

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)  
REGULAR BOARD MEETING  
AGENDA**

**MEETING DATE:** 2013-03-14

**TIME:** 7:00 p.m.

**MEETING PLACE:** School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020

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1. CALL TO ORDER

- (a) "O Canada"
- (b) Approval of Agenda
- (c) Presentation: Science Fair Students

2. DELEGATIONS

- (a) Delegation: Aridam Kumar, Student, re: Surrey Youth Sustainability Network

3. ACTION ITEMS

- (a) Adoption of Minutes of Regular Board Meeting Held 2013-02-28
- (b) Capital Project Bylaw No. 126568 – 2013/2014 Carbon Neutral Capital Program (CNCP)
- (c) Proposed Local Calendar For 2013/2014 School Year (*to be distributed*)

4. INFORMATION & PROPOSALS

- (a) Trustee Reports
- (b) Notice of Motion, Trustee T. Allen, re: Charitable Donations
- (c) Progress Report – Active Capital Projects
- (d) Incoming Correspondence

*Cont'd...*

REGULAR BOARD MEETING  
**AGENDA**

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5. FUTURE BUSINESS

- (a) Items for Future Discussion
- (b) Future Meetings

6. QUESTION PERIOD

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

7. ADJOURNMENT

***Mission Statement***

***“Through quality teaching and learning, we commit to engaging our students in their growth as individuals and in their development of the knowledge, skills and attributes necessary to contribute to a healthy, democratic and diverse society.”***

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 AT THE DISTRICT  
EDUCATION CENTRE ON THURSDAY, FEBRUARY 28<sup>th</sup>, 2013 AT 7:00 P.M.**

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**IN ATTENDANCE**

**Trustees**

S. Wilson, Chairperson  
L. Larsen, Vice Chairperson  
T. Allen  
C. Dobie  
R. Masi

**Staff**

M. McKay, Superintendent  
W. Noye, Secretary-Treasurer  
J. Tinney, Deputy Superintendent  
L. McCuaig, Executive Assistant

**Absent**

P. Glass  
L. McNally

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[1] **CALL TO ORDER**

Chairperson Wilson called the meeting to order at 7:04 p.m.

**Presenters & Staff:**

In addition to the Table Officers named above, the following presenters and staff were in attendance at the meeting:

Doug Bjornson, Secretary-Treasurer, Mainroad Group; Elisa Carlson, Director of Instruction; Calvin Chan, Operations Manager, Mainroad Group; Angela Olson, Manager, International Education; Dave Paul, Assistant Superintendent; Andrew Shook, Principal, Bridgeview Elementary; Doug Strachan, Manager, Communications; and Glenn Young, Helping Teacher.

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada".

(b) **Approval of Agenda of Regular Board Meeting**

Chairperson Wilson requested that item 1(d) *Presentation: Anti-Bullying*, be added to the agenda.

Cont'd...

It was moved by Trustee Allen, seconded by Trustee Larsen:

THAT the agenda of the Regular Board meeting be approved as amended.

CARRIED

(c) Recognition: Mainroad Group, Re: Exceptional Support of Students

The Board recognized the Mainroad Group for their exceptional support of students.

Our schools regularly receive support from many businesses in the community. From gift donations in support of a Dry Grad fundraiser, to multi-year sponsorship of district-wide programs, our board is always grateful for such important and valued assistance.

Mainroad Group is a construction company that believes in building communities as much as in building roads and bridges. Not long after Mainroad Construction formed in the late 1980's, that company began quietly supporting the students of Bridgeview Elementary school in important ways.

Since 1992, Mainroad Group has been generously donating to the school so Bridgeview students could take swimming lessons. For 20 years now, the company has been covering the cost of transporting students to various community swimming pools. Mainroad has also assisted families that couldn't afford the costs of swimming lessons.

The lessons are an annual, school-wide event. The opportunity provided through Mainroad's largesse means Bridgeview students not only get healthy physical exercise, they learn an important skill; a skill that is valuable to have for the rest of their lives, particularly in an area with abundant rivers, lakes and coastlines.

One might say Bridgeview students are the longest-running and most important projects the employee-owned Mainroad Group has taken on. It's estimated the company's support of Bridgeview students over the years amounts to about \$40,000. But the benefit to students far exceeds any monetary measure.

The Board recognized Mainroad Group for its exceptional commitment in support of the students of Bridgeview Elementary School.

The Chairperson presented Doug Bjornson, Mainroad Group's Secretary/Treasurer and Calvin Chan, Mainroad Group's Operations Manager a plaque and commemorative pins to commemorate the formal recognition.

*Cont'd...*

On behalf of all Bridgeview Elementary School students, Andrew Shook, Principal, presented the Mainroad Group with a painting created by the school's students.

(d) Presentation: Anti-Bullying

Mike McKay, Superintendent, provided trustees with information regarding an event held by the City of Surrey, to celebrate anti-bullying. Several students in the district were presented with awards. The Mayor also made a proclamation regarding anti-bullying and declared February 27, 2013 "Stop Bullying Day" in the City of Surrey.

A video on anti-bullying was viewed. It was noted there is a link on the school district's website to connect to the City of Surrey's website where other videos on anti-bullying can be viewed.

[2] **DELEGATIONS**

No items.

[3] **ACTION ITEMS**

(a) Adoption of Minutes of Regular Board Meeting Held 2013-02-14

It was moved by Trustee Allen seconded by Trustee Larsen:

THAT the Minutes of the Regular Board meeting held 2013-02-14 be adopted as circulated.  
CARRIED

(b) Recommended Architect Appointment – Clayton North Secondary – Site #215

It was moved by Trustee Masi, seconded by Trustee Larsen:

THAT the firm of KMBR Architects & Planners be appointed Project Architect and the Board's signing officers be authorized to execute client/architect agreement with the firm for a new secondary school – Clayton North Secondary – Site #215.  
CARRIED

(c) 2013/2014 International Student Fees

It was moved by Trustee Allen, seconded by Trustee Dobie:

THAT the Board approve the 2013/2014 tuition fees for international fee-paying students at \$12,900.00 (comprised of \$12,100 tuition + \$800.00 medical).

CARRIED

(d) 2013/2014 Board Authorized Courses

It was moved by Trustee Dobie, seconded by Trustee Allen:

THAT the Board of Education approve the following Board Authorized Courses for the 2013/2014 school year:

Environmental Leadership 11

Exercise Science 12.

CARRIED

[4] **INFORMATION AND PROPOSALS**

(a) Trustee Reports

Trustees reported on their activities since the last Board meeting.

(b) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

(a) Items for Future Discussion

Trustees made note of topics requiring discussion by the Board in the future on the agenda administrative memorandum schedule.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6]     **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

Chairperson Wilson advised that Trustees McNally and Glass were both dealing with health issues and not able to attend the meeting.

[7]     **ADJOURNMENT**

It was moved by Trustee Allen, seconded by Trustee Larsen:

        THAT the Regular meeting of the Board be adjourned at 7:43 p.m.  
        CARRIED

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S. Wilson  
Chairperson

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W. Noye  
Secretary-Treasurer

WDN/lm

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3 (b)**

**of the  
ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: 2013-03-14

TOPIC: **CAPITAL PROJECT BYLAW NO. 126568  
2013/14 CARBON NEUTRAL CAPITAL PROGRAM (CNCP)**

On April 5, 2012, the Ministry of Education initiated a capital funding program for school districts in the amount of \$5 million which is greater than, the annual cost of carbon offsets for school districts.

In a letter dated March 6, 2013, the Ministry of Education allocated CNCP funding to the Surrey School District for the 2013/2014 fiscal year up to a total maximum of \$250,000.

<u>Project No.</u>	<u>Project Description</u>	<u>Amount</u>
126568	2013/14 Carbon Neutral Capital Program (CNCP)	
	Boilers - Martha Currie Elementary Site #061	<u>\$ 250,000</u>

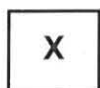
**IT IS THEREFORE RECOMMENDED:**

THAT, subject to Ministry of Education approval, Capital Project Bylaw No. 126568 be given three (3) readings at this meeting (vote must be unanimous).

**BYLAW RECOMMENDATION:**

1. THAT Capital Project Bylaw No. 126568 be approved as read a first time.
2. THAT Capital Project Bylaw No. 126568 be approved as read a second time.
3. THAT Capital Project Bylaw No. 126568 be approved as read a third time and finally adopted.

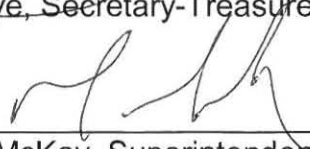
Enclosures:



Submitted by:

  
W.D. Noye, Secretary-Treasurer

Approved by:

  
M. A. McKay, Superintendent



**CAPITAL BYLAW NO. 126568**  
**2013/14 CARBON NEUTRAL CAPITAL PROGRAM (CNCP)**

A BYLAW by the Board of Education of School District No. 36 (Surrey) (hereinafter called the "Board") to adopt a Capital Project of the Board pursuant to Sections 143 (2) and 144 (1) of the *School Act*, R.S.B.C. 1996, c. 412 as amended from time to time (called the "Act").

WHEREAS in accordance with provisions of the *School Act* the Minister of Education (hereinafter called the "Minister") has approved Capital Project No. 126568.

NOW THEREFORE the Board agrees to the following:

- (a) upon approval to proceed, commence the Project and proceed diligently and use its best efforts to complete the Project substantially as directed by the Minister;
- (b) observe and comply with any rule, policy or regulation of the Minister as may be applicable to the Board or the Project; and,
- (c) maintain proper books of account, and other information and documents with respect to the affairs of the Project, as may be prescribed by the Minister.

NOW THEREFORE the Board enacts as follows:

1. The Capital Bylaw of the Board approved by the Minister and specifying a maximum expenditure of \$250,000 for Project No. 126568 is hereby adopted.
2. This Bylaw may be cited as School District No.36 (Surrey) Capital Bylaw No. 126568.

READ A FIRST TIME THE 14<sup>TH</sup> DAY OF MARCH, 2013;  
READ A SECOND TIME THE 14<sup>TH</sup> DAY OF MARCH, 2013;  
READ A THIRD TIME, PASSED AND ADOPTED THE 14<sup>TH</sup> DAY OF MARCH, 2013.

\_\_\_\_\_  
Board Chair

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original School District No. 36 (Surrey) Capital Bylaw No. 126568 adopted by the Board the 14<sup>th</sup> day of March, 2013.

\_\_\_\_\_  
Secretary-Treasurer

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(c)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-03-14**

**TOPIC: PROPOSED LOCAL CALENDAR FOR 2013/2014 SCHOOL  
YEAR**

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The *School Amendment Act* (Bill 36), enacted in spring 2012, establishes a new legislative framework for school calendars. Beginning in the 2013/14 school year, there will be no standard school calendar and each board will need to establish calendars for schools in its district. Boards are required to consult with parents and employees on their proposed school calendars before submitting them to the ministry for review.

The Board and its staff have consulted with parents, students and employee groups regarding a local calendar for the 2013/14 school year for the purpose of continued budget savings through reduced replacement costs and other operational efficiencies.

It is anticipated that the local calendar for 2013/14 will have a positive impact on the budget by the number of instructional days being reduced, thereby reducing the cost of replacement staff by an amount of close to \$500,000.

The following proposal has been presented to the school district education community and partners for discussion and feedback.

- **Five fewer days of instruction** (with an increase of instructional time to make up the five days). The closure dates are to be March 17-21, 2014, prior to a one week spring break March 24-28, 2014.
- **Six district-wide non-instructional days** (or "Pro-D" days) on common dates throughout the school district as follows:

September 23, 2013  
October 25, 2013  
November 8, 2013  
February 21, 2014  
May 2, 2014  
May 26, 2014

The proposed 2013/2014 calendar submissions to the Ministry of Education are attached.

*Cont'd...*

MEETING DATE: 2013-03-14

SCHEDULE: 3(c)

TOPIC: **PROPOSED LOCAL CALENDAR FOR 2013/2014 SCHOOL YEAR**

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**IT IS RECOMMENDED:**

**THAT the Board approves**

- **Five fewer days of instruction** (with an increase of instructional time to make up the five days). The closure dates are to be March 17-21, 2014, prior to a one week spring break March 24-28, 2014.
- **Six district-wide non-instructional days** (or "Pro-D" days) on common dates throughout the school district as follows:

September 23, 2013  
October 25, 2013  
November 8, 2013  
February 21, 2014  
May 2, 2014  
May 26, 2014

- **The proposed 2013/2014 calendar submissions** to the Ministry of Education.

**THAT the Board adopts** a district-wide local school calendar as noted above, with the instruction to staff that:

- the funds saved from the school closure days (approximately \$100,000/day) will be used to support specific projects or needs that are beyond the district's capacity to support within the regular operating budget level.

Submitted by: \_\_\_\_\_

Mike McKay, Superintendent of Schools

Enclosure(s): ☒

- 2013/2014 School Calendar Form – General
- 2013/2014 School Calendar Form – Distributed Learning Elementary
- 2013/2014 School Calendar Form – Distributed Learning Secondary

# SCHOOL CALENDAR FORM - GENERAL

For All School Types Except Distributed Learning Schools

Before completing this form, read the **School Calendar Form Completion Instructions**.

Please note, this Excel form includes six sheets along the bottom of the screen:

- (1) 'Calendar Information' - **REQUIRED**
- (2) 'District and School Information' - **REQUIRED**
- (3) '2013-14 Calendar' - **REQUIRED**
- (4) '2014-15 Calendar' - **OPTIONAL**
- (5) '2015-16 Calendar' - **OPTIONAL**
- (6) '2013-14 SAMPLE' - **DEMONSTRATION PURPOSES ONLY**

## CALENDAR INFORMATION

### District Contact Information:

Provide a contact person for this calendar submission.

Name:	Jordan Tinney
Position:	Deputy Superintendent
Phone:	604-595-6313
Email:	tinney_j@surreyschools.ca

### Number of Days:

Provide a count of how many 'Days In Session' and 'Days of Instruction' will be provided each school year.

	Days In Session	Days of Instruction
2013-14	188	181
2014-15		
2015-16		

### Number of Hours of Instruction:

Provide a count of how many 'Hours of Instruction' will be offered each school year (by grade level).

	K	1 to 7	8 to 12
2013-14	853	878	952
2014-15			
2015-16			

For questions about this form, please call (250) 356-1404.

When complete, submit this form to [educ.governance.legislation@gov.bc.ca](mailto:educ.governance.legislation@gov.bc.ca).



Ministry of  
Education

# SCHOOL CALENDAR FORM - GENERAL

For All School Types Except Distributed Learning Schools

## DISTRICT AND SCHOOL INFORMATION

**School District:**

**036 - Surrey**

Select School District from drop-down menu

### Schools to which this calendar applies:

The drop-down menu will populate the list below. If this calendar submission does not apply to certain schools, delete those schools from the list and complete a separate School Calendar Form.

Public School	Ministry Code	School Name	Kindergarten	Grades 1 to 7	Grades 8 to 12
1	03636000	Continuing Ed SD 36	No	No	Yes
2	03636001	Hjorth Road Elementary	Yes	Yes	No
3	03636002	Port Kells Elementary	Yes	Yes	No
4	03636004	Cloverdale Traditional	Yes	Yes	No
5	03636009	White Rock Elementary	Yes	Yes	No
6	03636012	Colebrook Elementary	Yes	Yes	No
7	03636013	Clayton Elementary	Yes	Yes	No
8	03636018	East Kensington Elementary	Yes	Yes	No
9	03636019	Halls Prairie Elementary	Yes	Yes	No
10	03636021	Sullivan Elementary	Yes	Yes	No
11	03636022	Queen Elizabeth Secondary	No	No	Yes
12	03636028	North Surrey Secondary	No	No	Yes
13	03636029	Harold Bishop Elementary	Yes	Yes	No
14	03636031	Crescent Park Elementary	Yes	Yes	No
15	03636033	Bridgeview Elementary	Yes	Yes	No
16	03636034	J T Brown Elementary	Yes	Yes	No
17	03636035	Latimer Road Elementary	Yes	Yes	No
18	03636036	Ray Shepherd Elementary	Yes	Yes	No
19	03636037	Dr F D Sinclair Elementary	Yes	Yes	No
20	03636038	Sunnyside Elementary	Yes	Yes	No
21	03636039	Surrey Centre Elementary	Yes	Yes	No
22	03636040	K B Woodward Elementary	Yes	Yes	No
23	03636041	Lord Tweedsmuir Secondary	No	No	Yes
24	03636043	Green Timbers Elementary	Yes	Yes	No
25	03636044	Prince Charles Elementary	Yes	Yes	No
26	03636045	Johnston Heights Secondary	No	No	Yes
27	03636047	Guildford Park Secondary	No	No	Yes
28	03636049	Semiahmoo Secondary	No	No	Yes
29	03636050	Mountainview Montessori	Yes	Yes	No
30	03636051	A H P Matthew Elementary	Yes	Yes	No
31	03636053	T E Scott Elementary	Yes	Yes	No
32	03636054	Mary Jane Shannon Elementary	Yes	Yes	No
33	03636055	Lena Shaw Elementary	Yes	Yes	No
34	03636056	H T Thrift Elementary	Yes	Yes	No
35	03636057	William Watson Elementary	Yes	Yes	No
36	03636058	David Brankin Elementary	Yes	Yes	No
37	03636059	Ecole Riverdale Elementary	Yes	Yes	No
38	03636060	Senator Reid Elementary	Yes	Yes	No
39	03636061	Martha Currie Elementary	Yes	Yes	No
40	03636062	James Ardiel Elementary	Yes	Yes	No

# SCHOOL CALENDAR FORM - GENERAL

For All School Types Except Distributed Learning Schools

## DISTRICT AND SCHOOL INFORMATION

41	03636063	McLeod Road Traditional	Yes	Yes	No
42	03636064	Old Yale Road Elementary	Yes	Yes	No
43	03636067	Erma Stephenson Elementary	Yes	Yes	No
44	03636069	Bear Creek Elementary	Yes	Yes	No
45	03636070	Peace Arch Elementary	Yes	Yes	No
46	03636071	Henry Bose Elementary	Yes	Yes	No
47	03636072	Newton Elementary	Yes	Yes	No
48	03636073	Cedar Hills Elementary	Yes	Yes	No
49	03636077	Royal Heights Elementary	Yes	Yes	No
50	03636079	L A Matheson Secondary	No	No	Yes
51	03636080	Surrey Traditional	Yes	Yes	No
52	03636081	Holly Elementary	Yes	Yes	No
53	03636082	Georges Vanier Elementary	Yes	Yes	No
54	03636084	Ellendale Elementary	Yes	Yes	No
55	03636087	Simon Cunningham Elementary	Yes	Yes	No
56	03636089	Jessie Lee Elementary	Yes	Yes	No
57	03636090	George Greenaway Elementary	Yes	Yes	No
58	03636105	Earl Marriott Secondary	No	No	Yes
59	03636106	Frank Hurt Secondary	No	No	Yes
60	03636107	Betty Huff Elementary	Yes	Yes	No
61	03636109	Strawberry Hill Elementary	Yes	Yes	No
62	03636111	Cindrich Elementary	Yes	Yes	No
63	03636112	Creekside Elementary	Yes	Yes	No
64	03636114	Enver Creek Secondary	No	No	Yes
65	03636116	W E Kinvig Elementary	Yes	Yes	No
66	03636117	Laronde Elementary	Yes	Yes	No
67	03636118	South Meridian Elementary	Yes	Yes	No
68	03636122	Don Christian Elementary	Yes	Yes	No
69	03636128	Bonaccord Elementary	Yes	Yes	No
70	03636129	M B Sanford Elementary	Yes	Yes	No
71	03636130	Maple Green Elementary	Yes	Yes	No
72	03636131	Hyland Elementary	Yes	Yes	No
73	03636132	Kennedy Trail Elementary	Yes	Yes	No
74	03636134	Pacific Heights Elementary	Yes	Yes	No
75	03636136	Berkshire Park Elementary	Yes	Yes	No
76	03636137	Panorama Park Elementary	Yes	Yes	No
77	03636138	North Ridge Elementary	Yes	Yes	No
78	03636139	Cougar Creek Elementary	Yes	Yes	No
79	03636140	Martha Jane Norris Elementary	Yes	Yes	No
80	03636141	Fraser Heights Secondary	No	No	Yes
81	03636142	Fraser Wood Elementary	Yes	Yes	No
82	03636143	Serpentine Heights Elementary	Yes	Yes	No
83	03636144	Boundary Park Elementary	Yes	Yes	No
84	03636145	Woodland Park Elementary	Yes	Yes	No
85	03636146	Brookside Elementary	Yes	Yes	No
86	03636147	Westerman Elementary	Yes	Yes	No
87	03636148	Chantrell Creek Elementary	Yes	Yes	No
88	03636149	Sunrise Ridge Elementary	Yes	Yes	No
89	03636150	Tamanawis Secondary	No	No	Yes
90	03636151	Cambridge Elementary	Yes	Yes	No
91	03636152	Walnut Road Elementary	Yes	Yes	No
92	03636153	Adams Road Elementary	Yes	Yes	No
93	03636155	Coast Meridian Elementary	Yes	Yes	No



# SCHOOL CALENDAR FORM - GENERAL

### For All School Types Except Distributed Learning Schools

## DISTRICT AND SCHOOL INFORMATION

[illegible]

# SCHOOL CALENDAR FORM - GENERAL

For All School Types Except Distributed Learning Schools

## 2013/2014 CALENDAR

JULY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	13	1	15	16	17	18
21	22	23	24	25	26	27
28	29	30	31			

AUGUST						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

SEPTEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

OCTOBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

NOVEMBER						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

DECEMBER						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

JANUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

MARCH						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

APRIL						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

MAY						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

JUNE						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

■ Instructional
 ■ Non-Instructional
 ■ Vacation Period
 ■ Statutory Holiday



Ministry of  
Education



# SCHOOL CALENDAR FORM - DISTRIBUTED LEARNING

For Distributed Learning Schools Only

Before completing this form, read the **School Calendar Form Completion Instructions**.

Please note, this Excel form includes six sheets along the bottom of the screen:

- (1) 'Calendar Information' - **REQUIRED**
- (2) 'District and School Information' - **REQUIRED**
- (3) '2013-14 Calendar' - **REQUIRED**
- (4) '2014-15 Calendar' - **OPTIONAL**
- (5) '2015-16 Calendar' - **OPTIONAL**
- (6) '2013-14 SAMPLE' - **DEMONSTRATION PURPOSES ONLY**

## CALENDAR INFORMATION

### District Contact Information:

Provide a contact person for this calendar submission.

Name:	<input type="text" value="Jordan Tinney"/>
Position:	<input type="text" value="Deputy Superintendent"/>
Phone:	<input type="text" value="604-595-6313"/>
Email:	<input type="text" value="tinney_j@surreyschools.ca"/>

### Number of Days:

Provide a count of how many 'Days In Session' will be provided each school year.

	Days In Session
2013-14	<input type="text" value="212"/>
2014-15	<input type="text"/>
2015-16	<input type="text"/>

For questions about this form, please call (250) 356-1404.  
When complete, submit this form to [educ.governance.legislation@gov.bc.ca](mailto:educ.governance.legislation@gov.bc.ca).



# SCHOOL CALENDAR FORM - DISTRIBUTED LEARNING

For Distributed Learning Schools Only

## DISTRICT AND SCHOOL INFORMATION

**School District:**

**036 - Surrey**

Select School District from drop-down menu

### Schools to which this calendar applies:

The drop-down menu will populate the list below. If this calendar submission does not apply to certain schools, delete those schools from the list and complete a separate School Calendar Form.

Public School	Ministry Code	School Name	Kindergarten	Grades 1 to 7	Grades 8 to 12
1	0363699142	Surrey Connect Secondary	No	No	Yes
2					
3					
4					
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# SCHOOL CALENDAR FORM - DISTRIBUTED LEARNING

For Distributed Learning Schools Only

## DISTRICT AND SCHOOL INFORMATION

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130	Surrey Connect Secondary	No	No	Yes
131	Surrey Connect Elementary	Yes	Yes	Yes
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# SCHOOL CALENDAR FORM - DISTRIBUTED LEARNING

For Distributed Learning Schools Only

## 2013/2014 CALENDAR

JULY						
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SEPTEMBER						
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OCTOBER						
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JANUARY						
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FEBRUARY						
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APRIL						
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JUNE						
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■ Days Available for Instruction
 ■ Other Days In session
 ■ Vacation Period
 ■ Statutory Holiday



Ministry of  
Education

# SCHOOL CALENDAR FORM - DISTRIBUTED LEARNING

For Distributed Learning Schools Only

Before completing this form, read the **School Calendar Form Completion Instructions**.

Please note, this Excel form includes six sheets along the bottom of the screen:

- (1) 'Calendar Information' - **REQUIRED**
- (2) 'District and School Information' - **REQUIRED**
- (3) '2013-14 Calendar' - **REQUIRED**
- (4) '2014-15 Calendar' - **OPTIONAL**
- (5) '2015-16 Calendar' - **OPTIONAL**
- (6) '2013-14 SAMPLE' - **DEMONSTRATION PURPOSES ONLY**

## CALENDAR INFORMATION

### District Contact Information:

Provide a contact person for this calendar submission.

Name:	<input type="text" value="Jordan Tinney"/>
Position:	<input type="text" value="Deputy Superintendent"/>
Phone:	<input type="text" value="604-595-6313"/>
Email:	<input type="text" value="tinney_j@surreyschools.ca"/>

### Number of Days:

Provide a count of how many 'Days In Session' will be provided each school year.

	Days In Session
2013-14	<input type="text" value="188"/>
2014-15	<input type="text"/>
2015-16	<input type="text"/>

For questions about this form, please call (250) 356-1404.  
When complete, submit this form to [educ.governance.legislation@gov.bc.ca](mailto:educ.governance.legislation@gov.bc.ca).



# SCHOOL CALENDAR FORM - DISTRIBUTED LEARNING

For Distributed Learning Schools Only

## DISTRICT AND SCHOOL INFORMATION

**School District:**

036 - Surrey

Select School District from drop-down menu

### Schools to which this calendar applies:

The drop-down menu will populate the list below. If this calendar submission does not apply to certain schools, delete those schools from the list and complete a separate School Calendar Form.

Public School	Ministry Code	School Name	Kindergarten	Grades 1 to 7	Grades 8 to 12
1	363699221	Surrey Connect Elementary	Yes	Yes	Yes
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# SCHOOL CALENDAR FORM - DISTRIBUTED LEARNING

For Distributed Learning Schools Only

## DISTRICT AND SCHOOL INFORMATION

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130	Surrey Connect Secondary	No	No	Yes
131	Surrey Connect Elementary	Yes	Yes	Yes
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# SCHOOL CALENDAR FORM - DISTRIBUTED LEARNING

For Distributed Learning Schools Only

## 2013/2014 CALENDAR

JULY						
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AUGUST						
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SEPTEMBER						
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OCTOBER						
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NOVEMBER						
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DECEMBER						
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JANUARY						
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FEBRUARY						
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MARCH						
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APRIL						
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MAY						
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JUNE						
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■ Days Available for Instruction
 ■ Other Days in session
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 ■ Statutory Holiday



Ministry of  
Education



**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-03-14**

**TOPIC: NOTICE OF MOTION, TRUSTEE T. ALLEN, RE: CHARITABLE  
DONATIONS**

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The following Notice of Motion is being submitted by Trustee Terry Allen.

WHEREAS, Dry Graduation events are an integral part of a student's K-12 experience;  
and

WHEREAS, the Parent Advisory Councils solicit community donations to host dry  
graduation events; and

WHEREAS, the provincial government of British Columbia supports dry graduation  
events and the issuance of charitable tax receipts for such events; and

WHEREAS, the current position of the Canadian Revenue Agency (CRA) is to not  
accept charitable tax receipts for dry graduation event donations.

**THEREFORE BE IT RESOLVED:**

THAT the Board direct Administration to contact the Canada Revenue Agency  
(CRA) to discuss and review the CRA's current position regarding Dry  
Graduation events; and

THAT Administration report back to the Board by 2013-12-31.

Respectfully submitted by:

Terry Allen  
Trustee

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(c)**

**of the  
ADMINISTRATIVE MEMORANDUM  
(Regular)**

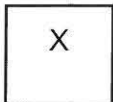
MEETING DATE: 2013-03-14

TOPIC: **PROGRESS REPORT - ACTIVE CAPITAL PROJECTS**

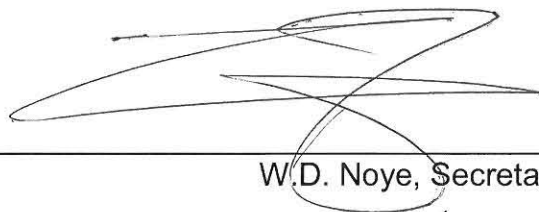
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The attached report is submitted in accordance with Board direction given on 1992-02-27.

Enclosures:

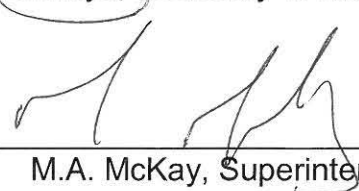


Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M.A. McKay, Superintendent

# **BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)**

## **PROGRESS REPORT - ACTIVE CAPITAL PROJECTS**

***As of March 14, 2013***

Please note that the completion/occupancy dates showing are target dates, based on known circumstances. These dates may well change if they prove to be unrealistic.

---

### **Site #001 – Hjorth Road Elementary** *(Seismic Upgrade)*

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed.

### **Site #032 – Panorama Ridge Secondary** *(Addition & NLC)*

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-11-15 Bid closing date;
- 2012-11-22 Board approved contract award to Preview Builders International Inc.;
- 2014-03 Anticipated Completion.

### **Site #053 – T. E. Scott Elementary** *(Addition and Building Upgrade)*

- 2010-06-14 Ministry of Education announced funding;
- 2010-06-24 Board appointed Craven Huston Powers Architects as Project Architect;
- 2010-09-23 Board approved sketch plans;
- 2011-02-10 Board approved Capital Project Funding Agreement;
- 2011-03-25 Ministry approved Capital Project Funding Agreement;
- 2011-05-31 Bid closing date;
- 2011-06-09 Board approved contract award to Titan Construction Company Limited;
- 2013-05 Anticipated Completion.

### **Site #059 – Riverdale Elementary** *(Seismic Upgrade)*

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed;
- Ministry mandated Feasibility Study completed.

*Cont'd...*

**Site #140 – Martha Jane Norris Elementary** (Addition)

- Planning Funds were approved in the 2003/2006 Capital Plan for an addition to increase capacity from 80K + 425 to 80K + 550 student spaces in year 2 (2004-05);
- Phase I of a 2 phase Ministry mandated Feasibility Study underway;
- 2004-08-24 the Board approved an amendment to the Ministry 2004-2008 Five Year Capital Plan approving that the funding year for the addition to Chimney Hill Elementary (from year three 2006/2007 to year one 2004/2005) and the funding year for the addition to Martha Jane Norris (from year one 2004/2005 to year three 2006/2007) be changed.

**Site #141 – Fraser Heights Secondary** (Addition & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-11-08 Bid closing date;
- 2012-11-22 Board approved contract award to Envoy Construction Services Ltd.;
- 2014-01 Anticipated Completion.

**Site #153 Adams Road** (Addition)

- 2013-02-14 Board appointed KMBR Architects & Planners to prepare a Project Definition Report (PDR).

**Site #177 Grandview Area Secondary** (New School)

- 2013-02-13 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR).

**Site #189 Rosemary Heights** (Addition)

- 2013-02-14 Board appointed Grant + Sinclair Architects to prepare a Project Definition Report (PDR).

**Site #201 – Katzie Elementary** (New School & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Craven Huston Powers Architects as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;

- 2012-09-20 Bid closing date;
- 2012-09-27 Board approved contract award to Pro-Can Construction Group Corp.;
- 2014-03 Anticipated Completion.

**Site #202 – Sunnyside Elementary** (Replacement & NLC)

- 2009-04-16 Board approved Bylaw #186 Re: Sunnyside Elementary School – Site #038 – School Closure – effective 2011-09-01. It is proposed that the Sunnyside School program be relocated upon the completion of a new school Grandview Heights NW Area Elementary – Site #202 located at 2828 – 159<sup>th</sup> Street;
- 2010-02-11 Board approved sketch plans, Site #202;
- 2010-10-27 Ministry of Education staff approved adding Neighbourhood Learning Centre to Site #202;
- 2011-02-10 Board approved sketch plans, Site #202 Neighbourhood Learning Centre;
- 2011-12-15 Board approved Capital Project Funding Agreement (CPFA);
- 2012-01-18 Ministry of Education approved CPFA
- 2012-02-08 Issued bid documents;
- 2012-03-08 Bid closing date;
- 2012-05-17 Board approved contract award to Bouygues Building Canada Inc.;
- 2013-08 Anticipated Completion.

**Site #211 – Goldstone Park Elementary** (New School & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Craven Huston Powers Architects as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-09-25 Bid closing date;
- 2012-09-27 Board approved contract award to Olivit Construction Ltd.;
- 2013-12 Anticipated Completion.

**Site #215 Clayton North Area Secondary** (New School)

- 2013-02-14 Board approved KMBR Architects & Planners to prepare a Project Definition Report (PDR);
- 2013-02-15 BC Government announced funding;
- 2013-02-28 Board appointed KMBR Architects & Planners as Project Architect.