

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 AT THE DISTRICT EDUCATION CENTRE ON THURSDAY, OCTOBER 18th, 2012 AT 7:00 P.M.

IN ATTENDANCE

Trustees

L. McNally, Chairperson
S. Wilson, Vice Chairperson
T. Allen
C. Dobie
L. Larsen
R. Masi

Staff

M. McKay, Superintendent
W. Noye, Secretary-Treasurer
J. Tinney, Deputy Superintendent
L. McCuaig, Executive Assistant

Absent

P. Glass

[1] **CALL TO ORDER**

Chairperson McNally called the meeting to order at 7:00 p.m.

Presenters & Staff:

In addition to the Table Officers named above, the following presenters and staff were in attendance at the meeting:

Simon Ayres, Associate Director, Fiscal Management Services; Patti Dundas, Assistant Secretary-Treasurer; Kerry Magnus, Associate Director, Business Management Services; and Doug Strachan, Manager, Communications.

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada".

(b) **Approval of Agenda of Regular Board Meeting**

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the agenda of the Regular Board meeting be approved as presented.

CARRIED

[2] **DELEGATIONS**

No items.

Cont'd...

[3] **ACTION ITEMS**

(a) Adoption of Minutes of Regular Board Meeting Held 2012-09-27

It was moved by Trustee Larsen seconded by Trustee Dobie:

THAT the Minutes of the Regular Board meeting held 2012-09-27 be adopted as circulated.

CARRIED

(b) Five Year Capital Plan – 2012-2016

Wayne Noye, Secretary-Treasurer and Kerry Magnus, Associate Director, Business Management Services provided Trustees with information regarding the Five Year Capital Plan for 2012-2016 and the status of the Board's potential future projects.

It was moved by Trustee Wilson, seconded by Trustee Allen:

THAT the Board approve the Five Year Capital Plan – 2012-2016, as presented, for submission to the Ministry of Education.

CARRIED

(c) Grant Application Support re: School Community Connections – Funding of Project to Increase Community Access to Schools

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the Board support the submission of a funding proposal in the amount of \$17,500 to School Community Connections, Supporting Neighbourhood Learning Centres Program to support the renovation of an unused space at Port Kells Elementary to render it safe and suitable for a preschool and out of school care operation.

CARRIED

(d) Schedule of Board Meetings - 2013

It was moved by Trustee Wilson, seconded by Trustee Larsen:

THAT the Board approve the 2013 schedule of Board meetings as presented and the meeting scheduled in August 2013 be held only if the Chairperson determines there is a need for the meeting.

CARRIED

- (e) Interim Financial Report – Special Purpose Funds – Three Months Ended 2012-09-30

It was moved by Trustee Allen, seconded by Trustee Dobie:

THAT the Board accept the Special Purpose Fund Schedules for the three (3) months ended 2012-09-30 as presented.

CARRIED

- (f) Statement of Operating Fund Expenditures – Three Months Ended 2012-09-30

It was moved by Trustee Wilson, seconded by Trustee Masi:

THAT the Board accept the Statement of Operating Fund Expenditures for the three (3) months ended 2012-09-30, as presented.

CARRIED

[4] **INFORMATION AND PROPOSALS**

- (a) Trustee Reports

Trustees reported on their activities since the last Board meeting.

- (b) Notice of Motion, Trustee S. Wilson, re: Declaration of November 7, 2012 – “Take Our Kids to Work” Day

Trustee Wilson presented his notice of motion regarding Declaration of November 7, 2012 as “Take Our Kids To Work” day.

It was moved by Trustee Allen, seconded by Trustee Masi:

THAT the Board give formal consideration to the *Notice of Motion, Trustee S Wilson, re: Declaration of November 7, 2012 – “Take Our Kids to Work” Day* at the 2012-10-18 Regular meeting.

CARRIED

It was moved by Trustee Wilson, seconded by Trustee Masi:

THAT WHEREAS the “*Take Our Kids to Work*” program sponsored by The Learning Partnership, brings together business people, education and community leaders who are committed to creating challenging learning and career opportunities for young people in Grade 9; and

WHEREAS this project will show students through direct experiences, just how important skills, training and education are to their success; and

WHEREAS substantive curriculum materials have been written for in-class projects and assignments to support the day and make the experience more meaningful for the students, including the workplace Guide which is also available to assist participating workplaces in preparing a positive experience for employees and their guests; and

WHEREAS the success of the day is contingent on the level of participation by the students, parents, teachers and employers in bringing to reality the experience of an average work day.

IT IS THEREFORE RECOMMENDED THAT the Board declare November 7, 2012 as “*Take Our Kids to Work*” day and publicise the event throughout the school district by reminding staff, parents, students and the business community of the benefit to our Grade 9 students afforded by supporting the various activities during this special day.

CARRIED

(c) Progress Report – Active Capital Projects

Wayne Noye, Secretary-Treasurer, provided Trustees with a progress report regarding active capital projects.

(d) Enrolment Update

Mike McKay, Superintendent and Wayne Noye, Secretary-Treasurer provided Trustees with information on the September 30th enrolment count which for the first time in many years resulted in a decline in enrolment. Enrolment decreased by 72 FTE students. This is the first decline since 1981 when the student enrolment declined by 200.

(e) Learning Improvement Fund

Jordan Tinney, Deputy Superintendent, provided Trustees with information regarding the Learning Improvement Fund. The Superintendent and Deputy Superintendent met with representatives of the Surrey Teachers' Association and the Canadian Union of Public Employees, Local 728, to discuss the final plan for the application of the Learning Improvement Fund. Spring expenditures and planned Fall allocations were briefly outlined. Total expenditures are estimated at \$7,163,495 with a remaining balance of \$497,994 available for use in supporting further needs as requested in the second semester.

(f) Report on Class Size and Changes to Legislation on Class Size

Mike McKay, Superintendent, and Jordan Tinney, Deputy Superintendent, provided Trustees with information on class sizes in the district and changes to legislation on class size. Recent changes to legislation were highlighted and information on any classes currently over the government limits were outlined.

(g) British Columbia Enterprise Student Information System (BCeSIS) Update

Jordan Tinney, Deputy Superintendent, provided Trustees with an update on British Columbia Enterprise Student information System (BCeSIS). The government is looking for a new provincial student information system. The district will need a plan for implementation of a new system when it is available. It is anticipated the new system will be available for implementation in August 2014 and in August 2015 for the second wave of districts.

(h) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

(a) Items for Future Discussion

Trustees made note of topics requiring discussion by the Board in the future on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] **ADJOURNMENT**

It was moved by Trustee Larsen, seconded by Trustee Allen:

THAT the Regular meeting of the Board be adjourned at 8:06 p.m.
CARRIED

L. McNally
Chairperson

W. Noye
Secretary-Treasurer

WDN/lm