

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)  
REGULAR BOARD MEETING  
REVISED AGENDA**

**MEETING DATE:** 2013-10-10

**TIME:** 7:00 p.m.

**MEETING PLACE:** School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020

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**1. CALL TO ORDER**

- (a) "O Canada" - Recording David Brankin Elementary School
- (b) Approval of Agenda
- (c) Recognition: Mr. Tsai Ching Lin and Ms. Mei Hui Tsai, Sponsors, Taiwan Exchange Program

**2. DELEGATIONS**

- (a) Delegation: Chaminda Jayasekara, Lisa Garner, Jenyne Dorfer, Surrey Traditional School, Parents re: Petition

**3. ACTION ITEMS**

- (a) Adoption of Minutes of Regular Board Meeting Held 2013-09-19
- (b) Motion, Trustee R. Masi, Re: First Response to Student Accidents
- (c) Motion, Trustee T. Allen, Re: Declaration of November 6, 2013 – "*Take Our Kids to Work*" Day
- (d) Five Year Capital Plan - 2013-2017
- (e) Recommended Architect Appointment –District Education Resource Centre
- (f) Bylaw #226, Re: Semiahmoo Secondary – Site #049 – Statutory Right-of-Way – City of Surrey
- (g) Bylaw #227, Re: H. T. Thrift Elementary – Site #056 – Statutory Right-of-Way – City of Surrey
- (h) **Establishment of Parents' Advisory Council – Katzie Elementary, Site #201**
- (i) **2012/2013 Audited Financial Statements**

REGULAR BOARD MEETING  
**AGENDA**

MEETING DATE: 2013-10-10

TIME: 7:00 p.m.

MEETING PLACE: **School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020**

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4. INFORMATION & PROPOSALS

- (a) Trustee Reports
- (b) Progress Report – Active Capital Projects
- (c) Learning Improvement Fund Report
- (d) Incoming Correspondence

5. FUTURE BUSINESS

- (a) Items for Future Discussion
- (b) Future Meetings

6. QUESTION PERIOD

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

7. ADJOURNMENT

*Mission Statement*

*"We engage our students in developing the knowledge, skills and attitudes necessary to build a healthy, democratic and diverse society."*

Board of Education  
of  
School District No. 36 (Surrey)

**THE PURPOSE OF 'QUESTION PERIOD'**

The Board asks that you respect the intent of Question Period.

Question Period is intended:

- to enable members of the community to obtain information or clarification from the Board that cannot be provided by staff.
- to ask a question of the **Board**, not individual Trustees.
- to be limited to one question per person and must be presented in writing on the form provided.

Question Period is NOT intended:

- to be used as a political forum.
- for making speeches or bringing forward a delegation.
- to deal with matters that should properly be dealt with through other channels, such as liaison committees.

We again, respectfully request that questioners be mindful of the Board's policy.

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 1(b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-10-10**

**TOPIC: APPROVAL OF AGENDA OF REGULAR BOARD MEETING**

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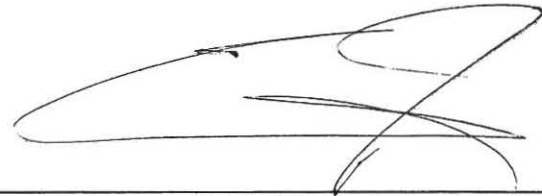
**IT IS RECOMMENDED:**

THAT the agenda of the Regular Board meeting be approved as circulated.

Enclosures:

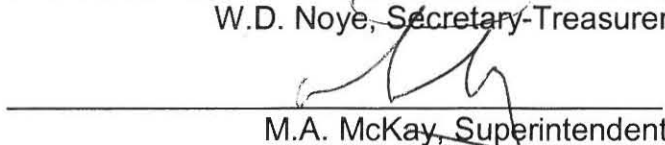


Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M.A. McKay, Superintendent



**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(a)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-10-10**

**TOPIC: ADOPTION OF MINUTES OF REGULAR BOARD MEETING  
HELD 2013-09-19**

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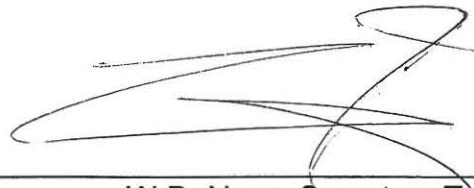
**IT IS RECOMMENDED:**

THAT the Minutes of the Regular Board meeting held 2013-09-19 be adopted as circulated.

Enclosures:

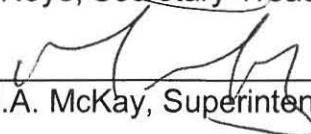


Submitted by:

A handwritten signature in black ink, appearing to be 'W.D. Noye', written over a horizontal line.

W.D. Noye, Secretary-Treasurer

Approved by:

A handwritten signature in black ink, appearing to be 'M.A. McKay', written over a horizontal line.

M.A. McKay, Superintendent

**MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF  
SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 AT THE DISTRICT  
EDUCATION CENTRE ON THURSDAY, SEPTEMBER 19<sup>th</sup>, 2013 AT 7:00 P.M.**

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**IN ATTENDANCE**

**Trustees**

S. Wilson, Chairperson  
T. Allen  
C. Dobie  
P. Glass  
R. Masi  
L. McNally

**Staff**

M. McKay, Superintendent  
W. Noye, Secretary-Treasurer  
J. Tinney, Deputy Superintendent  
  
K. Botsford, Executive Assistant

**Absent**

L. Larsen, Vice Chairperson

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**[1] CALL TO ORDER**

Chairperson Wilson called the meeting to order at 7:02 p.m.

Chairperson Wilson advised the Board that Trustee Larsen was absent due to illness.

**Presenters & Staff:**

In addition to the Table Officers named above, the following presenters and staff were in attendance at the meeting:

Simon Ayres, Associate Director, Fiscal Management Services; Patti Dundas, Assistant Secretary-Treasurer; Alan Jones, Assistant Manager, Fiscal Management Services; Umur Olcay, Manager Facilities and Demographics Planning; L. McCuaig, Executive Assistant; Jennifer Janzen, Administrative Assistant; Paula Howarth, SFU Field Programs Advisor; Valia Spiliotopoulos, Faculty, SFU; Carol Siranni, Fine Arts Helping Teacher, Surrey Lisa Hutchcroft, 2013-2015, Exploring Arts Education Surrey Cohort.

**(a) "O Canada"**

Trustees, Administration and the audience sang "O Canada".

**(b) Approval of Agenda of Regular Board Meeting**

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the agenda of the Regular Board meeting be approved as presented.

**CARRIED**

*Cont'd...*

(c) Presentation: Paula Howarth, SFU Field Programs, re: SFU Exploring Arts In Education

Paula Howarth, SFU Field programs Advisor, presented the Board with a Canvas created by the Surrey Cohort for SFU Exploring Arts in Education. They have been meeting at Princess Margaret for the duration of the two year Graduate Program. The artwork, entitled "*The Heart of Art*", will be displayed in DEC. Paula highlighted the program and expressed appreciation to the Board of Education for their support of this SFU Graduate program and their support for professional development in the Surrey School District.

[2] DELEGATIONS

No items.

[3] ACTION ITEMS

(a) Adoption of Minutes of Regular Board Meeting Held 2013-06-20

It was moved by Trustee Allen seconded by Trustee McNally:

THAT the Minutes of the Regular Board meeting held 2013-06-20 be adopted as circulated.

CARRIED

(b) Financial Statements for the Year Ended 2013-06-30

It was moved by Trustee Allen, seconded by Trustee Glass:

THAT the Financial Statements for the fiscal year ended 2013-06-30 be accepted subject to receiving the Auditor's report for the fiscal year ended 2013-06-30; and

THAT the Auditor's report for the fiscal year ended 2013-06-30 be formally presented to the Board at a future meeting; and

THAT the Financial Statements be submitted to the Ministry of Education.

CARRIED

(c) Capital Project Amendment Bylaw 126627-02 - Annual Facilities Grant 2013/2014

It was moved by Trustee McNally, seconded by Trustee Allen:

THAT Capital Project Bylaw No. 126627-02 be given three (3) readings at this meeting.

CARRIED

It was moved by Trustee McNally, seconded by Trustee Glass:

THAT Capital Project Bylaw No. 126627-02 be approved as read a first time.

CARRIED

It was moved by Trustee Allen, seconded by Trustee Dobie:

THAT Capital Project Bylaw No. 126627-02 be approved as read a second time.

CARRIED

It was moved by Trustee McNally, seconded by Trustee Masi:

THAT Capital Project Bylaw No. 126627-02 be approved as read a third time and finally adopted.

CARRIED

(d) Schedule of Board Meeting Dates - 2014

It was moved by Trustee Dobie, seconded by Trustee McNally:

THAT the Board approve the 2014 schedule of Board meetings as presented and the meeting scheduled in August 2014 be held only if the Chairperson determines there is a need for the meeting.

CARRIED

(e) Eligible School Sites Proposal - 2013-2017 Capital Plan

It was moved by Trustee Allen, seconded by Trustee Glass:

THAT WHEREAS the Board of Education of School District No.36 (Surrey) has consulted with the City of Surrey and the City of White Rock on these matters;

THEREFORE BE IT RESOLVED THAT based on information from local government, the Board of Education of School District No.36 (Surrey) estimates that there will be 38,933 development units constructed in the school district over the next 10 years (Schedule 'A' – Table 2); and

THAT these 38,933 new development units will be home to an estimated 10,178 school age children (Schedule 'A' – Table 3); and

THAT the School Board expects 3 new school sites and 3 site expansions, over the ten-year period, will be required as the result of this growth in the school district and the site acquisitions will be located as presented in Schedule 'B'; and

THAT according to Ministry of Education site standards presented in Schedule 'B' these sites will require in total 12.6 hectares (approx. 31 acres). These sites should be purchased within ten years and, at current serviced land costs, the cost is estimated at \$26.2 million; and

THAT the Eligible School Sites Proposal as adjusted be incorporated into the Five Year Capital Plan, 2013-2017, and submitted to the Ministry of Education.

CARRIED

[4] INFORMATION AND PROPOSALS

(a) Trustee Reports

Trustees reported on their activities since the last Board meeting.

(b) Progress Report Active Capital Projects

Trustees received a progress report regarding active capital projects.

- (c) Report on Business Development Financial Activity for the Six Months Ended 2012-12-31

It was moved by Trustee Allen, seconded by Trustee McNally:

THAT the Board receive the Report on Business Development Financial Activity for the six months ended 2012-12-31.  
CARRIED.

- (d) Incoming Correspondence

There were no correspondence items requiring Trustees' attention.

[5] **FUTURE BUSINESS**

- (a) Items for Future Discussion

Trustees made note of topics requiring discussion by the Board in the future on the agenda administrative memorandum schedule.

- (b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] **ADJOURNMENT**

It was moved by Trustee Allen, seconded by Trustee Glass:

THAT the Regular meeting of the Board be adjourned at 7:49 p.m.  
CARRIED

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S. Wilson  
Chairperson

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W. Noye  
Secretary-Treasurer

## **SECTION 72(3) REPORT**

### **BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)**

#### **REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING**

**2013-04-15 MEETING**

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#### **Trustees Present:**

S. Wilson, Chairperson  
L. Larsen, Vice Chairperson  
T. Allen  
C. Dobie  
P. Glass  
R. Masi  
L. McNally

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#### **Decisions Made by the Board Included:**

1. Elementary Principal – appointments and assignments.
2. Secondary Principal – appointments and assignments.

## **SECTION 72(3) REPORT**

### **BOARD OF EDUCATION of SCHOOL DISTRICT NO. 36 (SURREY)**

#### **REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING**

**2013-06-20 MEETING**

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#### **Trustees Present:**

S. Wilson, Chairperson  
L. Larsen, Vice Chairperson  
T. Allen  
C. Dobie  
R. Masi

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#### **Decisions Made by the Board Included:**

1. Approval of Minutes and Public Records of the Special (In-Camera) Board meeting held 2013-06-06 "A" and 2013-06-06 "B".
2. Kindergarten students to remain in preschool.
3. Legal matter.
4. Acting Vice Principal – appointments.
5. Surrey / Australia Principal Exchange.



**SECTION 72(3) REPORT**

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING**

**2013-08-23 MEETING**

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**Trustees Present:**

S. Wilson, Chairperson  
T. Allen  
C. Dobie  
L. McNally  
R. Masi

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**Decisions Made by the Board Included:**

1. Teacher Disciplinary Matter

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-10-10**

**TOPIC: MOTION, TRUSTEE R. MASI, RE: FIRST RESPONSE TO  
STUDENT ACCIDENTS**

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The following Motion is being submitted by Trustee Reni Masi.

THAT WHEREAS, the Surrey District Parents' Advisory Committee (DPAC) has brought forward a motion of concern regarding the first response by the schools in the event of a student accident.

**THEREFORE BE IT RESOLVED:**

THAT the Board direct Administration to prepare a report examining the suitability and effectiveness of the Board's policy and procedures regarding first responses to student accidents; and

THAT this report be presented to the Board by 2014-02-01.

Respectfully submitted by:

Reni Masi  
Trustee

RM/lm

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3 (c)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-10-10**

**TOPIC: MOTION, TRUSTEE T. ALLEN RE: DECLARATION OF  
NOVEMBER 6, 2013 – “TAKE OUR KIDS TO WORK” DAY**

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An educational opportunity, “*Take Our Kids to Work*”, is again being provided to Surrey School District students through the work of The Learning Partnership of Toronto, Ontario. The Learning Partnership continues to work with school districts across Canada in sponsoring this annual event.

The following motion is being submitted by Trustee Terry Allen.

THAT WHEREAS the “*Take Our Kids to Work*” program sponsored by The Learning Partnership, brings together business people, education and community leaders who are committed to creating challenging learning and career opportunities for young people in Grade 9; and

WHEREAS this project will show students through direct experiences, just how important skills, training and education are to their success; and

WHEREAS substantive curriculum materials have been written for in-class projects and assignments to support the day and make the experience more meaningful for the students, including the Workplace Guide which is also available to assist participating workplaces in preparing a positive experience for employees and their guests; and

WHEREAS the success of the day is contingent on the level of participation by the students, parents, teachers and employers in bringing to reality the experience of an average work day.

**IT IS THEREFORE RECOMMENDED:**

THAT the Board declare November 6, 2013 as “*Take Our Kids to Work*” day and publicize the event throughout the school district by reminding staff, parents, students and the business community of the benefit to our Grade 9 students afforded by supporting the various activities during this special day.

Respectfully submitted by:

Trustee Terry Allen

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(d)**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE:** 2013-10-10

**TOPIC:** **FIVE YEAR CAPITAL PLAN - 2013-2017**

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The 2013/2014 Five Year Capital Plan submission will include new space, school replacements, renovations and site acquisitions, and also includes minor capital projects such as Building Envelope Program (BEP) and Mechanical System Upgrade Program (MSUP). All other major renovations or replacement project requests to be included must exceed \$1.5 million. Renovation projects less than \$1.5 million are expected to be managed using Annual Facility Grant funding.

The continuation of the Seismic Mitigation Program allows Boards to submit seismic projects that incorporates the results of recent advancements in seismic risk assessment methodologies, and ongoing research and analysis on the performance of various types of school buildings.

The Surrey School District will continue to focus capital project priorities on mitigating space shortfalls and improving the districts carbon footprint. All proposed new schools, additions, replacements, alterations and new school sites identified in the School District's Eligible School Site Proposal (as approved by the Board on September 19, 2013) be included in the Five Year Capital Plan. New space projects priorities will include Neighbourhood Learning Centres.

The 2013/2014 Capital Plan submission takes into consideration excess capacity in surrounding schools in determining the scope of each project request. New space requests are not included where they can be accommodated with other decisions such as program or catchment boundary changes.

MEETING DATE: 2013-10-10

SCHEDULE: 3(d)

TOPIC: **FIVE YEAR CAPITAL PLAN - 2013-2017**

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In summary, we will continue to make a strong case for capital funding in light of sustained growth projections within Surrey. Demographic trends indicate continued enrolment growth.

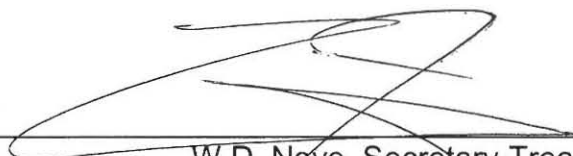
**IT IS THEREFORE RECOMMENDED:**

THAT the Board approve the 2013/2014 Capital Plan Submission (For Period 2013-2017), as presented, for submission to the Ministry of Education.

Enclosures:



Submitted by:

  
\_\_\_\_\_  
W.D. Noye, Secretary-Treasurer

Approved by:

  
\_\_\_\_\_  
M. A. McKay, Superintendent

WDN/dg

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2013/2014

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
1	116146	36153	ADD - ADAMS ROAD ELEMENTARY INCREASE CAPACITY TO 80K/450	\$0	\$0	\$4,921,781	\$0	\$0	\$4,921,781
2	116119	36189	ADD - ROSEMARY HEIGHTS ELEMENTARY INCREASE CAPACITY TO 80K/450	\$0	\$0	\$3,862,128	\$0	\$0	\$3,862,128
3	107114	36177	NEW - GRANDVIEW HEIGHTS AREA SECONDARY SITE 177 NEW 1000 CAPACITY SECONDARY SCHOOL	\$0	\$0	\$37,556,392	\$0	\$0	\$37,556,392
4	116112	36059	REPLACE - RIVERDALE ELEMENTARY REPLACE WITH 80K/400 ELEMENTARY SCHOOL	\$0	\$0	\$12,353,183	\$0	\$0	\$12,353,183
5	113413	36209	NEW - SOUTH WEST PORT KELLS AREA SITE 209 SITE ACQUISITION NEW 80K/350 ELEMENTARY SCHOOL	\$0	\$0	\$3,725,000	\$0	\$0	\$3,725,000
6	116115	36212	ADD - WOODWARD HILL ELEMENTARY INCREASE CAPACITY TO 120K/500	\$0	\$0	\$3,270,141	\$0	\$0	\$3,270,141
7	108883	36184	NEW - CLAYTON NORTH AREA ELEMENTARY NEW 80K/350 ELEMENTARY SCHOOL	\$0	\$0	\$13,888,122	\$0	\$0	\$13,888,122
8	116493	36137	ADD - PANORAMA PARK ELEMENTARY INCREASE CAPACITY TO 80K/400	\$0	\$0	\$4,074,857	\$0	\$0	\$4,074,857

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2013/2014

Capital Plan Submission Date: Unsubmitted

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
9	110979	36218	NEW - CLAYTON VILLAGE NW AREA SITE 218 NEW 80K/350 ELEMENTARY SCHOOL	\$0	\$0	\$0	\$13,888,122	\$0	\$13,888,122
10	108888	36206	NEW - GRANDVIEW HEIGHTS SOUTH AREA ELEM #2 NEW 80K/350 ELEMENTARY SCHOOL	\$0	\$0	\$0	\$13,888,122	\$0	\$13,888,122
11	116495	36164	ADD - SULLIVAN HEIGHTS SECONDARY INCREASE CAPACITY TO 1500	\$0	\$0	\$0	\$10,806,235	\$0	\$10,806,235
12	116497	36150	ADD - TAMANAWIS SECONDARY INCREASE CAPACITY TO 1500	\$0	\$0	\$0	\$6,928,150	\$0	\$6,928,150
13	116496	36028	ADD - NORTH SURREY SECONDARY INCREASE CAPACITY TO 1500	\$0	\$0	\$0	\$6,158,626	\$0	\$6,158,626
14	N/A	36021	ADD - SULLIVAN ELEMENTARY INCREASE CAPACITY TO 60K/250 AND UPGRADE GYM	\$0	\$0	\$0	\$3,039,717	\$0	\$3,039,717
15	116116	36134	ADD - PACIFIC HEIGHTS ELEMENTARY INCREASE CAPACITY TO 80K/400	\$0	\$0	\$0	\$4,301,733	\$0	\$4,301,733
16	108889	36208	NEW - GRANDVIEW CENTRE AREA SITE 208 SITE ACQUISITION NEW 80K/350 ELEMENTARY SCHOOL	\$0	\$0	\$0	\$7,450,000	\$0	\$7,450,000

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2013/2014

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
17	113214	36004	ADD - CLOVERDALE TRADITIONAL SCHOOL UPGRADE GYM & INCREASE CAPACITY TO 80K/300	\$0	\$0	\$0	\$3,961,008	\$0	\$3,961,008
18	113194	36001	RENO - HJORTH ROAD ELEMENTARY MAJOR RENOVATION DUE TO SEISMIC	\$0	\$0	\$0	\$10,370,830	\$0	\$10,370,830
19	116494	36050	REPLACE - MOUNTAINVIEW MONTESSORI REPLACE MODULES WITH NEW SCHOOL	\$0	\$0	\$0	\$8,357,258	\$0	\$8,357,258
20	113236	36064reno	RENO - OLD YALE ROAD ELEMENTARY UPGRADE EXISTING ELEMENTARY SCHOOL	\$0	\$0	\$0	\$4,725,813	\$0	\$4,725,813
21	116108	36064	MECHUP - OLD YALE ROAD ELEMENTARY MECHANICAL UPGRADE	\$1,475,000	\$0	\$0	\$0	\$0	\$1,475,000
22	116107	36040	MECHUP - K B WOODWARD ELEMENTARY MECHANICAL UPGRADE	\$800,000	\$0	\$0	\$0	\$0	\$800,000
23	116111	36081	MECHUP - HOLLY ELEMENTARY MECHANICAL UPGRADE	\$1,085,000	\$0	\$0	\$0	\$0	\$1,085,000
24	116109	36069	MECHUP - BEAR CREEK ELEMENTARY MECHANICAL UPGRADE	\$1,625,000	\$0	\$0	\$0	\$0	\$1,625,000



# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2013/2014

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
25	116110	36070	MECHUP - PEACE ARCH ELEMENTARY MECHANICAL UPGRADE	\$1,475,000	\$0	\$0	\$0	\$0	\$1,475,000
26	116113	36157	BEP - COYOTE CREEK ELEMENTARY BUILDING ENVELOPE UPGRADE	\$430,000	\$0	\$0	\$0	\$0	\$430,000
27	116141	36160	BEP - FROST ROAD ELEMENTARY BUILDING ENVELOPE UPGRADE	\$506,000	\$0	\$0	\$0	\$0	\$506,000
28	116135	36147	BEP - WESTERMAN ELEMENTARY BUILDING ENVELOPE UPGRADE	\$414,000	\$0	\$0	\$0	\$0	\$414,000
29	116144	36167	BEP - FLEETWOOD PARK SECONDARY BUILDING ENVELOPE UPGRADE	\$3,145,000	\$0	\$0	\$0	\$0	\$3,145,000
30	116130	36156	BEP - ELGIN PARK SECONDARY BUILDING ENVELOPE UPGRADE	\$2,231,000	\$0	\$0	\$0	\$0	\$2,231,000
31	116131	36150B	BEP - TAMANAWIS SECONDARY BUILDING ENVELOPE UPGRADE	\$2,070,000	\$0	\$0	\$0	\$0	\$2,070,000
32	116143	36035	BEP - LATIMER ROAD ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$3,220,000	\$0	\$0	\$0	\$3,220,000

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2013/2014

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
33	116140	36146	BEP - BROOKSIDE ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$2,048,000	\$0	\$0	\$0	\$2,048,000
34	116133	36139	BEP - COUGAR CREEK ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$2,398,000	\$0	\$0	\$0	\$2,398,000
35	116129	36079	BEP - L A MATHESON SECONDARY BUILDING ENVELOPE UPGRADE	\$0	\$1,409,000	\$0	\$0	\$0	\$1,409,000
36	116122	36022	BEP - QUEEN ELIZABETH SECONDARY BUILDING ENVELOPE UPGRADE	\$0	\$3,335,000	\$0	\$0	\$0	\$3,335,000
37	116127	36041	BEP - LORD TWEEDSMUIR SECONDARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$1,369,000	\$0	\$0	\$1,369,000
38	116126	36186	BEP - JANICE CHURCHILL ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$1,909,000	\$0	\$0	\$1,909,000
39	116136	36138	BEP - NORTH RIDGE ELEMENTARY SCHOOL BUILDING ENVELOPE UPGRADE	\$0	\$0	\$1,426,000	\$0	\$0	\$1,426,000
40	116132	36111	BEP - CINDRICH ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$1,009,000	\$0	\$0	\$1,009,000

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2013/2014

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
41	116139	36162	BEP - BAYRIDGE ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$696,000	\$0	\$0	\$696,000
42	114967	36069seis	SPS - BEAR CREEK ELEMENTARY SEISMIC UPGRADE GYM RATED H3	\$0	\$0	\$0	\$1,278,500	\$0	\$1,278,500
43	115669	36044seis	SPS - PRINCE CHARLES ELEMENTARY SEISMIC UPGRADE OLDER BLOCK RATED H3	\$0	\$0	\$0	\$2,493,454	\$0	\$2,493,454
44	115709	36022seis	SPS - QUEEN ELIZABETH SECONDARY SEISMIC UPGRADE SHOPS & OLDER BLOCK RATED H3	\$0	\$0	\$0	\$2,115,000	\$0	\$2,115,000
45	116125	36174	BEP - KIRKBRIDE ELEMENTARY BUILDING ENVELOPE UPGRADE 1993 ADDITION	\$0	\$0	\$0	\$483,000	\$0	\$483,000
46	116124	36149	BEP - SUNRISE RIDGE ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$0	\$518,000	\$0	\$518,000
47	116121	36140	BEP - MARTHA JANE NORRIS ELEMENTARY BUILDING ENVELOPE UPGRADE 1989 ADDITION	\$0	\$0	\$0	\$408,000	\$0	\$408,000
48	116114	36131	BEP - HYLAND ELEMENTARY BUILDING ENVELOPE UPGRADE 1993 ADDITION	\$0	\$0	\$0	\$690,000	\$0	\$690,000

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2013/2014

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
49	110964	36204	NEW - CLAYTON NE AREA SITE 204 NEW 80K/350 CAPACITY ELEMENTARY	\$0	\$0	\$0	\$0	\$13,888,122	\$13,888,122
50	107116	36180	NEW - DOUGLAS AREA ELEM SITE 180 NEW 80K/350 CAPACITY ELEMENTARY	\$0	\$0	\$0	\$0	\$13,888,122	\$13,888,122
51	108887	36216	NEW - SOUTH PORT KELLS CENTRE SITE 216 SITE ACQUISITION NEW 80K/350 ELEMENTARY	\$0	\$0	\$0	\$0	\$3,725,000	\$3,725,000
52	110965	36217	NEW - CLAYTON VILLAGE AREA SITE 217 NEW 80K/350 CAPACITY ELEMENTARY	\$0	\$0	\$0	\$0	\$13,888,122	\$13,888,122
53	114038	36574	SITEEXP - CITY CENTRAL LEARNING CENTRE SITE EXPANSION OF UNDERSIZED ELEMENTARY SCHOOL	\$0	\$0	\$0	\$0	\$4,300,000	\$4,300,000
54	114333	36105	SITEEXP - EARL MARRIOTT SECONDARY SITE EXPANSION TO UNDERSIZED SECONDARY SCHOOL	\$0	\$0	\$0	\$0	\$3,800,000	\$3,800,000
55	114926	36054seis	SPS - MARY JANE SHANNON ELEMENTARY SEISMIC UPGRADE GYM RATED H3	\$0	\$0	\$0	\$0	\$1,278,500	\$1,278,500
56	115679	36090seis	SPS - GEORGE GREENAWAY ELEMENTARY SEISMIC UPGRADE GYM RATED H3	\$0	\$0	\$0	\$0	\$1,278,500	\$1,278,500

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2013/2014

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
57	115674	36058seis	SPS - DAVID BRANKIN ELEMENTARY SEISMIC UPGRADE GYM & OLDER BLOCK RATED H3	\$0	\$0	\$0	\$0	\$5,895,000	\$5,895,000
58	115676	36081seis	SPS - HOLLY ELEMENTARY SEISMIC UPGRADE OLDER BLOCK RATED H3	\$0	\$0	\$0	\$0	\$2,125,500	\$2,125,500
59	116134	36028B	BEP - NORTH SURREY SECONDARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$0	\$0	\$744,000	\$744,000
60	116142	36170	BEP - OCEAN CLIFF ELEMENTARY SCHOOL BUILDING ENVELOPE UPGRADE	\$0	\$0	\$0	\$0	\$403,000	\$403,000
61	116128	36105BEP	BEP - EARL MARRIOTT SECONDARY BUILDING ENVELOPE UPGRADE 1985 & 1999 ADDITIONS	\$0	\$0	\$0	\$0	\$339,000	\$339,000
62	116123	36077	BEP - ROYAL HEIGHTS ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$0	\$0	\$385,000	\$385,000
63	116138	36158	BEP - BEAVER CREEK ELEMENTARY BUILDING ENVELOPE UPGRADE 1993 ADDITION	\$0	\$0	\$0	\$0	\$1,150,000	\$1,150,000

<b>Total:</b>	\$15,256,000	\$12,410,000	\$90,060,604	\$101,861,568	\$67,087,866	\$286,676,038
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**BOARD OF EDUCATION**  
of  
**SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(e)**

of the  
**ADMINISTRATIVE MEMORANDUM**  
(Regular)

MEETING DATE: 2013-10-10

TOPIC: **RECOMMENDED ARCHITECT APPOINTMENT –  
DISTRICT EDUCATION RESOURCE CENTRE**

---

As part of the District's ongoing commitment to reduce annual operating expenses such as office leases, energy costs and maintenance of aging facilities, the Board has reviewed the need for an education resource centre. The addition of the education resource centre completes a Board vision to centralize educational service and to optimize operating efficiency and effectiveness. The Board instructed staff to move forward and engage a qualified architectural firm to provide design and construction administration services for this facility to meet the needs of the school district.

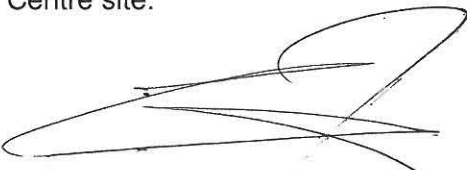
**IT IS RECOMMENDED:**

THAT the firm of Craven Huston Powers Architects be appointed Project Architect and the Board's signing officers be authorized to execute client/architect agreement with the firm for a new District Education Resource Centre located on the District Education Centre site.

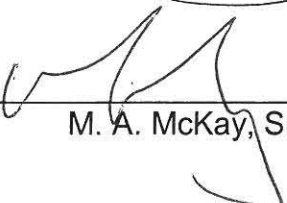
Enclosures:



Submitted by:

  
\_\_\_\_\_  
W.D. Noye, Secretary-Treasurer

Approved by:

  
\_\_\_\_\_  
M. A. McKay, Superintendent

WDN/dg

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(f)**

**of the  
ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: 2013-10-10

TOPIC: **BYLAW #226, RE: SEMIAHMOO SECONDARY – SITE #049  
– STATUTORY RIGHT-OF-WAY – CITY OF SURREY**

---

The City of Surrey requires a Statutory Right-of Way for the installation of pedestrian control cross walk and the operation and maintenance of the traffic signals works and control devices on two corners - the north east corner of Semiahmoo Secondary – Site #049, located at 1745 – 148 Street.

The Statutory Right-of-Way, in favour of the City of Surrey, will allow for constructing, extending, altering, replacing, repairing, upgrading, installing, protecting, surveying, brushing, testing, cleaning, clearing, flooding, operating, maintaining with or without vehicles, for the 'Works' include, but are not limited to, highways, roads, streets, lanes, sidewalks, paths, walkways, bicycle lanes, curbs, gutters, pipes, conduits, lines, drains, ditches, medians, traffic signals, traffic calming and control devices, transit stops, transit shelters, streetlights, utility and services connections, landscaping, retaining walls, and fire hydrant systems.

The area of the area of containment area on the north east corner of Semiahmoo Secondary is 63.2 square metres and containment area.

The Statutory Right-of-Way will have no adverse effect on the use of the site by the school district; nor will they affect our ability to dispose of the site in the future.

Continued ...

MEETING DATE: 2013-10-10

SCHEDULE: 3(f)

TOPIC: **BYLAW #226, RE: SEMIAHMOO SECONDARY – SITE #049  
– STATUTORY RIGHT-OF-WAY – CITY OF SURREY**

---

**IT IS THEREFORE RECOMMENDED:**

THAT Bylaw #226, Re: Semiahmoo Secondary – Site #049 – Statutory Right-of-Way – City of Surrey be given three (3) readings at this meeting (vote must be unanimous).

**BYLAW RECOMMENDATION:**

1. THAT Bylaw #226, Re: Semiahmoo Secondary – Site #049 – Statutory Right-of-Way – City of Surrey be approved as read a first time.
2. THAT Bylaw #226, Re: Semiahmoo Secondary – Site #049 – Statutory Right-of-Way – City of Surrey be approved as read a second time.
3. THAT Bylaw #226, Re: Semiahmoo Secondary – Site #049 – Statutory Right-of-Way – City of Surrey be approved as read a third time and finally adopted.

Enclosures:

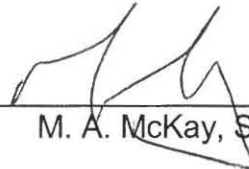


Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M. A. McKay, Superintendent



**BOARD OF EDUCATION  
OF  
SCHOOL DISTRICT NO. 36 (SURREY)**

**BYLAW #226, RE: SEMIAHMOO SECONDARY – SITE #049  
– STATUTORY RIGHT-OF-WAY – CITY OF SURREY**

THAT the Board grant a Statutory Right-of-Way on Semiahmoo Secondary – Site #049, located at 1785 – 148 Street, legally described as Parcel Identifier: 009-039-279 Lot 38 Section 15 Township 1 New Westminster District Plan 29452 Except: Plan BCP39428 in favour of the City of Surrey. The Statutory Right-of-Way area is for the purpose of the installation of pedestrian control cross walk and the operation and maintenance of the traffic signals works and control devices. The Statutory-Right-of-Way will allow for constructing, extending, altering, replacing, repairing, upgrading, installing, protecting, surveying, brushing, testing, cleaning, clearing, flooding, operating, maintaining with or without vehicles, for the 'Works' include, but are not limited to, highways, roads, streets, lanes, sidewalks, paths, walkways, bicycle lanes, curbs, gutters, pipes, conduits, lines, drains, ditches, medians, traffic signals, traffic calming and control devices, transit stops, transit shelters, streetlights, utility and services connections, landscaping, retaining walls, and fire hydrant systems. The area of containment for the Statutory Right-of-Way is 63.2 square metres. The Board authorizes signing officers to execute the Statutory Right-of-Way Agreement.

The Statutory Right-of-Way will have no adverse effect on the use of the site by the school district; nor will they affect our ability to dispose of the site in the future.

READ A FIRST TIME THE 10<sup>TH</sup> OF OCTOBER, 2013.

READ A SECOND TIME THE 10<sup>TH</sup> OF OCTOBER, 2013.

READ A THIRD TIME, PASSED AND ADOPTED THE 10<sup>TH</sup> OF OCTOBER, 2013.

seal

\_\_\_\_\_  
Chairperson of the Board

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original of the Board of Education of School District No. 36 (Surrey) Bylaw #226, Re: Semiahmoo Secondary – Site #049 – Statutory Right-of-Way – City of Surrey adopted by the Board the 10<sup>th</sup> day of October, 2013.

\_\_\_\_\_  
Secretary-Treasurer

# Schedule A

STATUTORY RIGHT OF WAY PLAN OF PORTIONS OF LOT 38 SECTION 15 TOWNSHIP 1  
NEW WESTMINSTER DISTRICT PLAN 29452 EXCEPT: PLAN BCP39428  
BCGS 92G.006  
PURSUANT TO SECTION 113, LAND TITLE ACT

PLAN EPP34545

## LEGEND

- DENOTES CONTROL MONUMENT FOUND
- DENOTES STANDARD IRON POST FOUND
- DENOTES STANDARD IRON POST SET
- DENOTES LEAD PILE FOUND
- DENOTES STANDARD ROCK POST FOUND
- DENOTES STANDARD COPPERITE POST FOUND
- (C) DENOTES CALCULATED

## INTEGRATED SURVEY AREA NO. 1, SURVEY MADE IN 1984

THE BEARINGS ARE DERIVED FROM OBSERVATIONS BETWEEN  
ELECTRIC CONTROL MONUMENTS 5471 AND 5472.

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES UNLESS  
SPECIFICALLY SPECIFIED. TO COMPUTE GRID DISTANCES, MULTIPLY  
GROUND-LEVEL DISTANCES BY THE AVERAGE CORRECTION FACTOR OF 0.999984,  
WHICH HAS BEEN DERIVED FROM CONTROL MONUMENT 5471.



THE DISTRICT PLAN SIZE OF THIS PLAN IS  
36mm BY 50mm BY 66mm BY 86mm BY 102mm  
(SEE 5 SEE SHEET) WHEN PLACED AT A SCALE OF 1:1000.

NO. OF MONUMENTS	AREA
1000000	1000000
1000000	1000000
1000000	1000000
1000000	1000000
1000000	1000000
1000000	1000000
1000000	1000000
1000000	1000000
1000000	1000000
1000000	1000000



18A AVE  
315  
PLAN  
67138

PLAN 83184

Rem.  
38  
PLAN  
29452

PLAN  
BCP39428

Sec. 15  
Tp. 1

17 AVE

75  
PLAN  
49237

Rem.  
10  
PLAN  
20674

16 AVE



5471

5472

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**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(g)**

**of the  
ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: 2013-10-10

TOPIC: **BYLAW #227, RE: H. T. THRIFT ELEMENTARY – SITE #056  
– STATUTORY RIGHT-OF-WAY – CITY OF SURREY**

---

The City of Surrey requires a Statutory Right-of Way for the installation of pedestrian control cross walk and the operation and maintenance of the traffic signals works and control devices on two corners - the south east corner of H. T. Thrift Elementary – Site #056, located at 1739 – 148 Street.

The Statutory Right-of-Way, in favour of the City of Surrey, will allow for constructing, extending, altering, replacing, repairing, upgrading, installing, protecting, surveying, brushing, testing, cleaning, clearing, flooding, operating, maintaining with or without vehicles, for the 'Works' include, but are not limited to, highways, roads, streets, lanes, sidewalks, paths, walkways, bicycle lanes, curbs, gutters, pipes, conduits, lines, drains, ditches, medians, culverts, transit stops, transit shelters, utility and services connections, landscaping, retaining walls, sanitary sewers, storm sewers, water mains, fire hydrant systems, telephone poles and lines, cablevision, streetlights, hydro-electric poles and lines, gas transmission pipes and lines, traffic calming and control devices, traffic signals works and telecommunications conduits and fibers.

The area of containment area on the south east corner of H. T. Thrift Elementary for the Statutory Right-of-Way is 2.0 square metres.

The Statutory Right-of-Way will have no adverse effect on the use of the site by the school district; nor will they affect our ability to dispose of the site in the future.

Continued ...

MEETING DATE: 2013-10-10

SCHEDULE: 3(g)

TOPIC: **BYLAW #227, RE: H. T. THRIFT ELEMENTARY – SITE #056  
– STATUTORY RIGHT-OF-WAY – CITY OF SURREY**

---

Under the requirements of the *School Act, Section 65(5)*, school districts must exercise their authority on matters dealing with the disposal of land and/or improvements by passing bylaws.

**IT IS THEREFORE RECOMMENDED:**

THAT Bylaw #227, Re: H. T. Thrift Elementary – Site #056 – Statutory Right-of-Way – City of Surrey be given three (3) readings at this meeting (vote must be unanimous).

**BYLAW RECOMMENDATION:**

1. THAT Bylaw #227, Re: H. T. Thrift Elementary – Site #056 – Statutory Right-of-Way – City of Surrey be approved as read a first time.
2. THAT Bylaw #227, Re: H. T. Thrift Elementary – Site #056 – Statutory Right-of-Way – City of Surrey be approved as read a second time.
3. THAT Bylaw #227, Re: H. T. Thrift Elementary – Site #056 – Statutory Right-of-Way – City of Surrey be approved as read a third time and finally adopted.

Enclosures:



Submitted by: \_\_\_\_\_

W.D. Noye, Secretary-Treasurer

Approved by: \_\_\_\_\_

M. A. McKay, Superintendent

**BOARD OF EDUCATION  
OF  
SCHOOL DISTRICT NO. 36 (SURREY)**

**BYLAW #227, RE: H. T. THRIFT ELEMENTARY – SITE #056  
– STATUTORY RIGHT-OF-WAY – CITY OF SURREY**

THAT the Board grant a Statutory Right-of-Way on H. T. Thrift Elementary – Site #056, located at 1739 – 148 Street, legally described as Parcel Identifier: 009-039-279, Lot 38 Section 15 Township 1 New Westminster District Plan 29452 Except: Plan BCP39428 in favour of the City of Surrey. The Statutory Right-of-Way area is for the purpose of the installation of pedestrian control cross walk and the operation and maintenance of the traffic signals works and control devices. The Statutory-Right-of-Way will allow for constructing, extending, altering, replacing, repairing, upgrading, installing, protecting, surveying, brushing, testing, cleaning, clearing, flooding, operating, maintaining with or without vehicles, for the 'Works' include, but are not limited to, but are not limited to, highways, roads, streets, lanes, sidewalks, paths, walkways, bicycle lanes, curbs, gutters, pipes, conduits, lines, drains, ditches, medians, culverts, transit stops, transit shelters, utility and services connections, landscaping, retaining walls, sanitary sewers, storm sewers, water mains, fire hydrant systems, telephone poles and lines, cablevision, streetlights, hydro-electric poles and lines, gas transmission pipes and lines, traffic calming and control devices, traffic signals works and telecommunications conduits and fibers. The area of containment for the Statutory Right-of-Way is 2.0 square metres. The Board authorizes signing officers to execute the Statutory Right-of-Way Agreement.

The Statutory Right-of-Way will have no adverse effect on the use of the site by the school district; nor will they affect our ability to dispose of the site in the future.

READ A FIRST TIME THE 10<sup>TH</sup> OF OCTOBER, 2013.

READ A SECOND TIME THE 10<sup>TH</sup> OF OCTOBER, 2013.

READ A THIRD TIME, PASSED AND ADOPTED THE 10<sup>TH</sup> OF OCTOBER, 2013.

\_\_\_\_\_  
Chairperson of the Board

\_\_\_\_\_  
Secretary-Treasurer

I HEREBY CERTIFY this to be a true and original of the Board of Education of School District No. 36 (Surrey) Bylaw #227, Re: H. T. Thrift Elementary – Site #056 – Statutory Right-of-Way – City of Surrey adopted by the Board the 10<sup>th</sup> day of October, 2013.

\_\_\_\_\_  
Secretary-Treasurer

## Schedule A

STATUTORY RIGHT OF WAY PLAN OF PORTIONS OF LOT 38 SECTION 15 TOWNSHIP 1  
NEW WESTMINSTER DISTRICT PLAN 28452 EXCEPT: PLAN RCP38428  
BCGS 92G.006  
PURSUANT TO SECTION 113 LAND TITLE ACT

PURSUANT TO SECTION 113, LAND TITLE ACT

**LEGEND**

- ② SMOKE CONTROL GRILL/POST FOUND
- SMOKE STANDARD IRON POST FOUND
- SMOKE STANDARD IRON POST UCT
- SMOKE LEAD PLOT FOUND
- ③ SMOKE STANDARD ROCK POST FOUND
- ④ SMOKE STANDARD CONCRETE POST FOUND
- ⑤ SMOKE CALDARIE

INTEGRATED SURVEY AREA NO. 1, SURVEY MAPS 3 (C980)

INFO SCANNING ARE DERIVED FROM COOPERATIONS BETWEEN  
ELECTRIC SYSTEMS, MONARCHS 6471 AND 6480651.

THIS PLAN SHOWS HORIZONTAL GROUND-LEVEL DISTANCES UNLESS OTHERWISE SPECIFIED. TO COMPUTE GRID DISTANCES, MULTIPLY GROUND-LEVEL DISTANCES BY THE AVERAGE CORRECTION FACTOR OF 0.999984, WHICH HAS BEEN DERIVED FROM CONTROL MONUMENT 5471.

SCALE 1:10000

ALL DISTANCES ARE IN METRES

THE INTENDED PLOT SIZE OF THIS PLAN IS  
840mm IN WIDTH BY 610mm IN HEIGHT  
(A4 SIZE SHEET) WHEN PLOTTED AT A SCALE OF 1:1000.



18A AVE

315  
PLAN  
67138

PLAN 83184

Rem.  
38

PLAN  
29452

1  
PLAN  
BCP39428

Sec. 16  
Tp. 1

17 AVE

PLAN  
49237

16 AVE

PLAN EPP34545

4  
PLAN  
83184

N 31° 37' E  
200.375

AREA=63.2 m<sup>2</sup>

Ram. 36  
PLAN  
29452

S 58° 23' E  
100.00  
100.00

PROPOSED 148th ST. BRIDGE

148 ST

DETAIL "A"  
NOT TO SCALE

[illegible]

THIS PLAN LIES WITHIN THE GREATER  
VANCOUVER REGIONAL DISTRICT

THE FIELD SURVEY REPRESENTED BY THIS PLAN WAS COMPLETED  
ON THE 14th DAY OF SEPTEMBER, 2003.  
SCOTT E. WETHERTON, GOLS

CITY OF SURREY  
SURREY SECTION  
MEMO - 28 AVE.  
SURREY, B.C. V0X 3A2  
TEL. (604) 891-4253  
FAX. (604) 891-8893

639534

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(h)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: **2013-10-10**

TOPIC: **ESTABLISHMENT OF PARENTS' ADVISORY COUNCIL –  
KATZIE ELEMENTARY, SITE #201**

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In accordance with Policy #10300 - *Parents' Advisory Council*, Katzie Elementary School – Site #201, has created a Parents' Advisory Council.

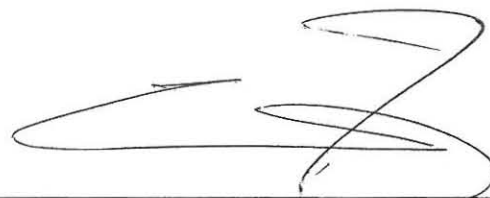
**IT IS THEREFORE RECOMMENDED:**

THAT the Board formally recognize the establishment of a Parents' Advisory Council at Katzie Elementary School – Site #201.

Enclosures:

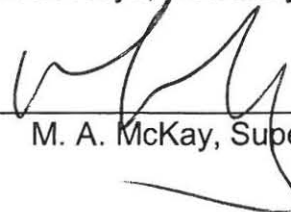


Submitted by:



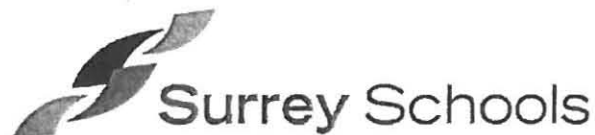
W. D. Noye, Secretary-Treasurer

Approved by:



M. A. McKay, Superintendent

/kb



File No:

**APPLICATION FOR ESTABLISHMENT  
OF A SCHOOLPARENTS' ADVISORY COUNCIL**

*Return completed form to:*

**Courier #441**  
Secretary-Treasurer's Department  
14033 – 92<sup>nd</sup> Avenue  
Surrey, BC V3V 0B7  
**Fax: 604- 595-6307**

School Name: Katzie Elementary

Parents' Advisory Council Executive:

President: Heather McInnes & Ashley Bunting (Co-Presidents)

Vice President: Lisa Gordon

Secretary: Sara Abraham


Treasurer: Shawna Goodfellow

This group is the recognized school Parents' Advisory Council.

Principal's name: Ross Brennan

Principal's signature:

Date:

  
\_\_\_\_\_  
Oct 9/2013  
\_\_\_\_\_

**LEADERSHIP IN LEARNING**

Surrey Schools – Secretary-Treasurer's Department 14033 92<sup>nd</sup> Avenue, Surrey, B.C. V3V 0B7  
Tel: (604) 595-6300 Fax: (604) 595-6307 [www.surreyschools.ca](http://www.surreyschools.ca)



**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(i)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-10-10**

**TOPIC: 2012/2013 AUDITED FINANCIAL STATEMENTS**

---

At its 2013-09-19 Regular Board meeting, the Board received the Financial Statements for the year ended 2013-06-30.

The Board, after receiving the Financial Statements, adopted the following motion:

“THAT the Financial Statements for the fiscal year ended 2013-06-30 be accepted subject to receiving the Auditor’s report for the fiscal year ended 2013-06-30; and

THAT the Auditor’s report for the fiscal year ended 2013-06-30 be formally presented to the Board at a future meeting; and

THAT the Financial Statements be submitted to the Ministry of Education.”

The Auditor General of BC has provided his report and approval (attached) for the Financial Statements for the year ended 2013-06-30 that were presented at the 2013-09-19 Regular Board meeting.

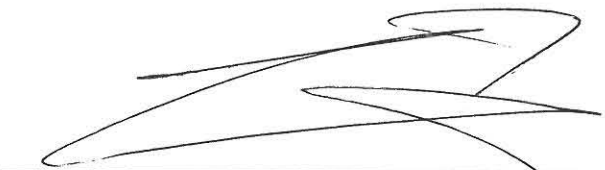
**IT IS RECOMMENDED:**

THAT the Financial Statements for the fiscal year ended 2013-06-30 be approved.

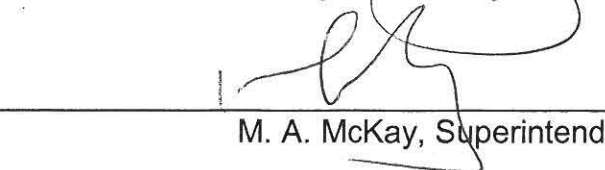
Enclosures:



Submitted by:

  
\_\_\_\_\_  
W. D. Noye, Secretary-Treasurer

Approved by:

  
\_\_\_\_\_  
M. A. McKay, Superintendent



## INDEPENDENT AUDITOR'S REPORT

*To the Members of the Board of Education of School District No. 36 (Surrey), and  
To the Minister of Education, Province of British Columbia*

I have audited the accompanying financial statements of School District No. 36 (Surrey), which comprise the statements of financial position as at June 30, 2013, June 30, 2012 and July 1, 2011, and the statements of operations, statements of changes in net financial assets (debt) and statements of cash flows for the years ended June 30, 2013 and June 30, 2012, and a summary of significant accounting policies and other explanatory information.

### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation of these financial statements in accordance with the accounting requirements of section 23.1 of the *Budget Transparency and Accountability Act* of the Province of British Columbia, and for such internal control as management determines, is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

### ***Auditor's Responsibility***

My responsibility is to express an opinion on these financial statements based on my audits. I conducted my audits in accordance with Canadian generally accepted auditing standards. Those standards require that I comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the presentation of the financial statements.

In my view, the audit evidence I have obtained in my audits is sufficient and appropriate to provide a basis for my audit opinion.

### ***Opinion***

In my opinion, the financial statements of School District No. 36 (Surrey) for the years ended June 30, 2013, June 30, 2012, and the statement of financial position as at July 1, 2011, are prepared, in all material respects in accordance with the accounting requirements of section 23.1 of the *Budget Transparency and Accountability Act* of the Province of British Columbia.

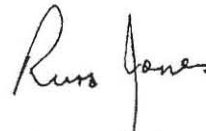
***Other matters***

The attached supplementary information included in Schedules 1 through 4 is presented for the purposes of additional analysis and has not been audited.

***Emphasis of Matter***

Without modifying my opinion, I draw attention to Note 3a to the financial statements, which discloses that the accounting requirements of section 23.1 of the *Budget Transparency and Accountability Act* of the Province of British Columbia are in accordance with Canadian public sector accounting standards except in regard to the accounting treatment of government transfers. Note 3a to the financial statements discloses the impact of these differences.

Victoria, British Columbia  
September 19, 2013



Russ Jones, MBA, CA  
Auditor General

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(b)**

**of the  
ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: 2013-10-10

TOPIC: **PROGRESS REPORT - ACTIVE CAPITAL PROJECTS**

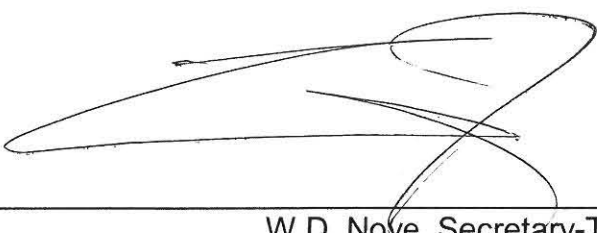
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The attached report is submitted in accordance with Board direction given on 1992-02-27.

Enclosures:

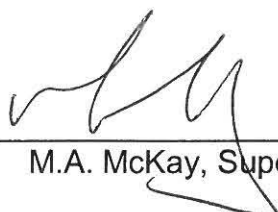
X

Submitted by: \_\_\_\_\_



W.D. Noye, Secretary-Treasurer

Approved by: \_\_\_\_\_



M.A. McKay, Superintendent

# **BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)**

## **PROGRESS REPORT - ACTIVE CAPITAL PROJECTS**

***As of October 10, 2013***

Please note that the completion/occupancy dates showing are target dates, based on known circumstances. These dates may well change if they prove to be unrealistic.

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### **Site #001 – Hjorth Road Elementary (Seismic Upgrade)**

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed.

### **Site #032 – Panorama Ridge Secondary (Addition & NLC)**

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-11-15 Bid closing date;
- 2012-11-22 Board approved contract award to Preview Builders International Inc.;
- 2014-03 Anticipated Completion.

### **Site #059 – Riverdale Elementary (Seismic Upgrade)**

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed;
- Ministry mandated Feasibility Study completed.

### **Site #140 – Martha Jane Norris Elementary (Addition)**

- Planning Funds were approved in the 2003/2006 Capital Plan for an addition to increase capacity from 80K + 425 to 80K + 550 student spaces in year 2 (2004-05);
- Phase I of a 2 phase Ministry mandated Feasibility Study underway;
- 2004-08-24 the Board approved an amendment to the Ministry 2004-2008 Five Year Capital Plan approving that the funding year for the addition to Chimney Hill Elementary (from year three 2006/2007 to year one 2004/2005) and the funding year for the addition to Martha Jane Norris (from year one 2004/2005 to year three 2006/2007) be changed.

*Cont'd...*

**Site #141 – Fraser Heights Secondary** (Addition & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Grant & Sinclair Architects Ltd. to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Grant & Sinclair Architects Ltd. as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-11-08 Bid closing date;
- 2012-11-22 Board approved contract award to Envoy Construction Services Ltd.;
- 2014-03 Anticipated Completion.

**Site #153 Adams Road Elementary** (Addition)

- 2013-02-14 Board appointed KMBR Architects & Planners to prepare a Project Definition Report (PDR).

**Site #177 Grandview Area Secondary** (New School)

- 2013-02-14 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR).

**Site #189 Rosemary Heights Elementary** (Addition)

- 2013-02-14 Board appointed Grant + Sinclair Architects to prepare a Project Definition Report (PDR).

**Site #201 – Katzie Elementary** (New School & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Craven Huston Powers Architects as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
- 2012-09-20 Bid closing date;
- 2012-09-27 Board approved contract award to Pro-Can Construction Group Corp.;
- 2014-03 Anticipated Completion.

**Site #211 – Goldstone Park Elementary** (New School & NLC)

- 2011-10-31 BC Government announced funding;
- 2011-11-10 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR);
- 2012-03-29 Board appointed Craven Huston Powers Architects as Project Architect;
- 2012-05-17 Board approved sketch plans and Capital Project Funding Agreement

- (CPFA);
- 2012-05-25 Ministry of Education approved CPFA;
  - 2012-09-25 Bid closing date;
  - 2012-09-27 Board approved contract award to Olivit Construction Ltd.;
  - 2014-02 Anticipated Completion.

**Site #215 Clayton North Area Secondary** (New School)

- 2013-02-14 Board approved KMBR Architects & Planners to prepare a Project Definition Report (PDR);
- 2013-02-15 BC Government announced funding;
- 2013-02-28 Board appointed KMBR Architects & Planners as Project Architect.

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(c)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-10-10**

**TOPIC: Learning Improvement Fund Report**

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With the introduction of Bill 22, a new funding source for schools was announced. This fund, the Learning Improvement Fund (LIF) requires schools to consult on the organization of schools both at the school level and with the local teachers' association and to develop a spending plan. Surrey was allocated \$7,163,622 for the Learning Improvement Fund and to support a plan for expenditures. According to the legislation, a plan may include:

- (i) the provision of additional teaching staff and teacher assistants and other para-professionals;
- (ii) additional teaching time and services to students;
- (iii) professional development training of teaching staff to address challenging learning conditions;
- (iv) a reserve fund, not exceeding 30% of the estimated grant, that may be used for any of the purposes described in subparagraphs (i) to (iii), as the board considers appropriate.

Of the original provincial allocation, \$7.5 million per year of the Learning Improvement Fund (12.5%) is to be spent in accordance with the Framework Letter of Understanding (FLoU) and the letter of agreement (LOA) signed between BCPSEA, K-12 Support Staff Unions and the Ministry of Education. In Surrey, the allocation of this portion of the LIF (aprox. \$900,000) has been determined through an agreement with CUPE which states:

1. Fifty (50) minutes per week will be allocated to all current (2013/14) EAs and ABA Support Workers working 27.5 hours/week (Elementary) or 30 hours/week (Secondary).



MEETING DATE: 2013-10-10

SCHEDULE: 4(c)

TOPIC: **Learning Improvement Fund Report**

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2. The fifty (50) minutes per week will be used for expanding services for students. Initiatives shall include consultation, collaborative planning meetings, student coverage, creating materials to support student learning and innovative practices. The additional time shall be scheduled, in consultation with his/her Principal/VP, and worked by the EA/ABA SW on a weekly basis, and will be recorded on his/her timesheet. Except under exceptional circumstances, the fifty (50) minutes per week shall not be banked or carried over to be used at a later time.

In the development of a plan for expenditures, the consultation processes in the spring emerged as a *tentative spending plan*. In Surrey, a tentative plan was formed in accordance with the legislation, the STA and CUPE were consulted and monies were allocated to schools.

In the 2012/13 school year, we held back 30% of the fund for fall allocations and the allocations of the funds were distributed fairly equally between teaching and support staff. This year, our intent was to allocate as much of the fund as possible in the spring to allow for any adjustments once initial staffing allocations were complete and then to make minor adjustments in the fall. Our target was a 90% allocation in the spring with 10% held back for the fall. In addition to this change to allocate more in the spring, we also changed our balance of allocation overall to target 85% of the LIF to teaching staff and 15% to support staff.

In September, school enrolments were solidified, further consultation at the school level occurred and a final spending plan was prepared after adjustments to the original tentative plan. On September 24<sup>th</sup>, the Superintendent and district staff met with the STA and CUPE to discuss the final plan and to seek agreement. Agreement was reached on the plan as it stands and it was also agreed to meet in early December and early February to review allocations to date and to deal with any outstanding funds.

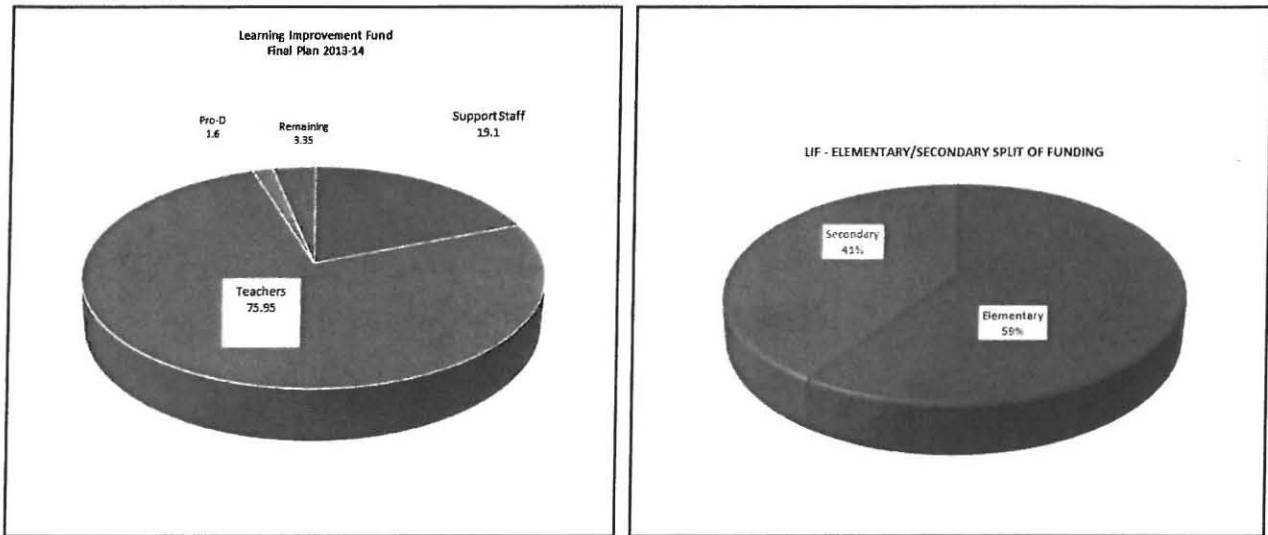
The purpose of this report is to inform the Board that the appropriate consultations at the school level have occurred and a plan has been created. Discussions about both the tentative and final plan have occurred between the Superintendent and the teacher and support staff unions. In alignment with School Act Regulation 53/12, we submit this report to the Board in anticipation of submission to the minister. The details of the spending plan are below.

MEETING DATE: 2013-10-10


SCHEDULE: 4(c)

TOPIC: Learning Improvement Fund Report


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Submitted by:

  
Jordan Tinney, Deputy Superintendent

Approved by:

  
Mike McKay, Superintendent of Schools

Enclosure(s):



JT/GD

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(d)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-10-10**

**TOPIC: INCOMING CORRESPONDENCE**

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**CATEGORY #3**  
(Requiring Board action)

<b>NUMBER</b>	<b>FROM</b>	<b>SUBJECT</b>
No items.		

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5(a)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-10-10**

**TOPIC: ITEMS FOR FUTURE DISCUSSION (REGULAR)**

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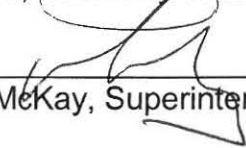
1. Acknowledgement of First Nations – staff to consult with the Aboriginal Advisory Committee to consider protocols for acknowledgement and recognition of traditional Aboriginal territories and report back to the Board by 2013-12-31 (ref: 2013-06-20).
2. Trustees' Honourarium – staff to conduct an expanded Trustee remuneration survey and report back to the Board by 2013-12-31 (ref: 2013-06-20).

Enclosures:



Submitted by:

Approved by:

  
\_\_\_\_\_  
W.D. Noye, Secretary-Treasurer  
\_\_\_\_\_  
M.A. McKay, Superintendent

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5(b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2013-10-10**

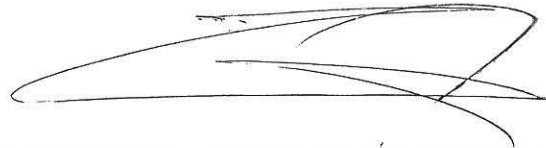
**TOPIC: FUTURE MEETINGS**

DATE	TIME	PLACE	EVENT
Thursday, October 24	7:00 pm	District Ed. Centre	Regular Board
Thursday, November 14	7:00 pm	District Ed. Centre	Regular Board
Thursday, December 12	7:00 pm	District Ed. Centre	Regular Board

Enclosures:

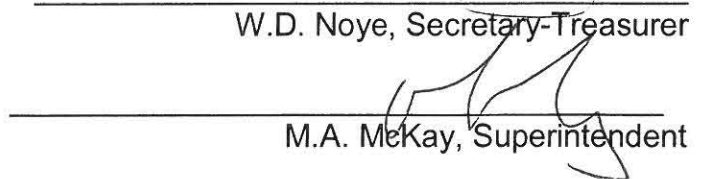
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Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



M.A. McKay, Superintendent