

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)
REGULAR BOARD MEETING
AGENDA**

MEETING DATE: 2013-02-14

TIME: 7:00 p.m.

MEETING PLACE: School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020

1. CALL TO ORDER

- (a) "O Canada"
- (b) Approval of Agenda

2. DELEGATIONS

3. ACTION ITEMS

- (a) Adoption of Minutes of Regular Board Meeting Held 2013-01-17
- (b) Statement of Operating Fund Expenditures – Six Months Ended 2012-12-31
- (c) Interim Financial Report – Special Purpose Funds – Six Months Ended 2012-12-31
- (d) 2012/2013 Amended Annual Budget (*to be distributed*)
- (e) Architect Project Definition Review Appointments (*to be distributed*)

4. INFORMATION & PROPOSALS

- (a) Trustee Reports
- (b) Progress Report – Active Capital Projects
- (c) Learning Improvement Fund Update
- (d) Incoming Correspondence

Cont'd...

REGULAR BOARD MEETING
AGENDA

MEETING DATE: 2013-02-14

TIME: 7:00 p.m.

MEETING PLACE: **School District No. 36 (Surrey)
District Education Centre
Main Boardroom - Room #2020**

5. FUTURE BUSINESS

- (a) Items for Future Discussion
- (b) Future Meetings

6. QUESTION PERIOD

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

7. ADJOURNMENT

Mission Statement

"Through quality teaching and learning, we commit to engaging our students in their growth as individuals and in their development of the knowledge, skills and attributes necessary to contribute to a healthy, democratic and diverse society."

Board of Education
of
School District No. 36 (Surrey)

THE PURPOSE OF 'QUESTION PERIOD'

The Board asks that you respect the intent of Question Period.

Question Period is intended:

- to enable members of the community to obtain information or clarification from the Board that cannot be provided by staff.
- to ask a question of the **Board**, not individual Trustees.
- to be limited to one question per person and must be presented in writing on the form provided.

Question Period is NOT intended:

- to be used as a political forum.
- for making speeches or bringing forward a delegation.
- to deal with matters that should properly be dealt with through other channels, such as liaison committees.

We again, respectfully request that questioners be mindful of the Board's policy.

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 1(b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: **2013-02-14**

TOPIC: **APPROVAL OF AGENDA OF REGULAR BOARD MEETING**


IT IS RECOMMENDED:

THAT the agenda of the Regular Board meeting be approved as circulated.

Enclosures:

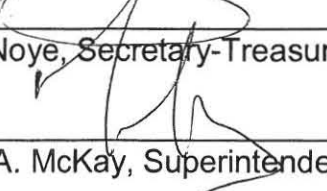


Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M.A. McKay, Superintendent

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(a)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2013-02-14

**TOPIC: ADOPTION OF MINUTES OF REGULAR BOARD MEETING
HELD 2013-01-17**

IT IS RECOMMENDED:

THAT the Minutes of the Regular Board meeting held 2013-01-17 be adopted as circulated.

Enclosures:




Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M.A. McKay, Superintendent

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF
SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 AT THE DISTRICT
EDUCATION CENTRE ON THURSDAY, JANUARY 17th, 2013 AT 7:00 P.M.**

IN ATTENDANCE

Trustees

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
P. Glass
R. Masi
L. McNally

Staff

M. McKay, Superintendent
W. Noye, Secretary-Treasurer
J. Tinney, Deputy Superintendent
L. McCuaig, Executive Assistant

[1] **CALL TO ORDER**

Chairperson Wilson called the meeting to order at 7:00 p.m.

Presenters & Staff:

In addition to the Table Officers named above, the following presenters and staff were in attendance at the meeting:

Patti Dundas, Assistant Secretary-Treasurer; Jackie Howard, former Principal, James Ardiel Elementary; Kerry Magnus, Associate Director, Business Management Services and Doug Strachan, Manager, Communications.

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada".

(b) **Approval of Agenda of Regular Board Meeting**

It was requested that item 4(a) *Trustee Reports*, be removed from the agenda; item 4(e) *Update on Anti-Homophobia Working Group (verbal)*, be added to the agenda and all items be renumbered accordingly.

It was moved by Trustee Allen, seconded by Trustee Glass:

THAT the agenda of the Regular Board meeting be approved as amended.

CARRIED

Cont'd...

(c) Recognition: Margaret Staller, Special Education Assistant, James Ardiel Elementary

The Board recognized Margaret (Mugs) Staller, an Education Assistant at James Ardiel Elementary School, for her extraordinary service to students and the school community.

Jackie Howard, former Principal, James Ardiel Elementary, provided Trustees with highlights of the exceptional service provided by Mugs.

A few years ago, James Ardiel Elementary adopted the famous Gandhi quote, "*Be the Change you Wish to See in the World*", as the school's motto. Ms. Staller personifies Gandhi's wise words.

Mugs is an exceptional person who continuously enriches the lives of those around her and is known for her unwavering dedication to the success of students.

Her exceptional passion and compassion are obvious and infectious; so much so, that students of all cultures, backgrounds, ages and stages of development are excited to attend James Ardiel Elementary. Mugs sees only the best in people and makes everyone around her feel special, cared for and loved.

She is always there to make the school a welcoming place, whether helping with the grounds of the school, bulletin boards, costumes, art work, choir, concert preparation, coaching or just playing with kids with bubbles and toys.

To staff, Mugs is an irreplaceable resource. Her offers to assist are never-ending and the supportive praise she gives her colleagues is often just the encouragement they need.

True to her nature, Mugs' dedication to others frequently extends beyond the walls of James Ardiel Elementary. Her extensive volunteer work in the school community includes helping local families in need, delivering food hampers and assisting the homeless.

Mugs Staller embodies the change we wish to see in the world.

The Surrey Board of Education recognized Mugs Staller for extraordinary service to students and the school community of James Ardiel Elementary.

The Chairperson presented Ms. Staller with a certificate and a pin to commemorate the formal recognition.

Cont'd...

[2] DELEGATIONS

No items.

[3] ACTION ITEMS**(a) Adoption of Minutes of Regular Board Meeting Held 2012-12-13**

It was moved by Trustee Allen seconded by Trustee McNally:

THAT the Minutes of the Regular Board meeting held 2012-12-13 be adopted as circulated.

CARRIED

(b) Annual Review of Kilometrage Rates

It was moved by Trustee McNally, seconded by Trustee Glass:

THAT the Board increase the Kilometrage Reimbursement Rate from \$0.52 per km. to \$0.53 per km., effective 2013-02-01.

CARRIED

[4] INFORMATION AND PROPOSALS**Pecuniary Interest**

Trustee Dobie declared a pecuniary interest regarding item 2(a) *Notice of Motion, Trustee T. Allen, re: Cooperative Gains Mandate*, and did not participate in discussions or decisions on the matter.

(a) Notice of Motion, Trustee T. Allen, re: Cooperative Gains Mandate

Trustee Allen presented his Notice of Motion regarding Cooperative Gains Mandate.

It was moved by Trustee Larsen, seconded by Trustee McNally:

THAT the Board give formal consideration to the *Notice of Motion, Trustee T. Allen, re: Cooperative Gains Mandate* at the 2013-01-17 Regular meeting.

CARRIED (Abstained: Trustee Dobie)

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT WHEREAS the Minister of Education has requested the Surrey Board of Education to fund any increase to support staff salaries through the Cooperative Gains Mandate; and

WHEREAS like all other school boards across the province, the Surrey Board of Education is facing a funding shortfall.

IT IS THEREFORE RECOMMENDED THAT the Board Chairperson write to the Minister of Education informing him that we support wage increases to support staff; but any increase must be fully funded by the Provincial Government.

CARRIED (Abstained: Trustee Dobie)

(b) Notice of Motion, Trustee L. McNally, re: Architect Project Definition Review

Trustee McNally presented her Notice of Motion regarding Architect Project Definition Review.

It was moved by Trustee Masi, seconded by Trustee Allen:

THAT the Board give formal consideration to the *Notice of Motion, Trustee L. McNally, re: Architect Project Definition Review* at the 2013-01-17 Regular meeting.

CARRIED

It was moved by Trustee McNally, seconded by Trustee Glass:

THAT WHEREAS the Surrey School District enrolment continues to grow; and

WHEREAS the provincial funding for additional school capital infrastructure has failed to keep pace with the enrolment growth; and

WHEREAS the Board of Education in its last Capital submission identified two new secondary schools for the Clayton and Grandview areas and two elementary expansions in the Cloverdale and Grandview area as its four highest priorities; and

WHEREAS the timeline to hire architectural firms to begin the planning for these four schools is lengthy.

IT IS THEREFORE RECOMMENDED THAT the Board direct Administration to engage architectural firm(s) to develop a Project Definition Report (PDR) for the Clayton and Grandview secondary schools and the Cloverdale and Grandview elementary school expansions; and

THAT the funding for the PDR for the four schools be allocated from the Local Capital Reserve (LCR); and

THAT the amount allocated be set at 5 million dollars; and

THAT the Board seek assurances from the Ministry of Education that the expended funds will be replenished upon receiving approval for the projects.

CARRIED

(c) Progress Report – Active Capital Projects

Trustees received a progress report regarding active capital projects.

(d) Board Committees/Trustee Representation Appointments - 2013

Trustees received a list of the 2013 Board Committees/Trustee Representation Appointments for information.

(e) Update on Anti-Homophobia Working Group (*verbal*)

Mike McKay, Superintendent, provided Trustees with information regarding the status of the ongoing work of the Anti-Homophobia Working Group. Highlights included:

- The working group consists of 7 or 8 people representing parents and employee groups as well as 2 student representatives
- The group has met several times over the summer
- Jordan Tinney, Deputy Superintendent is co-chairing the group with Mike McKay.
- Sub groups have been created and are working on various segments of the overall review/project.
- Key elements of review include social responsibility, student safety, bullying.
- Education needs to be multifaceted to 3 groups, staff, students and parents/community. Different levels of education to groups as needed.
- The group is looking at current practises, beliefs and statements.
- Policy, procedures, regulation revisions will be brought forward to trustees once recommendations have been completed
- The district needs to make a clear statement about what our boundaries are – every student needs to feel respected and safe
- Will build in some procedures so that awareness stays high.

Cont'd...

(f) Report on Class Size and Changes to Legislation on Class Size – December Update

Dr. Jordan Tinney, Deputy Superintendent, provided Trustees with information regarding the December update on the report on class size and changes to legislation on class size.

(g) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

(a) Items for Future Discussion

Trustees made note of topics requiring discussion by the Board in the future on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] **ADJOURNMENT**

It was moved by Trustee McNally, seconded by Trustee Allen:

THAT the Regular meeting of the Board be adjourned at 7:52 p.m.
CARRIED

S. Wilson
Chairperson

W. Noye
Secretary-Treasurer

SECTION 72(3) REPORT

BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2012-12-13 "A" MEETING

Trustees Present:

L. McNally, Chairperson
S. Wilson, Vice Chairperson
T. Allen
C. Dobie
P. Glass
L. Larsen
R. Masi

Decisions Made by the Board Included:

1. Approval of Minutes and Public Records of the Special (In-Camera) Board meetings held 2012-11-22, 2012-11-26 and 2012-12-03.
2. Secondary Principal & Vice Principal – transfers, appointments & placements..
3. District Principal, Education Services (Special Education Focus) – appointment & placement.

Matters Discussed by the Board Included:

1. Property matters.

SECTION 72(3) REPORT

BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2012-12-10 MEETING

Trustees Present:

L. McNally, Chairperson
S. Wilson, Vice Chairperson
T. Allen
C. Dobie
L. Larsen
R. Masi

Decisions Made by the Board Included:

1. Teacher disciplinary matters.

Matters Discussed by the Board Included:

1. Property matters.
2. Cooperative Gains Mandate.

SECTION 72(3) REPORT

BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2012-12-13 "A" MEETING

Trustees Present:

L. McNally, Chairperson
S. Wilson, Vice Chairperson
T. Allen
C. Dobie
P. Glass
L. Larsen
R. Masi

Decisions Made by the Board Included:

1. Approval of Minutes and Public Records of the Special (In-Camera) Board meetings held 2012-11-22, 2012-11-26 and 2012-12-03.
2. Secondary Principal & Vice Principal – transfers, appointments & placements..
3. District Principal, Education Services (Special Education Focus) – appointment & placement.

Matters Discussed by the Board Included:

1. Property matters.

SECTION 72(3) REPORT

BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2012-12-13 "B" MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson
T. Allen
C. Dobie
P. Glass
R. Masi
L. McNally

Decisions Made by the Board Included:

1. Elementary Principal "Pool" – appointments.

SECTION 72(3) REPORT

BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)

REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING

2012-12-19 MEETING

Trustees Present:

S. Wilson, Chairperson
L. Larsen, Vice Chairperson (part)
T. Allen
C. Dobie
P. Glass
R. Masi (part)
L. McNally

Decisions Made by the Board Included:

1. Elementary Principal – appointment and placement.
2. Collective Bargaining matters.

Matters Discussed by the Board Included:

1. Cooperative Gains Mandate

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

Schedule 3(b)

**of the
ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2013-02-14

**TOPIC: STATEMENT OF OPERATING FUND EXPENDITURES - SIX
MONTHS ENDED 2012-12-31**

Attached is the Statement of Operating Fund Expenditures for the six (6) months ended 2012-12-31.

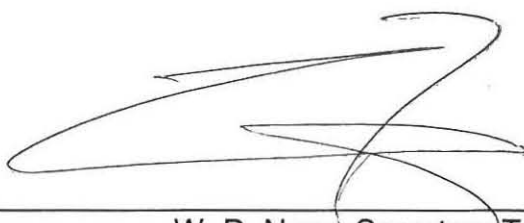
RECOMMENDATION:

THAT the Board accept the Statement of Operating Fund Expenditures for the six (6) months ended 2012-12-31, as presented.

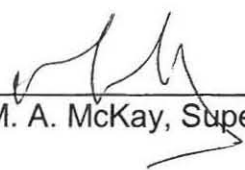
Enclosures:



Submitted by: _____


W. D. Noye, Secretary-Treasurer

Approved by: _____


M. A. McKay, Superintendent

SCHOOL DISTRICT #36 (SURREY)

Statement Of Operating Fund Expenditures For The Six Months Ended December 31, 2012

<u>Function</u>	<u>Actual</u>	<u>Commitments</u>	<u>Total</u>	<u>2012/2013 Preliminary Budget</u>	<u>Unencumbered Balance</u>	<u>% Available</u>
Instruction	202,479,488	2,621,701	205,101,189	514,312,081	309,210,892	60.12%
District Administration	5,578,985	305,029	5,884,014	12,080,568	6,196,554	51.29%
Operations & Maintenance	28,131,015	5,671,549	33,802,564	61,684,378	27,881,814	45.20%
Transportation & Housing	1,935,944	1,865,902	3,801,846	5,131,355	1,329,509	25.91%
Debt Service			0		0	0.00%
Total Expenditures	238,125,432	10,464,181	248,589,613	593,208,382	344,618,769	58.09%

BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)

Schedule 3(c)

of the
ADMINISTRATIVE MEMORANDUM
(Regular)

MEETING DATE: 2013-02-14

**TOPIC: INTERIM FINANCIAL REPORT - SPECIAL PURPOSE FUNDS -
SIX MONTHS ENDED 2012-12-31**

The Regulation pursuant to Board Policy #4203 – *Operating Budget*, calls for financial reporting to the Board with respect to Special Purpose Funds. The Special Purpose Funds report is presented in the same format as utilized for the annual financial statements, which involves the grouping of similar Special Purpose Fund accounts.

RECOMMENDATION:

THAT the Board accept the Special Purpose Fund Schedules for the six (6) months ended 2012-12-31 as presented.

Enclosures:

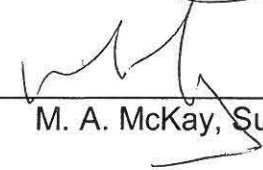


Submitted by: _____



W. D. Noye, Secretary-Treasurer

Approved by: _____



M. A. McKay, Superintendent

SCHOOL DISTRICT NO.36 (SURREY)
SPECIAL PURPOSE FUNDS
SUMMARY OF CHANGES
PERIOD ENDED December 31, 2012

SCHEDULE B1

	MINISTRY OF EDUCATION DESIGNATED	OTHER	SCHOOL GENERATED FUNDS	RELATED ENTITIES	TOTAL
DEFERRED CONTRIBUTIONS					
DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR	248,172	3,906,517	2,776,412		6,931,101
Transfer from Operating Surplus June 30, 2012		396,301			396,301
Add: Contributions received					
Provincial Grants - Ministry of Education	1,171,395	5,443,968			6,615,363
Provincial Grants - Other					
Federal Grants		105,073			105,073
Other Revenue		891,655	6,301,387		7,193,042
Investment Income	465	3,862			4,327
Transfer Bylaw to AFG					
	1,171,860	6,444,558	6,301,387		13,917,805
Less: Allocated to Revenue	1,312,380	5,043,962	4,561,955		10,918,297
Recovered					
District Entered					
DEFERRED CONTRIBUTIONS, END OF YEAR	107,652	5,703,414	4,515,844		10,326,910
REVENUE					
Provincial Grants - Ministry of Education	1,311,915	3,291,273			4,603,188
Provincial Grants - Other		51,304			51,304
Federal Grants		269,761			269,761
Other Revenue		1,427,762	4,561,955		5,989,717
Investment Income	465	3,862			4,327
Gain (Loss) Equity Investment (Note)					
	1,312,380	5,043,962	4,561,955		10,918,297
EXPENSE					
Salaries					
Teachers	161,669	929,368			1,091,037
Principals and Vice-Principals					
Educational Assistants	14,959	10,174			25,133
Support Staff	101,849	1,748,833			1,850,682
Other Professionals		240,195			240,195
Substitutes	1,915	21,488			23,403
	280,392	2,950,058			3,230,450
Employee Benefits	58,526	607,088			665,614
Services and Supplies	1,054,891	1,309,653	4,561,955		6,926,499
	1,393,809	4,866,799	4,561,955		10,822,563
NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS	-81,429	177,163			95,734
INTERFUND TRANSFERS					
Capital Assets Purchased	-291,693	-248,198			-539,891
Other		34,000			34,000
	-291,693	-214,198			-505,891
NET REVENUE (EXPENSE)	-373,122	-37,035			-410,157

SCHOOL DISTRICT NO.36 (SURREY)
SPECIAL PURPOSE FUNDS
CHANGES IN MINISTRY OF EDUCATION DESIGNATED SPECIAL PURPOSE FUNDS
PERIOD ENDED December 31, 2012

SCHEDULE B2

		207 ANNUAL FACILITY GRANT AZ	250 SPECIAL EDUCATION EQUIPMENT BH	305 DAUGHTERS & SISTERS P.L.E.A. PROGRAM AK	385 ADOLESCENT DAY TREATMENT PROGRAM AG	390 ADOLESCENT PSYCHIATRIC UNIT AD	353 WAYPOINT SUBSTANCE HOUSE AL	TOTAL
DEFERRED CONTRIBUTIONS								
DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR	BEG	95,628	111,824	11,172	21,487		8,061	248,172
Add: Contributions received								
Provincial Grants - Ministry of Education	RME	924,592		37,116	111,538	55,700	42,449	1,171,395
Provincial Grants - Other	RBC							
Federal Grants	RGC							
Other Revenue	ROT							
Investment Income	RIN	465						465
Transfer Bylaw to AFG								
		925,057		37,116	111,538	55,700	42,449	1,171,860
Less: Allocated to Revenue		1,020,685	63,710	44,814	96,306	53,454	33,411	1,312,380
Recovered								
District Entered								
DEFERRED CONTRIBUTIONS, END OF YEAR			48,114	3,474	36,719	2,246	17,099	107,652
REVENUE AND EXPENSE								
REVENUE								
Provincial Grants - Ministry of Education	RME	1,020,220	63,710	44,814	96,306	53,454	33,411	1,311,915
Provincial Grants - Other	RBC							
Federal Grants	RGC							
Other Revenue	ROT							
Investment Income	RIN	465						465
		1,020,685	63,710	44,814	96,306	53,454	33,411	1,312,380
EXPENSE								
Salaries								
Teachers	ETS			34,411	68,182	33,912	25,164	161,669
Principals and Vice-Principals	EAS							
Educational Assistants	ESA				7,749	7,210		14,959
Support Staff	ESC	101,849						101,849
Other Professionals	ESP							
Substitutes	ESU						1,915	1,915
		101,849		34,411	75,931	41,122	27,079	280,392
Employee Benefits	EEB	24,348		6,379	14,205	8,846	4,748	58,526
Services and Supplies	ESR	975,917	63,710	4,024	6,170	3,486	1,584	1,054,891
		1,102,114	63,710	44,814	96,306	53,454	33,411	1,393,809
NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS		-81,429						-81,429
INTERFUND TRANSFERS								
Capital Assets Purchased	ECA	-291,693						-291,693
Other (Note)	EIT							
		-291,693						-291,693
NET REVENUE (EXPENSE)		-373,122						-373,122

SCHEDULE B3[illegible]

SCHOOL DISTRICT NO.36 (SURREY)
SPECIAL PURPOSE FUNDS
CHANGES IN OTHER TRUST FUNDS
PERIOD ENDED December 31, 2012

SCHEDULE B3

		602 INNER CITY SCHOOLS	INDIGO LOVE OF READING	DIVERSE YOUTH GANG	IR3	IPALS	FIRST STEPS	WRAPAROUND	SAME PROJECT	JOHNSTON HEIGHTS BEP	COYOTE CREEK BEP
		BE	BF	BG	BJ	BK	BL	BM	BN	BO	BT
DEFERRED CONTRIBUTIONS											
DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR	BEG	392,077		199,320	268,896	10,379		51,141	125,348		40,000
Transfer from Operating Surplus June 30, 2012											
Add: Contributions received											
Provincial Grants - Ministry of Education	RME	120,332									
Provincial Grants - Other	RBC										
Federal Grants	RGC				-63,920			81,139	87,854		
Other Revenue	ROT										
Investment Income	RIN										
		120,332			-63,920			81,139	87,854		
Less: Allocated to Revenue		19,893		50,804	5,621	248		132,280	131,860		500
Recovered											
District Entered											
DEFERRED CONTRIBUTIONS, END OF YEAR		492,516		148,516	199,355	10,131			81,342		39,500
REVENUE AND EXPENSE											
REVENUE											
Provincial Grants - Ministry of Education	RME	19,893									
Provincial Grants - Other	RBC			50,804							500
Federal Grants	RGC				5,621			132,280	131,860		
Other Revenue	ROT					248					
Investment Income	RIN										
		19,893		50,804	5,621	248		132,280	131,860		500
EXPENSE											
Salaries											
Teachers	ETS	3,556						27,844			
Principals and Vice-Principals	EAS										
Educational Assistants	ESA	1,034									
Support Salaries	ESC	-7		19,860	11	177		57,985	65,580		
Other Professionals	ESP							44,838			
Substitutes	ESU								3,198		
		4,583		19,860	11	177		130,667	68,778		
Employee Benefits	EEB	1,872		4,883	477	21		21,847	12,995		
Services and Supplies	ESR	13,438		26,061	5,133	50		16,801	50,087		
		19,893		50,804	5,621	248		169,315	131,860		
NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS								-37,035			500
INTERFUND TRANSFERS											
Capital Assets Purchased	ECA										-500
Other (Note)	EIT										-500
NET REVENUE (EXPENSE)								-37,035			

SCHOOL DISTRICT NO.36 (SURREY)
SPECIAL PURPOSE FUNDS
CHANGES IN OTHER TRUST FUNDS
PERIOD ENDED December 31, 2012

SCHEDULE B3

		650 DONATIONS	651 PAC CONTRIBUTIONS	TOTAL
		BP/BQ/BR/BS	BW	
DEFERRED CONTRIBUTIONS				
DEFERRED CONTRIBUTIONS, BEGINNING OF YEAR	BEG	1,173,030	295,930	3,906,517
Transfer from Operating Surplus June 30, 2012				396,301
Add: Contributions received				
Provincial Grants - Ministry of Education	RME			5,443,968
Provincial Grants - Other	RBC			
Federal Grants	RGC			105,073
Other Revenue	ROT	304,835	129,489	891,655
Investment Income	RIN	3,862		3,862
		308,697	129,489	6,444,558
Less: Allocated to Revenue		342,778	253,901	5,043,962
Recovered				
District Entered				
DEFERRED CONTRIBUTIONS, END OF YEAR		1,138,949	171,518	5,703,414
REVENUE AND EXPENSE				
REVENUE				
Provincial Grants - Ministry of Education	RME			3,291,273
Provincial Grants - Other	RBC			51,304
Federal Grants	RGC			269,761
Other Revenue	ROT	338,916	253,901	1,427,762
Investment Income	RIN	3,862		3,862
		342,778	253,901	5,043,962
EXPENSE				
Salaries				
Teachers	ETS			929,368
Principals and Vice-Principals	EAS			
Educational Assistants	ESA	1,068		10,174
Support Salaries	ESC			1,748,833
Other Professionals	ESP			240,195
Substitutes	ESU			21,488
		1,068		2,950,058
Employee Benefits	EEB	165		607,088
Services and Supplies	ESR	277,676	70,072	1,309,653
		278,909	70,072	4,866,799
NET REVENUE (EXPENSE) BEFORE INTERFUND TRANSFERS		63,869	183,829	177,163
				177,163
INTERFUND TRANSFERS				
Capital Assets Purchased	ECA	-63,869	-183,829	-248,198
Other (Note)	EIT			34,000
		-63,869	-183,829	-214,198
NET REVENUE (EXPENSE)				-37,035

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(d)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2013-02-14

TOPIC: 2012/2013 AMENDED ANNUAL BUDGET

The Board, at its 2012-06-21 regular meeting, adopted the recommendations of the 2012/2013 Budget Committee for a balanced preliminary budget. The Budget Committee has continued building on the three key principles: alignment, sustainability and coherence, in the development of the preliminary budget through to its amended annual budget.

The Board continues to be guided by the four themes expressed in the Board Goals for 2012/2013.

BOARD GOALS 2012/2013

In keeping with its vision to provide quality service to meet the diverse needs of our learners and ensuring that they experience a high-quality, well-rounded education the Board has declared the following as its highest priorities. As always, there is also other key work that continues, focused on supporting success for all learners.

1) We support student success through continued attention to:

- Improving Reading, Writing and Numeracy for all students. Particular emphasis will be placed on supporting Aboriginal students, students who have special needs, English Language Learners and those students who are disadvantaged by poverty or other barriers to learning.
- Providing the necessary training and in-service to build capacity of all educators in the areas of differentiated instruction and quality assessment so they can respond effectively to the diverse needs of students.
- Improving students' attention to physical fitness and their understanding of the factors and decisions that influence healthy living.
- Developing strategies to assist parents in supporting their children's learning.

MEETING DATE: 2013-02-14

SCHEDULE: 3(d)

TOPIC: **2012/2013 AMENDED ANNUAL BUDGET**

2) We support schools in their focus on positive citizenship, with a specific emphasis on:

- Socially responsible behaviour
- Safety, well-being and conditions for student success
- Leadership skills in contributing to classroom and community.

3) We continue to focus on improving the six-year completion rate for secondary students by:

- a. Ensuring appropriate and effective transitions at key points in the K-12 learning journey
- b. Providing a strong, continuous, coherent emphasis on career and education planning and goal setting
- c. Providing a wide range of alternative pathways leading to school completion.

4) We will continue to work collaboratively with our Community-Schools partners to develop structures and strategies that ensure children are emotionally, socially and physically supported to achieve their full potential, with an emphasis on:

- Children being ready, able and motivated to learn
- Parents and caregivers experiencing support and active engagement in a continuum of services addressing their specific needs
- School personnel engaging and collaborating with community partners to support the learning and development of children.

The Board aligns its personnel and financial resources in support of these goals. It also commits to monitoring and improving all programs and services by ensuring stability and sustainability, fiscal and operational effectiveness, and responsiveness to growth and change.

MEETING DATE: 2013-02-14

SCHEDULE: 3(d)

TOPIC: 2012/2013 AMENDED ANNUAL BUDGET

OPERATING FUND**OPERATING GRANTS FOR 2012/2013 BUDGET**

The Ministry of Education made a total of \$4.725 billion available to school districts for the 2012/2013 school year. Surrey's grant recalculation is \$557.9 million. The district's grants are based upon full year enrolment of 69,754 FTE. A detailed distribution of grants and funding rates can be found on the Ministry of Education website www.bced.gov.bc.ca/k12funding/.

Revenue

The Ministry of Education contributes the majority of the funds available to offer educational programs in the school district. The balance is from many other revenue-generating activities. Schedule 2 shows the District's operating revenue in more detail.

Ministry of Education	\$565,950,252	
Other Provincial Grants	<u>2,652,746</u>	
Total of All Provincial Grants	\$568,602,998	97.39%
Other revenue sources	<u>15,184,923</u>	2.61%
TOTAL REVENUE	<u>\$583,787,921</u>	

Expenditures by Major Functions

Budgeted expenditures support Instruction 86.52%, Maintenance and Operations 10.48%, Administration 2.12% and Transportation 0.88%. Schedule 2C provides more detailed description of the expenditure distribution by major function and programs.

Net Changes to Position Control for 2012/2013

Staffing FTE	2012/2013 Final	2011/2012 Final	Change
Principals and Vice Principals	240	239	1
Teachers	3,946	3,905	41
Other Professional Staff	92	91	1
Educational Assistants	1,237	1,150	87
Support Staff	1,116	1095	21
Total:	6,631	6,480	151

MEETING DATE: 2013-02-14

SCHEDULE: 3(d)

TOPIC: **2012/2013 AMENDED ANNUAL BUDGET**

SPECIAL PURPOSE FUNDS

The Board of Education receives restricted funds that are specifically targeted towards various programs or activities. These include Ministry designated activities, such as Annual Facility Grants, Learning Improvement Funds, Community Link Funds, Strong Start, Ready, Set, Learn and Provincial Resource Programs. Other restricted funds include Parent Advisory Councils Funds, Scholarships and other specifically targeted funds. More details of these funds can be found on Schedule 3 and 3A.

CAPITAL FUNDS

Schedule 4 outlines the anticipated change in Investment in Capital and Local Capital Reserve funds.

REVENUE & EXPENDITURE BUDGETS

The attached Statements and Schedules provide the revenue and expenditure estimates distributed in accordance with Public Sector Accounting Standards and prescribed Ministry of Education account structure and presentation format.

Statements

- 2 Revenue and Expense
- 4 Change in Net Financial Assets (Debt)

Schedules

- 2 Operating Revenue and Expense
- 2A Operating Revenue by Source
- 2B Operating Expense by Source
- 2C Operating Expense by Function and Program
- 3 Special Purpose Revenue and Expense
- 3A Change in Special Purpose Funds
- 4 Capital Revenue and Expense

SUMMARY:

The Board's sound and prudent fiscal management policies have enabled us to continue to put students' needs first. We believe the public will agree that we are putting students first and their achievement is our top priority.

MEETING DATE: 2013-02-14

SCHEDULE: 3(d)

TOPIC: **2012/2013 AMENDED ANNUAL BUDGET**

The way we have chosen to spend these tax dollars has been the result of massive public consultation, particularly with parents. Trustees have been at numerous meetings with our constituents, liaison meetings at the District Education Centre, and parent forums in the schools. Our whole visioning process has also provided us a vast amount of valuable information on the future learning needs of our students.

In summary, the 2012/2013 Amended Annual Budget reflects all staffing and infrastructure decisions taken to-date and the surplus for the year, if any, is expected to be minimal.

IT IS THEREFORE RECOMMENDED:

1. THAT the attached School District Amended Annual Budget for 2012/2013 totaling \$671,220,297 including \$601,099,318 in operating expenditures, be approved and supplied to the Ministry of Education.
2. THAT the Amended Annual Budget Bylaw 2012/2013 be given three (3) readings at this meeting (vote must be unanimous).
3. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2012/2013 be approved as read a first time.
4. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2012/2013 be approved as read a second time.
5. THAT the School District No. 36 (Surrey) Amended Annual Budget Bylaw 2012/2013 be approved as read a third time and finally adopted.

Respectfully submitted by:
Trustee Terry Allen
Chairperson
2012/2013 Budget Committee

AMENDED ANNUAL BUDGET BYLAW

A Bylaw of THE BOARD OF EDUCATION OF SCHOOL DISTRICT No. 36 (SURREY) (called the "Board") to adopt the amended annual budget of the Board for the fiscal year 2012/2013 pursuant to Section 113 of the *School Act*, R.S.B.C., 1996, c. 412 as amended from time to time (called the "Act").

1. The Board has complied with the provisions of the Act respecting the amended annual budget adopted by this bylaw.
2. This bylaw may be cited as School District No. 36 (Surrey) Amended Annual Budget Bylaw for fiscal year 2012/2013.
3. The attached Statement 2 showing the estimated revenues and the estimated expenditures for the 2012/2013 fiscal year and the total budget bylaw amount of \$671,220,297 for the 2012/2013 fiscal year was prepared in accordance with the Act.
4. Statement 2, Statement 4 and Schedules 1 to 4 are adopted as the amended annual budget of the Board for the fiscal year 2012/2013.

Read a first time the 14th day of February, 2013;

Read a second time the 14th day of February, 2013;

Read a third time, passed and adopted the 14th day of February, 2013.

Chairperson of the Board

[SEAL]

Secretary-Treasurer

I HEREBY CERTIFY this to be a true original of School District No. 36 (Surrey) Amended Annual Budget Bylaw 2012/2013, adopted by the Board the 14th day of February, 2013.

Secretary-Treasurer



Surrey Schools
LEADERSHIP IN LEARNING

Amended Annual Budget
School District No. 36 (Surrey)
June 30, 2013

School District No. 36 (Surrey)

June 30, 2013

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*NOTE - Statement 1, Statement 3, Statement 5 and Schedules 4A - 4D are used for Financial Statement reporting only.

School District No. 36 (Surrey)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2013

Statement 2

	2013 Amended Annual Budget	2012 Amended Annual Budget
Ministry Operating Grant Funded FTE's		
School-Age	68,673.469	69,143.781
Adult	1,080.563	1,109.250
Total Ministry Operating Grant Funded FTE's	69,754.031	70,253.031
Revenues	\$	\$
Provincial Grants		
Ministry of Education	617,939,394	560,352,556
Other	2,892,066	2,362,746
Municipal Grants Spent on Sites	19,095,000	
Federal Grants	749,155	60,000
Tuition	10,242,074	9,887,605
Other Revenue	17,580,276	2,200,972
Rentals and Leases	1,783,500	1,743,534
Investment Income	1,300,000	1,750,000
Gain (Loss) on Disposal of Tangible Capital Assets	(58,481)	
Amortization of Deferred Capital Revenue	20,276,000	
Total Revenue	691,798,984	578,357,413
Expenses		
Instruction	550,998,457	512,166,624
District Administration	12,733,737	13,141,773
Operations and Maintenance	65,872,783	62,429,988
Transportation and Housing	5,296,677	4,757,796
Amortization of Tangible Capital Assets	29,012,000	
Total Expense	663,913,654	592,496,181
Net Revenue (Expense)	27,885,330	(14,138,768)
Budgeted Allocation (Retirement) of Surplus (Deficit)	30,428,040	21,861,965
Budgeted Transfers (to) from other funds (2012 only)		(7,723,197)
Budgeted Surplus (Deficit), for the year	58,313,370	-
Budgeted Surplus (Deficit), for the year comprised of:		
Operating Fund Surplus (Deficit)		
Special Purpose Fund Surplus (Deficit)		
Capital Fund Surplus (Deficit)	58,313,370	
Budgeted Surplus (Deficit), for the year	58,313,370	-

School District No. 36 (Surrey)

Amended Annual Budget - Revenue and Expense
Year Ended June 30, 2013

Statement 2

	2013 Amended Annual Budget	2012 Amended Annual Budget
Budget Bylaw Amount		
Operating - Total Expense	601,099,318	592,496,181
Operating - Tangible Capital Assets Purchased	2,712,943	4,489,331
Special Purpose Funds - Total Expense	33,802,336	
Special Purpose Funds - Tangible Capital Assets Purchased	440,000	
Capital Fund - Total Expense	29,012,000	
Capital Fund - Tangible Capital Assets Purchased from Local Capital	4,153,700	
Local Capital and Other Transfers		3,233,866
Total Budget Bylaw Amount	671,220,297	600,219,378

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

School District No. 36 (Surrey)

Amended Annual Budget - Changes in Net Financial Assets (Debt)
Year Ended June 30, 2013

Statement 4

	2013 Amended Annual Budget
	\$
Surplus (Deficit) for the year	<u>27,885,330</u>
Effect of change in Tangible Capital Assets	
Acquisition of Tangible Capital Assets	
From Operating and Special Purpose Funds	(3,152,943)
From Local Capital	(4,153,700)
From Deferred Capital Revenue	<u>(86,600,000)</u>
Total Acquisition of Tangible Capital Assets	<u>(93,906,643)</u>
Amortization of Tangible Capital Assets	29,012,000
Net carrying value of Tangible Capital Assets disposed of	<u>58,481</u>
Total Effect of change in Tangible Capital Assets	<u>(64,836,162)</u>
	<u>-</u>
(Increase) Decrease in Net Financial Assets (Debt)	<u><u>(36,950,832)</u></u>

School District No. 36 (Surrey)

Schedule 1

Amended Annual Budget - Schedule of Changes in Accumulated Surplus (Deficit) by Fund
 Year Ended June 30, 2013

	Operating Fund	Special Purpose Fund	Capital Fund	2013 Amended Annual Budget
	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	25,549,554	-	356,368,857	381,918,411
Change in Accounting Policies/Prior Period Adjustments				
Restate Employee Future Benefits Liability - June 30, 2012	4,995,512			4,995,512
Reclassify Deferred Revenue to (from) Operating Surplus	(117,026)			(117,026)
Accumulated Surplus (Deficit), beginning of year, as restated	30,428,040	-	356,368,857	386,796,897
Changes for the year				
Net Revenue (Expense) for the year	(17,311,397)	440,000	44,756,727	27,885,330
Interfund Transfers				
Tangible Capital Assets Purchased	(2,712,943)	(440,000)	3,152,943	-
Local Capital	(10,403,700)		10,403,700	-
Net Changes for the year	(30,428,040)	-	58,313,370	27,885,330
Budgeted Accumulated Surplus (Deficit), end of year	-	-	414,682,227	414,682,227

School District No. 36 (Surrey)

Schedule 2

Amended Annual Budget - Operating Revenue and Expense
Year Ended June 30, 2013

	2013 Amended Annual Budget	2012 Amended Annual Budget
	\$	\$
Revenues		
Provincial Grants		
Ministry of Education	565,950,252	560,352,556
Other	2,652,746	2,362,746
Federal Grants		60,000
Tuition	10,242,074	9,887,605
Other Revenue	2,059,349	2,200,972
Rentals and Leases	1,783,500	1,743,534
Investment Income	1,100,000	1,750,000
Total Revenue	583,787,921	578,357,413
Expenses		
Instruction	520,119,292	512,166,624
District Administration	12,733,737	13,141,773
Operations and Maintenance	62,949,612	62,429,988
Transportation and Housing	5,296,677	4,757,796
Total Expense	601,099,318	592,496,181
Net Revenue (Expense)	(17,311,397)	(14,138,768)
Budgeted Prior Year Surplus Appropriation	30,428,040	21,861,965
Net Transfers (to) from other funds		
Tangible Capital Assets Purchased	(2,712,943)	(4,489,331)
Local Capital	(10,403,700)	(2,710,980)
Other		(522,886)
Total Net Transfers	(13,116,643)	(7,723,197)
Budgeted Surplus (Deficit), for the year	-	-

School District No. 36 (Surrey)

Schedule 2A

Amended Annual Budget - Schedule of Operating Revenue by Source
 Year Ended June 30, 2013

	2013 Amended Annual Budget	2012 Amended Annual Budget
	\$	\$
Provincial Grants - Ministry of Education		
Operating Grant, Ministry of Education	557,937,018	552,546,121
AANDC/LEA Recovery	(73,017)	(73,017)
Other Ministry of Education Grants		
Pay Equity	6,861,222	6,861,222
Ready Set Learn		245,000
Strong Start		776,000
DL Revised Forecast		(92,856)
Grad Adult	1,166,474	41,531
Other Miscellaneous	58,555	48,555
Total Provincial Grants - Ministry of Education	565,950,252	560,352,556
Provincial Grants - Other	2,652,746	2,362,746
Federal Grants		60,000
Tuition		
Summer School Fees	97,029	115,960
Continuing Education	1,397,045	1,576,045
Offshore Tuition Fees	8,748,000	8,195,600
Total Tuition	10,242,074	9,887,605
Other Revenues		
LEA/Direct Funding from First Nations	73,017	73,017
Miscellaneous		
Teaching Kitchen	928,000	868,000
BCPSEA		33,823
Business Development	81,182	81,182
Energy Management	238,901	152,359
Other Miscellaneous	738,249	707,591
Industry Training Authority		285,000
Total Other Revenue	2,059,349	2,200,972
Rentals and Leases	1,783,500	1,743,534
Investment Income	1,100,000	1,750,000
Total Operating Revenue	583,787,921	578,357,413

School District No. 36 (Surrey)

Schedule 2B

Amended Annual Budget - Schedule of Operating Expense by Source
Year Ended June 30, 2013

	2013 Amended Annual Budget	2012 Amended Annual Budget
	\$	\$
Salaries		
Teachers	288,764,364	285,048,807
Principals and Vice Principals	25,038,359	24,924,790
Educational Assistants	45,583,661	42,306,984
Support Staff	49,242,998	48,464,469
Other Professionals	8,073,907	7,838,192
Substitutes	20,540,131	19,252,075
Total Salaries	437,243,420	427,835,317
Employee Benefits	100,276,162	96,861,280
Total Salaries and Benefits	537,519,582	524,696,597
Services and Supplies		
Services	13,597,435	14,097,162
Student Transportation	4,642,523	4,104,418
Professional Development and Travel	2,058,433	2,317,639
Rentals and Leases	2,052,800	2,671,800
Dues and Fees	1,586,261	1,493,423
Insurance	1,569,290	1,711,490
Supplies	27,776,229	31,345,678
Utilities	10,296,765	10,057,974
Total Services and Supplies	63,579,736	67,799,584
Total Operating Expense	601,099,318	592,496,181

School District No. 36 (Surrey)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2013

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
1 Instruction							
1.02 Regular Instruction	220,980,589	3,456,602		6,179,614	653,847	10,218,309	241,488,961
1.03 Career Programs	2,964,049	102,530		1,239,419		192,183	4,498,181
1.07 Library Services	6,040,871			557,312	75,084	289,928	6,963,195
1.08 Counselling	7,178,280	158,782				316,794	7,653,856
1.10 Special Education	34,003,816	1,455,283	42,045,531	406,755		5,658,112	83,569,497
1.30 English Language Learning	11,446,720		479,842			511,805	12,438,367
1.31 Aboriginal Education	918,676	117,234	1,914,452	76,991		18,756	3,046,109
1.41 School Administration	20,000	18,799,409		11,371,454		923,464	31,114,327
1.60 Summer School	1,320,000	160,000	1,000	181,461			1,662,461
1.61 Continuing Education	245,214	102,530		198,701		9,870	556,315
1.62 Off Shore Students	2,770,674	221,583	18,201	633,111	249,145	159,098	4,051,812
1.64 Other	408,127		1,114,635	161,743	153,107	7,962	1,845,574
Total Function 1	288,297,016	24,573,953	45,573,661	21,006,561	1,131,183	18,306,281	398,888,655
4 District Administration							
4.11 Educational Administration	325,698			124,661	1,544,259	12,297	2,006,915
4.40 School District Governance				122,956	320,106		443,062
4.41 Business Administration	53,650	464,406		2,516,845	2,794,630	122,010	5,951,541
Total Function 4	379,348	464,406	-	2,764,462	4,658,995	134,307	8,401,518
5 Operations and Maintenance							
5.41 Operations and Maintenance Administration	80,000		10,000	909,574	1,075,376	39,433	2,114,383
5.50 Maintenance Operations	8,000			22,040,128	972,058	2,012,295	25,032,481
5.52 Maintenance of Grounds				2,053,375	90,543	30,675	2,174,593
5.56 Utilities							-
Total Function 5	88,000	-	10,000	25,003,077	2,137,977	2,082,403	29,321,457
7 Transportation and Housing							
7.41 Transportation and Housing Administration				89,942	145,752	4,447	240,141
7.70 Student Transportation				378,956		12,693	391,649
Total Function 7	-	-	-	468,898	145,752	17,140	631,790
9 Debt Services							
Total Function 9	-	-	-	-	-	-	-
Total Functions 1 - 9	288,764,364	25,038,359	45,583,661	49,242,998	8,073,907	20,540,131	437,243,420

School District No. 36 (Surrey)

Schedule 2C

Amended Annual Budget - Operating Expense by Function, Program and Object

Year Ended June 30, 2013

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2013 Amended Annual Budget	2012 Amended Annual Budget
	\$	\$	\$	\$	\$	\$
1 Instruction						
1.02 Regular Instruction	241,488,961	54,330,480	295,819,441	16,342,460	312,161,901	312,943,051
1.03 Career Programs	4,498,181	1,056,738	5,554,919	1,543,472	7,098,391	6,987,297
1.07 Library Services	6,963,195	1,592,003	8,555,198	5,157,916	13,713,114	13,959,892
1.08 Counselling	7,653,856	1,750,107	9,403,963		9,403,963	9,184,130
1.10 Special Education	83,569,497	19,848,457	103,417,954	1,272,433	104,690,387	96,499,707
1.30 English Language Learning	12,438,367	2,850,578	15,288,945		15,288,945	15,392,739
1.31 Aboriginal Education	3,046,109	723,981	3,770,090	533,378	4,303,468	4,218,648
1.41 School Administration	31,114,327	7,249,610	38,363,937	1,195,386	39,559,323	38,584,656
1.60 Summer School	1,662,461	331,685	1,994,146	224,900	2,219,046	2,328,405
1.61 Continuing Education	556,315	74,956	631,271	854,491	1,485,762	1,626,926
1.62 Off Shore Students	4,051,812	901,794	4,953,606	2,471,678	7,425,284	6,535,781
1.64 Other	1,845,574	379,754	2,225,328	544,380	2,769,708	3,905,392
Total Function 1	398,888,655	91,090,143	489,978,798	30,140,494	520,119,292	512,166,624
4 District Administration						
4.11 Educational Administration	2,006,915	410,901	2,417,816	681,264	3,099,080	3,035,889
4.40 School District Governance	443,062	56,261	499,323	293,720	793,043	934,916
4.41 Business Administration	5,951,541	1,344,415	7,295,956	1,545,658	8,841,614	9,170,968
Total Function 4	8,401,518	1,811,577	10,213,095	2,520,642	12,733,737	13,141,773
5 Operations and Maintenance						
5.41 Operations and Maintenance Administration	2,114,383	419,486	2,533,869	3,365,670	5,899,539	6,064,855
5.50 Maintenance Operations	25,032,481	6,276,507	31,308,988	11,788,480	43,097,468	42,624,115
5.52 Maintenance of Grounds	2,174,593	541,384	2,715,977	929,863	3,645,840	3,618,044
5.56 Utilities	-	-	-	10,306,765	10,306,765	10,122,974
Total Function 5	29,321,457	7,237,377	36,558,834	26,390,778	62,949,612	62,429,988
7 Transportation and Housing						
7.41 Transportation and Housing Administration	240,141	53,998	294,139	8,729	302,868	301,652
7.70 Student Transportation	391,649	83,067	474,716	4,519,093	4,993,809	4,456,144
Total Function 7	631,790	137,065	768,855	4,527,822	5,296,677	4,757,796
9 Debt Services						
Total Function 9	-	-	-	-	-	-
Total Functions 1 - 9	437,243,420	100,276,162	537,519,582	63,579,736	601,099,318	592,496,181

School District No. 36 (Surrey)

Amended Annual Budget - Special Purpose Revenue and Expense
Year Ended June 30, 2013

Schedule 3

	<u>2013 Amended Annual Budget</u>
	\$
Revenues	
Provincial Grants	
Ministry of Education	17,786,142
Other	239,320
Federal Grants	749,155
Other Revenue	15,467,719
Total Revenue	<u>34,242,336</u>
Expenses	
Instruction	30,879,165
Operations and Maintenance	2,923,171
Total Expense	<u>33,802,336</u>
Net Revenue (Expense)	<u>440,000</u>
Net Transfers (to) from other funds	
Tangible Capital Assets Purchased	(440,000)
Total Net Transfers	<u>(440,000)</u>
Budgeted Surplus (Deficit), for the year	<u>-</u>

School District No. 36 (Surrey)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2013

Schedule 3A

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	School Generated Funds	Strong Start	Ready, Set, Learn	Adolescent Psychiatric Unit	Community Link School Meals	Adolescent Day Treatment Program
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	95,628		111,824	2,776,412					21,487
Transfer from Operating Surplus - June 30, 2012					106,991	289,310			
Transfer to Operating (Surplus) Deficit - June 30, 2012									
Deferred Revenue, beginning of year, as restated	95,628	-	111,824	2,776,412	106,991	289,310	-	-	21,487
Add: Restricted Grants									
Provincial Grants - Ministry of Education	2,827,543	7,163,622			736,000	247,450	139,250	2,000,000	257,358
Federal Grants				12,700,000				264,095	
Other									
	2,827,543	7,163,622	-	12,700,000	736,000	247,450	139,250	2,264,095	257,358
Less: Allocated to Revenue	2,923,171	7,163,622	111,824	13,000,000	842,991	536,760	139,250	2,264,095	278,845
Deferred Revenue, end of year	-	-	-	2,476,412	-	-	-	-	-
Revenues									
Provincial Grants - Ministry of Education	2,923,171	7,163,622	111,824		842,991	536,760	139,250	2,000,000	278,845
Provincial Grants - Other									
Federal Grants				13,000,000				264,095	
Other Revenue									
	2,923,171	7,163,622	111,824	13,000,000	842,991	536,760	139,250	2,264,095	278,845
Expenses									
Salaries									
Teachers		2,746,066				90,000	84,781		170,564
Educational Assistants		3,051,039			426,267		18,060		36,120
Support Staff						10,000		340,526	
Other Professionals					75,896			68,850	
Substitutes		149,168					2,294	15,000	4,588
	-	5,946,273	-	-	502,163	100,000	105,135	424,376	211,272
Employee Benefits		1,217,349			157,978	10,000	18,506	101,883	37,184
Services and Supplies	2,923,171		111,824	13,000,000	182,850	426,760	15,609	1,737,836	30,389
	2,923,171	7,163,622	111,824	13,000,000	842,991	536,760	139,250	2,264,095	278,845
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	-
Interfund Transfers									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 36 (Surrey)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2013

Schedule 3A

	Daughters & Sisters P.L.E.A. Program	Waypoint Substance House	French	Literacy Innovation	Community Link Community Schools	Intensive Core French	Community Link Innerness Schools	Diverse Youth Gang Prevention	Donations
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	11,172	8,061	376,183	266,472	627,417	80,324	392,077	199,320	1,173,030
Transfer from Operating Surplus - June 30, 2012									
Transfer to Operating (Surplus) Deficit - June 30, 2012									
Deferred Revenue, beginning of year, as restated	11,172	8,061	376,183	266,472	627,417	80,324	392,077	199,320	1,173,030
Add: Restricted Grants									
Provincial Grants - Ministry of Education	102,814	98,060	522,754		1,524,734		300,830		
Federal Grants									
Other					530,105				500,000
	102,814	98,060	522,754	-	2,054,839	-	300,830	-	500,000
Less: Allocated to Revenue	113,986	106,121	898,937	266,472	2,682,256	80,324	692,907	199,320	702,300
Deferred Revenue, end of year	-	-	-	-	-	-	-	-	970,730
Revenues									
Provincial Grants - Ministry of Education	113,986	106,121	898,937	266,472	1,630,932	80,324	692,907		
Provincial Grants - Other								199,320	
Federal Grants									
Other Revenue					1,051,324				702,300
	113,986	106,121	898,937	266,472	2,682,256	80,324	692,907	199,320	702,300
Expenses									
Salaries									
Teachers	88,019	77,387	84,595		72,053		42,000		
Educational Assistants							1,000		2,000
Support Staff					976,679			45,669	
Other Professionals					284,090				
Substitutes	1,900	1,900							
	89,919	79,287	84,595	-	1,332,822	-	43,000	45,669	2,000
Employee Benefits	12,023	13,924	8,300		253,964		2,000	10,000	300
Services and Supplies	12,044	12,910	806,042	266,472	1,095,470	80,324	647,907	143,651	600,000
	113,986	106,121	898,937	266,472	2,682,256	80,324	692,907	199,320	602,300
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	100,000
Interfund Transfers									
Tangible Capital Assets Purchased									(100,000)
	-	-	-	-	-	-	-	-	(100,000)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

School District No. 36 (Surrey)

Amended Annual Budget - Changes in Special Purpose Funds

Year Ended June 30, 2013

Schedule 3A

	PAC Contributions	IR3 Entered	IPALS	Wraparound	SAME Project	Coyote Creek BEP	TOTAL
	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	295,930	268,896	10,379	51,141	125,348	40,000	6,931,101
Transfer from Operating Surplus - June 30, 2012							396,301
Transfer to Operating (Surplus) Deficit - June 30, 2012		(268,896)	(10,379)				(279,275)
Deferred Revenue, beginning of year, as restated	295,930	-	-	51,141	125,348	40,000	7,048,127
Add: Restricted Grants							
Provincial Grants - Ministry of Education							15,920,415
Federal Grants				274,117	298,549		572,666
Other	200,000						14,194,200
	200,000	-	-	274,117	298,549	-	30,687,281
Less: Allocated to Revenue	450,000	-	-	325,258	423,897	40,000	34,242,336
Deferred Revenue, end of year	45,930	-	-	-	-	-	3,493,072
Revenues							
Provincial Grants - Ministry of Education							17,786,142
Provincial Grants - Other						40,000	239,320
Federal Grants				325,258	423,897		749,155
Other Revenue	450,000						15,467,719
	450,000	-	-	325,258	423,897	40,000	34,242,336
Expenses							
Salaries							
Teachers				60,000	71,000		3,586,465
Educational Assistants							3,534,486
Support Staff				100,000	126,000		1,598,874
Other Professionals				80,000			508,836
Substitutes							174,850
	-	-	-	240,000	197,000	-	9,403,511
Employee Benefits				48,000	31,000		1,922,411
Services and Supplies	150,000			37,258	195,897		22,476,414
	150,000	-	-	325,258	423,897	-	33,802,336
Net Revenue (Expense) before Interfund Transfers	300,000	-	-	-	-	40,000	440,000
Interfund Transfers							
Tangible Capital Assets Purchased	(300,000)					(40,000)	(440,000)
	(300,000)	-	-	-	-	(40,000)	(440,000)
Net Revenue (Expense)	-	-	-	-	-	-	-

School District No. 36 (Surrey)

Amended Annual Budget - Capital Revenue and Expense

Year Ended June 30, 2013

Schedule 4

	2013 Amended Annual Budget		
	Invested in Tangible Capital Assets	Local Capital	Fund Balance
	\$	\$	\$
Revenues			
Provincial Grants			
Ministry of Education	34,203,000		34,203,000
Municipal Grants Spent on Sites	19,095,000		19,095,000
Other Revenue		53,208	53,208
Investment Income		200,000	200,000
Gain (Loss) on Disposal of Tangible Capital Assets	(58,481)		(58,481)
Amortization of Deferred Capital Revenue	20,276,000		20,276,000
Total Revenue	73,515,519	253,208	73,768,727
Expenses			
Amortization of Tangible Capital Assets	29,012,000		29,012,000
Total Expense	29,012,000	-	29,012,000
Net Revenue (Expense)	44,503,519	253,208	44,756,727
Net Transfers (to) from other funds			
Tangible Capital Assets Purchased	3,152,943		3,152,943
Local Capital		10,403,700	10,403,700
Total Net Transfers	3,152,943	10,403,700	13,556,643
Other Adjustments to Fund Balances			
Tangible Capital Assets Purchased from Local Capital	4,153,700	(4,153,700)	-
Total Other Adjustments to Fund Balances	4,153,700	(4,153,700)	-
Budgeted Surplus (Deficit), for the year	51,810,162	6,503,208	58,313,370

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

Schedule 3(e)

**of the
ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2013-02-14

TOPIC: **ARCHITECT PROJECT DEFINITION REVIEW APPOINTMENTS**

The Board, at its 2013-01-17 Regular Board meeting, adopted the following motions:

“THAT the Board direct Administration to engage architectural firm(s) to develop a Project Definition Report (PDR) for Clayton and Grandview Secondary schools and the Cloverdale and Grandview elementary school expansions; and

THAT the funding for the PDR for the four schools be allocated from the Local Capital Reserve (LCR); and

THAT the amount allocated be sent at 5 million dollars; and

THAT the Board seek assurances from the Ministry of Education that the expended funds will be replenished upon receiving approval for the projects.”

The Architect Selection Committee reviewed the projects and architect firms’ availability and expertise. The committee recommends the following architectural firms be appointed.

IT IS RECOMMENDED:

THAT the Board’s signing officers be authorized to appoint the firm of KMBR Architects Planners Inc. to prepare a Project Definition Report (PDR) for a proposed New Secondary School in Clayton North Area – Site #215;

THAT the Board’s signing officers be authorized to appoint the firm of Craven Huston Powers Architects to prepare a Project Definition Report (PDR) for a proposed New Secondary School in Grandview Heights Area – Site #177;

Continued . . .

MEETING DATE: 2013-02-14

SCHEDULE: 3(e)

TOPIC: **ARCHITECT PROJECT DEFINITION REVIEW APPOINTMENTS**

THAT the Board's signing officers be authorized to appoint the firm of Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR) for a proposed addition to Rosemary Heights Elementary – Site #189; and

THAT the Board's signing officers be authorized to appoint the firm of KMBR Architects Planners Inc. to prepare a Project Definition Report (PDR) for a proposed addition to Adams Road Elementary – Site #153.

Enclosures:



Submitted by: _____
W.D. Noye, Secretary-Treasurer

Approved by: _____
M. A. McKay, Superintendent

WDN/dg

BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)

PROGRESS REPORT - ACTIVE CAPITAL PROJECTS

As of February 14, 2013

Please note that the completion/occupancy dates showing are target dates, based on known circumstances. These dates may well change if they prove to be unrealistic.

Site #001 – Hjorth Road Elementary *(Seismic Upgrade)*

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed.

Site #032 – Panorama Ridge Secondary *(Addition & NLC)*

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-11-15 Bid closing date;
- 2012-11-22 Board approved contract award to Preview Builders International Inc.;
- 2014-03 Anticipated Completion.

Site #053 – T. E. Scott Elementary *(Addition and Building Upgrade)*

- 2010-06-14 Ministry of Education announced funding;
- 2010-06-24 Board appointed Craven Huston Powers Architects as Project Architect;
- 2010-09-23 Board approved sketch plans;
- 2011-02-10 Board approved Capital Project Funding Agreement;
- 2011-03-25 Ministry approved Capital Project Funding Agreement;
- 2011-05-31 Bid closing date;
- 2011-06-09 Board approved contract award to Titan Construction Company Limited;
- 2013-04 Anticipated Completion.

Site #059 – Riverdale Elementary *(Seismic Upgrade)*

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed;

Cont'd...

- Ministry mandated Feasibility Study completed.

Site #140 – Martha Jane Norris Elementary (Addition)

- Planning Funds were approved in the 2003/2006 Capital Plan for an addition to increase capacity from 80K + 425 to 80K + 550 student spaces in year 2 (2004-05);
- Phase I of a 2 phase Ministry mandated Feasibility Study underway;
- 2004-08-24 the Board approved an amendment to the Ministry 2004-2008 Five Year Capital Plan approving that the funding year for the addition to Chimney Hill Elementary (from year three 2006/2007 to year one 2004/2005) and the funding year for the addition to Martha Jane Norris (from year one 2004/2005 to year three 2006/2007) be changed.

Site #141 – Fraser Heights Secondary (Addition & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-11-08 Bid closing date;
- 2012-11-22 Board approved contract award to Envoy Construction Services Ltd.;
- 2014-01 Anticipated Completion.

Site #201 – Katzie Elementary (New School & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Craven Huston Powers Architects as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-09-20 Bid closing date;
- 2012-09-27 Board approved contract award to Pro-Can Construction Group Corp.;
- 2014-03 Anticipated Completion.

Site #202 – Sunnyside Elementary (Replacement & NLC)

- 2009-04-16 Board approved Bylaw #186 Re: Sunnyside Elementary School – Site #038 – School Closure – effective 2011-09-01. It is proposed that the Sunnyside School program be relocated upon the completion of a new school Grandview Heights NW Area Elementary – Site #202 located at 2828 – 159th Street;
- 2010-02-11 Board approved sketch plans, Site #202;

- 2010-10-27 Ministry of Education staff approved adding Neighbourhood Learning Centre to Site #202;
- 2011-02-10 Board approved sketch plans, Site #202 Neighbourhood Learning Centre;
- 2011-12-15 Board approved Capital Project Funding Agreement (CPFA);
- 2012-01-18 Ministry of Education approved CPFA
- 2012-02-08 Issued bid documents;
- 2012-03-08 Bid closing date;
- 2012-05-17 Board approved contract award to Bouygues Building Canada Inc.;
- 2013-08 Anticipated Completion.

Site #211 – Goldstone Park Elementary (New School & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Craven Huston Powers Architects as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-09-25 Bid closing date;
- 2012-09-27 Board approved contract award to Olivit Construction Ltd.;
- 2013-12 Anticipated Completion.

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(c)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2013-02-14

TOPIC: Learning Improvement Fund Update

This is the first year of the Learning Improvement Fund (LIF). The overall process for LIF funding is defined in the school regulations and in October of 2012, the Board received a report on our spending plan as submitted to the Minister. This memo is to for the Board's information as an update on the current status of LIF and to look ahead at our process for the coming year.

As spring planning for the coming school year begins, the process for LIF is:

1. A school principal must consult with his/her staff, staff committee or a staff representative to identify classes in the following school year will require additional resources to address learning issues.
 - a. The consultation must include:
 - i. the number of students assigned to a class;
 - ii. the learning needs of those students;
 - iii. the resource requirements of students with special needs;
 - iv. the experience and capacity of the teacher of the class; and
 - v. the resources already available to support the learning in that class.
2. The superintendent, in consultation with the president of the teachers' union, formulates a "tentative spending plan" based on the consultations. The plan must include one or more of the following:
 - the provision of additional teaching staff and teaching assistants and other paraprofessionals;
 - additional teaching time and services to students
 - professional development of teaching staff
 - a reserve fund not exceeding 30% of the grant for any of the above.

MEETING DATE: 2013-02-14

SCHEDULE: 4(c)

TOPIC: Learning Improvement Fund Update

3. Within a reasonable time after the first day of school in September, the principal or vice-principal of each school in the district:

- consults with his/her staff, staff committee or a staff representative to review the spending plan; and
- advises the superintendent based on the consultations, of any changes in priorities identified in the tentative plan.

4. The superintendent:

- makes reasonable efforts to reach an agreement with the president of the teachers' union on the plan;
- submits the plan to the board; and
- submits the plan to the minister.

The Board received a plan for LIF in October of 2012 which identified our spending plan for the \$7,163,622 that we received in LIF funding. We have met with representatives of the STA and CUPE to review our current plan and to make adjustments for semester 2. Funds were held back for semester 2 adjustments and we consulted with schools at any new and emerging needs. Adjustments were made including the addition of:

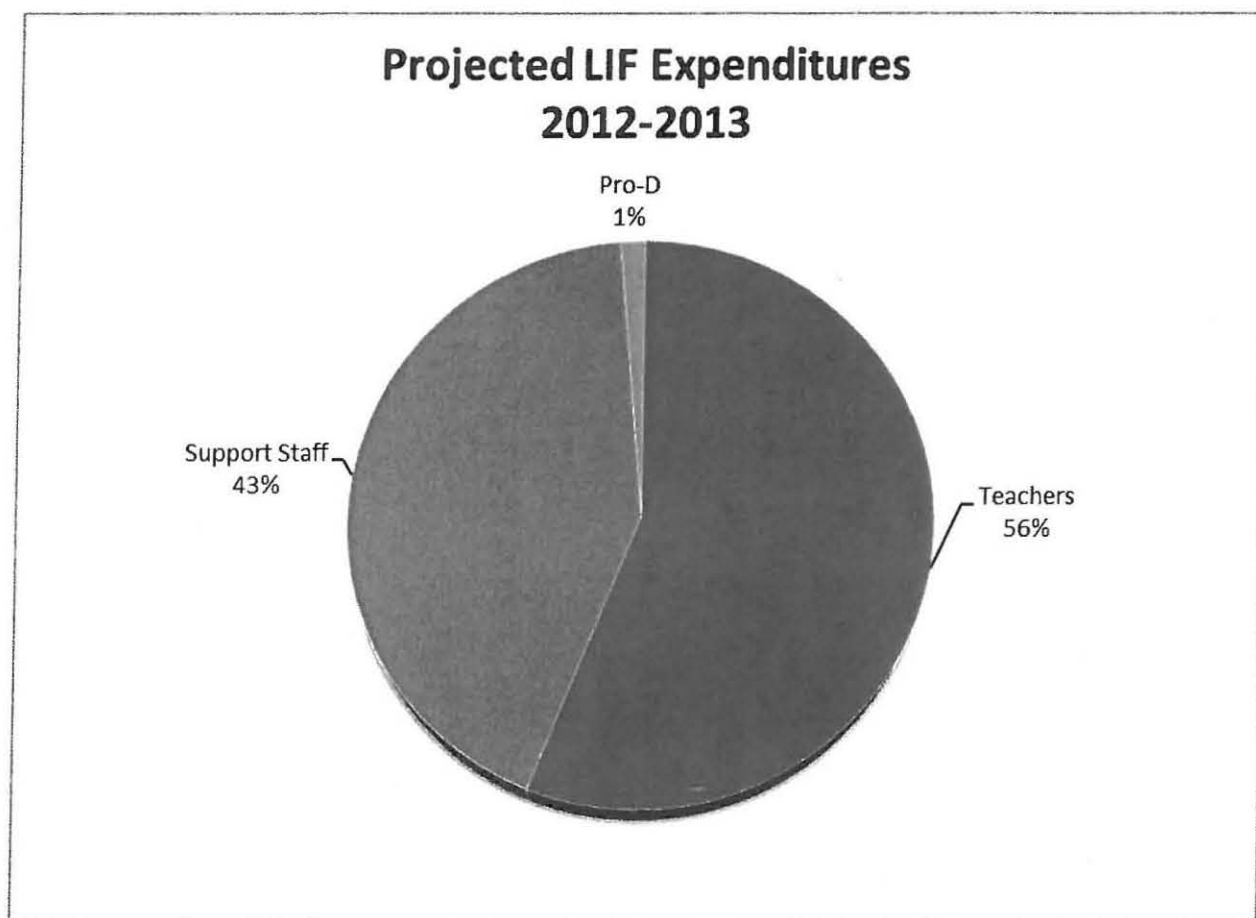
Secondary Teachers	13.36
Secondary Support	7.78
Elementary Teachers	2
Elementary Support	4.54
Elem Pro-D	\$1,600.00
Secondary Pro-D	\$9,500.00

MEETING DATE: 2013-02-14

SCHEDULE: 4(c)

TOPIC: Learning Improvement Fund Update

Adjusted for current costing, our overall LIF expenditures for 2012-13 are projected to be:



One of the major outcomes of our discussions with the STA and CUPE is that we intend to meet in early April to review our processes for 2013-14 and to discuss how we may make the best use of our funds while attending to the legislation. We anticipate as much of the funding as reasonable in the spring to allow schools to plan while still holding back some funding to allow for September and mid-year adjustments. We will also have these discussions as part of our ongoing work with principals and vice-principals.

MEETING DATE: 2013-02-14

SCHEDULE: 4(c)

TOPIC: Learning Improvement Fund Update


As stated above, this memo is for the Board's information on the current status of LIF and our plans for the spring as we set the stage for the coming school year.

Submitted by:



Jordan Tinney, Deputy Superintendent

Approved by:



Mike McKay, Superintendent of Schools

Enclosure(s):



**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(d)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2013-02-14

TOPIC: INCOMING CORRESPONDENCE

CATEGORY #3
(Requiring Board action)

NUMBER	FROM	SUBJECT
No items.		

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5(a)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: 2013-02-14

TOPIC: ITEMS FOR FUTURE DISCUSSION (REGULAR)

No items.

Enclosures:

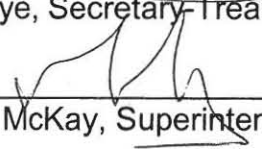


Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M.A. McKay, Superintendent

**BOARD OF EDUCATION
of
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5(b)
of the**

**ADMINISTRATIVE MEMORANDUM
(Regular)**

MEETING DATE: **2013-02-14**

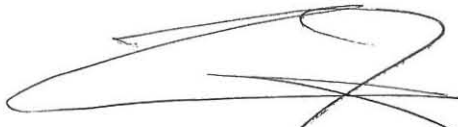
TOPIC: **FUTURE MEETINGS**

DATE	TIME	PLACE	EVENT
Thursday, February 28/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, March 14/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, April 18/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, May 9/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, June 6/13	7:00 pm	District Ed. Centre	Regular Board
Thursday, June 20/13	7:00 pm	District Ed. Centre	Regular Board

Enclosures:




Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M.A. McKay, Superintendent