

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 AT THE DISTRICT EDUCATION CENTRE ON THURSDAY, NOVEMBER 22nd, 2012 AT 7:00 P.M.**

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**IN ATTENDANCE**

**Trustees**

L. McNally, Chairperson  
S. Wilson, Vice Chairperson  
T. Allen  
C. Dobie  
P. Glass  
L. Larsen  
R. Masi

**Staff**

M. McKay, Superintendent  
P. Dundas, Acting Secretary-Treasurer  
J. Tinney, Deputy Superintendent  
L. McCuaig, Executive Assistant

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[1] **CALL TO ORDER**

Chairperson McNally called the meeting to order at 7:00 p.m.

**Presenters & Staff:**

In addition to the Table Officers named above, the following presenters and staff were in attendance at the meeting:

Bernadine Babuik, Health & Safety Consultant; Mary Campbell, Manager, Health & Safety; Cathy Cook, Director, BCMSA; Kerry Magnus, Associate Director, Business Management Services; Loris Pante, Executive Director, Human Resources; and Doug Strachan, Manager, Communications.

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada".

(b) **Approval of Agenda of Regular Board Meeting**

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the agenda of the Regular Board meeting be approved as presented.

**CARRIED**

(c) Presentation: Certificate of Recognition (COR) Program

Cathy Cook, Director, BC Municipal Safety Association, provided Trustees with information about the certification program for the District Health and Safety Management System.

The school district is the largest employer certified to date by the BCMSA. The magnitude and complexity of this achievement was recognized by both BCMSA and the Board. Certificate of Recognition Program (COR)

The district will realize significant financial rewards through savings in annual rates and fees, as well as cultural rewards in working together towards a healthy, safe environment for students, staff and the community.

Ms. Cook presented the Chairperson, on behalf of the Board, with the official Certificate of Recognition.

[2] **DELEGATIONS**

No items.

[3] **ACTION ITEMS**

(a) Adoption of Minutes of Regular Board Meeting Held 2012-11-08

It was moved by Trustee Allen seconded by Trustee Wilson:

THAT the Minutes of the Regular Board meeting held 2012-11-08 be adopted as circulated.  
CARRIED

(b) Award of Construction Contract – Fraser Heights Secondary – Site #141 - Addition

It was moved by Trustee Glass, seconded by Trustee Wilson:

THAT, subject to receiving government funding, the Board's signing officers be authorized to execute standard Stipulated Price Construction Contract with the lowest bidder, Envoy Construction Services Ltd., in the total amount of \$4,155,000 (excluding HST) for an addition at Fraser Heights Secondary – Site #141, located at 16060 – 108 Avenue.  
CARRIED

(c) Award of Construction Contract – Panorama Ridge Secondary – Site #032 - Addition

It was moved by Trustee Allen, seconded by Trustee Dobie:

THAT, subject to receiving government funding, the Board's signing officers be authorized to execute standard Stipulated Price Construction Contract with the lowest bidder, Preview Builders International Inc., in the total amount of \$4,686,375 (excluding HST) for an addition at Panorama Ridge Secondary – Site #032, located at 13220 – 64 Avenue.

CARRIED

[4] **INFORMATION AND PROPOSALS**

(a) Trustee Reports

Trustees reported on their activities since the last Board meeting.

(b) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

(a) Items for Future Discussion

Trustees made note of topics requiring discussion by the Board in the future on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] **ADJOURNMENT**

It was moved by Trustee Allen, seconded by Trustee Wilson:

THAT the Regular meeting of the Board be adjourned at 7:33 p.m.  
**CARRIED**

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L. McNally  
Chairperson

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P. Dundas  
Acting Secretary-Treasurer

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