$ 563,725,443
Provincial Grants - Other	2,410,817	901,506		3,312,323	3,377,053
Federal Grants	60,001	974,301		1,034,302	871,735
Other Revenue	12,155,660	17,088,322	36,761	29,280,743	28,418,392
Rentals and Leases	1,894,906			1,894,906	1,754,916
Investment Income	2,618,474	8,797	237,717	2,864,988	1,479,139
Amortization of Deferred Capital Contributions			20,088,564	20,088,564	19,915,142
Gain (Loss) on Disposal of Capital Assets				-	271,836
	<u>578,558,624</u>	<u>27,669,214</u>	<u>20,774,626</u>	<u>627,002,464</u>	<u>619,813,656</u>
<b>EXPENSE</b>					
Salaries					
Teachers	277,534,988	842,085		278,377,073	277,617,243
Principals and Vice Principals	25,149,327	179,896		25,329,223	24,889,895
Educational Assistants	39,658,145	450,901		40,109,046	37,941,904
Support Staff	47,160,020	1,235,904		48,395,924	46,745,666
Other Professionals	7,990,263	448,666		8,438,929	8,219,159
Substitutes	18,698,858	100,453		18,799,311	18,474,512
	<u>416,191,601</u>	<u>3,257,905</u>	<u>-</u>	<u>419,449,506</u>	<u>413,888,379</u>
Employee Benefits	94,812,494	709,983		95,522,477	92,999,498
Services and Supplies	52,402,461	23,032,775		75,435,236	70,999,759
Amortization of Capital Assets			28,327,429	28,327,429	27,101,686
	<u>563,406,556</u>	<u>27,000,663</u>	<u>28,327,429</u>	<u>618,734,648</u>	<u>604,989,322</u>
<b>NET REVENUE (EXPENSE)</b>	<u>\$ 15,152,068</u>	<u>\$ 668,551</u>	<u>\$ (9,552,803)</u>	<u>\$ 8,267,816</u>	<u>\$ 14,824,334</u>

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**SCHOOL DISTRICT No. 36 (SURREY)**  
**STATEMENT OF CHANGES IN FUND BALANCES**  
**YEAR ENDED JUNE 30, 2012**

**Statement 3**

	OPERATING FUND	SPECIAL PURPOSE FUNDS	CAPITAL FUND	TOTAL 2012	TOTAL 2011
<b>FUND BALANCES, BEGINNING OF YEAR</b>	\$ 21,861,965	\$ -	\$ 345,940,830	\$ 367,802,795	\$ 351,242,832
<b>Changes for the Year</b>					
Net Revenue (Expense) for the Year	15,152,068	668,551	(7,552,803)	8,267,816	14,824,334
Interfund Transfers					
Capital Assets Purchased (Note 15 )	(2,846,599)	(170,313)	3,016,912	-	
Local Capital (Note 15 )	(9,116,118)		9,116,118	-	
Other (Note 15 )	498,238	(498,238)		-	
Direct Increases in Fund Balances					
Site Purchases			5,847,800	5,847,800	1,743,215
Dissolution of Business Company				-	(7,586)
<b>Net Changes for the Year</b>	<u>3,687,589</u>	<u>-</u>	<u>10,428,027</u>	<u>14,115,616</u>	<u>16,559,963</u>
<b>FUND BALANCES, END OF YEAR</b>	<u>\$ 25,549,554</u>	<u>\$ -</u>	<u>\$ 356,368,857</u>	<u>\$ 381,918,411</u>	<u>\$ 367,802,795</u>

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**SCHOOL DISTRICT No. 36 (SURREY)**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED JUNE 30, 2012**

**Statement 4.1**

	OPERATING FUND	SPECIAL PURPOSE FUNDS	CAPITAL FUND	TOTAL 2012	TOTAL 2011
<b>CASH PROVIDED BY (USED FOR)</b>					
<b>OPERATIONS</b>					
Net Revenue (Expense) for the Year	\$ 15,152,068	\$ 668,551	\$ (7,552,803)	\$ 8,267,816	\$ 14,824,334
Changes in Non-Cash Working Capital					
Decrease (Increase)					
Short Term Investments	560,062			560,062	(2,171,827)
Accounts Receivable	228,178	99,928		328,106	(517,769)
Prepaid Expenses	362,704			362,704	82,095
Increase (Decrease)					
Accounts Payable/Accrued Liabilities	742,138	(60,231)		681,907	183,599
Other Current Liabilities	1,381,183			1,381,183	587,505
Deferred Revenue	781,022			781,022	268,826
Deferred Contributions		(2,407,617)		(2,407,617)	(3,497,199)
Accrued Employee Future Benefits	93,099			93,099	(295,890)
Loss (Gain) on Disposal of Capital Assets				-	(271,836)
Items Not Involving Cash					
Amortization of Capital Assets			28,327,429	28,327,429	27,101,686
Amortization of Deferred Capital Contributions			(20,088,564)	(20,088,564)	(19,915,142)
Dissolution of Business Company				-	(7,586)
Unrealized Gain on Investments	(1,127,245)			(1,127,245)	
Interfund Transfers	(11,464,479)	(668,551)	12,133,030	-	
	6,708,730	(2,367,920)	12,819,092	17,159,902	16,370,796
<b>FINANCING</b>					
Deferred Contributions Received - Capital			34,032,225	34,032,225	23,572,930
Proceeds from Disposal of Capital Assets			27,150	27,150	271,836
Decrease/Increase in Accounts Receivable			1,009,250	1,009,250	(3,380,097)
Bylaw Transfer to Local Capital			2,000,000	2,000,000	
			37,068,625	37,068,625	20,464,669
<b>INVESTING</b>					
Capital Assets Purchased - Operating			(2,846,599)	(2,846,599)	(1,377,059)
Capital Assets Purchased - Special Purpose			(170,313)	(170,313)	(6,090,542)
Capital Assets Purchased - Local Capital			(5,301,082)	(5,301,082)	(17,575,907)
Annual Facility Grant - Work in Progress				-	(1,021,733)
Deferred Capital Contributions Utilized			(31,918,960)	(31,918,960)	(21,958,696)
Decrease (Increase) in Investments	(977,660)			(977,660)	882,180
	(977,660)	-	(40,236,954)	(41,214,614)	(47,141,757)
<b>NET INCREASE (DECREASE) IN CASH</b>	<b>\$ 5,731,070</b>	<b>\$ (2,367,920)</b>	<b>\$ 9,650,763</b>	<b>\$ 13,013,913</b>	<b>\$ (10,306,292)</b>

**SCHOOL DISTRICT No. 36 (SURREY)**  
**STATEMENT OF CASH FLOWS**  
**YEAR ENDED JUNE 30, 2012**

**Statement 4.2**

	OPERATING FUND	SPECIAL PURPOSE FUNDS	CAPITAL FUND	TOTAL 2012	TOTAL 2011
<b>NET INCREASE (DECREASE) IN CASH</b>	<b>\$ 5,731,070</b>	<b>\$ (2,367,920)</b>	<b>\$ 9,650,763</b>	<b>\$ 13,013,913</b>	<b>\$ (10,306,292)</b>
<b>Net Cash, Beginning of Year</b>	69,712,769	9,067,449	45,257,218	124,037,436	134,343,728
<b>NET CASH, END OF YEAR</b>	<b>\$ 75,443,839</b>	<b>\$ 6,699,529</b>	<b>\$ 54,907,981</b>	<b>\$ 137,051,349</b>	<b>\$ 124,037,436</b>
Cash	\$ 73,443,839	\$ 6,699,529	\$ 54,907,981	\$ 135,051,349	\$ 122,037,436
Cash Equivalents	2,000,000			2,000,000	2,000,000
<b>NET CASH, END OF YEAR</b>	<b>\$ 75,443,839</b>	<b>\$ 6,699,529</b>	<b>\$ 54,907,981</b>	<b>\$ 137,051,349</b>	<b>\$ 124,037,436</b>

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# **School District No. 36 (Surrey)**

## **Notes to the Financial Statements**

June 30, 2012

### **1. Authority**

The School District operates under authority of the School Act of British Columbia as a corporation under the name of "The Board of Education of School District No. 36 (Surrey)", and operates as "School District No. 36 (Surrey)". A board of education ("the Board") is elected for a three-year term and governs the School District. The School District provides educational programs to students enrolled in its schools in the cities of Surrey and White Rock, and is principally funded by the Province of British Columbia through the Ministry of Education.

### **2. Significant accounting policies and reporting practices**

#### **General**

These financial statements were prepared in accordance with Canadian generally accepted accounting principles (GAAP) for not-for-profit organizations. These principles are consistent with those used in the prior year.

The deferral method of accounting for contributions, which includes government grants, is used. Results are reported in the operating fund, special purpose funds and capital fund. Revenues and expenses are recorded on a gross and accrual basis.

The Statement of Revenue and Expense (Statement 2), Statement of Changes in Fund Balances (Statement 3) and the Statement of Cash Flows (Statement 4) present the annual results of each fund, the change in fund balances and the cash flows for the year. The Statement of Financial Position (Statement 1) presents the assets, liabilities and fund balances at June 30, 2012. Interfund transfers and loans are recognized in each fund and eliminated in the consolidated totals.

#### **a) Fund accounting**

Fund accounting procedures recognize external restrictions on the use of resources by governments or other granting agencies, and appropriations or other internal restrictions by the Board. While separate accounts are maintained for each fund, for financial reporting purposes, funds with similar characteristics are grouped together:

- Operating Fund reports assets, liabilities, revenue and expense for general operations.
- Special Purpose Funds report assets, liabilities, revenue and expense for:
  - Contributions restricted in use by School Act or Ministry of Education.
  - Contributions restricted in use by other external bodies.
  - Related entities.
  - School-Generated Funds, funds collected and used at the school level.
- Capital Fund reports assets, liabilities, revenues and expenses for capital. Resources of other funds used for capital purposes are transferred to the capital fund. This fund also includes amounts designated as capital reserves and restricted in use by the School Act or Ministry of Education.

#### **b) Cash and cash equivalents**

Cash and cash equivalents include cash and GIC's with original terms to maturity of three months or less when purchased. Interest earned is recognized in the statement of revenue and expense.

#### **c) Short term investments**

Short term investments include securities with terms to maturity of greater than three months and less than one year.

# School District No. 36 (Surrey)

## Notes to the Financial Statements

June 30, 2012

### 2. Significant accounting policies and reporting practices (Continued)

#### d) Investments

Investments include securities with terms to maturity greater than one year.

#### e) Accounts receivable

Accounts receivable are shown net of allowance for doubtful accounts. (See Note 5)

#### f) Prepaid expenses

Materials and supplies held in central stores for use within the district are included as a prepaid expense and stated at acquisition cost using the average cost method.

#### g) Capital assets

The following criteria apply:

- Capital assets acquired or constructed are recorded at cost. Donated capital assets are recorded at their fair market value on the date of donation.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion at which time amortization commences.
- Sites and buildings that no longer contribute to the ability of the School District to provide services are written-down to residual value.
- Buildings that are demolished or destroyed are written-off.
- Amortization is recorded on a straight line basis over the estimated useful life of the asset. Estimated useful life is as follows:

Buildings	40 years
Furniture and equipment	10 years
Vehicles	10 years
Computer software	5 years
Computer hardware	5 years

#### h) Revenue recognition

Unrestricted operating government grants are recognized when received or receivable. Such grants, if contributed for a future period, are deferred and reported as deferred contributions until that future period. Other unrestricted revenue, including tuition fees and sales of services/products, are reported as revenue when services are provided or products delivered.

Externally restricted contributions, grants and donations, are reported as revenue depending on the nature of restrictions imposed on the use of the funds by the contributors:

- Non-capital contributions for specific purposes are recorded as deferred contributions and recognized as revenue in the year related expenses are incurred.
- Contributions restricted for capital purposes are recorded as deferred contributions until the amount is invested in capital assets.
  - If the capital asset is a site, the amount invested is recorded as a direct increase to net assets invested in capital assets.
  - If the capital asset is not a site, the amount invested is recorded as a deferred capital contribution and amortized over the useful life of the asset to capital fund equity (investment in capital assets).
  - Donated capital assets are recorded at fair market value and treated as a deferred capital contribution.

# **School District No. 36 (Surrey)**

## **Notes to the Financial Statements**

June 30, 2012

### **2. Significant accounting policies and reporting practices (Continued)**

- Endowment contributions and matching contributions are reported as direct increases to net assets held as endowment principal.
- Investment income earned on endowment principal is recognized as a direct increase to net assets (endowment) to the extent required or agreed by donors. The remaining investment income earned on endowment principal is recorded as a deferred contribution and recognized as revenue in the year related expenses are incurred.

#### **i) Expenditures**

##### **Categories of salaries**

- Superintendent, secretary-treasurer, assistant superintendents, directors of instruction, trustees and any other employees excluded from union contract are categorized as other professionals.
- Principals, vice-principals and district principals employed under an administrative officer contract are categorized as principals and vice-principals.

##### **Allocation of costs**

- Operating expenses are reported by function, program and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs such as special and aboriginal education are allocated to these programs. All other costs are allocated to regular programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time assigned to each function and program. School based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and vice-principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual identification of program.

#### **j) Financial instruments**

Financial instruments consist of cash and cash equivalents, accounts receivable, investments, accounts payable and accrued liabilities and other current liabilities. Unless otherwise noted, it is management's opinion that the School District is not exposed to significant interest, currency or credit risks arising from these financial instruments. The fair values of these financial instruments approximate their carrying values, unless otherwise noted.

The School District has classified their financial instruments as follows:

- cash as held for trading (measured at fair value)
- receivables as loans and receivables (measured at amortized cost)
- investments as held for trading (measured at fair value)
- payables and accruals as other financial liabilities (measured at amortized cost)

Fair values are based on quoted market values where available from active markets, otherwise fair values are estimated using a variety of valuation techniques and models.

# **School District No. 36 (Surrey)**

## **Notes to the Financial Statements**

June 30, 2012

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### **2. Significant accounting policies and reporting practices (Continued)**

The School District has elected to defer applying the Canadian Institute of Chartered Accountants (CICA) Handbook Sections 3862, Financial Instruments - Disclosure and 3863, Financial Instruments - Presentation. Sections 3862 and 3863 place increased emphasis on disclosures about the nature and extent of risks arising from financial instruments and how an entity manages those risks. The Board has elected to continue to apply the financial instrument disclosure and presentation standards in accordance with 3861.

#### **k) Use of estimates**

Preparation of financial statements requires management to make estimates and assumptions that impact reported amounts for assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the impairment of assets, rates for amortization and estimated employee future benefits. Actual results could differ from those estimates.

#### **l) Employee future benefits**

The School District provides certain post-employment benefits including accumulated sick, vacation pay, sick leave credits and retirement allowance for certain employees pursuant to certain contracts and union agreements. The School District accrues vested and non-vested obligations and related costs under employee future benefit plans. The future benefits cost is actuarially determined using the projected unit credit method prorated on service and using management's best estimate of expected salary escalation, termination and retirement rates and mortality. The discount rate used to measure obligations is based on market rates at the measurement date.

The excess of cumulative unrecognized actuarial gains (losses) over 10 percent of the accrued benefit obligation is amortized over the expected average remaining service lifetime ("EARS") of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2010 and projected to June 30, 2014. The next valuation will be performed at March 31, 2013 for use at June 30, 2013. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 has been adopted.

For non-vested accumulated sick days, the accrued benefit obligation is the actuarial present value of the future expected cash flow with respect to the existing sick leave balances determined as at the valuation date, March 31, 2010.

#### **m) Fund balances**

Fund balances are classified as Invested in Capital Assets, Internally Restricted (by the Board), and Unrestricted - Operating (available for use at the discretion of the Board).

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# School District No. 36 (Surrey)

## Notes to the Financial Statements

June 30, 2012

### 3. Economic dependence

Operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared in accordance with Canadian GAAP for not-for-profit organizations. This contemplates continuation of the School District as a "going concern."

### 4. Future change in accounting policies

The Public Sector Accounting Board (PSAB) sets out the applicable source of Generally Accepted Accounting Principles to be applied by Canadian government organizations. The School District is classified as a government not-for-profit organization (GNPO). Under the direction of the PSAB, the School District currently adheres to the standards for not-for-profit organizations (NPOs) in the CICA Handbook.

Recent revisions to the introduction to the Public Sector Accounting (PSA) Handbook require the School District to report under the PSA Handbook in its fiscal period beginning July 1, 2012. The PSA Handbook also provides GNPO's the option of incorporating specific NPO accounting provisions. The Province of British Columbia has directed the School District to adopt the PSA Handbook without incorporating these optional NPO provisions.

Pursuant to the *Budget Transparency and Accountability Act* (BTAA) and related regulations, the Province of British Columbia has directed the School District to adopt a modified version of the PSA Handbook. The modifications to the PSA framework require the deferral of restricted contributions consistent with existing NPO standards currently applied by the School District. As a result of the modified PSA framework, the conversion is not expected to significantly change the recognition and measurement of specific transactions and accounts. However, adoption of the PSA Handbook as modified by the BTAA will result in significant changes to the overall presentation of the financial statements and disclosures.

<b>5. Accounts receivable - other receivables</b>	<b>2012</b>	<b>2011</b>
Operating fund		
Due from Federal government - GST/HST	\$ 1,638,387	\$ 1,825,049
Trade accounts receivable	600,452	431,084
Payroll accounts receivable	41,478	48,810
Other accounts receivable	55,784	176,949
	<u>\$ 2,336,101</u>	<u>\$ 2,481,892</u>
Special purpose fund		
Federal government	219,381	234,504
Other account receivable	9,710	12,540
	<u>\$ 229,091</u>	<u>\$ 247,044</u>
Capital fund		
School site acquisition charges	1,416,647	1,070,824
	<u>\$ 3,981,839</u>	<u>\$ 3,799,760</u>

# School District No. 36 (Surrey)

## Notes to the Financial Statements

June 30, 2012

### 6. Investments

Investments consist of bankers acceptances and provincial and federal bonds.

	2012	2011
Bankers acceptance	\$ 2,026,510	\$ 3,616,955
Federal bonds	10,682,668	6,950,226
Provincial bonds	7,348,637	7,385,729
Market value	\$ 20,057,815	\$ 17,952,910
Historical cost	\$ 18,722,697	\$ 17,810,987

Average portfolio yield is 1.99% (2011: 2.94%).

### 7. Capital assets

	Cost	Accumulated Amortization	2012 Net Book Value	2011 Net Book Value
Sites	\$ 200,603,045	\$ -	\$ 200,603,045	\$ 194,134,181
Buildings	939,532,554	338,515,331	601,017,223	594,754,615
Buildings - WIP	5,419,189	-	5,419,189	12,435,684
Furniture and equipment	34,271,642	15,303,257	18,968,385	18,306,721
Vehicles	5,594,889	2,479,828	3,115,061	3,153,247
Computer software	2,270,366	1,284,164	986,202	1,480,982
Computer hardware	7,672,222	2,806,364	4,865,858	3,550,771
	\$ 1,195,363,907	\$ 360,388,944	\$ 834,974,963	\$ 827,816,201

### 8. Vacation pay and banked overtime

Vacation pay and banked overtime are recognized as an expense at the time the entitlement is earned through service. At June 30, 2012 the balance of \$6,632,724 (2011: \$8,260,006) is included in other current liabilities.

# School District No. 36 (Surrey)

## Notes to the Financial Statements

June 30, 2012

### 9. Deferred contributions

#### a) Deferred Contributions - Ministry of Education

	2012				2011
	Operating Fund	Special Purpose Fund	Capital Fund	Total	Total
Balance, beginning of year		1,723,661	15,164,711	16,888,372	17,339,231
Increases:					
Provincial Grants - MOE		8,442,053	28,628,578	37,070,631	32,818,950
MOE Restricted Portions of Proceeds			2,723,614	2,723,614	0
Investment Income			122,506	122,506	121,655
	0	8,442,053	31,474,698	39,916,751	32,940,605
Decreases:					
Transfers to Revenue		8,696,288		8,696,288	15,262,672
Transfers to DCC - capital additions			16,532,012	16,532,012	5,873,113
Transfers to DCC - work in progress			4,815,535	4,815,535	10,524,219
Transfers to net assets - site purchases			5,547,800	5,547,800	1,731,460
Interfund Transfer - Bylaw to MOE restricted			4,723,614	4,723,614	0
	0	8,696,288	31,618,961	40,315,249	33,391,464
Net Change for the year	0	(254,235)	(144,263)	(398,498)	(450,859)
Balance, end of year	0	1,469,426	15,020,448	16,489,874	16,888,372

#### b) Deferred Contributions - Province, Other

	2012				2011
	Operating Fund	Special Purpose Fund	Capital Fund	Total	Total
Balance, beginning of year	0	283,123		283,123	748,651
Increases:					
Provincial Grants - Other		857,700		857,700	645,301
	0	857,700	0	857,700	645,301
Decreases:					
Transfers to Revenue		901,506		901,506	1,110,829
	0	901,506	0	901,506	1,110,829
Net Change for the year	0	(43,806)	0	(43,806)	(465,528)
Balance, end of year	0	239,317	0	239,317	283,123

# School District No. 36 (Surrey)

## Notes to the Financial Statements

June 30, 2012

### 9. Deferred contributions (Continued)

#### c) Deferred Contributions - Other

	2012			2011
	Operating Fund	Special Purpose Fund	Capital Fund	Total
Balance, beginning of year		7,331,934	15,746,224	23,078,158
Increases:				
Federal Grants		1,143,489		1,143,489
Local Government Site Fees			2,283,320	2,283,320
Investment Income			274,207	274,207
School Generated		12,758,309		12,758,309
Other		2,051,249		2,051,249
Investment Income		8,797		8,797
	0	15,961,844	2,557,527	18,519,371
Decreases:				
Transfers to Revenue		18,071,420		18,071,420
Transfers to DCC - capital additions			0	0
Transfers to DCC - work in progress			0	0
Transfers to net assets - site purchases			300,000	300,000
Interfund Transfer - Bylaw to MOE restricted			0	0
	0	18,071,420	300,000	18,371,420
Net Change for the year	0	(2,109,576)	2,257,527	147,951
Balance, end of year	0	5,222,358	18,003,751	23,226,109

#### d) Deferred Capital Contributions

	2012	2011
	Capital Fund	Capital Fund
Balance, beginning of year	\$ 485,269,498	\$ 486,575,332
Increases:		
Transfers from Deferred Contributions - Capital Additions	16,532,012	5,873,113
Transfer from Work in Progress	9,920,565	12,736,195
Transfer to Local Capital	2,000,000	0
	28,452,577	18,609,308
Decreases:		
Amortization of Deferred Capital Contributions	20,088,564	19,915,142
Net Change for the year	8,364,013	(1,305,834)
Balance, end of year	\$ 493,633,511	\$ 485,269,498
Work In Progress:		
Balance, beginning of year	\$ 10,524,219	\$ 12,736,195
Increases:		
Transfers from Deferred Contributions - Work in Progress	4,815,535	10,524,219
Decreases:		
Transfers to Deferred Contributions	9,920,565	12,736,195
Net Change for the year	(5,105,030)	(2,211,976)
Balance, end of year	\$ 5,419,189	\$ 10,524,219
Total Deferred Capital Contribution & Work in Progress, End of Year	\$ 499,052,700	\$ 495,793,717

# School District No. 36 (Surrey)

## Notes to the Financial Statements

June 30, 2012

### 10. Employee future benefits

The accrued benefit obligation for employee future benefits is not funded as funding is provided when the benefits are paid. Accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

The period of amortization is equal to the expected average remaining service lifetime ("EARSL") of active employees.

	2012	2011
<b>Reconciliation of accrued benefit obligation</b>		
Accrued benefit obligation, April 1	\$ 16,464,834	\$ 17,059,200
Service cost	905,668	869,394
Interest cost	773,050	834,519
Benefit payments	(1,205,907)	(1,831,098)
Actuarial gain	(606,674)	(467,181)
Accrued benefit obligation, March 31	\$ 16,330,971	\$ 16,464,834
<b>Reconciliation of funded status</b>		
Accrued benefit obligation, March 31	\$ (16,330,971)	\$ (16,464,834)
School District contribution after measurement date	151,593	161,303
Unamortized net actuarial gain	(5,602,186)	(5,384,934)
Accrued benefit liability, June 30 *	\$ (21,781,564)	\$ (21,688,465)
<b>Components of net benefit expense</b>		
Service cost	\$ 905,668	\$ 869,394
Interest cost	773,050	834,519
Amortization of net actuarial gain	(389,422)	(373,469)
Net benefit expense	\$ 1,289,296	\$ 1,330,444

The significant actuarial assumptions for measuring the School District's accrued benefit obligations are:

	2012	2011
Discount rate - April 1	4.75%	5.00%
Discount rate - March 31	4.25%	4.75%
Salary growth - April 1	2.5% plus seniority	2.5% plus seniority
Salary growth - March 31	2.5% plus seniority	2.5% plus seniority
EARSL - March 31	9.6 years	9.6 years

# **School District No. 36 (Surrey)**

## **Notes to the Financial Statements**

June 30, 2012

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### **10. Employee future benefits (Continued)**

#### **\* Non Vested Benefits**

The Board provides accumulating, non-vested sick day entitlement which may be used by the employee through paid time off. The benefit costs and liabilities related to the portion of the "sick days" accumulated to the fiscal year end and considered likely to be used by employees based on probabilities relating to usage, salary escalation and discount rates, are actuarially determined and are recorded in the Board's financial statements. The value of the non-vested benefits is \$2,246,089, (2011: \$2,117,947) fully funded.

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### **11. Pension liabilities**

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan, jointly trustee pension plans. The boards of trustees for these plans represent plan members and employers and are responsible for the management of the pension plan including investment of the assets and administration of benefits. The pension plans are multi-employer contributory pension plans. Basic pension benefits provided are defined. The Teachers' Pension Plan has about 47,000 active members from school districts, and approximately 30,000 retired members from school districts. The Municipal Pension Plan has about 175,000 active members, of which approximately 23,000 are from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and the adequacy of plan funding. The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2008 indicated a \$291 million deficit for basic pension benefits. The next valuation will be as at December 31, 2011 with results available in 2012. The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2009 indicated a \$1,024 million deficit for basic pension benefits. The next valuation will be as at December 31, 2012 with results available in 2013. Defined contribution plan accounting is applied to the plan as the plan exposes the participating entities to actuarial risks associated with the current and former employees of other entities, with the result that there is no consistent and reliable basis for allocating the obligation, plan assets and cost to individual entities participating in the plan.

The School District's employer contributions to the plans in the fiscal year ended June 30, 2012 were \$52,149,855 (2011: \$50,471,753).

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# School District No. 36 (Surrey)

## Notes to the Financial Statements

June 30, 2012

### 12. Fund balance, internally restricted

	2012	2011
Operating Fund		
2012/2013 Operating Budget (2011/2012)	\$ 13,713,832	\$ 7,115,614
Technology	3,136,471	3,737,200
Corporate Services	1,814,617	-
Education Administration	1,280,580	1,000,000
Learning Resources	1,001,233	1,626,151
Aboriginal Education Targeted Funds	860,563	722,087
Net School Operating Surplus	859,850	554,479
Settlement Workers in Schools	773,248	864,681
Operations and Maintenance	535,401	259,638
Early Learning Initiatives	522,551	435,370
Food Services	286,842	251,702
Instructional and Safe Schools Initiatives	224,340	1,922,804
Human Resources	96,546	-
Business Development	77,372	273,592
International Education	19,530	-
Risk Management	12,060	-
School Meals Program	-	600,000
District Initiatives	-	199,163
Health and Safety Initiatives	-	170,000
	<u>\$ 25,214,976</u>	<u>\$ 19,732,481</u>
Capital Fund		
Local Capital Reserve*	\$ 20,446,595	\$ 13,918,348
Total Internally Restricted	<u>\$ 45,661,571</u>	<u>\$ 33,650,829</u>

#### \* Local Capital Reserve

The use of this fund is entirely at the discretion of the School District. Appropriations from this fund are made to finance capital expenditures, such as furniture and equipment, vehicles, portables and other infrastructure upgrades, as determined by the Board.

### 13. Restricted and committed funds

Special Purpose funds are restricted by the terms and conditions established by the external fund provider.

Ministry of Education Restricted Capital and Land Capital funds are restricted to expenditures on projects approved by the provincial government and are recorded as deferred contributions. The cost to complete construction contracts at June 30, 2012 is \$17,777,738 (2011: \$15,206,269).



# School District No. 36 (Surrey)

## Notes to the Financial Statements

June 30, 2012

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### 14. Operating lease obligations

The School District has operating lease agreements for facilities that require payments over the next three fiscal years ending June 30 as follows:

2013	\$ 1,247,272
2014	515,756
2015	276,770
2016	23,064

School District has no operating lease obligations past 2016.

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### 15. Interfund transfers

Interfund transfers between the operating, special purpose and capital funds are reported on the Statement of Changes in Fund Balances (Statement 3). For the year ended June 30, 2012 the transfers are as follows:

- Transfers of \$2,846,599 (2011: \$1,377,059) from the operating fund and \$170,313 (2011: \$6,099,542) from the special purpose fund, totalling \$3,016,912 (2011: \$7,467,601) to the capital fund, were made to purchase capital assets;
- Transfers of \$9,116,118 (2011: \$4,425,950) from the operating fund to the capital fund's local capital were made for the purchase of furniture and equipment, vehicles and other infrastructure upgrades.
- Total net transfers of \$498,238 (2011: \$582,916) between operating fund and special purpose were made as follows;
  - special purpose fund to operating fund to replenish eligible expenditures under the annual facility grant for \$868,070;
  - operating to special purpose fund were made to specific grants as per specific contribution agreements and to fund School meals program for \$369,832.

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### 16. Related party transactions

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities and crown corporations. Transactions with these entities, unless disclosed separately, are generally considered to be in the normal course of operations and are recorded at the exchange amount.

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### 17. Asset retirement obligation

Legal liabilities may exist for the removal or disposal of asbestos in schools that will undergo major renovations or demolition. The value of the liability for asbestos removal or disposal will be recognized in the period in which a reasonable estimate of fair value can be made. As at June 30, 2012 the liability is not reasonably determinable.

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# **School District No. 36 (Surrey)**

## **Notes to the Financial Statements**

June 30, 2012

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### **18. Risk Management**

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.

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### **19. Contingencies**

(a) Ongoing legal proceedings: In the ordinary course of operations, the School District has legal proceedings brought against it and provisions have been included in liabilities where appropriate. It is the opinion of management that final determination of these claims will not have a material effect on the financial position or operations of the School District.

(b) Class action lawsuit: In 2011, the School District was served a writ of summons in a class action lawsuit involving 25 other school districts throughout the Province, seeking recovery of tuition fees paid for summer school courses in prior fiscal periods. The action has not yet been certified as a class action. Neither the outcome of this action nor any potential financial consequences are known at this time.

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### **20. Capital management**

The capital structure of the District consists of net assets invested in property and equipment, restricted funds and unrestricted net assets. The primary objective of the District's capital management is to protect the assets of the district while fulfilling its mandate to provide education.

Net assets invested in property and equipment represents the amount of net assets that are not available for other purposes because they have been invested.

Internally restricted funds represents legal obligations as covered in the School Act, grants from external sources as well as funds that have been allocated internally for the purpose of assisting School District students and its operations.

Unrestricted net assets are funds available for future operations and are preserved so the District can have financial flexibility should opportunities arise in the future.

For the year ended June 30, 2012, the District has complied with all externally imposed capital restrictions.

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**SCHOOL DISTRICT No. 36 (SURREY)**  
**OPERATING FUND**  
**SURPLUS (DEFICIT)**  
**YEAR ENDED JUNE 30, 2012**

**Schedule A1**

	2012 ACTUAL	2012 AMENDED ANNUAL BUDGET	2011 ACTUAL
<b>REVENUE</b>			
Provincial Grants - Ministry of Education	\$ 559,418,766	\$ 560,352,556	\$ 548,164,952
Provincial Grants - Other	2,410,817	2,362,746	2,266,224
Federal Grants	60,001	60,000	127,198
Other Revenue	12,155,660	12,088,577	12,634,530
Rentals and Leases	1,894,906	1,743,534	1,754,916
Investment Income	2,618,474	1,750,000	1,158,562
	<u>578,558,624</u>	<u>578,357,413</u>	<u>566,106,382</u>
<b>EXPENSE</b>			
Salaries			
Teachers	277,534,988	285,048,807	276,431,477
Principals and Vice Principals	25,149,327	24,924,790	24,797,370
Educational Assistants	39,658,145	42,306,984	37,495,783
Support Staff	47,160,020	48,464,469	45,887,161
Other Professionals	7,990,263	7,838,192	7,798,219
Substitutes	18,698,858	19,252,075	18,447,856
	<u>416,191,601</u>	<u>427,835,317</u>	<u>410,857,866</u>
Employee Benefits	94,812,494	96,861,280	92,311,309
Services and Supplies	52,402,461	67,799,584	48,433,726
	<u>563,406,556</u>	<u>592,496,181</u>	<u>551,602,901</u>
<b>NET REVENUE (EXPENSE), FOR THE YEAR</b>	<u>15,152,068</u>	<u>(14,138,768)</u>	<u>14,503,481</u>
<b>INTERFUND TRANSFERS</b>			
Capital Assets Purchased	(2,845,590)	(4,489,331)	(1,377,059)
Local Capital	(9,116,118)	(2,710,980)	(4,425,950)
Other	498,238	(522,886)	(582,916)
<b>OTHER ADJUSTMENTS TO OPERATING FUND BALANCE</b>			
<b>BUDGETED ALLOCATION (RETIREMENT) OF SURPLUS (DEFICIT)</b>		<u>21,861,965</u>	
<b>SURPLUS (DEFICIT), FOR THE YEAR</b>	<u>3,687,589</u>	<u>\$ -</u>	<u>8,117,556</u>
<b>SURPLUS (DEFICIT), BEGINNING OF YEAR</b>	21,861,965		13,744,409
<b>SURPLUS (DEFICIT), END OF YEAR</b>			
(Section 156 (12) of School Act)	<u>\$ 25,549,554</u>		<u>\$ 21,861,965</u>
<b>SURPLUS (DEFICIT), END OF YEAR</b>			
Internally Restricted	25,214,976		
Unrestricted	334,578		
	<u>\$ 25,549,554</u>		

**SCHOOL DISTRICT No. 36 (SURREY)**  
**OPERATING FUND**  
**COMPARATIVE SCHEDULE OF REVENUE BY SOURCE**  
**YEAR ENDED JUNE 30, 2012**

**Schedule A2**

	2012	2012	2011
	ACTUAL	AMENDED ANNUAL BUDGET	ACTUAL
<b>PROVINCIAL GRANTS - MINISTRY OF EDUCATION</b>			
Operating Grant, Ministry of Education	\$ 550,383,933	\$ 552,546,121	\$ 538,564,081
AANDC/LEA Recovery	(82,260)	(73,017)	(64,904)
Other Ministry of Education Grants			
Pay Equity	6,861,224	6,861,222	6,861,222
Strong Start	776,000	776,000	633,100
Graduated Adult Ed	1,177,273	(92,856)	1,276,948
Ready Set Learn	245,000	245,000	247,450
Community Link			579,500
Other Miscellaneous	57,596	90,086	67,555
	<u>559,418,766</u>	<u>560,352,556</u>	<u>548,164,952</u>
<b>PROVINCIAL GRANTS - OTHER</b>	<u>2,410,817</u>	<u>2,362,746</u>	<u>2,266,224</u>
<b>FEDERAL GRANTS</b>	<u>60,001</u>	<u>60,000</u>	<u>127,198</u>
<b>OTHER REVENUE</b>			
Summer School Fees	111,751	115,960	93,050
Continuing Education	1,470,567	1,576,045	1,668,456
Offshore Tuition Fees	8,085,587	8,195,600	8,007,341
LEA/Direct Funding from First Nations	74,147	73,017	64,904
Miscellaneous			
Teaching Kitchen	832,418	868,000	846,009
Industry Training Authority	335,000	285,000	337,500
BCPSEA	38,828	33,823	100,535
Other Miscellaneous	1,212,361	941,138	1,516,735
	<u>12,155,660</u>	<u>12,088,577</u>	<u>12,634,530</u>
<b>RENTALS AND LEASES</b>	<u>1,894,906</u>	<u>1,743,531</u>	<u>1,754,916</u>
<b>INVESTMENT INCOME</b>	<u>2,618,474</u>	<u>1,750,000</u>	<u>1,158,562</u>
<b>TOTAL OPERATING REVENUE</b>	<u>\$ 578,558,624</u>	<u>\$ 578,357,413</u>	<u>\$ 566,106,382</u>

**SCHOOL DISTRICT No. 36 (SURREY)**  
**OPERATING FUND**  
**COMPARATIVE SCHEDULE OF EXPENSE BY OBJECT**  
**YEAR ENDED JUNE 30, 2012**

**Schedule A3**

	2012			2011
	2012	AMENDED		2011
	ACTUAL	ANNUAL BUDGET		ACTUAL
<b>SALARIES</b>				
Teachers	\$ 277,534,988	\$ 285,048,807	\$	276,431,477
Principals and Vice Principals	25,149,327	24,924,790		24,797,370
Educational Assistants	39,658,145	42,306,984		37,495,783
Support Staff	47,160,020	48,464,469		45,887,161
Other Professionals	7,990,263	7,838,192		7,798,219
Substitutes	18,698,858	19,252,075		18,447,856
	416,191,601	427,835,317		410,857,866
<b>EMPLOYEE BENEFITS</b>	94,812,494	96,861,280		92,311,309
<b>TOTAL SALARIES AND BENEFITS</b>	511,004,095	524,696,597		503,169,175
<b>SERVICES AND SUPPLIES</b>				
Services	11,899,526	14,097,162		11,125,111
Student Transportation	3,712,444	4,104,418		3,464,426
Professional Development and Travel	1,673,496	2,317,639		1,673,222
Rentals and Leases	2,092,051	2,671,800		1,985,715
Dues and Fees	1,452,984	1,493,423		1,343,906
Insurance	1,660,570	1,711,490		1,082,332
Supplies	20,436,391	31,345,678		18,297,602
Utilities	9,474,999	10,057,974		9,461,412
<b>TOTAL SERVICES AND SUPPLIES</b>	52,402,461	67,799,584		48,433,726
<b>TOTAL OPERATING EXPENSE</b>	\$ 563,406,556	\$ 592,496,181	\$	551,602,901

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**SCHOOL DISTRICT No. 36 (SURREY)**  
**OPERATING FUND**  
**EXPENSE BY FUNCTION, PROGRAM AND OBJECT**  
**YEAR ENDED JUNE 30, 2012**

**Schedule A4.1**

	TEACHERS SALARIES	PRINCIPALS & VICE PRINCIPALS SALARIES	EDUCATIONAL ASSISTANTS SALARIES	SUPPORT STAFF SALARIES	OTHER PROFESSIONALS SALARIES	SUBSTITUTES SALARIES	TOTAL SALARIES
<b>1 INSTRUCTION</b>							
1.02 Regular Instruction	\$ 213,381,300	\$ 4,628,747		\$ 5,423,275	\$ 561,840	\$ 10,038,847	\$ 234,034,009
1.03 Career Programs	2,879,308	140,370		1,175,297		186,122	4,381,097
1.07 Library Services	5,915,415	31,720		588,408	77,343	269,878	6,882,764
1.08 Counselling	7,014,387	158,602				321,580	7,494,529
1.10 Special Education	31,970,560	1,113,385	36,026,158	415,322		5,320,818	74,846,243
1.30 English as a Second Language	11,533,243		420,871			526,090	12,480,204
1.31 Aboriginal Education	493,814	92,424	1,683,158	69,066		26,622	2,365,084
1.41 School Administration	17,156	18,055,686		11,316,529		448,179	29,837,550
1.60 Summer School	1,453,290	159,010	879	197,467		2,486	1,813,132
1.61 Continuing Education	263,772	102,432		180,645		357	547,206
1.62 Off Shore Students	1,283,251	200,947	13,364	571,375	234,868	119,878	3,428,729
1.64 Other	31,096		1,492,512	132,978	121,977	28,930	1,817,493
<b>Total Function 1</b>	<b>277,241,588</b>	<b>24,683,323</b>	<b>39,636,942</b>	<b>20,070,362</b>	<b>1,006,068</b>	<b>17,289,767</b>	<b>379,928,040</b>
<b>4 DISTRICT ADMINISTRATION</b>							
4.11 Educational Administration	216,085			126,201	1,511,535		1,854,861
4.40 School District Governance	2,000			127,400	330,144		459,444
4.41 Business Administration	11,498	465,004		2,329,105	2,783,344	32,724	5,603,315
<b>Total Function 4</b>	<b>229,583</b>	<b>465,004</b>		<b>2,583,396</b>	<b>4,653,313</b>	<b>32,724</b>	<b>7,917,620</b>
<b>5 OPERATIONS AND MAINTENANCE</b>							
5.41 Operations and Maintenance Administration	63,530		21,203	887,487	1,143,113	35,264	2,150,697
5.50 Maintenance Operations	257			21,214,096	388,510	1,330,251	23,532,976
5.52 Maintenance of Grounds				1,991,312	28,511		2,087,855
<b>Total Function 5</b>	<b>63,817</b>	<b>-</b>	<b>21,203</b>	<b>24,092,897</b>	<b>2,228,096</b>	<b>1,365,515</b>	<b>27,771,528</b>
<b>7 TRANSPORTATION AND HOUSING</b>							
7.41 Transportation and Housing Administration				69,695	150,196	10,852	250,743
7.70 Student Transportation				323,670			323,670
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>413,365</b>	<b>150,196</b>	<b>10,852</b>	<b>574,413</b>
<b>9 DEBT SERVICES (OPERATING)</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FUNCTIONS 1 - 9</b>	<b>\$ 277,534,988</b>	<b>\$ 25,149,327</b>	<b>\$ 39,658,145</b>	<b>\$ 47,160,020</b>	<b>\$ 7,990,263</b>	<b>\$ 18,698,858</b>	<b>\$ 416,191,601</b>

**SCHOOL DISTRICT No. 36 (SURREY)**  
**OPERATING FUND**  
**EXPENSE BY FUNCTION, PROGRAM AND OBJECT**  
**YEAR ENDED JUNE 30, 2012**

**Schedule A4.2**

	TOTAL SALARIES	EMPLOYEE BENEFITS	TOTAL SALARIES AND BENEFITS	SERVICES AND SUPPLIES	2012 ACTUAL	2012 AMENDED ANNUAL BUDGET	2011 ACTUAL
<b>1 INSTRUCTION</b>							
1.02 Regular Instruction	\$ 234,034,009	\$ 52,053,609	\$ 286,087,618	\$ 10,441,724	\$ 296,529,342	\$ 312,943,051	\$ 293,882,180
1.03 Career Programs	4,381,097	1,021,368	5,402,465	1,215,667	6,618,152	6,967,297	6,760,758
1.07 Library Services	6,882,764	1,550,257	8,433,021	4,572,958	13,005,979	13,959,892	11,979,320
1.08 Counselling	7,494,529	1,694,978	9,189,507		9,189,507	9,184,130	8,849,719
1.10 Special Education	74,846,243	18,376,792	93,223,035	1,159,699	94,382,734	96,499,707	91,057,326
1.30 English as a Second Language	12,480,204	2,841,898	15,322,102		15,322,102	15,392,739	15,089,219
1.31 Aboriginal Education	2,365,084	554,629	2,919,713	433,509	3,353,222	4,218,648	3,090,290
1.41 School Administration	29,837,550	6,901,122	36,738,672	965,630	37,704,302	38,584,656	37,549,783
1.60 Summer School	1,813,132	337,060	2,150,192	223,588	2,373,780	2,328,405	2,131,148
1.61 Continuing Education	547,206	86,669	633,875	791,253	1,425,128	1,628,928	1,556,751
1.62 Off Shore Students	3,426,729	754,568	4,181,297	1,938,296	6,121,593	6,535,781	6,159,145
1.64 Other	1,617,493	529,951	2,347,444	476,581	2,824,025	3,905,392	2,574,622
<b>Total Function 1</b>	<b>379,928,040</b>	<b>86,702,901</b>	<b>466,630,941</b>	<b>22,218,925</b>	<b>488,849,866</b>	<b>512,166,824</b>	<b>480,680,261</b>
<b>4 DISTRICT ADMINISTRATION</b>							
4.11 Educational Administration	1,854,861	395,147	2,250,008	348,464	2,598,472	3,035,889	2,697,616
4.40 School District Governance	459,444	54,804	514,248	276,295	790,544	934,916	661,722
4.41 Business Administration	5,603,315	1,142,086	6,745,401	1,306,978	8,052,379	9,170,968	7,301,470
<b>Total Function 4</b>	<b>7,917,620</b>	<b>1,592,037</b>	<b>9,509,657</b>	<b>1,931,738</b>	<b>11,341,397</b>	<b>13,141,773</b>	<b>10,660,808</b>
<b>5 OPERATIONS AND MAINTENANCE</b>							
5.41 Operations and Maintenance Administration	2,150,697	398,756	2,549,453	2,222,454	5,771,911	6,064,855	5,041,901
5.50 Maintenance Operations	23,532,926	5,485,780	29,018,706	10,785,566	39,804,272	42,624,115	37,873,572
5.52 Maintenance of Grounds	1,067,655	489,566	1,557,221	873,969	2,431,190	3,618,044	3,629,799
5.56 Utilities				9,483,684	9,483,684	10,122,974	9,499,065
<b>Total Function 5</b>	<b>27,771,528</b>	<b>6,379,636</b>	<b>34,151,164</b>	<b>24,375,673</b>	<b>58,526,837</b>	<b>62,429,988</b>	<b>58,044,337</b>
<b>7 TRANSPORTATION AND HOUSING</b>							
7.41 Transportation and Housing Administration	250,743	51,065	301,808	1,939	303,747	301,652	287,133
7.70 Student Transportation	323,670	86,853	410,523	3,874,186	4,284,709	4,456,144	3,930,362
<b>Total Function 7</b>	<b>574,413</b>	<b>137,918</b>	<b>712,331</b>	<b>3,876,125</b>	<b>4,588,456</b>	<b>4,757,796</b>	<b>4,217,495</b>
<b>9 DEBT SERVICES (OPERATING)</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL FUNCTIONS 1 - 9</b>	<b>\$ 416,181,601</b>	<b>\$ 94,812,494</b>	<b>\$ 511,004,095</b>	<b>\$ 52,402,461</b>	<b>\$ 563,406,556</b>	<b>\$ 592,496,181</b>	<b>\$ 551,802,901</b>

**Schedule A5**

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# Draft

**SCHOOL DISTRICT No. 36 (SURREY)**  
**SPECIAL PURPOSE FUNDS**  
**SUMMARY OF CHANGES**  
**YEAR ENDED JUNE 30, 2012**

**Schedule B1**

	MINISTRY OF EDUCATION DESIGNATED	OTHER	SCHOOL GENERATED FUNDS	RELATED ENTITIES	TOTAL
<b>DEFERRED CONTRIBUTIONS</b>					
<b>DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR</b>	\$ 603,525	\$ 3,956,575	\$ 4,778,618		\$ 9,338,718
<b>Add:</b> Contributions Received					
Provincial Grants - Ministry of Education	4,058,686	4,383,367			8,442,053
Provincial Grants - Other		857,700			857,700
Federal Grants		1,143,489			1,143,489
Other		2,051,248	12,758,309		14,809,558
Investment Income	1,588	7,209			8,797
	4,060,274	8,443,014	12,758,309	-	25,261,597
<b>Less:</b> Allocated to Revenue	4,415,627	8,493,072	14,760,515		27,669,214
<b>DEFERRED CONTRIBUTIONS, END OF YEAR</b>	\$ 248,172	\$ 3,906,517	\$ 2,776,412	\$ -	\$ 6,931,101
<b>REVENUE AND EXPENSE</b>					
<b>REVENUE</b>					
Provincial Grants - Ministry of Education	4,414,039	4,282,249			8,696,288
Provincial Grants - Other		901,506			901,506
Federal Grants		974,301			974,301
Other Revenue		2,327,807	14,760,515		17,868,222
Investment Income	1,588	7,209			8,797
	4,415,627	8,493,072	14,760,515	-	27,669,214
<b>EXPENSE</b>					
<b>Salaries</b>					
Teachers	369,125	472,966			842,091
Principals and Vice Principals		179,839			179,839
Educational Assistants	34,989	415,912			450,901
Support Staff	148,576	1,087,328			1,235,904
Other Professionals		448,666			448,666
Substitutes	27,994	72,459			100,453
	580,684	2,677,221	-	-	3,257,905
Employee Benefits	123,350	586,633			709,983
Services and Supplies	2,843,523	5,428,737	14,760,515		23,032,775
	3,547,557	8,692,591	14,760,515	-	27,000,663
<b>NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS</b>	868,070	(199,519)	-	-	668,551
<b>INTERFUND TRANSFERS</b>					
Capital Assets Purchased		(170,313)			(170,313)
Other	(868,070)	369,832			(498,238)
	(868,070)	199,519	-	-	(668,551)
<b>NET REVENUE (EXPENSE)</b>	\$ -	\$ -	\$ -	\$ -	\$ -



**SCHOOL DISTRICT No. 36 (SURREY)**  
**SPECIAL PURPOSE FUNDS**  
**CHANGES IN MINISTRY OF EDUCATION DESIGNATED SPECIAL PURPOSE FUNDS**  
**YEAR ENDED JUNE 30, 2012**

Schedule B2

	207 Annual Facility Grant	250 Special Education Equipment	305 Daughters & Sisters P.L.E.A. Program	385 Adolescent Day Treatment Program	390 Adolescent Psychiatric Unit	353 Waypoint Substance House	TOTAL
<b>DEFERRED CONTRIBUTIONS</b>							
<b>DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR</b>	\$ 503,252	\$ 82,535		\$ 16,829	\$ 909		\$ 603,525
<b>Add:</b> Contributions Received							
Provincial Grants - Ministry of Education	3,312,012	140,477	108,632	254,271	137,138	106,156	4,058,686
Investment Income	1,588						1,588
	3,313,600	140,477	108,632	254,271	137,138	106,156	4,060,274
<b>Less:</b> Allocated to Revenue	3,721,224	111,188	97,460	249,613	138,047	98,095	4,415,627
<b>DEFERRED CONTRIBUTIONS, END OF YEAR</b>	\$ 95,828	\$ 111,824	\$ 11,172	\$ 21,487	\$ -	\$ 8,061	\$ 248,172
<b>REVENUE AND EXPENSE</b>							
<b>REVENUE</b>							
Provincial Grants - Ministry of Education	3,719,636	111,188	97,460	249,613	138,047	98,095	4,414,039
Investment Income	1,588						1,588
	3,721,224	111,188	97,460	249,613	138,047	98,095	4,415,627
<b>EXPENSE</b>							
<b>Salaries</b>							
Teachers			61,145	18,563	36,071	54,252	369,125
Educational Assistants				18,206	16,783		34,989
Support Staff	148,576						148,576
Substitutes			9,695			18,299	27,994
	148,576		70,840	185,659	102,854	72,551	580,684
Employee Benefits	28,882		16,452	39,491	23,273	15,342	123,350
Services and Supplies	2,675,696	111,188	30,764	33,353		10,202	2,843,523
	2,853,154	111,188	97,460	249,613	188,047	98,095	3,547,557
<b>NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS</b>	868,070	-	-	-	-	-	868,070
<b>INTERFUND TRANSFERS</b>							
Other	(868,070)						(868,070)
	(868,070)	-	-	-	-	-	(868,070)
<b>NET REVENUE (EXPENSE)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**SCHOOL DISTRICT No. 36 (SURREY)**  
**SPECIAL PURPOSE FUNDS**  
**CHANGES IN OTHER SPECIAL PURPOSE FUNDS**  
**YEAR ENDED JUNE 30, 2012**

**Schedule B3**

	SCHOOL MEALS	BRIDGES	FRENCH	LITERACY INNOVATION	COMMUNITY SCHOOLS	INTENSIVE CORE FRENCH	BUSINESSSED. AUTHORS
<b>DEFERRED CONTRIBUTIONS</b>							
<b>DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR</b>	\$ 754	\$ 94,912	\$ 390,941	\$ 283,562	\$ 521,219	\$ 58,706	\$ 1,875
<b>Add:</b> Contributions Received							
Provincial Grants - Ministry of Education	1,475,000		522,754		761,000	35,050	
Provincial Grants - Other							
Federal Grants		59,007			11,550		
Other	197,329		13,475		575,793		
Investment Income							
	1,672,329	59,007	536,229	-	1,348,343	35,050	-
<b>Less:</b> Allocated to Revenue	1,673,083	153,919	550,987	17,090	1,242,145	13,432	1,875
<b>DEFERRED CONTRIBUTIONS, END OF YEAR</b>	\$ -	\$ -	\$ 376,183	\$ 266,473	\$ 627,417	\$ 80,324	\$ -
<b>REVENUE AND EXPENSE</b>							
<b>REVENUE</b>							
Provincial Grants - Ministry of Education	\$ 1,475,754		\$ 522,754	\$ 761,000	\$ 854,802	\$ 13,432	
Provincial Grants - Other							
Federal Grants		153,919			11,550		
Other Revenue	197,329		13,475		575,793		1,875
Investment Income							
	1,673,083	153,919	550,987	17,090	1,242,145	13,432	1,875
<b>EXPENSE</b>							
Salaries							
Teachers			536,773	382	16,185		
Principals and Vice Principals							
Educational Assistants							
Support Staff	319,628	15,857	595		414,169		
Other Professionals	70,908				292,776		
Substitutes	8,833						
	399,369	15,857	64,368	382	722,053	-	-
Employee Benefits	104,725	3,281	9,438		149,956		
Services and Supplies	1,499,476	12,739	477,181	16,708	503,536	13,432	1,875
	2,003,570	31,877	550,987	17,090	1,375,545	13,432	1,875
<b>NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS</b>	(330,487)	122,042	-	-	(133,400)	-	-
<b>INTERFUND TRANSFERS</b>							
Capital Assets Purchased							
Other	330,487	(122,042)			133,400		
	330,487	(122,042)	-	-	133,400	-	-
<b>NET REVENUE (EXPENSE)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

**SCHOOL DISTRICT No. 36 (SURREY)**  
**SPECIAL PURPOSE FUNDS**  
**CHANGES IN OTHER SPECIAL PURPOSE FUNDS**  
**YEAR ENDED JUNE 30, 2012**

**Schedule B3**

	INNERCITY SCHOOLS	INDIGO LOVE OF READING	DIVERSE YOUTH GANG EXIT	IR3	IPALS	FIRST STEPS	WRAP AROUND
<b>DEFERRED CONTRIBUTIONS</b>							
<b>DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR</b>	\$ 386,173	\$ 5,810		\$ 130,516	\$ 1,968	\$ 243,126	\$ 9,316
<b>Add:</b> Contributions Received							
Provincial Grants - Ministry of Education	1,589,563						
Provincial Grants - Other			210,000			647,700	
Federal Grants				359,808			401,898
Other					10,000	152,500	
Investment Income							
	1,589,563	-	210,000	359,808	10,000	800,200	401,898
<b>Less:</b> Allocated to Revenue	1,583,659	5,810	10,680	221,428	1,589	1,043,326	360,073
<b>DEFERRED CONTRIBUTIONS, END OF YEAR</b>	<b>\$ 392,077</b>	<b>\$ -</b>	<b>\$ 199,320</b>	<b>\$ 268,696</b>	<b>\$ 10,379</b>	<b>\$ -</b>	<b>\$ 51,141</b>
<b>REVENUE AND EXPENSE</b>							
<b>REVENUE</b>							
Provincial Grants - Ministry of Education	\$ 1,583,659						
Provincial Grants - Other			10,680			890,826	
Federal Grants				221,428			360,073
Other Revenue		5,810			1,589	152,500	
Investment Income							
	1,583,659	5,810	10,680	221,428	1,589	1,043,326	360,073
<b>EXPENSE</b>							
Salaries							
Teachers	313,216						58,988
Principals and Vice Principals	179,896						
Educational Assistants	415,912						
Support Staff	38,984		742	100,532			100,600
Other Professionals							84,982
Substitutes	48,285						
	996,293	-	742	100,532	1,376	-	244,570
Employee Benefits	229,540		180	22,561			44,869
Services and Supplies	357,826	5,810	9,758	98,335	213	1,071,313	70,634
	1,583,659	5,810	10,680	221,428	1,589	1,071,313	360,073
<b>NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>(27,987)</b>	<b>-</b>
<b>INTERFUND TRANSFERS</b>							
Capital Assets Purchased							
Other						27,987	
	-	-	-	-	-	27,987	-
<b>NET REVENUE (EXPENSE)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

**SCHOOL DISTRICT No. 36 (SURREY)**  
**SPECIAL PURPOSE FUNDS**  
**CHANGES IN OTHER SPECIAL PURPOSE FUNDS**  
**YEAR ENDED JUNE 30, 2012**

**Schedule B3**

	SAME PROJECT	COYOTE CREEKBEP	DONATIONS	PAC CONTRIBUTIONS	TOTAL
<b>DEFERRED CONTRIBUTIONS</b>					
<b>DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR</b>	\$ 41,453	\$ 40,000	\$ 1,197,366	\$ 548,878	\$ 3,966,575
<b>Add:</b> Contributions Received					
Provincial Grants - Ministry of Education					4,383,367
Provincial Grants - Other					857,700
Federal Grants	311,226				1,143,489
Other			766,407	335,745	2,051,249
Investment Income			7,209		7,209
	311,226	-	773,818	335,745	8,443,014
<b>Less:</b> Allocated to Revenue	227,331	-	797,952	588,693	8,483,072
<b>DEFERRED CONTRIBUTIONS, END OF YEAR</b>	\$ 125,348	\$ 40,000	\$ 1,173,030	\$ 295,930	\$ 3,906,517
<b>REVENUE AND EXPENSE</b>					
<b>REVENUE</b>					
Provincial Grants - Ministry of Education					4,383,367
Provincial Grants - Other					901,506
Federal Grants	227,331				74,301
Other Revenue			790,743	588,693	3,927,807
Investment Income			7,209		7,209
	227,331		797,952	588,693	8,483,072
<b>EXPENSE</b>					
Salaries					
Teachers			16,642	3,475	57,895
Principals and Vice Principals					179,898
Educational Assistants					415,912
Support Staff	96,221				1,087,328
Other Professionals					448,666
Substitutes	15,341				72,459
	111,562	-	16,642	3,475	2,677,221
Employee Benefits	21,675		408		586,633
Services and Supplies	94,084		709,750	486,057	5,428,737
	227,331	-	726,800	489,532	8,692,591
<b>NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS</b>	-	-	71,152	99,161	(199,519)
<b>INTERFUND TRANSFERS</b>					
Capital Assets Purchased			(71,152)	(99,161)	(170,313)
Other					369,832
	-	-	(71,152)	(99,161)	199,519
<b>NET REVENUE (EXPENSE)</b>	\$ -	\$ -	\$ -	\$ -	\$ -

**SCHOOL DISTRICT No. 36 (SURREY)**  
**CAPITAL FUND**  
**CAPITAL ASSETS**  
**YEAR ENDED JUNE 30, 2012**

**Schedule C1**

	SITES	BUILDINGS	FURNITURE AND EQUIPMENT	VEHICLES	COMPUTER SOFTWARE	COMPUTER HARDWARE	TOTAL
<b>COST, BEGINNING OF YEAR</b>	\$ 194,134,181	\$ 911,305,895	\$ 34,742,063	\$ 5,098,410	\$ 3,152,491	\$ 6,053,081	\$ 1,154,486,121
<b>Changes for the Year</b>							
Increase:							
Purchases from:							
Deferred Contributions - Bylaw	5,397,800	15,965,359	565,390			1,263	21,929,812
Deferred Contributions - Other	450,000						450,000
Operating Fund			30,937		359,047	2,456,615	2,846,599
Special Purpose Funds	157,208		2,209			10,896	170,313
Local Capital	463,856	456,420	3,755,012	496,479		129,315	5,301,082
Transferred from Work in Progress		11,832,030					11,832,030
	6,468,864	28,253,809	4,353,548	496,479	359,047	2,598,089	42,529,836
Decrease:							
Disposed of		27,150					27,150
Deemed Disposals			4,823,969		1,241,172	978,948	7,044,089
	-	27,150	4,823,969	-	1,241,172	978,948	7,071,239
<b>COST, END OF YEAR</b>	200,603,045	939,532,554	34,271,642	5,594,889	2,270,366	7,672,222	1,189,944,718
<b>WORK IN PROGRESS, END OF YEAR</b>		5,419,189					5,419,189
<b>COST AND WORK IN PROGRESS, END OF YEAR</b>	\$ 200,603,045	\$ 944,951,743	\$ 34,271,642	\$ 5,594,889	\$ 2,270,366	\$ 7,672,222	\$ 1,195,363,907
<b>ACCUMULATED AMORTIZATION, BEGINNING OF YEAR</b>		\$ 316,551,280	\$ 18,435,344	\$ 1,945,163	\$ 1,871,509	\$ 2,502,310	\$ 339,105,604
<b>Changes for the Year</b>							
Increase: Amortization for the Year		21,964,051	3,691,884	534,665	853,827	1,283,002	28,327,429
Decrease:							
Deemed Disposals			4,823,969		1,241,172	978,948	7,044,089
	-	-	4,823,969	-	1,241,172	978,948	7,044,089
<b>ACCUMULATED AMORTIZATION, END OF YEAR</b>	\$ -	\$ 338,515,331	\$ 18,303,257	\$ 2,479,828	\$ 1,284,164	\$ 2,806,364	\$ 360,388,944
<b>CAPITAL ASSETS - NET</b>	\$ 200,603,045	\$ 606,436,412	\$ 18,968,385	\$ 3,115,061	\$ 986,202	\$ 4,865,858	\$ 834,974,963

**SCHOOL DISTRICT No. 36 (SURREY)**  
**CAPITAL FUND**  
**CAPITAL ASSETS - WORK IN PROGRESS**  
**YEAR ENDED JUNE 30, 2012**

**Schedule C2**

	BUILDINGS	FURNITURE AND EQUIPMENT	COMPUTER SOFTWARE	COMPUTER HARDWARE	TOTAL
<b>WORK IN PROGRESS, BEGINNING OF YEAR</b>	\$ 12,435,684				\$ 12,435,684
<b>Changes for the Year</b>					
Increase					
Deferred Contributions - Bylaw	4,350,857				4,350,857
Deferred Contributions - Other	464,678				464,678
	4,815,535	-	-	-	4,815,535
Decrease					
Transferred to Capital Assets	11,832,030				11,832,030
	11,832,030	-	-	-	11,832,030
<b>Net Changes for the Year</b>	(7,016,495)				(7,016,495)
<b>WORK IN PROGRESS, END OF YEAR</b>	\$ 5,419,189	\$ -	\$ -	\$ -	\$ 5,419,189

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**SCHOOL DISTRICT No. 36 (SURREY)**  
**CAPITAL FUND**  
**DEFERRED CAPITAL CONTRIBUTIONS**  
**YEAR ENDED JUNE 30, 2012**

**Schedule C3**

	BYLAW CAPITAL	OTHER PROVINCIAL	OTHER CAPITAL	TOTAL CAPITAL
<b>DEFERRED CAPITAL CONTRIBUTIONS, BEGINNING OF YEAR</b>	\$ 478,479,256	\$ 6,790,242		\$ 485,269,498
<b>Changes for the Year</b>				
Increase				
Transferred from Deferred Contributions - Capital Additions	16,532,012			16,532,012
Transferred from Work in Progress	9,920,565			9,920,565
Transferred to LCR	2,000,000			2,000,000
	<u>28,452,577</u>			<u>28,452,577</u>
Decrease				
Amortization of Deferred Capital Contributions	19,905,828	182,736		20,088,564
	<u>19,905,828</u>	<u>182,736</u>		<u>20,088,564</u>
<b>Net Changes for the Year</b>	<u>8,546,749</u>	<u>(182,736)</u>		<u>8,364,013</u>
<b>DEFERRED CAPITAL CONTRIBUTIONS, END OF YEAR</b>	\$ 487,026,005	\$ 6,607,506	\$ -	\$ 493,633,511
<b>WORK IN PROGRESS, BEGINNING OF YEAR</b>	\$ 10,524,219			\$ 10,524,219
<b>Changes for the Year</b>				
Increase				
Transferred from Deferred Contributions - Work in Progress	4,350,857	464,678		4,815,535
	<u>4,350,857</u>	<u>464,678</u>		<u>4,815,535</u>
Decrease				
Transferred to Deferred Capital Contributions	9,920,565			9,920,565
	<u>9,920,565</u>			<u>9,920,565</u>
<b>Net Changes for the Year</b>	<u>(5,569,708)</u>	<u>464,678</u>		<u>(5,105,030)</u>
<b>WORK IN PROGRESS, END OF YEAR</b>	\$ 4,954,511	\$ 464,678	\$ -	\$ 5,419,189
<b>TOTAL DEFERRED CAPITAL CONTRIBUTIONS, END OF YEAR</b>	<u>\$ 491,980,516</u>	<u>\$ 7,072,184</u>	<u>\$ -</u>	<u>\$ 499,052,700</u>

**SCHOOL DISTRICT No. 36 (SURREY)**  
**CAPITAL FUND**  
**CHANGES IN DEFERRED CONTRIBUTIONS**  
**YEAR ENDED JUNE 30, 2012**

**Schedule C4**

	BYLAW CAPITAL	MINISTRY OF EDUCATION RESTRICTED CAPITAL	OTHER PROVINCIAL CAPITAL	LAND CAPITAL	OTHER CAPITAL	TOTAL
<b>BALANCE, BEGINNING OF YEAR</b>	\$ 7,782,389	\$ 7,382,322		\$ 15,746,224		\$ 30,910,935
<b>Changes for the Year</b>						
Increase:						
Provincial Grants - Ministry of Education	28,628,578					28,628,578
Investment Income		122,506		274,207		396,713
Project Surplus transferred to MOE Restricted Capital		2,723,614				2,723,614
Local Government Site Fees				2,283,320		2,283,320
	28,628,578	2,846,120	-	2,557,527	-	34,032,225
Decrease:						
Transferred to DCC - Capital Additions	16,532,012					16,532,012
Transferred to DCC - Work in Progress	4,360,857	464,678				4,815,535
Transferred to Invested in Capital Assets - Site Purchases	5,397,800	150,000		308,000		5,847,800
Transferred from Bylaw to MOE Restricted Capital and LGR	4,723,614					4,723,614
	31,004,283	614,678		308,000	-	31,918,961
<b>Net Changes for the Year</b>	(2,375,705)	2,231,442		2,257,527	-	2,113,264
<b>BALANCE, END OF YEAR</b>	\$ 5,406,684	\$ 9,613,764	\$ -	\$ 18,003,751	\$ -	\$ 33,024,199



**SCHOOL DISTRICT No. 36 (SURREY)**  
**CAPITAL FUND**  
**CHANGES IN FUND BALANCES**  
**YEAR ENDED JUNE 30, 2012**

**Schedule C5**

	INVESTED IN CAPITAL ASSETS	LOCAL CAPITAL	FUND BALANCE
<b>BALANCE, BEGINNING OF YEAR</b>	\$ 332,022,482	\$ 13,918,348	\$ 345,940,830
<b>Changes for the Year</b>			
Investment Income		237,717	237,717
District Portion of Proceeds on Disposal	(27,150)	27,150	-
Amortization of Deferred Capital Contributions	20,088,564		20,088,564
Capital Assets Purchased from Local Capital	5,301,083	(5,301,083)	-
Interfund Transfers - Capital Assets Purchased	3,016,912		3,016,912
Interfund Transfers - Local Capital		9,116,118	9,116,118
Amortization of Capital Assets	(28,327,429)		(28,327,429)
Site Purchases from Deferred Contributions	5,847,800		5,847,800
Transfer from Bylaw Capital to LCR	(2,000,000)	2,000,000	-
Revenue MOE - Capital Feasibility Study		411,584	411,584
Capital Improvement Fee		36,761	36,761
<b>Net Changes for the Year</b>	<u>3,899,780</u>	<u>6,528,247</u>	<u>10,428,027</u>
<b>BALANCE, END OF YEAR</b>	<u>\$ 335,922,262</u>	<u>\$ 20,446,595</u>	<u>\$ 356,368,857</u>

Draft

Draft

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(d)**

**of the  
ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: 2012-09-13

TOPIC: **BYLAW #210, RE: DAVID BRANKIN ELEMENTARY – SITE  
#058 – STATUTORY RIGHT-OF-WAY – CITY OF SURREY**

---

The City of Surrey requires a Statutory Right-of Way for the operation and maintenance of the traffic signals works and control devices on the west side of David Brankin Elementary - Site #058, located at 9160 – 128 Street as shown on Schedule A.

The Statutory Right-of-Way area is for the purpose of the operation and maintenance of the traffic signals works and control devices.

The Statutory Right-of-Way, in favour of the City of Surrey, will allow for constructing, altering, replacing, repairing, upgrading, maintaining with or without vehicles, traffic signal detector loops, control devices, wiring, conduits and related electrical equipment. The area of containment for the Statutory Right-of-Way is 33 square metres.

The Statutory Right-of-Way will have no adverse effect on the use of the site by the school district; nor will they affect our ability to dispose of the site in the future.

Under the requirements of the *School Act, Section 65(5)*, school districts must exercise their authority on matters dealing with the disposal of land and/or improvements by passing bylaws.

**IT IS THEREFORE RECOMMENDED:**

THAT Bylaw #210, Re: David Brankin Elementary – Site #058 – Statutory Right-of-Way – City of Surrey be given three (3) readings at this meeting (vote must be unanimous).

Continued ...

MEETING DATE: 2012-09-13

SCHEDULE: 3(d)

TOPIC: BYLAW #210, RE: DAVID BRANKIN ELEMENTARY – SITE #058  
– STATUTORY RIGHT-OF-WAY – CITY OF SURREY

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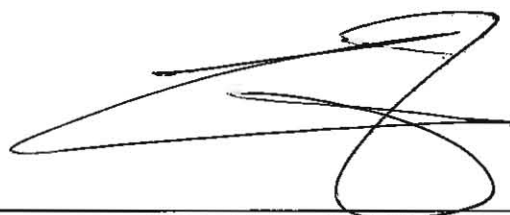
**BYLAW RECOMMENDATION:**

1. THAT Bylaw #210, Re: David Brankin Elementary – Site #058 – Statutory Right-of-Way – City of Surrey be approved as read a first time.
2. THAT Bylaw #210, Re: David Brankin Elementary – Site #058 – Statutory Right-of-Way – City of Surrey be approved as read a second time.
3. THAT Bylaw #210, Re: David Brankin Elementary – Site #058 – Statutory Right-of-Way – City of Surrey be approved as read a third time and finally adopted.

Enclosures:

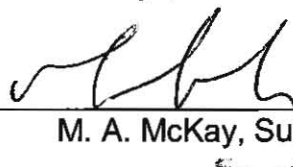


Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M. A. McKay, Superintendent

**BOARD OF EDUCATION  
OF  
SCHOOL DISTRICT NO. 36 (SURREY)**

**BYLAW #210, RE: DAVID BRANKIN ELEMENTARY – SITE #058 –  
STATUTORY RIGHT-OF-WAY – CITY OF SURREY**

THAT the Board grant a Statutory Right-of-Way on David Brankin Elementary – Site #058, located at 9160 – 128 Street, legally described as Parcel Identifier: 024-098-477, Lot A Except: Part Dedicated Road on Plan LMP41188 Section 32 Township 2 New Westminster District Plan LMP37428 in favour of the City of Surrey. The Statutory Right-of-Way area is for the purpose of the operation and maintenance of the traffic signals works and control devices. The Statutory-Right-of-Way will allow for constructing, altering, replacing, repairing, upgrading, maintaining with or without vehicles, traffic signal detector loops, control devices, wiring, conduits and related electrical equipment. The area of containment for the Statutory Right-of-Way is 33 square metres. The Board authorizes signing officers to execute the Statutory Right-of-Way Agreement.

The Statutory Right-of-Way will have no adverse effect on the use of the site by the school district; nor will they affect our ability to dispose of the site in the future.

READ A FIRST TIME THE 13<sup>TH</sup> OF SEPTEMBER, 2012.

READ A SECOND TIME THE 13<sup>TH</sup> OF SEPTEMBER, 2012.

READ A THIRD TIME, PASSED AND ADOPTED THE 13<sup>TH</sup> OF SEPTEMBER, 2012.

\_\_\_\_\_  
Chairperson of the Board

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original of the Board of Education of School District No. 36 (Surrey) Bylaw #210, Re: David Brankin Elementary – Site #058 – Statutory Right-of-Way – City of Surrey adopted by the Board the 13<sup>th</sup> day of September, 2012.

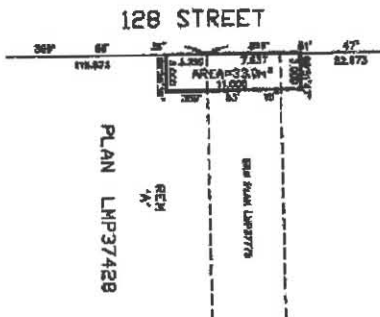
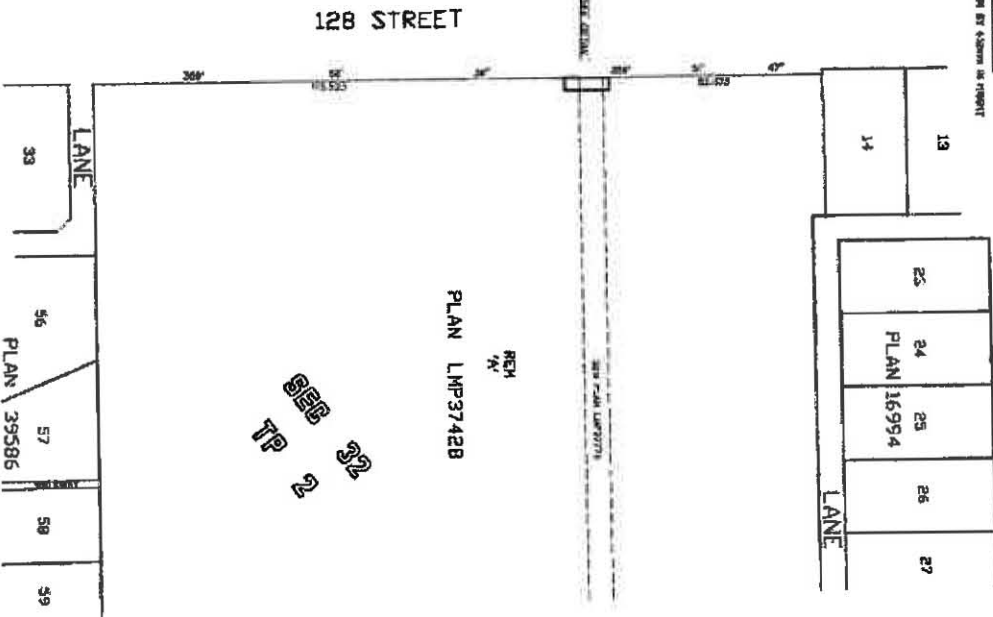
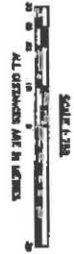
\_\_\_\_\_  
Secretary-Treasurer

# SCHEDULE 'A'

EXPLANATORY PLAN OF STATUTORY RIGHT OF WAY OVER A PORTION OF LOT 'A' EXCEPT PART DEDICATED ROAD ON PLAN LMP41188.  
SEC 32 TP 2 NWD PLAN LMP37428.  
BOGS 92G.016

PLAN EPP22632

PURSUANT TO SECTION 98(1)(a), LAND TITLE ACT  
THIS PLAN SHOWS THE PROPOSED RIGHT OF WAY OVER A PORTION OF LOT 'A' EXCEPT PART DEDICATED ROAD ON PLAN LMP41188.  
THE PROPOSED RIGHT OF WAY IS SHOWN IN BROWN IN FIGURE 1.  
THE PROPOSED RIGHT OF WAY IS SHOWN AT A SCALE OF 1:200.  
THE PROPOSED RIGHT OF WAY IS SHOWN IN FIGURE 1.  
THE PROPOSED RIGHT OF WAY IS SHOWN IN FIGURE 1.



OFF OF SURVEY  
STATUTORY SECTION  
1:2000 - 1:2000  
1:2000 - 1:2000  
1:2000 - 1:2000  
1:2000 - 1:2000

THIS PLAN LIES WITHIN THE GREATER  
VANCOUVER REGIONAL DISTRICT  
THIS PLAN IS BASED ON THE FOLLOWING LAND  
PLAN INFORMATION  
SCOTT R. WATSON, BOGS

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(e)**

**of the  
ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: 2012-09-13

TOPIC: **CAPITAL PROJECT BYLAW NO. 126499  
NEW PLAYGROUND EQUIPMENT (PHASE 3)**

---

On September 2, 2011 the BC Government announced a new capital program to fund the acquisition of new playground equipment and the upgrading, repair or replacement of existing playgrounds.

In a letter dated June 22, 2012, the Ministry of Education approved funding for the third and final phase of payment allocation which reimburses parent advisory councils for contributions they made to acquire playground equipment for their schools, to a maximum of \$50,000 per school.

Capital Project Bylaw No. 126360 and Capital Project Amendment Bylaw No. 126360-A (Phase 1 and 2) for playgrounds equipment was in the total amount of \$447,025 covering costs for 16 schools. The Certificate of Approval for this project was cancelled at year-end and a new capital bylaw is required to be adopted to cover the cost of the third and final phase.

<b><u>Project No.</u></b>	<b><u>Project Description</u></b>	<b><u>Amount</u></b>
126499	Replacement (Phase 3) Chantrall Creek Elementary	<u>\$ 50,000</u> \$ 50,000

**IT IS THEREFORE RECOMMENDED:**

THAT Capital Project Bylaw No. 126499 be given three (3) readings at this meeting (vote must be unanimous).

(Continued)

MEETING DATE: 2012-09-13

SCHEDULE: 3(e)

TOPIC: CAPITAL PROJECT BYLAW NO. 126499  
NEW PLAYGROUND EQUIPMENT (Phase 3)

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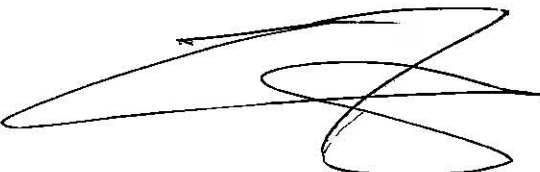
**BYLAW RECOMMENDATION:**

1. THAT Capital Project Bylaw No. 126499 be approved as read a first time.
2. THAT Capital Project Bylaw No. 126499 be approved as read a second time.
3. THAT Capital Project Bylaw No. 126499 be approved as read a third time and finally adopted.

Enclosures:



Submitted by:

  
\_\_\_\_\_  
W.D. Noye, Secretary-Treasurer

Approved by:

  
\_\_\_\_\_  
M. A. McKay, Superintendent

WDN/dg



**CAPITAL BYLAW NO. 126499  
NEW PLAYGROUND EQUIPMENT (PHASE 3)**

A BYLAW by the Board of Education of School District No. 36 (Surrey) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126499.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$50,000 for Project No. 126499 is hereby adopted.
2. This Bylaw may be cited as School District No. 36 (Surrey) Capital Bylaw No. 126499.

READ A FIRST TIME THE 13<sup>TH</sup> DAY OF SEPTEMBER, 2012;  
READ A SECOND TIME THE 13<sup>TH</sup> DAY OF SEPTEMBER, 2012;  
READ A THIRD TIME, PASSED AND ADOPTED THE 13<sup>TH</sup> DAY OF SEPTEMBER, 2012.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 36 (Surrey) Capital Bylaw No. 126499 adopted by the Board the 13th day of September, 2012.

\_\_\_\_\_  
Secretary-Treasurer

**BOARD OF EDUCATION**  
**of**  
**SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(f)**

**of the**  
**ADMINISTRATIVE MEMORANDUM**  
**(Regular)**

MEETING DATE: 2012-09-13

TOPIC: **CAPITAL PROJECT BYLAW NO. 126450**  
**CARBON NEUTRAL CAPITAL PROGRAM (CNCP)**

On April 5, 2012, the Ministry of Education initiated a capital funding program for school districts in an amount equal to, or greater than, the annual cost of carbon offsets for school districts.

In a letter dated June 12, 2012, the Ministry of Education allocated CNCP funding to Surrey School District for 2012/2013 fiscal year up to a total maximum of \$764,908.

<u>Project No.</u>	<u>Project Description</u>	<u>Amount</u>
126450	CNCP Project Funding 2012/13	\$ 757,591
	CNCP Energy Study Funding 2012/13	\$ 7,317
		<u>\$ 764,908</u>

**IT IS THEREFORE RECOMMENDED:**

THAT, subject to Ministry of Education approval, Capital Project Bylaw No. 126450 be given three (3) readings at this meeting (vote must be unanimous).

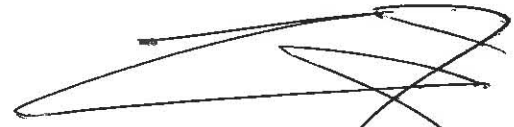
**BYLAW RECOMMENDATION:**

1. THAT Capital Project Bylaw No. 126450 be approved as read a first time.
2. THAT Capital Project Bylaw No. 126450 be approved as read a second time.
3. THAT Capital Project Bylaw No. 126450 be approved as read a third time and finally adopted.

Enclosures:



Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M. A. McKay, Superintendent

**CAPITAL BYLAW NO. 126450  
CARBON NEUTRAL CAPITAL PROGRAM (CNCP)**

A BYLAW by the Board of Education of School District No. 36 (Surrey) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126450.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$764,908 for Project No. 126450 is hereby adopted.
2. This Bylaw may be cited as School District No.36 (Surrey) Capital Bylaw No. 126450.

READ A FIRST TIME THE 13<sup>TH</sup> DAY OF SEPTEMBER, 2012;  
READ A SECOND TIME THE 13<sup>TH</sup> DAY OF SEPTEMBER, 2012;  
READ A THIRD TIME, PASSED AND ADOPTED THE 13<sup>TH</sup> DAY OF SEPTEMBER, 2012.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 36 (Surrey) Capital Bylaw No. 126450 adopted by the Board the 13<sup>th</sup> day of September, 2012.

\_\_\_\_\_  
Secretary-Treasurer

**BOARD OF EDUCATION**  
of  
**SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(b)**

of the  
**ADMINISTRATIVE MEMORANDUM**  
(Regular)

**MEETING DATE:** 2012-09-13

**TOPIC:** PROGRESS REPORT - ACTIVE CAPITAL PROJECTS

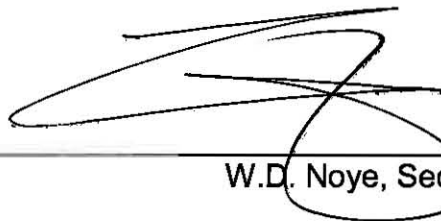
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The attached report is submitted in accordance with Board direction given on 1992-02-27.

Enclosures:



Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M.A. McKay, Superintendent



# **BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)**

## **PROGRESS REPORT - ACTIVE CAPITAL PROJECTS**

***As of September 13, 2012***

Please note that the completion/occupancy dates showing are target dates, based on known circumstances. These dates may well change if they prove to be unrealistic.

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### **Site #001 – Hjorth Road Elementary** *(Seismic Upgrade)*

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed.

### **Site #032 – Panorama Ridge Secondary** *(300 Capacity Addition & NLC)*

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA.

### **Site #038 – Sunnyside Elementary** *(Refer to Site #202)*

- Planning Funds were approved in the 2006/2007 Capital Plan to determine viability of a renovation/upgrade;
- 2007-10-25 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- Phase 1 of a two phase Ministry mandated Feasibility Study completed;
- Phase 2 of a two phase Ministry mandated Feasibility Study completed;
- 2009-02-12 Board Motion regarding possible school closure;
- 2009-04-16 Board approved Bylaw #186 Re: Sunnyside Elementary School – Site #038 – School Closure – effective 2011-09-01. It is proposed that the Sunnyside School program be relocated upon the completion of a new school Grandview Heights NW Area Elementary – Site #202 located at 2828 – 159<sup>th</sup> Street.
- (This will be removed from the next report.)

### **Site #053 – T. E. Scott Elementary** *(Eight Classroom Addition and Building Upgrade)*

- 2010-06-14 Ministry of Education announced funding;
- 2010-06-24 Board appointed Craven Huston Powers Architects as Project Architect;
- 2010-09-23 Board approved sketch plans;
- 2011-02-10 Board approved Capital Project Funding Agreement;
- 2011-03-25 Ministry approved Capital Project Funding Agreement;

*Cont'd...*

- 2011-05-31 Tender closing date;
- 2011-06-09 Board approved contract award to Titan Construction Company Limited;
- 2013-03 Anticipated Completion.

**Site #059 – Riverdale Elementary (Seismic Upgrade)**

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed;
- Ministry mandated Feasibility Study completed.

**Site #140 – Martha Jane Norris Elementary (Addition)**

- Planning Funds were approved in the 2006/2007 Capital Plan for an addition to increase capacity from 80K + 425 to 80K + 550 student spaces;
- Phase I of a 2 phase Ministry mandated Feasibility Study underway;
- 2004-08-24 the Board approved an amendment to the Ministry 2004-2008 Five Year Capital Plan approving that the funding year for the addition to Chimney Hill Elementary (from year three 2006/2007 to year one 2004/2005) and the funding year for the addition to Martha Jane Norris (from year one 2004/2005 to year three 2006/2007) be changed.

**Site #141 – Fraser Heights Secondary (200 Capacity Addition & NLC)**

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA.

**Site #201 – Katzie Elementary (New School & NLC)**

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Craven Huston Powers Architects as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-09-20 Bid closing date.

**Site #202 – Sunnyside Elementary (Replacement & NLC) (refer to Site #038)**

- 2009-04-16 Board approved Bylaw #186 Re: Sunnyside Elementary School – Site #038 – School Closure – effective 2011-09-01. It is proposed that the Sunnyside School program be relocated upon the completion of a new school Grandview Heights NW Area Elementary – Site #202 located at 2828 – 159<sup>th</sup> Street;
- 2010-02-11 Board approved sketch plans, Site #202;
- 2010-10-27 Ministry of Education staff approved adding Neighbourhood Learning Centre to Site #202;
- 2011-02-10 Board approved sketch plans, Site #202 Neighbourhood Learning Centre;
- 2011-12-15 Board approved Capital Project Funding Agreement (CPFA);
- 2012-01-18 Ministry of Education approved CPFA
- 2012-02-08 Issued bid documents;
- 2012-03-08 Bid closing date;
- 2012-05-17 Board approved contract award to Bouygues Building Canada Inc.;
- 2012-08 Anticipated Completion.

**Site #211 – Goldstone Park Elementary (New School & NLC)**

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Craven Huston Powers Architects as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-09-25 Bid closing date.

**Combined Seismic Projects,  
Seismic Upgrades - Various Schools**

- 2007-07-26 Planning and Portable Classrooms funding approved;
- 2007-09-20 Tender closed for Portable Classrooms;
- 2007-10-11 Portable Classrooms Construction awarded to Shelter Industries Ltd.;
- 2007-11-05 Bush, Bohlman & Partners appointed Prime Consultant;
- 2008-02-28 Board approved Capital Project Agreement;
- 2008-05-01 Ministry approved Capital Project Agreement;
- Various Projects listed under site number “Combined Seismic Upgrade”;
- (This will be removed from the next report.)



**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(c)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2012-09-13**

**TOPIC: INCOMING CORRESPONDENCE**

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**CATEGORY #3**  
(Requiring Board action)

<b>NUMBER</b>	<b>FROM</b>	<b>SUBJECT</b>
No items.		

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5(a)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2012-09-13**

**TOPIC: ITEMS FOR FUTURE DISCUSSION (REGULAR)**

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No items.

Enclosures:



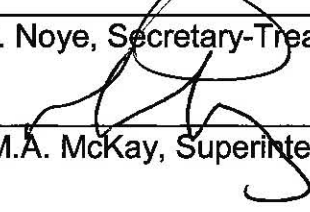
Submitted by:



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W.D. Noye, Secretary-Treasurer

Approved by:



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M.A. McKay, Superintendent

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5(b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2012-09-13**

**TOPIC: FUTURE MEETINGS**

<b>DATE</b>	<b>TIME</b>	<b>PLACE</b>	<b>EVENT</b>
Thursday, September 27/12	7:00 pm	District Ed. Centre	Regular Board
Thursday, October 18/12	7:00 pm	District Ed. Centre	Regular Board
Thursday, November 8/12	7:00 pm	District Ed. Centre	Regular Board
Thursday, November 22/12	7:00 pm	District Ed. Centre	Regular Board
Thursday, December 13/12	7:00 pm	District Ed. Centre	Regular Board

Enclosures:

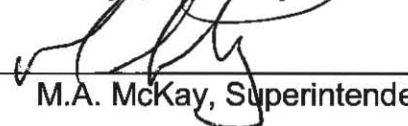
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Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M.A. McKay, Superintendent