



**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**REGULAR BOARD MEETING**

**REVISED AGENDA**

**MEETING DATE:** 2015-10-22

**TIME:** 7:00 p.m.

**MEETING PLACE:** School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom – Room #2020

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1. CALL TO ORDER

- (a) "O Canada" – recording by *Surrey Music and Band Teachers*
- (b) Approval of Agenda

2. DELEGATIONS

- (a) Surrey Retired Teachers Association – Heritage Committee, Alice Tiles
- (b) Surrey 2016 Organizing Committee for the WBSC XV Women's World Softball Championship, Greg Timm, Chairman Surrey 2016 Organizing Committee

3. ACTION ITEMS

- (a) Adoption of Minutes of Regular Board Meeting Held 2015-09-17
- (b) Trustee T. Allen Motion re: Employee Practice Liability Program
- (c) 2014/2015 Audited Financial Statements
- (d) Response to Delegation – Mother Language Lovers of the World Society
- (e) Curriculum Announcement and School Calendar
- (f) Five Year Capital Plan 2015-2019 (*to be distributed*)

REGULAR BOARD MEETING  
**REVISED AGENDA**

MEETING DATE: 2015-10-22

TIME: 7:00 p.m.

MEETING PLACE: **School District No. 36 (Surrey)  
District Education Centre  
Main Boardroom - Room #2020**

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4. INFORMATION & PROPOSALS

- (a) Trustee Report
- (b) Progress Report – **Active Capital Projects**
- (c) Select Standing Committee on Finance and Government Services (*verbal*)
- (d) 2016-2017 Board Authorized Courses

5. FUTURE BUSINESS

- (a) Items for Future Discussion
- (b) Future Meetings

6. ADJOURNMENT

**Board of Education  
Of  
School District No. 36 (Surrey)**

**THE PURPOSE OF 'QUESTION PERIOD'**

The Board asks that you respect the intent of Question Period.

Question Period is intended:

- to enable members of the community to obtain information or clarification from the Board that cannot be provided by staff.
- to ask a question of the **Board**, not individual Trustees.
- to be limited to one question per person and must be presented in writing on the form provided

Question Period in NOT intended:

- to be used as a political forum.
- for making speeches or bringing forward a delegation.
- to deal with matters that should be dealt with through other channels, such as liaison committees.

Please be mindful of Board Policy #2400 – *School Board Meetings & Trustee In-Service Sessions*, which states:

- Informal question periods of up to thirty (30) minutes duration will be provided during the same evening on which Regular Board meetings are held each month, after adjournment of the meeting.
- The question period is intended to enable members of the community and executives of the Surrey Teachers' Association and Canadian Union of Public Employees Local 728 to obtain information from the Board that cannot be provided by staff. The question period is not to be used as a political forum, or for furthering presentations by delegations, or to deal with matters that should properly be dealt with through other channels such as liaison committees.
- Individuals in their role as employees of the school district shall channel their questions through an executive member of the employee group to which they belong.
- Persons directing questions to the Board shall do so in writing on the form provided. Written questions may be read by the initiator before being presented to the Board Chairperson. Those directing questions to the Board, shall identify themselves by giving their names and addresses. Each individual shall be limited to one question, as well as one follow up question on the same topic, if clarification is necessary.
- Should a question be asked on topics where Trustees will not have, and cannot be expected to have, information necessary to respond appropriately, a written response will be provided as soon as possible.

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 1 (b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: **2015-10-22**

TOPIC: **APPROVAL OF AGENDA OF REGULAR BOARD MEETING**

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**IT IS RECOMMENDED:**

THAT the agenda of the Regular Board meeting be approved as circulated.

Enclosures:

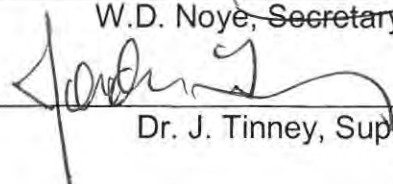


Submitted by:

Approved by:



W.D. Noye, Secretary-Treasurer



Dr. J. Tinney, Superintendent



**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(a)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2015-10-22**

**TOPIC: ADOPTION OF MINUTES OF REGULAR BOARD MEETING  
HELD 2015-09-17**

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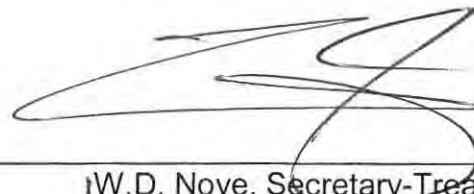
**IT IS RECOMMENDED:**

THAT the Minutes of the Regular Board meeting held 2015-09-17 be adopted as circulated.

Enclosures:

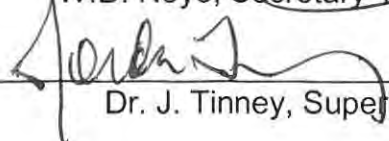


Submitted by:

A handwritten signature in black ink, appearing to be 'W.D. Noye'.

W.D. Noye, Secretary-Treasurer

Approved by:

A handwritten signature in black ink, appearing to be 'Dr. J. Tinney'.

Dr. J. Tinney, Superintendent

MINUTES OF A REGULAR MEETING OF THE BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY) HELD IN ROOM #2020 OF THE DISTRICT EDUCATION CENTRE ON THURSDAY, SEPTEMBER 17<sup>th</sup>, 2015 at 7:00 P.M.

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**IN ATTENDANCE**

**Trustees**

S. Wilson, Chairperson  
L. Larsen, Vice Chairperson  
T. Allen  
B. Holmes  
G. Thind  
G. Tymoschuk

**Staff**

Dr. J. Tinney, Superintendent  
P. Dundas, Acting Secretary-Treasurer  
R. Ryan, Deputy Superintendent  
K. Botsford, Executive Assistant

**Absent**

L. McNally

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[1] **CALL TO ORDER**

Chairperson Wilson called the meeting to order at 7:03 p.m.

**Presenters & Staff:**

In addition to the Table Officers named above, the following staff and presenters were in attendance at the meeting:

Liana Ayach, Environmental Technologist, City of Surrey; Simon Ayres, Associate Director, Fiscal Management Services; Bernadine Babuik, Health and Safety Consultant; Mary Campbell, Manager, Health and Safety; Donna Diskos, Partner, Grant Thornton LLP; Mohammad Aminul Islam, President, Mother Language Lovers of the World Society, BC; Kerry Magnus, Associate Director, Business Management Services; Doug Strachan, Manager, Communications Services; Molika Trueman, Manager, Grant Thornton LLP.

(a) **"O Canada"**

Trustees, Administration and the audience sang "O Canada" accompanied by a recording from Lena Shaw Elementary.

(b) **Approval of Agenda of Regular Board Meeting**

It was moved by Trustee Allen, seconded by Trustee Tymoschuk:

THAT the agenda of the Regular Board Meeting be approved as presented.

**CARRIED**

Cont'd...

(c) Presentation – Salmon Habitat Restoration Program

Liana Ayach, Environmental Technologist, City of Surrey spoke to the Board of Education about the SHaRP Program. The District has supported this program financially and in kind contributing to its success over the last 20 years. The program is structured to include Surrey students as crew leaders, while post-secondary students are team leaders. Students participate in urban habitat enhancement, and in the course of twenty years have cleaned 2275 streams.

Ms. Ayach presented the Board of Education with a photograph titled "*Self Contained Ecosystem*" to thank the Board for their ongoing support of the program. The photograph was taken by program alumnus, Shane Kalyn who is a freelance photographer and has done work for Greenpeace and National Geographic. Ms. Ayach shared that feedback from Program alumni indicated that the SHaRP program fostered the development of friendships and meaningful relationships as well as stewardship of the environment.

Trustee Tymoschuk commented that the SHaRP program does great work. His daughter was involved in the program and has very fond memories. Trustee Larsen stated that the SHaRP program has informed the community around Enver Creek about the creek and the environmental impact the community has on the creek. She was amazed at the garbage and debris that was cleared by the SHaRP program participants.

On behalf of the Board, Chairperson Wilson thanked Ms. Ayach for her presentation and said the Board values the partnership with the City. He congratulated Liana for the twenty years that SHaRP has served the City of Surrey and the students of Surrey noting that the program not only teaches environmental stewardship, it helps inform students about important career opportunities.

(d) Presentation – WorkSafe BC Certificate of Recognition (COR) Audit

Cathy Cook of the British Columbia Municipal Safety Association congratulated the Board of Education on the achievement of receiving a WorkSafe BC Certificate of Recognition, the second certificate recognizing the District's commitment to Health and Safety and the Return to Work program. Ms. Cook indicated that it can be challenging to meet the requirements in a District as large as Surrey. The successful audit conducted through interviews, (ninety-nine were done), included questions regarding: health and safety observations, knowledge, programs and procedures. The District is COR certified for an additional three years.

Trustees responded by thanking Ms. Cook for taking the time to present the certificate to the District and for acknowledging the great work being done by the Health and Safety Department. Trustee Allen pointed out that the savings to the District as a result of the successful audit is important and valued by the Board.

[2] **DELEGATIONS**

(a) Mother Language Lovers of the World Society, BC

Mr. Mohammed Islam, President of the Mother Language Lovers of the World Society, BC presented the Board with information regarding "International Mother Language Day" citing that the UNESCO proclaimed the 21<sup>st</sup> day of February as International Mother Language Day. It is a day to celebrate all mother languages by their speakers, for example: First Nations, Aboriginals, Canadians, Immigrants, linguistic minorities such as Braille and Sign Language speakers, etc. The City of Surrey has declared February 21<sup>st</sup> as International Mother Language Day and celebrates the day by hosting a Mother Language Festival. The Premier, the Prime Minister and the Governor General of Canada have sent messages expressing their best wishes.

The society is asking the Board of Education to include this day in the school calendar and believes that it is important for students to be made aware of International Mother Language Day as they are the carriers of the mother languages and will uphold their mother languages for generations.

Trustees thanked Mr. Islam for the informative package distributed to the Trustees in advance of the Board meeting. Trustee Larsen expressed her thanks for the inclusion of Braille as a mother language. Trustees also inquired about the celebration of International Mother Language Day in the City of Surrey and suggested that the Society look into participating in the Surrey Fusion Festival as well.

Chairperson Wilson indicated that the Board would review the request from the delegation and would respond at a future Board meeting.

[3] **ACTION ITEMS**

(a) Adoption of Minutes of Regular Board Meeting Held 2015-06-18

It was moved by Trustee Allen, seconded by Trustee Tymoschuk:

THAT the Minutes of the Regular Board meeting held 2015-06-18 be approved as circulated.

*Cont'd...*

CARRIED(b) Response to Delegation – Children’s Partnerships Surrey White Rock

It was moved by Trustee Tymoschuk, seconded by Trustee Holmes:

THAT That the Board extend its appreciation to Children’s Partnership’s Surrey White Rock for their informative presentation on child care in Surrey/White Rock; and

THAT the Board refer the matter to the Deputy Superintendent, who will meet with the Children’s Partnership in order to determine whether it is feasible for District staff to participate on the suggested task force.

CARRIED

(c) Schedule of Board Meeting Dates

It was moved by Trustee Allen, seconded by Trustee Thind:

THAT the Board approve the 2016 schedule of Board meetings as presented and the meeting scheduled in August 2016 be held only if the Chairperson determines there is a need for the meeting.

CARRIED

(d) Financial Statements for the Year Ended 2015-06-30

It was moved by Trustee Allen, seconded by Trustee Tymoschuk:

THAT the Financial Statements for the fiscal year ended 2015-06-30 be accepted subject to receiving the Auditor’s report for the fiscal year ended 2015-06-30; and

THAT the Auditor’s report for the fiscal year ended 2015-06-30 be formally presented to the Board at a future meeting; and

THAT the Financial Statements be submitted to the Ministry of Education.

CARRIED

(e) Routine Capital Projects 2015/2016

It was moved by Trustee Larsen, seconded by Trustee Allen:

THAT the Board approve the 2015/2016 Routine Capital Plan Submission (for the period 2015/2016), as presented, for submission to the Ministry of Education.

CARRIED



Trustee Motion Tabled at the Meeting

It was moved by Trustee Tymoschuk, seconded by Trustee Thind:

THAT the Board Chairperson write to the new Minister of Education requesting a meeting regarding capital projects and funds.

CARRIED

[4] **INFORMATION & PROPOSALS**

(a) Trustee Reports

Chairperson Wilson reported on Trustee activities since the last Board Meeting. A copy of the report is available on the website.

(b) Progress Report Active Capital Projects

Trustees received a progress report regarding active capital projects.

(c) Enrollment Update (verbal)

Dr. J. Tinney, Superintendent provided an update regarding student enrollment. Projections were for an increase of 250 students, however, numbers are expected to be higher than anticipated. Final enrollment numbers will be collected by the end of September. With the numbers as they are, the need for more capital funding to relieve capacity issues is needed. Dr. Tinney gave the example of Lord Tweedsmuir Secondary, which now has so many portables in the student parking lot; the District has been forced to lease space in order to accommodate parking. He thanked the Trustees for initiating the motion to request a meeting with the new Minister of Education regarding capital funding.

[5] **FUTURE BUSINESS**

(a) Items for Future Discussion

No items.

(b) Future Meetings

Trustees made note of future meetings outlined on the agenda administrative memorandum schedule.

[6] **QUESTION PERIOD**

An informal question period of up to 30 minutes will be provided immediately following the conclusion of the meeting.

[7] **ADJOURNMENT**

It was moved by Trustee Holmes, seconded by Trustee Tymoschuk:

THAT the Regular meeting of the Board be adjourned at 7:48 p.m.  
CARRIED

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S. Wilson  
Chairperson

WDN/kb

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W. Noye  
Secretary-Treasurer

**SECTION 72(3) REPORT**

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**REPORT OF SPECIAL (IN-CAMERA) BOARD MEETING**

**2015-06-18 "A" MEETING**

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**Trustees Present:**

S. Wilson, Chairperson  
L. Larsen, Vice Chairperson  
B. Holmes  
L. McNally

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**Matters Discussed by the Board Included:**

1. Personnel Matters



## SECTION 72(3) REPORT

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)  
REPORT OF IN-CAMERA BOARD MEETING  
2015-06-18 "B" MEETING**

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**Trustees Present:**

S. Wilson, Chairperson  
L. Larsen, Vice Chairperson  
B. Holmes  
L. McNally  
G. Thind

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**Decisions Made by the Board Included:**

1. Adoption of Minutes of In-Camera Board Meeting Held 2015-06-08
2. Adoption of Public Record of In-Camera Board Meeting Held 2015-06-08
3. Contract Extensions – Vice Principals
4. Surrey Gang Prevention Program – Staffing
5. Adult Education Principal Appointment
6. Elementary Principal Appointment and Assignments
7. Elementary Vice Principal Assignment

**Matters Discussed by the Board Included:**

None.

**BOARD OF EDUCATION  
Of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3 (c)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2015-10-22**

**TOPIC: 2014/2015 AUDITED FINANCIAL STATEMENTS**

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At its 2015-09-17 Regular Board meeting, the Board received the Financial Statements for the year ended 2015-06-30.

The Board, after receiving the Financial Statements, adopted the following motion:

“THAT the Financial Statements for the fiscal year ended 2015-06-30 be accepted subject to receiving the Auditor’s report for the fiscal year ended 2015-06-30; and

THAT the Auditor’s report for the fiscal year ended 2015-06-30 be formally presented to the Board at a future meeting; and

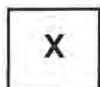
THAT the Financial Statements be submitted to the Ministry of Education.”

Grant Thornton LLP has provided their report and approval (attached) for the Financial Statements for the year ended 2015-06-30 that were presented at the 2015-09-17 Regular Board meeting.

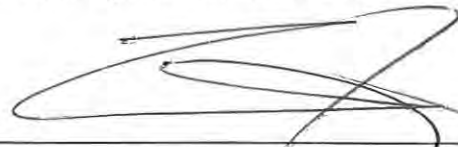
**IT IS RECOMMENDED:**

THAT the Financial Statements for the fiscal year ended 2015-06-30 be approved.

Enclosures:

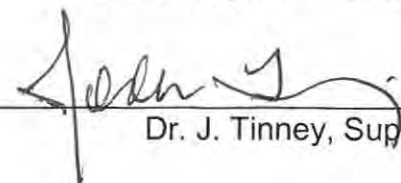


Submitted by:



W. D. Noye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent



**Surrey Schools**  
LEADERSHIP IN LEARNING

Financial Statements  
School District No. 36 (Surrey)  
June 30, 2015

# School District No. 36 (Surrey)

## MANAGEMENT REPORT

Version: 7196-6451-4468

### Management's Responsibility for the Financial Statements.

The accompanying financial statements of School District No. 36 (Surrey) have been prepared by management in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of British Columbia, supplemented by Regulations 257/2010 and 198/2011 issued by the Province of British Columbia Treasury Board, and the integrity and objectivity of these statements are management's responsibility. Management is also responsible for all of the notes to the financial statements and schedules, and for ensuring that this information is consistent, where appropriate, with the information contained in the financial statements.

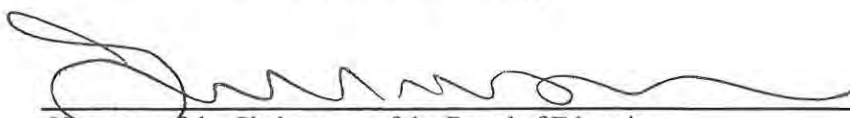
The preparation of financial statements necessarily involves the use of estimates based on management's judgment particularly when transactions affecting the current accounting period cannot be finalized with certainty until future periods.

Management is also responsible for implementing and maintaining a system of internal controls to provide reasonable assurance that assets are safeguarded, transactions are properly authorized and reliable financial information is produced.

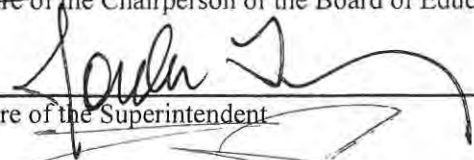
The Board of Education of School District No. 36 (Surrey) (called the "Board") is responsible for ensuring that management fulfills its responsibilities for financial reporting and internal control and exercises these responsibilities through the Board. The Board reviews internal financial statements on a monthly basis and externally audited financial statements yearly.

The external auditors', Grant Thornton LLP, conduct an independent examination, in accordance with Canadian generally accepted auditing standards, and express their opinion on the financial statements. The external auditors' have full and free access to financial management of School District No. 36 (Surrey) and meet when required. The accompanying Independent Auditors' Report outlines their responsibilities, the scope of their examination and their opinion on the School District's financial statements.

On behalf of School District No. 36 (Surrey)

  
Signature of the Chairperson of the Board of Education

2015/09/17  
Date Signed

  
Signature of the Superintendent

2015/09/17  
Date Signed

  
Signature of the Secretary Treasurer

2015/09/17  
Date Signed

# Independent Auditor's Report

Grant Thornton LLP  
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333 Seymour Street  
Vancouver, BC  
V6B 0A4

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[www.GrantThornton.ca](http://www.GrantThornton.ca)

To the Board of Education of School District No. 36 (Surrey) and  
the Minister of Education of the Province of British Columbia:

We have audited the accompanying financial statements of School District No. 36 (Surrey) (the "School District"), which comprise the statement of financial position as at June 30, 2015 and the statement of operations, statement of changes in net financial assets (debt), and statement of cash flows for the year then ended, and a summary of significant accounting policies and other explanatory information.

## **Management's responsibility for the financial statements**

Management is responsible for the preparation of these financial statements in accordance with the accounting requirements of Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

## **Auditor's responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we comply with ethical requirements and plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the School District's preparation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the School District's internal control. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained in our audit is sufficient and appropriate to provide a basis for our audit opinion.

**Opinion**

In our opinion, the financial statements of the School District No. 36 (Surrey) for the year ended June 30, 2015 are prepared, in all material respects, in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia.

**Emphasis of matter**

Without modifying our opinion, we draw attention to Note 2 to the financial statements, which describes the basis of accounting and the significant differences between such basis of accounting and Canadian public sector accounting standards.

**Other matters**

Our audit was conducted for the purpose of forming an opinion on the financial statements taken as a whole. The supplementary information included in Schedules 1 through 4 is presented for purposes of additional information and is not a required part of the financial statements. Such information has been subjected to the auditing procedures applied, only to the extent necessary to express an opinion, in the audit of the financial statements taken as a whole.

The financial statements of the School District for the year ended June 30, 2014 were audited by another auditor who expressed an unmodified opinion on those financial statements on September 18, 2014.

Vancouver, Canada  
September 17, 2015



Chartered Professional Accountants

# School District No. 36 (Surrey)

## Statement of Financial Position

As at June 30, 2015

Statement 1

	2015 Actual	2014 Actual
	\$	\$
<b>Financial Assets</b>		
Cash and Cash Equivalents	136,399,781	137,572,325
Accounts Receivable		
Due from Province - Ministry of Education	2,246,148	5,139,381
Other (Note 4)	3,109,411	2,751,015
Portfolio Investments (Note 5)	43,963,421	33,456,449
<b>Total Financial Assets</b>	<b>185,718,761</b>	<b>178,919,170</b>
<b>Liabilities</b>		
Accounts Payable and Accrued Liabilities		
Due to Province - Ministry of Education		17,213,291
Other	9,162,081	7,659,142
Unearned Revenue (Note 6)	12,450,742	10,185,046
Deferred Revenue (Note 7)	9,691,516	6,375,880
Deferred Capital Revenue (Note 8)	550,484,156	556,272,733
Employee Future Benefits (Note 9)	16,733,167	16,991,683
Other Liabilities (Note 10)	46,098,877	34,520,420
<b>Total Liabilities</b>	<b>644,620,539</b>	<b>649,218,195</b>
<b>Net Financial Assets (Debt)</b>	<b>(458,901,778)</b>	<b>(470,299,025)</b>
<b>Non-Financial Assets</b>		
Tangible Capital Assets (Note 12)	921,747,242	924,781,777
Prepaid Expenses	1,561,513	1,343,698
<b>Total Non-Financial Assets</b>	<b>923,308,755</b>	<b>926,125,475</b>
<b>Accumulated Surplus (Deficit)</b>	<b>464,406,977</b>	<b>455,826,450</b>

Contractual Obligations and Contingencies (Note 16.18)

Approved by the Board

Signature of the Chairperson of the Board of Education

Date Signed

Signature of the Superintendent

Date Signed

Signature of the Secretary Treasurer

Date Signed

# School District No. 36 (Surrey)

Statement of Operations

Year Ended June 30, 2015

Statement 2

	2015 Budget (Note 21)	2015 Actual	2014 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	592,834,613	592,771,829	573,829,051
Other	477,927	516,678	2,792,275
Federal Grants	2,773,057	2,249,488	267,469
Tuition	12,074,200	11,954,074	11,660,045
Other Revenue	16,476,958	17,687,816	20,117,255
Rentals and Leases	2,190,550	2,686,624	2,054,787
Investment Income	1,709,500	2,411,596	1,556,733
Gain (Loss) on Disposal of Tangible Capital Assets		(21,930)	(89,436)
Amortization of Deferred Capital Revenue	20,800,000	21,017,730	21,011,415
<b>Total Revenue</b>	<b>649,336,805</b>	<b>651,273,905</b>	<b>633,199,594</b>
<b>Expenses</b>			
Instruction	562,999,668	532,177,049	516,595,017
District Administration	12,403,685	12,227,053	11,934,556
Operations and Maintenance	96,950,365	93,420,287	90,032,710
Transportation and Housing	5,276,604	4,868,989	4,772,709
<b>Total Expense</b>	<b>677,630,322</b>	<b>642,693,378</b>	<b>623,334,992</b>
<b>Surplus (Deficit) for the year</b>	<b>(28,293,517)</b>	<b>8,580,527</b>	<b>9,864,602</b>
<b>Accumulated Surplus (Deficit) from Operations, beginning of year</b>		<b>455,826,450</b>	<b>445,961,848</b>
<b>Accumulated Surplus (Deficit) from Operations, end of year</b>		<b>464,406,977</b>	<b>455,826,450</b>



**School District No. 36 (Surrey)**

Statement 4

## Statement of Changes in Net Financial Assets (Debt)

Year Ended June 30, 2015

	2015 Budget (Note 21) \$	2015 Actual \$	2014 Actual \$
<b>Surplus (Deficit) for the year</b>	<b>(28,293,517)</b>	<b>8,580,527</b>	<b>9,864,602</b>
<b>Effect of change in Tangible Capital Assets</b>			
Acquisition of Tangible Capital Assets	(13,782,826)	(28,419,440)	(50,372,980)
Amortization of Tangible Capital Assets	31,000,000	31,008,327	29,936,909
Net carrying value of Tangible Capital Assets disposed of		445,648	94,108
<b>Total Effect of change in Tangible Capital Assets</b>	<b>17,217,174</b>	<b>3,034,535</b>	<b>(20,341,963)</b>
Acquisition of Prepaid Expenses		(1,530,722)	(1,343,698)
Use of Prepaid Expenses		1,312,907	1,329,494
<b>Total Effect of change in Other Non-Financial Assets</b>	<b>-</b>	<b>(217,815)</b>	<b>(14,204)</b>
<b>(Increase) Decrease in Net Financial Assets (Debt), before Net Remeasurement Gains (Losses)</b>	<b>(11,076,343)</b>	<b>11,397,247</b>	<b>(10,491,565)</b>
<b>Net Remeasurement Gains (Losses)</b>			
<b>(Increase) Decrease in Net Financial Assets (Debt)</b>		<b>11,397,247</b>	<b>(10,491,565)</b>
<b>Net Financial Assets (Debt), beginning of year</b>		<b>(470,299,025)</b>	<b>(459,807,460)</b>
<b>Net Financial Assets (Debt), end of year</b>		<b>(458,901,778)</b>	<b>(470,299,025)</b>

**School District No. 36 (Surrey)**Statement of Cash Flows  
Year Ended June 30, 2015

Statement 5

	2015 Actual	2014 Actual
	\$	\$
<b>Operating Transactions</b>		
Surplus (Deficit) for the year	8,580,527	9,864,602
Changes in Non-Cash Working Capital		
Decrease (Increase)		
Accounts Receivable	2,534,837	(1,731,052)
Prepaid Expenses	(217,815)	(14,204)
Increase (Decrease)		
Accounts Payable and Accrued Liabilities	(15,710,352)	10,241,538
Unearned Revenue	2,265,696	1,194,906
Deferred Revenue	3,315,636	(312,721)
Employee Future Benefits	(258,516)	(226,808)
Other Liabilities	11,578,457	(8,261,493)
Loss (Gain) on Disposal of Tangible Capital Assets	21,930	89,436
Amortization of Tangible Capital Assets	31,008,327	29,936,909
Amortization of Deferred Capital Revenue	(21,017,730)	(21,011,415)
Recognition of Deferred Capital Revenue Spent on Sites	(1,167,059)	(2,831,786)
District Portion of Proceeds on Disposal	423,718	4,672
<b>Total Operating Transactions</b>	<b>21,357,656</b>	<b>16,942,584</b>
<b>Capital Transactions</b>		
Tangible Capital Assets Purchased	(19,807,015)	(46,107,364)
Tangible Capital Assets -WIP Purchased	(8,612,425)	(4,265,616)
<b>Total Capital Transactions</b>	<b>(28,419,440)</b>	<b>(50,372,980)</b>
<b>Financing Transactions</b>		
Capital Revenue Received	16,396,212	50,786,269
<b>Total Financing Transactions</b>	<b>16,396,212</b>	<b>50,786,269</b>
<b>Investing Transactions</b>		
Investments in Portfolio Investments	(10,506,972)	(62,432)
<b>Total Investing Transactions</b>	<b>(10,506,972)</b>	<b>(62,432)</b>
<b>Net Increase (Decrease) in Cash and Cash Equivalents</b>	<b>(1,172,544)</b>	<b>17,293,441</b>
<b>Cash and Cash Equivalents, beginning of year</b>	<b>137,572,325</b>	<b>120,278,884</b>
<b>Cash and Cash Equivalents, end of year</b>	<b>136,399,781</b>	<b>137,572,325</b>
<b>Cash and Cash Equivalents, end of year, is made up of:</b>		
Cash	136,399,781	137,572,325
	<b>136,399,781</b>	<b>137,572,325</b>

# School District No. 36 (Surrey)

## Notes to Financial Statements

Year Ended June 30, 2015

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### NOTE 1 AUTHORITY AND PURPOSE

The School District operates under authority of the School Act of British Columbia as a corporation under the name of "The Board of Education of School District No. 36 (Surrey)", and operates as "School District No. 36 (Surrey)". A board of education ("the Board") is elected for a four-year term and governs the School District. The School District provides educational programs to students enrolled in its schools in the cities of Surrey and White Rock, and is principally funded by the Province of British Columbia through the Ministry of Education. School District No. 36 (Surrey) is exempt from federal and provincial corporate income taxes.

### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### a) Basis of Accounting

These financial statements have been prepared in accordance with Section 23.1 of the Budget Transparency and Accountability Act of the Province of British Columbia. This Section requires that the financial statements be prepared in accordance with Canadian public sector accounting standards except in regard to the accounting for government transfers as set out in Notes 2(f) and 2(l).

In November 2011, Treasury Board provided a directive through Restricted Contributions Regulation 198/2011 providing direction for the reporting of restricted contributions whether they are received or receivable by the School District before or after this regulation was in effect.

As noted in notes 2(f) and 2(l), Section 23.1 of the *Budget Transparency and Accountability Act* and its related regulations require the School District to recognize non-capital restricted contributions into revenue in the fiscal period in which the restriction the contribution is subject to is met and require the School District to recognize government transfers for the acquisition of capital assets into revenue on the same basis as the related amortization expense. Canadian public sector accounting standards would require these contributions, if they are government transfers, to be recognized into revenue immediately when received unless they contain a stipulation that meets the definition of a liability. The impact of these differences on the financial statements of the School District are as follows:

Year-ended June 30, 2014 – increase in annual surplus by \$26,630,347

June 30, 2014 – increase in accumulated surplus by \$532,180,995, a decrease in deferred revenue by \$3,649,044 and a decrease in deferred capital revenue by \$528,531,951.

Year-ended June 30, 2015 - decrease in annual surplus by \$2,472,941

June 30, 2015 - increase in accumulated surplus by \$527,019,640, a decrease in deferred revenue by \$5,632,976 and a decrease in deferred capital revenue by \$521,386,664.

#### b) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand balances on deposit in financial institutions that are readily convertible to known amounts of cash and that are subject to an insignificant risk of change in value. These cash equivalents generally have a maturity of three months or less at acquisition and are held for the purpose of meeting short-term cash commitments rather than for investing.

#### c) Accounts Receivable

Accounts receivable are shown net of allowance for doubtful accounts. (See Note 4)

# **School District No. 36 (Surrey)**

## **Notes to Financial Statements**

Year Ended June 30, 2015

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### **NOTE 2      SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

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#### **d) Portfolio Investments**

The School District has investments in GIC's, term deposits and bonds, that either have no maturity dates or have a maturity of greater than 3 months at the time of acquisition. GIC's, term deposits and fixed income securities are reported at amortized cost.

The School District did not include a statement of re-measurement gains and losses as there were no re-measurement transactions to report.

Impairment is defined as a loss in value of a portfolio investment that is other than a temporary decline and is included in the Statement of Operations. The loss is not reversed if there is a subsequent increase in value.

Detailed information regarding portfolio investments is disclosed in Note 5.

#### **e) Unearned Revenue**

Unearned revenue includes tuition fees received for courses to be delivered in future periods and receipt of proceeds for services or products to be delivered in a future period. Revenue will be recognized in that future period when the courses, services, or products are provided.

#### **f) Deferred Revenue and Deferred Capital Revenue**

Deferred revenue includes both government transfers and other contributions received with stipulations that meet the description of restricted contributions in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. When restrictions are met, deferred revenue is recognized as revenue in the fiscal year in a manner consistent with the circumstances and evidence used to support the initial recognition of the contributions received as a liability as detailed in Note 2(l).

Funding received for the acquisition of depreciable tangible capital assets is recorded as deferred capital revenue and amortized over the life of the asset acquired as revenue in the statement of operations. This accounting treatment is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that creates a liability in which case the transfer is recognized as revenue over the period that the liability is extinguished. See note 2(a) for the impact of this policy on these financial statements.

#### **g) Employee Future Benefits**

The School District provides certain post-employment benefits including vested and non-vested benefits for certain employees pursuant to certain contracts and union agreements.

The School District accrues its obligations and related costs including both vested and non-vested benefits under employee future benefit plans. Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance, vacation, overtime and death benefits. The benefits cost is actuarially determined using the projected unit credit method pro-rated on service and using management's best estimate of expected salary escalation, termination rates, retirement rates and mortality. The discount rate used to measure obligations is based on the cost of borrowing.

# **School District No. 36 (Surrey)**

## **Notes to Financial Statements**

Year Ended June 30, 2015

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### **NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

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#### **g) Employee Future Benefits (cont'd)**

The cumulative unrecognized actuarial gains and losses are amortized over the expected average remaining service lifetime (EARSL) of active employees covered under the plan.

The most recent valuation of the obligation was performed at March 31, 2013 and projected to June 30, 2016. The next valuation will be performed at March 31, 2016 for use at June 30, 2016. For the purposes of determining the financial position of the plans and the employee future benefit costs, a measurement date of March 31 was adopted for all periods subsequent to July 1, 2004.

The School District and its employees make contributions to the Teachers' Pension Plan and Municipal Pension Plan. The plans are multi-employer plans where assets and obligations are not separated. The costs are expensed as incurred.

#### **h) Prepaid Expenses**

Materials and supplies held in central stores for use within the district are included as a prepaid expense and stated at acquisition cost and are charged to expense over the periods expected to benefit.

#### **i) Funds and Reserves**

Certain amounts, as approved by the Board are set aside in accumulated surplus for future operating and capital purposes. Transfers to and from funds and reserves are an adjustment to the respective fund when approved (see Notes 14 – Interfund Transfers and Note 22 – Internally Restricted – Operating Fund).

#### **j) Liability for Contaminated Sites**

On July 1, 2014, the School District adopted PS3260 Liability for Contaminated Sites.

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of contaminated sites is recognized when a site is not in productive use all the following criteria are met:

- an environmental standard exists;
- contamination exceeds the environmental standard;
- the School District:
  - is directly responsible; or
  - accepts responsibility;
- it is expected that future economic benefits will be given up; and
- a reasonable estimate of the amount can be made.

The liability is recognized as management's estimate of the cost of post-remediation including operation, maintenance and monitoring that are an integral part of the remediation strategy for a contaminated site.

The standard was applied on a retroactive basis to July 1, 2013 and did not result in any adjustments to financial liabilities, tangible capital assets or accumulated surplus of the School District.



# School District No. 36 (Surrey)

## Notes to Financial Statements

Year Ended June 30, 2015

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### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

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#### k) Tangible Capital Assets

The following criteria apply:

- Tangible capital assets acquired or constructed are recorded at cost which includes amounts that are directly related to the acquisition, design, construction, development, improvement or betterment of the assets. Cost also includes overhead directly attributable to construction as well as interest costs that are directly attributable to the acquisition or construction of the asset.
- Donated tangible capital assets are recorded at their fair market value on the date of donation, except in circumstances where fair value cannot be reasonably determined, which are then recognized at nominal value. Transfers of capital assets from related parties are recorded at carrying value.
- Work-in-progress is recorded as an acquisition to the applicable asset class at substantial completion.
- Tangible capital assets are written down to residual value when conditions indicate they no longer contribute to the ability of the School District to provide services or when the value of future economic benefits associated with the sites and buildings are less than their net book value. The write-downs are accounted for as expenses in the Statement of Operations.
- Buildings that are demolished or destroyed are written-off.
- The cost, less residual value, of tangible capital assets (excluding sites), is amortized on a straight-line basis over the estimated useful life of the asset. It is management's responsibility to determine the appropriate useful lives for tangible capital assets. These useful lives are reviewed on a regular basis or if significant events initiate the need to revise. Estimated useful life is as follows:

Buildings	40 years
Furniture & Equipment	10 years
Vehicles	10 years
Computer Software	5 years
Computer Hardware	5 years

#### l) Revenue Recognition

Revenues are recognized in the period in which the transactions or events occurred that gave rise to the revenues. All revenues are recorded on an accrual basis, except when the accruals cannot be determined with a reasonable degree of certainty or when their estimation is impracticable.

Contributions received or where eligibility criteria have been met are recognized as revenue except where the contribution meets the criteria for deferral as described below. Eligibility criteria are the criteria that the School District has to meet in order to receive the contributions including authorization by the transferring government.

For contributions subject to a legislative or contractual stipulation or restriction as to their use, revenue is recognized as follows:

- Non-capital contributions for specific purposes are recorded as deferred revenue and recognized as revenue in the year related expenses are incurred,
- Contributions restricted for site acquisitions are recorded as revenue when the sites are purchased, and
- Contributions restricted for tangible capital assets acquisitions other than sites are recorded as deferred capital revenue and amortized over the useful life of the related assets.

# School District No. 36 (Surrey)

## Notes to Financial Statements

Year Ended June 30, 2015

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### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES *(Continued)*

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#### l) Revenue Recognition *(Continued)*

Donated tangible capital assets other than sites are recorded at fair market value and amortized over the useful life of the assets. Donated sites are recorded as revenue at fair market value when received or receivable.

The accounting treatment for restricted contributions that are government transfers is not consistent with the requirements of Canadian public sector accounting standards which require that government transfers be recognized as revenue when approved by the transferor and eligibility criteria have been met unless the transfer contains a stipulation that meets the criteria for liability recognition in which case the transfer is recognized as revenue over the period that the liability is extinguished. See note 2 (a) for the impact of this policy on these financial statements.

Revenue related to fees or services received in advance of the fee being earned or the service is performed is deferred and recognized when the fee is earned or service performed.

Investment income is reported in the period earned. When required by the funding party or related Act, investment income earned on deferred revenue is added to the deferred revenue balance.

#### m) Expenditures

Expenses are reported on an accrual basis. The cost of all goods consumed and services received during the year is expensed.

- Operating expenses are reported by function, program, and object. Whenever possible, expenditures are determined by actual identification. Additional costs pertaining to specific instructional programs, such as special and aboriginal education, are allocated to these programs. All other costs are allocated to related programs.
- Actual salaries of personnel assigned to two or more functions or programs are allocated based on the time spent in each function and program. School-based clerical salaries are allocated to school administration and partially to other programs to which they may be assigned. Principals and Vice-Principals salaries are allocated to school administration and may be partially allocated to other programs to recognize their other responsibilities.
- Employee benefits and allowances are allocated to the same programs, and in the same proportions, as the individual's salary.
- Supplies and services are allocated based on actual program identification.

#### n) Measurement Uncertainty

Preparation of financial statements in accordance with the basis of accounting described in note 2 a) requires management to make estimates and assumptions that impact reported amounts of assets and liabilities at the date of the financial statements and revenues and expenses during the reporting periods. Significant areas requiring the use of management estimates relate to the potential impairment of assets, rates for amortization and estimated employee future benefits. Actual results could differ from those estimated.

# School District No. 36 (Surrey)

## Notes to Financial Statements

Year Ended June 30, 2015

### NOTE 2 SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)

#### o) Financial Instruments

A contract establishing a financial instrument creates, at its inception, rights and obligations to receive or deliver economic benefits. The financial assets and financial liabilities portray these rights and obligations in the financial statements. The School District recognizes a financial instrument when it becomes a party to a financial instrument contract.

Financial instruments consist of cash and cash equivalents, accounts receivable, portfolio investments, accounts payable and accrued liabilities, and other liabilities. The School District does not have any derivatives.

Except for portfolio investments in equity instruments quoted in an active market that are recorded at fair value, all financial assets and liabilities are recorded at cost or amortized cost and the associated transaction costs are added to the carrying value of these investments upon initial recognition. Transaction costs are incremental costs directly attributable to the acquisition or issue of a financial asset or a financial liability. Interest and dividends attributable to financial instruments are reported in the statement of operations.

All financial assets are tested annually for impairment. When financial assets are impaired, impairment losses are recorded in the statement of operations. A write-down of a portfolio investment to reflect a loss in value is not reversed for a subsequent increase in value.

For financial instruments measured using amortized cost, the effective interest rate method is used to determine interest revenue or expense.

### NOTE 3 ECONOMIC DEPENDENCE

The operations of the School District are dependent on continued funding from the Ministry of Education and various governmental agencies to carry out its programs. These financial statements have been prepared on a going concern basis.

### NOTE 4 ACCOUNTS RECEIVABLE – OTHER

	June 30, 2015	June 30, 2014
Due from Federal Government	\$ 973,745	\$ 345,170
Trade accounts receivable	283,458	969,551
Interest receivable	258,673	197,423
Payroll accounts receivable	129,916	92,923
Other accounts receivable	104,859	206,970
School site acquisition charges	1,358,760	938,978
	<u>\$ 3,109,411</u>	<u>\$ 2,751,015</u>



**School District No. 36 (Surrey)**  
**Notes to Financial Statements**  
Year Ended June 30, 2015

**NOTE 5 PORTFOLIO INVESTMENTS**

Investments consist of bank GIC, bank corporate, provincial and federal bonds.

	<b>June 30, 2015</b>			<b>June 30, 2014</b>		
	Effective Fair Value Yield	Cost	Fair Value	Effective Fair Value Yield	Cost	Fair Value
Bank term investments	1.94%	\$ 5,260,000	\$ 5,260,000	1.91%	\$ 6,618,909	\$ 6,621,735
Fixed income securities						
Bank corporate	2.72%	\$ 26,151,142	\$ 26,361,485	2.94%	\$ 14,042,045	\$ 14,088,800
Federal bonds	3.17%	5,149,468	5,128,802	3.24%	9,487,880	9,262,829
Provincial bonds	3.30%	7,402,811	7,698,527	4.02%	3,307,615	3,476,374
<b>Total Portfolio Investments</b>		<b>\$ 43,963,421</b>	<b>\$ 44,448,814</b>		<b>\$ 33,456,449</b>	<b>\$ 33,449,738</b>

**NOTE 6 UNEARNED REVENUE**

Unearned revenue as at June 30<sup>th</sup>, 2015

	<b>Balance, June 30, 2014</b>	<b>Increases to Unearned Revenue</b>	<b>Revenue recognized in the period</b>	<b>Balance, June 30, 2015</b>
	\$	\$	\$	\$
Tuition Fees	10,152,655	14,217,729	(11,954,074)	12,416,310
Investment Income	0	1,766,106	(1,766,106)	0
Rental/Lease of Facilities	32,391	2,688,665	(2,686,624)	34,432
<b>Total</b>	<b>10,185,046</b>	<b>18,672,500</b>	<b>(16,406,804)</b>	<b>12,450,742</b>

Unearned revenue as at June 30<sup>th</sup>, 2014

	<b>Balance, June 30, 2013</b>	<b>Increases to Unearned Revenue</b>	<b>Revenue recognized in the period</b>	<b>Balance, June 30, 2014</b>
	\$	\$	\$	\$
Tuition Fees	8,963,858	12,848,841	(11,660,044)	10,152,655
Investment Income	0	1,815,615	(1,815,615)	0
Rental/Lease of Facilities	26,282	2,060,896	(2,054,787)	32,391
<b>Total</b>	<b>8,990,140</b>	<b>16,725,352</b>	<b>(15,530,446)</b>	<b>10,185,046</b>

**School District No. 36 (Surrey)**  
**Notes to Financial Statements**  
Year Ended June 30, 2015

**NOTE 7 DEFERRED REVENUE**

Deferred revenue includes unspent grants and contributions received that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board, i.e., the stipulations associated with those grants and contributions have not yet been fulfilled.

Deferred Revenue as at June 30<sup>th</sup>, 2015

	<b>Balance, June 30, 2014</b>	<b>Contributions received</b>	<b>Revenue recognized in the period</b>	<b>Balance, June 30, 2015</b>
	\$	\$	\$	\$
Provincial Grants - Ministry of Education	2,455,790	21,843,625	(20,273,750)	4,025,665
Provincial Grants - Other	39,375	0	(2,625)	36,750
Other	3,880,715	16,962,322	(15,213,936)	5,629,101
Investment Income	0	9,906	(9,906)	0
<b>Total</b>	<b>6,375,880</b>	<b>38,815,853</b>	<b>(35,500,217)</b>	<b>9,691,516</b>

Deferred Revenue as at June 30<sup>th</sup>, 2014

	<b>Balance, June 30, 2013</b>	<b>Contributions received</b>	<b>Revenue recognized in the period</b>	<b>Balance, June 30, 2014</b>
	\$	\$	\$	\$
Provincial Grants - Ministry of Education	2,081,345	13,983,666	(13,609,221)	2,455,790
Provincial Grants - Other	123,594	20,000	(104,219)	39,375
Federal Grants	254,163	5,042	(259,205)	0
Other	4,229,499	15,939,388	(16,288,172)	3,880,715
Investment Income	0	9,019	(9,019)	0
<b>Total</b>	<b>6,688,601</b>	<b>29,957,115</b>	<b>(30,269,836)</b>	<b>6,375,880</b>

**School District No. 36 (Surrey)**  
**Notes to Financial Statements**  
Year Ended June 30, 2015

**NOTE 8 DEFERRED CAPITAL REVENUE**

Deferred capital revenue includes grants and contributions received that are restricted by the contributor for the acquisition of tangible capital assets that meet the description of a restricted contribution in the Restricted Contributions Regulation 198/2011 issued by Treasury Board. Once spent, the contributions are amortized into revenue over the life of the asset acquired.

	<b>2015</b>	<b>2014</b>
	<b>\$</b>	<b>\$</b>
Deferred Capital Revenue, (includes Work in progress), beginning of year, July 1st.	<u>556,272,733</u>	<u>529,329,665</u>
Increases:		
Provincial Grants - MOE	12,589,669	38,325,818
Local Government Site Fees	2,169,977	2,683,658
Investment Income	365,410	278,293
Sale of Capital Asset	1,271,156	9,498,500
	<u>16,396,212</u>	<u>50,786,269</u>
Decreases:		
Transfers to revenue - site purchases	1,167,059	2,831,786
Amortization of Deferred Capital Revenue	21,017,730	21,011,415
	<u>22,184,789</u>	<u>23,843,201</u>
Net Change for the year	<u>(5,788,577)</u>	<u>26,943,068</u>
Deferred Capital Revenue (includes Work in progress), end of year, June 30th.	<u><b>550,484,156</b></u>	<u><b>556,272,733</b></u>

Work in progress amount as of June 30, 2015 was \$1,692,470 (June 30, 2014: \$1,245,979).

**School District No. 36 (Surrey)**  
**Notes to Financial Statements**  
Year Ended June 30, 2015

**NOTE 9 EMPLOYEE FUTURE BENEFITS**

Benefits include vested sick leave, accumulating non-vested sick leave, early retirement, retirement/severance and death benefits. Funding is provided when the benefits are paid and accordingly, there are no plan assets. Although no plan assets are uniquely identified, the School District has provided for the payment of these benefits.

	<u>June 30, 2015</u>	<u>June 30, 2014</u>
	\$	\$
<b>Reconciliation of Accrued Benefit Obligation</b>		
Accrued Benefit Obligation – April 1	17,818,895	19,595,088
Service Cost	957,657	952,854
Interest Cost	570,294	570,358
Benefit Payments	(1,669,948)	(2,175,723)
Actuarial (Gain) Loss	91,115	(1,123,682)
Accrued Benefit Obligation – March 31	<u>17,768,013</u>	<u>17,818,895</u>
<b>Reconciliation of Funded Status at End of Fiscal Year</b>		
Accrued Benefit Obligation - March 31	17,768,013	17,818,895
Market Value of Plan Assets - March 31	0	0
Funded Status - Surplus (Deficit)	(17,768,013)	(17,818,895)
Employer Contributions After Measurement Date	302,305	76,220
Benefits Expense After Measurement Date	(365,241)	(381,988)
Unamortized Net Actuarial (Gain) Loss	1,097,782	1,132,980
Accrued Benefit Asset (Liability) - June 30	<u>(16,733,167)</u>	<u>(16,991,683)</u>
<b>Reconciliation of Change in Accrued Benefit Liability</b>		
Accrued Benefit Liability (Asset) - July 1	16,991,683	17,218,491
Net Expense for Fiscal Year	1,637,517	1,761,965
Employer Contributions	(1,896,033)	(1,988,773)
Accrued Benefit Liability (Asset) - June 30	<u>16,733,167</u>	<u>16,991,683</u>
<b>Components of Net Benefit Expense</b>		
Service Cost	984,224	954,055
Interest Cost	526,981	570,342
Amortization of Net Actuarial (Gain)/Loss	126,312	237,568
Net Benefit Expense (Income)	<u>1,637,517</u>	<u>1,761,965</u>

The significant actuarial assumptions adopted for measuring the School District's accrued benefit obligations are:

	<u>2015</u>	<u>2014</u>
Discount Rate – April 1	3.25%	3.00%
Discount Rate – March 31	2.25%	3.25%
Long Term Salary Growth – April 1	2.50% + seniority	2.50% + seniority
Long Term Salary Growth – March 31	2.50% + seniority	2.50% + seniority
EARSL – March 31	10.1 years	10.1 years

# School District No. 36 (Surrey)

## Notes to Financial Statements

Year Ended June 30, 2015

### NOTE 10 OTHER LIABILITIES

Vacation pay and banked overtime are recognized as an expense at the time the entitlement is earned through service.

	June 30, 2015	June 30, 2014
	\$	\$
Salaries and Benefits Payable	39,085,836	27,924,699
Accrued Vacation Pay	7,013,041	6,595,721
	<b>46,098,877</b>	<b>34,520,420</b>

### NOTE 11 EMPLOYEE PENSION PLANS

The School District and its employees contribute to the Teachers' Pension Plan and Municipal Pension Plan, jointly trustee pension Plans. The boards of trustees for these plans represent plan members and employers and are responsible for managing the pension plans including investing assets and administering benefits. The pension plans are multi-employer defined benefit pension plans. Basic pension benefits provided are based on a formula. As at December 31, 2013, the Teachers' Pension Plan has about 45,000 active members and approximately 33,000 retired members. As at December 31, 2013 the Municipal Pension Plan has about 182,000 active members, of which approximately 24,000 are from school districts.

Every three years, an actuarial valuation is performed to assess the financial position of the plans and adequacy of plan funding. The actuary determines an appropriate combined employer and member contribution rate to fund the plans. The actuary's calculated contribution rate is based on the entry-age normal cost method, which produces the long-term rate of member and employer contributions sufficient to provide benefits for average future entrants to the plans. This rate is then adjusted to the extent there is any amortization of any funding deficit.

The most recent actuarial valuation of the Teachers' Pension Plan as at December 31, 2011 indicated a \$855 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2014 with results available in 2015. The most recent actuarial valuation for the Municipal Pension Plan as at December 31, 2012 indicated a \$1,370 million funding deficit for basic pension benefits. The next valuation will be as at December 31, 2015 with results available in 2016. Employers participating in the Plan record their pension expense as the amount of employer contributions made during the fiscal year (defined contribution pension plan accounting). This is because the Plan records accrued liabilities and accrued assets for the Plan in aggregate with the result that there is no consistent and reliable basis for allocating the obligation, assets and cost to individual employers participating in the Plan.

The School District's employer contributions to these plans in the fiscal year ended June 30, 2015 were \$57,905,125 (2014: \$55,781,598).

**School District No. 36 (Surrey)**  
**Notes to Financial Statements**  
Year Ended June 30, 2015

**NOTE 12 TANGIBLE CAPITAL ASSETS**

<b>June 30, 2015</b>	<b>Land</b>	<b>Building</b>	<b>Furniture and Equipment</b>	<b>Vehicles</b>	<b>Computer Software</b>	<b>Computer Hardware</b>	<b>2015 Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Cost							
Beginning of year	260,026,320	1,020,314,525	35,367,397	6,521,321	3,100,015	7,939,843	1,333,269,421
Additions	2,610,804	20,638,086	2,401,512	599,588	945,940	1,223,510	28,419,440
Disposals	(445,648)	(1,239,808)					(1,685,456)
Deemed Disposals			(2,939,165)	(746,373)	(1,308,537)	(371,420)	(5,365,495)
Write Downs	0	0	0	0	0	0	0
Closing Balance	262,191,476	1,039,712,803	34,829,744	6,374,536	2,737,418	8,791,933	1,354,637,910
Accumulated Amortization							
Beginning Balance		382,240,262	16,723,642	3,571,482	1,976,194	3,976,064	408,487,644
Amortization		24,244,423	3,656,876	682,111	714,598	1,710,319	31,008,327
Disposals		(1,239,808)					(1,239,808)
Deemed Disposals			(2,939,165)	(746,373)	(1,308,537)	(371,420)	(5,365,495)
Write Downs		0	0	0	0	0	0
Closing Balance		405,244,877	17,441,353	3,507,220	1,382,255	5,314,963	432,890,668
Net Book Value	262,191,476	634,467,926	17,388,391	2,867,316	1,355,163	3,476,970	921,747,242

Cost at June 30<sup>th</sup>, 2015, includes work in progress on Buildings for \$11,632,062.



**School District No. 36 (Surrey)**  
**Notes to Financial Statements**  
Year Ended June 30, 2015

**NOTE 12 TANGIBLE CAPITAL ASSETS** *(Continued)*

<b>June 30, 2014</b>	<b>Land</b>	<b>Building</b>	<b>Furniture and Equipment</b>	<b>Vehicles</b>	<b>Computer Software</b>	<b>Computer Hardware</b>	<b>2014 Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
Cost							
Beginning of year	256,625,371	979,582,506	34,061,906	6,302,227	2,750,798	8,654,338	1,287,977,146
Additions	3,490,385	41,714,001	3,622,999	334,960	850,165	360,470	50,372,980
Disposals	(89,436)	(981,982)					(1,071,418)
Deemed Disposals			(2,317,508)	(115,866)	(500,948)	(1,074,965)	(4,009,287)
Write Downs	0	0	0	0	0	0	0
Closing Balance	260,026,320	1,020,314,525	35,367,397	6,521,321	3,100,015	7,939,843	1,333,269,421
Accumulated Amortization							
Beginning Balance		359,917,066	15,453,809	3,040,377	1,654,542	3,471,538	383,537,332
Amortization		23,300,506	3,587,341	646,971	822,600	1,579,491	29,936,909
Disposals		(977,310)					(977,310)
Deemed Disposals			(2,317,508)	(115,866)	(500,948)	(1,074,965)	(4,009,287)
Write Downs		0	0	0	0	0	0
Closing Balance		382,240,262	16,723,642	3,571,482	1,976,194	3,976,064	408,487,644
Net Book Value	260,026,320	638,074,263	18,643,755	2,949,839	1,123,821	3,963,779	924,781,777

Cost at June 30<sup>th</sup>, 2014, includes work in progress on Buildings for \$4,265,616.

# School District No. 36 (Surrey)

## Notes to Financial Statements

Year Ended June 30, 2015

### NOTE 13 DISPOSAL OF SITES AND BUILDINGS

The School District sold the old Board Office on May 31, 2015. The Board Office was acquired in 1965 at an original cost \$562,998. The sale price was \$1,750,000. Of the proceeds \$1,694,875 were allocated 75% to Ministry of Education Restricted Capital within Deferred Capital Revenue and 25% to Local Capital Reserve.

### NOTE 14 INTERFUND TRANSFERS

The School District manages their accounts using three different funds – operating, special purpose and capital. Transfers between funds during the current year are as follows:

- Transfers of \$911,149 (2014: \$969,487) from the operating fund and \$319,013 (2014: \$349,546) from the special purpose fund, totalling \$1,230,162 (2014: \$1,319,033) to the capital fund, were made to purchase capital assets;
- Transfers of \$19,955,762 (2014: \$9,971,009) from the operating fund to the capital fund's local capital were made for the purchase of alternate program learning sites, furniture and equipment, vehicles and other infrastructure upgrades.

### NOTE 15 RELATED PARTY TRANSACTIONS

The School District is related through common ownership to all Province of British Columbia ministries, agencies, school districts, health authorities, colleges, universities, and crown corporations. Transactions with these entities, unless disclosed separately, are considered to be in the normal course of operations and are recorded at the exchange amount.

### NOTE 16 CONTRACTUAL OBLIGATIONS

The School District has a total of \$10,720,737 (2014: \$15,150,488) of contractual obligations at year end related to the construction or renovation of buildings, which are funded from deferred capital revenues of Ministry of Education Bylaw capital, Restricted Capital, Land Capital and Local Capital Reserve funds. Disclosure relates to the unperformed portion of the contracts.

<b>Contractual Commitment</b>	<b>Amount</b>
Resource Education Centre - CCDC Contract	\$2,195,672
Adams Road Elementary - CCDC Contract	3,192,520
Morgan Creek Elementary - CCDC Contract	1,028,246
Rosemary Heights Elementary - CCDC Contract	673,620
Fleetwood Park Secondary - CCDC Contract	450,432
Various Summer Site Improvements - Purchase Orders	2,950,418
Energy Projects - Purchase Orders	53,920
Various Renovation Projects - Purchase Orders	175,909
	<u>\$10,720,737</u>



# School District No. 36 (Surrey)

## Notes to Financial Statements

Year Ended June 30, 2015

### NOTE 17 OPERATING LEASE OBLIGATIONS

The School District has operating lease agreements for facilities that require payments over the next four fiscal years ending June 30 as follows:

2016	\$	729,137
2017		341,208
2018		207,674
2019		207,164

### NOTE 18 CONTINGENCIES

In the ordinary course of operations, the School District has legal proceedings brought against it and provisions have been included in liabilities where appropriate. It is the opinion of management that final determination of these claims will not have a material effect on the financial position or operations of the School District.

### NOTE 19 ASSET RETIREMENT OBLIGATION

Legal liabilities may exist for the removal or disposal of asbestos in schools that will undergo major renovations or demolition. The value of the liability for asbestos removal or disposal will be recognized in the period in which a reasonable estimate of fair value can be made. As at June 30, 2015 the liability is not reasonably determinable.

### NOTE 20 EXPENSE BY OBJECT

	2015	2014
Salaries and Benefits	\$ 538,607,940	\$ 522,323,587
Services and Supplies	73,077,111	71,074,496
Amortization	31,008,327	29,936,909
<b>Total</b>	<b>\$ 642,693,378</b>	<b>\$ 623,334,992</b>

# School District No. 36 (Surrey)

## Notes to Financial Statements

Year Ended June 30, 2015

### NOTE 21 BUDGET FIGURES

Budget figures included in the financial statements are the School District's amended annual budget adopted by the Board of Education on February 12<sup>th</sup>, 2015 and reflect more current estimates on student FTE, revenues and expenditures.

	Original Budget \$	Amended Budget \$	Change \$
Statement 2			
Revenue			
Provincial Grants			
Ministry of Education	593,815,894	592,834,613	(981,281)
Other	320,000	477,927	157,927
Municipal Grants Spent on Sites	-	-	-
Federal Grants	-	2,773,057	2,773,057
Tuition	10,712,700	12,074,200	1,361,500
Other Revenues	16,804,430	16,476,958	(327,472)
Rental and Leases	2,083,500	2,190,550	107,050
Investment Income	1,700,000	1,709,500	9,500
Gain (Loss) on Disposal of Tangible Capital Assets	-	-	-
Amortization of Deferred Capital Revenue	20,800,000	20,800,000	-
Total Revenue	646,236,524	649,336,805	3,100,281
Expenses			
Instruction	547,745,800	562,999,668	15,253,868
District Administration	11,751,704	12,403,685	651,981
Operations and Maintenance	94,493,433	96,950,365	2,456,932
Transportation and Housing	5,572,306	5,276,604	(295,702)
Total Expense	659,563,243	677,630,322	18,067,079
Net Revenue	(13,326,719)	(28,293,517)	(14,966,798)
Budgeted Allocation of Surplus (Deficit)	10,567,706	23,361,593	12,793,887
Budgeted Surplus (Deficit) for the Year	(2,759,013)	(4,931,924)	(2,172,911)
Statement 4			
Surplus (Deficit) for the year	(13,326,719)	(28,293,517)	(14,966,798)
Effect of change in Tangible Capital Assets			
Acquisition of Tangible Capital Assets	(28,147,737)	(13,782,826)	14,364,911
Amortization of Tangible Capital Assets	29,500,000	31,000,000	1,500,000
Net carrying value of Tangible Capital Assets disposed of	-	-	-
Total Effects of change in Tangible Assets	1,352,263	17,217,174	15,864,911
(Increase) Decrease in Net Financial Assets (Debt) before Net Remeasurment Gains (Losses)	(11,974,456)	(11,076,343)	898,113

# School District No. 36 (Surrey)

## Notes to Financial Statements

Year Ended June 30, 2015

### NOTE 21 BUDGET FIGURES (Continued)

#### Statement 2

The significant changes between the original budget and amended were:

##### Revenues:

- Ministry Grants – Amended to reflect actual approved Capital Revenue draws and Operating grant allocations
- Federal Grants – Awarded two year contract for Settlement workers in schools
- Tuition – International student tuition higher than originally projected

##### Expenses:

- Instruction – Recognition of Board approved use of internally restricted funds from 2014
- Operations and Maintenance – Recognition of Board approved use of internally restricted funds from 2014

Budgeted Allocation of Surplus – Actual 2014 year end Surplus greater than anticipated

#### Statement 4

The significant changes between original budget and amended were:

- Subsequent approvals from Ministry of Education to draw on Deferred Capital revenues

### NOTE 22 INTERNALLY RESTRICTED – OPERATING FUND

The School District attributes a portion of the accumulated surplus to an internal operating fund and internally restricts for 2015: \$15,476,788 (2014: \$22,073,876). The detail of the internal restricted items are as follows:

2015/2016 Operating Budget	\$ 8,689,623
Instructional and Safe Schools Initiatives	2,322,969
Education Administration	1,695,617
Net School Operating Surplus	1,087,777
Learning Resources	567,064
Aboriginal Education Targeted Funds	348,371
Technology	271,061
Business Development	239,600
Food Services	173,020
Minor Renovations	60,000
Physical Plant	21,686
<b>Total Internally Restricted Items</b>	<b>\$ 15,476,788</b>

# **School District No. 36 (Surrey)**

## **Notes to Financial Statements**

Year Ended June 30, 2015

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### **NOTE 23      RISK MANAGEMENT**

The School District has exposure to the following risks from its use of financial instruments: credit risk, market risk and liquidity risk.

The Board ensures that the School District has identified its risks and ensures that management monitors and controls them.

a) Credit risk

Credit risk is the risk of financial loss to an institution if a customer or counterparty to a financial instrument fails to meet its contractual obligations. Such risks arise principally from certain financial assets held consisting of cash and cash equivalents, accounts receivable and portfolio investments.

The School District is exposed to credit risk in the event of non-performance by a borrower. This risk is mitigated as most amounts receivable are due from the Province and are collectible.

It is management's opinion that the School District is not exposed to significant credit risk associated with its cash deposits and investments as they are placed in recognized Canadian and British Columbia financial institutions and the School District invests solely in bank term investments and fixed income securities.

b) Market risk

Market risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in market prices. Market risk is comprised of currency risk and interest rate risk.

Currency risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the foreign exchange rates. It is management's opinion that the School District is not exposed to significant currency risk, as amounts held and purchases made in foreign currency are insignificant.

Interest rate risk is the risk that the fair value or future cash flows of a financial instrument will fluctuate because of changes in the market interest rates. The School District is exposed to interest rate risk through its investments. The investment objectives are on protecting investments rather than the potential for superior returns. The School District has very low tolerance for risk with investments and prefers a low degree of price volatility.

c) Liquidity risk

Liquidity risk is the risk that the School District will not be able to meet its financial obligations as they become due.

The School District manages liquidity risk by continually monitoring actual and forecasted cash flows from operations and anticipated investing activities to ensure, as far as possible, that it will always have sufficient liquidity to meet its liabilities when due, under both normal and stressed conditions, without incurring unacceptable losses or risking damage to the School District's reputation.

Risk Management and insurance services for all School Districts in British Columbia are provided by the Risk Management Branch of the Ministry of Finance.

**School District No. 36 (Surrey)**

Schedule 1 (Unaudited)

Schedule of Changes in Accumulated Surplus (Deficit) by Fund  
 Year Ended June 30, 2015

	Operating Fund	Special Purpose Fund	Capital Fund	2015 Actual	2014 Actual
	\$	\$	\$	\$	\$
Accumulated Surplus (Deficit), beginning of year	23,361,593		432,464,857	455,826,450	445,961,848
<b>Changes for the year</b>					
Surplus (Deficit) for the year	16,309,566	319,013	(8,048,052)	8,580,527	9,864,602
Interfund Transfers					
Tangible Capital Assets Purchased	(911,149)	(319,013)	1,230,162	-	
Local Capital	(19,955,762)		19,955,762	-	
<b>Net Changes for the year</b>	<b>(4,557,345)</b>	<b>-</b>	<b>13,137,872</b>	<b>8,580,527</b>	<b>9,864,602</b>
<b>Accumulated Surplus (Deficit), end of year - Statement 2</b>	<b>18,804,248</b>	<b>-</b>	<b>445,602,729</b>	<b>464,406,977</b>	<b>455,826,450</b>

# School District No. 36 (Surrey)

Schedule 2 (Unaudited)

Schedule of Operating Operations

Year Ended June 30, 2015

	2015 Budget (Note 21)	2015 Actual	2014 Actual
	\$	\$	\$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	569,348,190	571,331,020	557,388,044
Other	438,552	514,053	2,688,056
Federal Grants	2,418,057	2,249,488	8,264
Tuition	12,074,200	11,954,074	11,660,045
Other Revenue	2,190,878	2,312,048	3,427,336
Rentals and Leases	2,190,550	2,686,624	2,054,787
Investment Income	1,200,000	1,766,106	911,751
<b>Total Revenue</b>	<b>589,860,427</b>	<b>592,813,413</b>	<b>578,138,283</b>
<b>Expenses</b>			
Instruction	528,728,255	499,561,509	487,669,697
District Administration	12,403,685	12,227,053	11,934,556
Operations and Maintenance	63,384,775	59,846,296	59,100,831
Transportation and Housing	5,276,604	4,868,989	4,772,709
<b>Total Expense</b>	<b>609,793,319</b>	<b>576,503,847</b>	<b>563,477,793</b>
<b>Operating Surplus (Deficit) for the year</b>	<b>(19,932,892)</b>	<b>16,309,566</b>	<b>14,660,490</b>
<b>Budgeted Appropriation (Retirement) of Surplus (Deficit)</b>	<b>23,361,593</b>		
<b>Net Transfers (to) from other funds</b>			
Tangible Capital Assets Purchased	(1,193,451)	(911,149)	(969,487)
Local Capital	(2,235,250)	(19,955,762)	(9,971,009)
<b>Total Net Transfers</b>	<b>(3,428,701)</b>	<b>(20,866,911)</b>	<b>(10,940,496)</b>
<b>Total Operating Surplus (Deficit), for the year</b>	<b>-</b>	<b>(4,557,345)</b>	<b>3,719,994</b>
<b>Operating Surplus (Deficit), beginning of year</b>		<b>23,361,593</b>	<b>19,641,599</b>
<b>Operating Surplus (Deficit), end of year</b>		<b>18,804,248</b>	<b>23,361,593</b>
<b>Operating Surplus (Deficit), end of year</b>			
Internally Restricted (Note 22)		<b>15,476,788</b>	<b>22,073,876</b>
Unrestricted		<b>3,327,460</b>	<b>1,287,717</b>
<b>Total Operating Surplus (Deficit), end of year</b>		<b>18,804,248</b>	<b>23,361,593</b>



**School District No. 36 (Surrey)**

Schedule 2A (Unaudited)

Schedule of Operating Revenue by Source

Year Ended June 30, 2015

	2015 Budget (Note 21)	2015 Actual	2014 Actual
	\$	\$	\$
<b>Provincial Grants - Ministry of Education</b>			
Operating Grant, Ministry of Education	570,829,579	569,680,671	547,867,092
AANDC/LEA Recovery	(76,986)	(41,784)	(82,260)
Strike Savings Recovery	(20,600,332)	(20,695,205)	
Other Ministry of Education Grants			
Labour Settlement Funding	10,781,894	10,781,894	
Pay Equity	6,861,222	6,861,224	6,861,224
Education Guarantee	1,504,258	3,779,895	2,158,098
Carbon Tax Reimbursement		463,472	508,173
Other Miscellaneous	48,555	500,853	75,717
<b>Total Provincial Grants - Ministry of Education</b>	<b>569,348,190</b>	<b>571,331,020</b>	<b>557,388,044</b>
<b>Provincial Grants - Other</b>	<b>438,552</b>	<b>514,053</b>	<b>2,688,056</b>
<b>Federal Grants</b>	<b>2,418,057</b>	<b>2,249,488</b>	<b>8,264</b>
<b>Tuition</b>			
Summer School Fees			138,500
Continuing Education	1,414,200	1,029,885	1,416,974
Offshore Tuition Fees	10,660,000	10,924,189	10,104,571
<b>Total Tuition</b>	<b>12,074,200</b>	<b>11,954,074</b>	<b>11,660,045</b>
<b>Other Revenues</b>			
LEA/Direct Funding from First Nations	76,986	41,784	72,552
Miscellaneous			
Teaching Kitchen	727,000	716,921	798,241
Energy Management	150,000	97,544	185,363
Worksafe BC	340,000	362,721	340,500
Other Miscellaneous	896,892	1,093,078	2,030,680
<b>Total Other Revenue</b>	<b>2,190,878</b>	<b>2,312,048</b>	<b>3,427,336</b>
<b>Rentals and Leases</b>	<b>2,190,550</b>	<b>2,686,624</b>	<b>2,054,787</b>
<b>Investment Income</b>	<b>1,200,000</b>	<b>1,766,106</b>	<b>911,751</b>
<b>Total Operating Revenue</b>	<b>589,860,427</b>	<b>592,813,413</b>	<b>578,138,283</b>

**School District No. 36 (Surrey)**Schedule of Operating Expense by Object  
Year Ended June 30, 2015

Schedule 2B (Unaudited)

	2015 Budget (Note 21)	2015 Actual	2014 Actual
	\$	\$	\$
<b>Salaries</b>			
Teachers	276,618,629	<b>273,537,942</b>	267,200,760
Principals and Vice Principals	25,066,475	<b>25,196,597</b>	25,430,578
Educational Assistants	48,628,207	<b>45,753,286</b>	45,677,172
Support Staff	49,643,730	<b>48,799,476</b>	47,920,878
Other Professionals	8,169,060	<b>8,163,733</b>	8,308,704
Substitutes	19,916,125	<b>16,824,207</b>	17,171,163
<b>Total Salaries</b>	<b>428,042,226</b>	<b>418,275,241</b>	411,709,255
<b>Employee Benefits</b>	104,501,505	<b>104,604,698</b>	99,942,988
<b>Total Salaries and Benefits</b>	<b>532,543,731</b>	<b>522,879,939</b>	511,652,243
<b>Services and Supplies</b>			
Services	12,564,121	<b>12,366,023</b>	11,905,142
Student Transportation	4,749,504	<b>4,198,894</b>	4,027,610
Professional Development and Travel	1,863,706	<b>1,591,158</b>	1,808,951
Rentals and Leases	2,798,183	<b>2,524,053</b>	2,050,483
Dues and Fees	1,776,041	<b>1,735,183</b>	1,678,175
Insurance	1,615,670	<b>1,589,614</b>	1,506,263
Supplies	41,265,551	<b>20,641,166</b>	18,907,238
Utilities	10,616,812	<b>8,977,817</b>	9,941,688
<b>Total Services and Supplies</b>	<b>77,249,588</b>	<b>53,623,908</b>	51,825,550
<b>Total Operating Expense</b>	<b>609,793,319</b>	<b>576,503,847</b>	563,477,793

# School District No. 36 (Surrey)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2015

	Teachers Salaries	Principals and Vice Principals Salaries	Educational Assistants Salaries	Support Staff Salaries	Other Professionals Salaries	Substitutes Salaries	Total Salaries
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	211,833,688	3,399,725		5,548,367	660,624	8,685,477	230,127,881
1.03 Career Programs	2,786,958	100,720		1,215,065		144,429	4,247,172
1.07 Library Services	5,925,079	136,375		590,204	83,409	235,633	6,970,700
1.08 Counselling	6,881,417	141,620				275,813	7,298,850
1.10 Special Education	30,365,236	2,200,363	42,406,981	417,037		4,743,570	80,133,187
1.30 English Language Learning	11,041,575		435,162			440,078	11,916,815
1.31 Aboriginal Education	602,135	117,100	1,810,896	79,040		128,920	2,738,091
1.41 School Administration	28,585	18,188,212		11,672,439		617,614	30,506,850
1.60 Summer School	85,002	51,337	32,373	78,632			247,344
1.61 Continuing Education	357,707	102,674		161,381			621,762
1.62 Off Shore Students	3,170,519	270,858	52,432	794,426	278,421	149,832	4,716,488
1.64 Other	195,972		995,758	128,105	141,088		1,460,923
<b>Total Function 1</b>	<b>273,273,873</b>	<b>24,708,984</b>	<b>45,733,602</b>	<b>20,684,696</b>	<b>1,163,542</b>	<b>15,421,366</b>	<b>380,986,063</b>
<b>4 District Administration</b>							
4.11 Educational Administration	142,112			129,453	1,316,745		1,588,310
4.40 School District Governance				103,987	335,905		439,892
4.41 Business Administration	21,294	487,613		2,720,299	2,844,240	60,076	6,133,522
<b>Total Function 4</b>	<b>163,406</b>	<b>487,613</b>	<b>-</b>	<b>2,953,739</b>	<b>4,496,890</b>	<b>60,076</b>	<b>8,161,724</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration	100,663		19,684	1,011,496	1,236,702	7,770	2,376,315
5.50 Maintenance Operations				21,795,784	1,016,960	1,324,866	24,137,610
5.52 Maintenance of Grounds				1,927,086	90,681	5,509	2,023,276
5.56 Utilities							-
<b>Total Function 5</b>	<b>100,663</b>	<b>-</b>	<b>19,684</b>	<b>24,734,366</b>	<b>2,344,343</b>	<b>1,338,145</b>	<b>28,537,201</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration				91,622	158,958		250,580
7.70 Student Transportation				335,053		4,620	339,673
<b>Total Function 7</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>426,675</b>	<b>158,958</b>	<b>4,620</b>	<b>590,253</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Functions 1 - 9</b>	<b>273,537,942</b>	<b>25,196,597</b>	<b>45,753,286</b>	<b>48,799,476</b>	<b>8,163,733</b>	<b>16,824,207</b>	<b>418,275,241</b>

# School District No. 36 (Surrey)

Schedule 2C (Unaudited)

Operating Expense by Function, Program and Object

Year Ended June 30, 2015

	Total Salaries	Employee Benefits	Total Salaries and Benefits	Services and Supplies	2015 Actual	2015 Budget (Note 21)	2014 Actual
	\$	\$	\$	\$	\$	\$	\$
<b>1 Instruction</b>							
1.02 Regular Instruction	230,127,881	57,212,810	287,340,691	11,696,666	299,037,357	321,003,637	286,770,365
1.03 Career Programs	4,247,172	1,082,973	5,330,145	1,033,280	6,363,425	7,012,757	6,432,336
1.07 Library Services	6,970,700	1,737,820	8,708,520	3,973,428	12,681,948	13,648,097	12,069,691
1.08 Counselling	7,298,850	1,851,829	9,150,679		9,150,679	9,168,204	8,703,787
1.10 Special Education	80,133,187	21,219,928	101,353,115	1,345,224	102,698,339	105,291,692	103,083,212
1.30 English Language Learning	11,916,815	3,031,735	14,948,550		14,948,550	15,100,961	14,383,112
1.31 Aboriginal Education	2,738,091	664,424	3,402,515	393,899	3,796,414	4,144,785	3,602,157
1.41 School Administration	30,506,850	7,420,877	37,927,727	1,147,029	39,074,756	40,198,304	39,355,476
1.60 Summer School	247,344	49,583	296,927	20,588	317,515	311,380	2,373,180
1.61 Continuing Education	621,762	85,594	707,356	288,109	995,465	1,470,607	1,297,235
1.62 Off Shore Students	4,716,488	1,145,022	5,861,510	2,561,676	8,423,186	9,101,025	7,298,819
1.64 Other	1,460,923	348,510	1,809,433	264,442	2,073,875	2,276,806	2,300,327
<b>Total Function 1</b>	<b>380,986,063</b>	<b>95,851,105</b>	<b>476,837,168</b>	<b>22,724,341</b>	<b>499,561,509</b>	<b>528,728,255</b>	<b>487,669,697</b>
<b>4 District Administration</b>							
4.11 Educational Administration	1,588,310	360,326	1,948,636	442,146	2,390,782	2,563,836	2,624,161
4.40 School District Governance	439,892	53,048	492,940	250,575	743,515	799,195	681,052
4.41 Business Administration	6,133,522	1,340,837	7,474,359	1,618,397	9,092,756	9,040,654	8,629,343
<b>Total Function 4</b>	<b>8,161,724</b>	<b>1,754,211</b>	<b>9,915,935</b>	<b>2,311,118</b>	<b>12,227,053</b>	<b>12,403,685</b>	<b>11,934,556</b>
<b>5 Operations and Maintenance</b>							
5.41 Operations and Maintenance Administration	2,376,315	447,195	2,823,510	3,118,339	5,941,849	5,959,236	5,713,887
5.50 Maintenance Operations	24,137,610	5,925,872	30,063,482	11,358,576	41,422,058	43,166,529	40,064,995
5.52 Maintenance of Grounds	2,023,276	491,628	2,514,904	939,910	3,454,814	3,632,198	3,379,763
5.56 Utilities	-	-	-	9,027,575	9,027,575	10,626,812	9,942,186
<b>Total Function 5</b>	<b>28,537,201</b>	<b>6,864,695</b>	<b>35,401,896</b>	<b>24,444,400</b>	<b>59,846,296</b>	<b>63,384,775</b>	<b>59,100,831</b>
<b>7 Transportation and Housing</b>							
7.41 Transportation and Housing Administration	250,580	49,489	300,069	1,108	301,177	309,022	276,828
7.70 Student Transportation	339,673	85,198	424,871	4,142,941	4,567,812	4,967,582	4,495,881
<b>Total Function 7</b>	<b>590,253</b>	<b>134,687</b>	<b>724,940</b>	<b>4,144,049</b>	<b>4,868,989</b>	<b>5,276,604</b>	<b>4,772,709</b>
<b>9 Debt Services</b>							
<b>Total Function 9</b>	-	-	-	-	-	-	-
<b>Total Functions 1 - 9</b>	<b>418,275,241</b>	<b>104,604,698</b>	<b>522,879,939</b>	<b>53,623,908</b>	<b>576,503,847</b>	<b>609,793,319</b>	<b>563,477,793</b>

**School District No. 36 (Surrey)**

Schedule 3 (Unaudited)

Schedule of Special Purpose Operations

Year Ended June 30, 2015

	2015 Budget (Note 21) \$	2015 Actual \$	2014 Actual \$
<b>Revenues</b>			
Provincial Grants			
Ministry of Education	22,486,423	20,273,750	13,609,221
Other	39,375	2,625	104,219
Federal Grants	355,000		259,205
Other Revenue	14,286,080	15,213,936	16,288,172
Investment Income	9,500	9,906	9,019
<b>Total Revenue</b>	<b>37,176,378</b>	<b>35,500,217</b>	<b>30,269,836</b>
<b>Expenses</b>			
Instruction	34,271,413	32,615,540	28,925,320
Operations and Maintenance	2,565,590	2,565,664	994,970
<b>Total Expense</b>	<b>36,837,003</b>	<b>35,181,204</b>	<b>29,920,290</b>
<b>Special Purpose Surplus (Deficit) for the year</b>	<b>339,375</b>	<b>319,013</b>	<b>349,546</b>
<b>Net Transfers (to) from other funds</b>			
Tangible Capital Assets Purchased	(339,375)	(319,013)	(349,546)
<b>Total Net Transfers</b>	<b>(339,375)</b>	<b>(319,013)</b>	<b>(349,546)</b>
<b>Total Special Purpose Surplus (Deficit) for the year</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Special Purpose Surplus (Deficit), beginning of year</b>			
<b>Special Purpose Surplus (Deficit), end of year</b>		<b>-</b>	<b>-</b>

# School District No. 36 (Surrey)

Changes in Special Purpose Funds and Expense by Object  
Year Ended June 30, 2015

Schedule 3A (Unaudited)

	Annual Facility Grant	Learning Improvement Fund	Special Education Equipment	Scholarships and Bursaries	School Generated Funds	Strong Start	Ready, Set, Learn	Adult Psychiatric Unit	School Meals
	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Deferred Revenue, beginning of year</b>		315,112	45,745	506,756	2,775,436	44,000	31,149	599	
<b>Add:</b> Restricted Grants									
Provincial Grants - Ministry of Education	2,563,090	11,397,093	148,816			736,000	247,450	140,280	2,136,000
Other				324,029	14,625,754				220,381
Investment Income	2,574			7,332					
	2,565,664	11,397,093	148,816	331,361	14,625,754	736,000	247,450	140,280	2,356,381
<b>Less:</b> Allocated to Revenue	2,565,664	11,662,031	127,204	399,035	13,130,186	741,112	212,368	119,402	2,356,381
<b>Deferred Revenue, end of year</b>	-	50,174	67,357	439,082	4,271,004	38,888	66,231	21,477	-
<b>Revenues</b>									
Provincial Grants - Ministry of Education	2,563,090	11,662,031	127,204			741,112	212,368	119,402	2,136,000
Provincial Grants - Other				391,703	13,130,186				220,381
Other Revenue				7,332					
Investment Income	2,574								
	2,565,664	11,662,031	127,204	399,035	13,130,186	741,112	212,368	119,402	2,356,381
<b>Expenses</b>									
Salaries									
Teachers		6,974,170					75,268	68,002	
Educational Assistants		1,854,862					207	15,255	
Support Staff	116,688	21,595				473,155	5,111		560,207
Other Professionals						53,716			68,907
Substitutes		416,778				7,463			36,168
	116,688	9,267,405	-	-	-	534,334	80,586	83,257	665,282
Employee Benefits	23,830	2,394,626				159,886	1,097	20,979	150,602
Services and Supplies	2,425,146		127,204	399,035	13,130,186	46,892	130,685	15,166	1,540,497
	2,565,664	11,662,031	127,204	399,035	13,130,186	741,112	212,368	119,402	2,356,381
<b>Net Revenue (Expense) before Interfund Transfers</b>	-	-	-	-	-	-	-	-	-
<b>Interfund Transfers</b>									
Tangible Capital Assets Purchased	-	-	-	-	-	-	-	-	-
<b>Net Revenue (Expense)</b>	-	-	-	-	-	-	-	-	-



# School District No. 36 (Surrey)

Changes in Special Purpose Funds and Expense by Object  
Year Ended June 30, 2015

Schedule 3A (Unaudited)

	Adolescent Day Treatment Program	Daughters & Sisters P.L.E.A. Program	Waypoint Substance House	French	Literacy Innovation	Community Link Community Schools	Intensive Core French	Community Link Innecity Schools	Donations
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	6,140		22,184	170,578	230,724	1,248,191	31,420	309,949	449,335
Add: Restricted Grants									
Provincial Grants - Ministry of Education	274,670	115,680	81,476	527,735		1,594,563	26,670	99,277	
Other				506		795,389			584,783
Investment Income									
	274,670	115,680	81,476	528,241	-	2,389,952	26,670	99,277	584,783
Less: Allocated to Revenue	259,992	87,251	75,707	582,895	4,927	2,330,067	24,191	96,042	452,853
Deferred Revenue, end of year	20,818	28,429	27,953	115,924	225,797	1,308,076	33,899	313,184	581,265
Revenues									
Provincial Grants - Ministry of Education	259,992	87,251	75,707	582,889	4,927	1,534,678	24,191	96,042	
Provincial Grants - Other									
Other Revenue				506		795,389			452,853
Investment Income									
	259,992	87,251	75,707	582,895	4,927	2,330,067	24,191	96,042	452,853
Expenses									
Salaries									
Teachers	163,593	59,842	49,454	99,286	744	15,700	7,301		11,910
Educational Assistants	17,678					3,374			
Support Staff						1,130,533			
Other Professionals						232,109			
Substitutes									
	181,271	59,842	49,454	99,286	744	1,381,716	7,301	-	11,910
Employee Benefits	48,761	13,692	13,563	10,350		307,134		93	470
Services and Supplies	29,960	13,717	12,690	473,259	4,183	641,217	16,890	95,949	271,609
	259,992	87,251	75,707	582,895	4,927	2,330,067	24,191	96,042	283,989
Net Revenue (Expense) before Interfund Transfers	-	-	-	-	-	-	-	-	168,864
Interfund Transfers									
Tangible Capital Assets Purchased									(168,864)
	-	-	-	-	-	-	-	-	(168,864)
Net Revenue (Expense)	-	-	-	-	-	-	-	-	-

# School District No. 36 (Surrey)

Changes in Special Purpose Funds and Expense by Object  
Year Ended June 30, 2015

Schedule 3A (Unaudited)

	PAC Contributions	Coyote Creek BEP	IPE	Attendance Support	TOTAL
	\$	\$	\$	\$	\$
Deferred Revenue, beginning of year	149,187	39,375			6,375,880
Add: Restricted Grants					
Provincial Grants - Ministry of Education			1,319,664	435,161	21,843,625
Other	411,480				16,962,322
Investment Income					9,906
	411,480	-	1,319,664	435,161	38,815,853
Less: Allocated to Revenue	222,918	2,625	21,862	25,504	35,500,217
Deferred Revenue, end of year	337,749	36,750	1,297,802	409,657	9,691,516
Revenues					
Provincial Grants - Ministry of Education			21,862	25,504	20,273,750
Provincial Grants - Other		2,625			2,625
Other Revenue	222,918				15,213,936
Investment Income					9,906
	222,918	2,625	21,862	25,504	35,500,217
Expenses					
Salaries					
Teachers					7,525,270
Educational Assistants					1,891,376
Support Staff					2,307,289
Other Professionals			13,119	20,934	388,785
Substitutes					460,409
	-	-	13,119	20,934	12,573,129
Employee Benefits			5,219	4,570	3,154,872
Services and Supplies	72,769	2,625	3,524		19,453,203
	72,769	2,625	21,862	25,504	35,181,204
Net Revenue (Expense) before Interfund Transfers	150,149	-	-	-	319,013
Interfund Transfers					
Tangible Capital Assets Purchased	(150,149)				(319,013)
	(150,149)	-	-	-	(319,013)
Net Revenue (Expense)	-	-	-	-	-

# School District No. 36 (Surrey)

## Schedule of Capital Operations

Year Ended June 30, 2015

Schedule 4 (Unaudited)

	2015 Budget (Note 21)	2015 Actual			2014 Actual
		Invested in Tangible Capital Assets	Local Capital	Fund Balance	
	\$	\$	\$	\$	\$
<b>Revenues</b>					
Provincial Grants					
Ministry of Education	1,000,000	1,167,059		1,167,059	2,831,786
Other Revenue			161,832	161,832	401,747
Investment Income	500,000		635,584	635,584	635,963
Gain (Loss) on Disposal of Tangible Capital Assets		(21,930)		(21,930)	(89,436)
Amortization of Deferred Capital Revenue	20,800,000	21,017,730		21,017,730	21,011,415
<b>Total Revenue</b>	<u>22,300,000</u>	<u>22,162,859</u>	<u>797,416</u>	<u>22,960,275</u>	<u>24,791,475</u>
<b>Expenses</b>					
Amortization of Tangible Capital Assets					
Operations and Maintenance	31,000,000	31,008,327		31,008,327	29,936,909
<b>Total Expense</b>	<u>31,000,000</u>	<u>31,008,327</u>	<u>-</u>	<u>31,008,327</u>	<u>29,936,909</u>
<b>Capital Surplus (Deficit) for the year</b>	<u>(8,700,000)</u>	<u>(8,845,468)</u>	<u>797,416</u>	<u>(8,048,052)</u>	<u>(5,145,434)</u>
<b>Net Transfers (to) from other funds</b>					
Tangible Capital Assets Purchased	1,532,826	1,230,162		1,230,162	1,319,033
Local Capital	2,235,250		19,955,762	19,955,762	9,971,009
<b>Total Net Transfers</b>	<u>3,768,076</u>	<u>1,230,162</u>	<u>19,955,762</u>	<u>21,185,924</u>	<u>11,290,042</u>
<b>Other Adjustments to Fund Balances</b>					
District Portion of Proceeds on Disposal		(423,718)	423,718	-	
Tangible Capital Assets Purchased from Local Capital		5,229,821	(5,229,821)	-	
Tangible Capital Assets WIP Purchased from Local Capital		6,919,955	(6,919,955)	-	
<b>Total Other Adjustments to Fund Balances</b>		<u>11,726,058</u>	<u>(11,726,058)</u>	<u>-</u>	
<b>Total Capital Surplus (Deficit) for the year</b>	<u>(4,931,924)</u>	<u>4,110,752</u>	<u>9,027,120</u>	<u>13,137,872</u>	<u>6,144,608</u>
<b>Capital Surplus (Deficit), beginning of year</b>		396,249,827	36,215,030	432,464,857	426,320,249
<b>Capital Surplus (Deficit), end of year</b>		<u>400,360,579</u>	<u>45,242,150</u>	<u>445,602,729</u>	<u>432,464,857</u>

# School District No. 36 (Surrey)

Tangible Capital Assets  
Year Ended June 30, 2015

Schedule 4A (Unaudited)

	Sites	Buildings	Furniture and Equipment	Vehicles	Computer Software	Computer Hardware	Total
	\$	\$	\$	\$	\$	\$	\$
<b>Cost, beginning of year</b>	260,026,320	1,016,048,909	35,367,397	6,521,321	3,100,015	7,939,843	1,329,003,805
<b>Changes for the Year</b>							
Increase:							
Purchases from:							
Deferred Capital Revenue - Bylaw	1,153,927	9,352,620	288,802	113,939		223,148	11,132,436
Deferred Capital Revenue - Other	13,132	2,202,665	(1,201)				2,214,596
Operating Fund					751,390	159,759	911,149
Special Purpose Funds	319,013						319,013
Local Capital	1,124,732	470,376	2,113,911	485,649	194,550	840,603	5,229,821
Transferred from Work in Progress		1,245,979					1,245,979
	2,610,804	13,271,640	2,401,512	599,588	945,940	1,223,510	21,052,994
Decrease:							
Disposed of	445,648	1,239,808					1,685,456
Deemed Disposals			2,939,165	746,373	1,308,537	371,420	5,365,495
	445,648	1,239,808	2,939,165	746,373	1,308,537	371,420	7,050,951
<b>Cost, end of year</b>	262,191,476	1,028,080,741	34,829,744	6,374,536	2,737,418	8,791,933	1,343,005,848
<b>Work in Progress, end of year</b>		11,632,062					11,632,062
<b>Cost and Work in Progress, end of year</b>	262,191,476	1,039,712,803	34,829,744	6,374,536	2,737,418	8,791,933	1,354,637,910
<b>Accumulated Amortization, beginning of year</b>		382,240,262	16,723,642	3,571,482	1,976,194	3,976,064	408,487,644
<b>Changes for the Year</b>							
Increase: Amortization for the Year		24,244,423	3,656,876	682,111	714,598	1,710,319	31,008,327
Decrease:							
Disposed of		1,239,808					1,239,808
Deemed Disposals			2,939,165	746,373	1,308,537	371,420	5,365,495
		1,239,808	2,939,165	746,373	1,308,537	371,420	6,605,303
<b>Accumulated Amortization, end of year</b>		405,244,877	17,441,353	3,507,220	1,382,255	5,314,963	432,890,668
<b>Tangible Capital Assets - Net</b>	<b>262,191,476</b>	<b>634,467,926</b>	<b>17,388,391</b>	<b>2,867,316</b>	<b>1,355,163</b>	<b>3,476,970</b>	<b>921,747,242</b>

**School District No. 36 (Surrey)**

Schedule 4B (Unaudited)

Tangible Capital Assets - Work in Progress

Year Ended June 30, 2015

	<b>Buildings</b>	<b>Furniture and Equipment</b>	<b>Computer Software</b>	<b>Computer Hardware</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Work in Progress, beginning of year</b>	4,265,616				4,265,616
<b>Changes for the Year</b>					
Increase:					
Deferred Capital Revenue - Bylaw	853,463				853,463
Deferred Capital Revenue - Other	839,007				839,007
Local Capital	6,919,955				6,919,955
	8,612,425	-	-	-	8,612,425
Decrease:					
Transferred to Tangible Capital Assets	1,245,979				1,245,979
	1,245,979	-	-	-	1,245,979
<b>Net Changes for the Year</b>	7,366,446	-	-	-	7,366,446
<b>Work in Progress, end of year</b>	11,632,062	-	-	-	11,632,062

**School District No. 36 (Surrey)**

Schedule 4C (Unaudited)

Deferred Capital Revenue

Year Ended June 30, 2015

	<b>Bylaw Capital</b>	<b>Other Provincial</b>	<b>Other Capital</b>	<b>Total Capital</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>Deferred Capital Revenue, beginning of year</b>	517,314,129	9,971,843		527,285,972
<b>Changes for the Year</b>				
Increase:				
Transferred from Deferred Revenue - Capital Additions	9,978,509	2,201,464		12,179,973
Transferred from Work in Progress	926,417	319,562		1,245,979
	10,904,926	2,521,026	-	13,425,952
Decrease:				
Amortization of Deferred Capital Revenue	20,786,886	230,844		21,017,730
	20,786,886	230,844	-	21,017,730
<b>Net Changes for the Year</b>	(9,881,960)	2,290,182	-	(7,591,778)
<b>Deferred Capital Revenue, end of year</b>	507,432,169	12,262,025	-	519,694,194
<b>Work in Progress, beginning of year</b>	926,417	319,562		1,245,979
<b>Changes for the Year</b>				
Increase				
Transferred from Deferred Revenue - Work in Progress	853,463	839,007		1,692,470
	853,463	839,007	-	1,692,470
Decrease				
Transferred to Deferred Capital Revenue	926,417	319,562		1,245,979
	926,417	319,562	-	1,245,979
<b>Net Changes for the Year</b>	(72,954)	519,445	-	446,491
<b>Work in Progress, end of year</b>	853,463	839,007	-	1,692,470
<b>Total Deferred Capital Revenue, end of year</b>	508,285,632	13,101,032	-	521,386,664



# School District No. 36 (Surrey)

Changes in Unspent Deferred Capital Revenue

Year Ended June 30, 2015

Schedule 4D (Unaudited)

	Bylaw Capital	MEd Restricted Capital	Other Provincial Capital	Land Capital	Other Capital	Total
	\$	\$	\$	\$	\$	\$
<b>Balance, beginning of year</b>	6,618,360	17,316,758		3,805,664		27,740,782
<b>Changes for the Year</b>						
Increase:						
Provincial Grants - Ministry of Education	12,589,669					12,589,669
Investment Income		281,751		83,659		365,410
Sale of Capital Assets		1,271,156				1,271,156
Local Government Site Fees				2,169,977		2,169,977
	12,589,669	1,552,907	-	2,253,636	-	16,396,212
Decrease:						
Transferred to DCR - Capital Additions	9,978,509	2,201,464				12,179,973
Transferred to DCR - Work in Progress	853,463	839,007				1,692,470
Transferred to Revenue - Site Purchases	1,153,927	13,132				1,167,059
	11,985,899	3,053,603	-	-	-	15,039,502
<b>Net Changes for the Year</b>	603,770	(1,500,696)	-	2,253,636	-	1,356,710
<b>Balance, end of year</b>	<b>7,222,130</b>	<b>15,816,062</b>	<b>-</b>	<b>6,059,300</b>	<b>-</b>	<b>29,097,492</b>

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3(e)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2015-10-22**

**TOPIC: CURRICULUM ANNOUNCEMENT AND SCHOOL  
CALENDAR**

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On September 28th, 2015 the Ministry of Education announced a provincial curriculum implementation strategy for teachers that states in part, that all school districts are required to insert 10 hours of non-instructional time (or 2 non-instructional days) into the previously approved 2015-16 local calendar. The dates for the non-instructional days are to be determined in consultation between the district and the local teacher's union.

In consultation between our Human Resources Department and the Surrey teachers Association, it has been agreed that November 12th, 2015 should be brought forward to the Board of Education as a recommendation for approval. A recommendation for the 2nd non-instructional day for the 2015-16 school year will be brought forward for the Board's consideration at a later date.

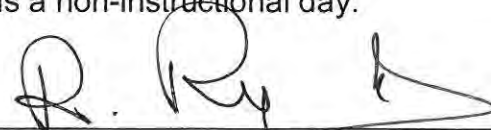
**IT IS RECOMMENDED:**

THAT the Board of Education approve an adjustment to the local calendar and declare November 12th, 2015 as a non-instructional day.

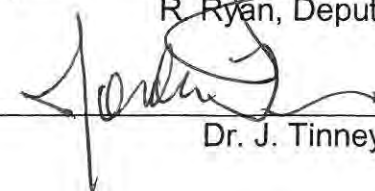
Enclosures:



Submitted by:

  
\_\_\_\_\_  
R. Ryan, Deputy Superintendent

Approved by:

  
\_\_\_\_\_  
Dr. J. Tinney, Superintendent

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 3 (f)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2015-10-22**

**TOPIC: FIVE YEAR CAPITAL PLAN 2015-2019**

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The Board of Education of School District No. 36 (Surrey) received a letter from the Ministry of Education dated 2015-07-08, providing information and instruction on the '2015/2016 Capital Plan Submissions'. The last request for a Five Year Capital Plan was in 2013.

For the 2015/16 fiscal year, the Ministry of Education has allocated \$20 million to fund the new Routine Capital program for smaller projects (over \$100,000) that improve health and safety, building condition, and/or the energy efficiency of schools. At the Regular Board Meeting on 2015-09-17, the Board of Education approved the '2015/16 Routine Capital Plan Submission.'

In addition to the previously approved Routine Capital projects, the 2015/2016 Five Year Capital Plan includes new space projects, school replacements, renovations, site acquisitions, building envelope program (BEP), seismic upgrades and mechanical system upgrades. All other major renovation, maintenance or replacement projects, less than \$1.5 million, are expected to be managed through the Annual Facility Grant allocation from the Ministry of Education.

The 2015/16 Five Year Capital Plan continues to prioritize capital projects that will mitigate significant capacity shortfalls (particularly in the high growth areas of Clayton, Grandview and South Newton) and improve the District's carbon footprint. High priority capacity project requests do not include requests for Neighbourhood Learning Centre (NLC) space, with the focus of these requests on maximizing classroom space. All new or expanded school sites identified in the District's Eligible School Site Proposal (as approved by the Board of Education on 2014-12-18) are included in the 2015/16 Five Year Capital Plan submission.

The 2015/16 Five Year Capital Plan submission takes into consideration excess capacity in surrounding schools and new space requests are not included where they can be accommodated with other decisions such as program or catchment boundary changes.

MEETING DATE: 2015-10-22

Page 2

SCHEDULE: 3 (f)

TOPIC: **FIVE YEAR CAPITAL PLAN 2015-2019**

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funding in light of recent enrolment increases and sustained growth projections within the Surrey School District.

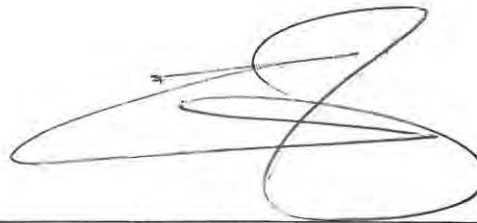
**IT IS RECOMMENDED:**

THAT the Board approve the 2015/16 Capital Plan Submission (for the period 2015/16-2019/20), as presented, for submission to the Ministry of Education.

Enclosures:

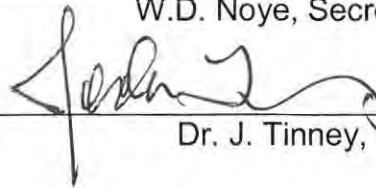


Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2015/2016

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
1	107114	36177	NEW - GRANDVIEW HEIGHTS AREA SECONDARY SITE 177 NEW 1200 CAPACITY SECONDARY SCHOOL	\$0	\$0	\$47,031,390	\$0	\$0	\$47,031,390
2	108883	36184	NEW - CLAYTON NORTH AREA ELEMENTARY NEW 80K/525 ELEMENTARY SCHOOL	\$0	\$0	\$17,863,618	\$0	\$0	\$17,863,618
3	108888	36206	NEW - GRANDVIEW HEIGHTS SOUTH AREA ELEM #2 NEW 80K/525 ELEMENTARY SCHOOL	\$0	\$0	\$16,672,328	\$0	\$0	\$16,672,328
4	113413	36209	NEW - SOUTH WEST PORT KELLS AREA SITE 209 SITE ACQUISITION NEW 80K/350 ELEMENTARY SCHOOL	\$0	\$0	\$4,681,000	\$0	\$0	\$4,681,000
5	116112	36059	REPLACE - RIVERDALE ELEMENTARY REPLACE WITH 80K/400 ELEMENTARY SCHOOL	\$0	\$0	\$13,752,529	\$0	\$0	\$13,752,529
6	116115	36212	ADD - WOODWARD HILL ELEMENTARY INCREASE CAPACITY TO 100K/525	\$0	\$0	\$3,506,485	\$0	\$0	\$3,506,485
7	110979	36218	NEW - CLAYTON VILLAGE NW AREA SITE 218 NEW 80K/525 ELEMENTARY SCHOOL	\$0	\$0	\$18,041,285	\$0	\$0	\$18,041,285
8	116495	36164	ADD - SULLIVAN HEIGHTS SECONDARY INCREASE CAPACITY TO 1500	\$0	\$0	\$12,171,672	\$0	\$0	\$12,171,672

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2015/2016

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
9	116790	36021	ADD - SULLIVAN ELEMENTARY INCREASE CAPACITY TO 60K/250 AND UPGRADE GYM	\$0	\$0	\$3,896,734	\$0	\$0	\$3,896,734
10	116116	36134	ADD - PACIFIC HEIGHTS ELEMENTARY INCREASE CAPACITY TO 80K/400	\$0	\$0	\$4,467,373	\$0	\$0	\$4,467,373
11	108889	36208	NEW - GRANDVIEW CENTRE AREA SITE 208 SITE ACQUISITION NEW 80K/350 ELEMENTARY SCHOOL	\$0	\$0	\$7,608,000	\$0	\$0	\$7,608,000
12	114967	36069seis	SPS - BEAR CREEK ELEMENTARY SEISMIC UPGRADE GYM RATED H1	\$0	\$0	\$1,488,933	\$0	\$0	\$1,488,933
13	116109	36069	MECHUP - BEAR CREEK ELEMENTARY MECHANICAL UPGRADE	\$0	\$0	\$1,810,250	\$0	\$0	\$1,810,250
14	114926	36054seis	SPS - MARY JANE SHANNON ELEMENTARY SEISMIC UPGRADE GYM RATED H1	\$0	\$0	\$1,550,192	\$0	\$35,904	\$1,586,096
15	N/A	36013	ADD - CLAYTON ELEMENTARY ADD- SITE EXPANSION CLAYTON ELEMENTARY SITE 013 - INCREASE CAPACITY TO 80K/525	\$0	\$0	\$0	\$3,979,468	\$0	\$3,979,468
16	116493	36137	ADD - PANORAMA PARK ELEMENTARY INCREASE CAPACITY TO 80K/400	\$0	\$0	\$0	\$4,555,378	\$0	\$4,555,378



# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2015/2016

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	School District No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
17	116497	36150	ADD - TAMANAWIS SECONDARY INCREASE CAPACITY TO 1500	\$0	\$0	\$0	\$7,713,231	\$0	\$7,713,231
18	116131	36150B	BEP - TAMANAWIS SECONDARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$0	\$2,305,980	\$0	\$2,305,980
19	116496	36028	ADD - NORTH SURREY SECONDARY INCREASE CAPACITY TO 1500	\$0	\$0	\$0	\$6,860,009	\$0	\$6,860,009
20	116134	36028B	BEP - NORTH SURREY SECONDARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$0	\$828,816	\$0	\$828,816
21	113214	36004	ADD - CLOVERDALE TRADITIONAL SCHOOL UPGRADE GYM & INCREASE CAPACITY TO 80K/300	\$0	\$0	\$0	\$4,388,977	\$0	\$4,388,977
22	113194	36001	RENO - HJORTH ROAD ELEMENTARY MAJOR RENOVATION DUE TO SEISMIC	\$0	\$0	\$0	\$11,509,174	\$0	\$11,509,174
23	116494	36050	REPLACE - MOUNTAINVIEW MONTESSORI REPLACE MODULES WITH NEW SCHOOL	\$0	\$0	\$0	\$9,903,406	\$0	\$9,903,406
24	113236	36064reno	RENO - OLD YALE ROAD ELEMENTARY UPGRADE EXISTING ELEMENTARY SCHOOL	\$0	\$0	\$0	\$5,238,203	\$0	\$5,238,203

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2015/2016

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	School District No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
25	116111	36081	MECHUP - HOLLY ELEMENTARY MECHANICAL UPGRADE	\$0	\$0	\$1,208,690	\$0	\$0	\$1,208,690
26	115676	36081seis	SPS - HOLLY ELEMENTARY SEISMIC UPGRADE OLDER BLOCK RATED H3	\$0	\$0	\$2,589,307	\$0	\$0	\$2,589,307
27	107116	36180	NEW - DOUGLAS AREA ELEM SITE 180 NEW 80K/350 CAPACITY ELEMENTARY	\$0	\$0	\$0	\$15,965,819	\$0	\$15,965,819
28	116110	36070	MECHUP - PEACE ARCH ELEMENTARY MECHANICAL UPGRADE	\$1,643,150	\$0	\$0	\$0	\$0	\$1,643,150
29	116113	36157	BEP - COYOTE CREEK ELEMENTARY BUILDING ENVELOPE UPGRADE	\$479,020	\$0	\$0	\$0	\$0	\$479,020
30	116141	36160	BEP - FROST ROAD ELEMENTARY BUILDING ENVELOPE UPGRADE	\$563,684	\$0	\$0	\$0	\$0	\$563,684
31	116135	36147	BEP - WESTERMAN ELEMENTARY BUILDING ENVELOPE UPGRADE	\$461,196	\$0	\$0	\$0	\$0	\$461,196
32	116114	36131	BEP - HYLAND ELEMENTARY BUILDING ENVELOPE UPGRADE 1993 ADDITION	\$768,660	\$0	\$0	\$0	\$0	\$768,660

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2015/2016

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	School District No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
33	116143	36035	BEP - LATIMER ROAD ELEMENTARY BUILDING ENVELOPE UPGRADE	\$3,587,080	\$0	\$0	\$0	\$0	\$3,587,080
34	116142	36170	BEP - OCEAN CLIFF ELEMENTARY SCHOOL BUILDING ENVELOPE UPGRADE	\$448,942	\$0	\$0	\$0	\$0	\$448,942
35	116144	36167	BEP - FLEETWOOD PARK SECONDARY BUILDING ENVELOPE UPGRADE	\$3,503,530	\$0	\$0	\$0	\$0	\$3,503,530
36	116130	36156	BEP - ELGIN PARK SECONDARY BUILDING ENVELOPE UPGRADE	\$2,485,334	\$0	\$0	\$0	\$0	\$2,485,334
37	116140	36146	BEP - BROOKSIDE ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$2,281,472	\$0	\$0	\$0	\$2,281,472
38	116133	36139	BEP - COUGAR CREEK ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$2,671,372	\$0	\$0	\$0	\$2,671,372
39	116129	36079	BEP - L A MATHESON SECONDARY BUILDING ENVELOPE UPGRADE	\$0	\$1,569,626	\$0	\$0	\$0	\$1,569,626
40	116122	36022	BEP - QUEEN ELIZABETH SECONDARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$3,715,190	\$0	\$0	\$3,715,190

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2015/2016

Capital Plan Submission Date:

Unsubmitted

Existing Priority	Project No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
41	115709	36022seis	SPS - QUEEN ELIZABETH SECONDARY SEISMIC UPGRADE SHOPS & OLDER BLOCK RATED H3	\$0	\$0	\$2,421,910	\$0	\$0	\$2,421,910
42	116127	36041	BEP - LORD TWEEDSMUIR SECONDARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$1,525,066	\$0	\$0	\$1,525,066
43	116126	36186	BEP - JANICE CHURCHILL ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$2,369,061	\$0	\$0	\$2,369,061
44	116136	36138	BEP - NORTH RIDGE ELEMENTARY SCHOOL BUILDING ENVELOPE UPGRADE	\$0	\$0	\$1,588,564	\$0	\$0	\$1,588,564
45	116132	36111	BEP - CINDRICH ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$1,124,026	\$0	\$0	\$1,124,026
46	116139	36162	BEP - BAYRIDGE ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$775,344	\$0	\$0	\$775,344
47	115669	36044seis	SPS - PRINCE CHARLES ELEMENTARY SEISMIC UPGRADE OLDER BLOCK RATED H3	\$0	\$0	\$0	\$2,821,657	\$0	\$2,821,657
48	116125	36174	BEP - KIRKBRIDE ELEMENTARY BUILDING ENVELOPE UPGRADE 1993 ADDITION	\$0	\$0	\$0	\$550,620	\$0	\$550,620

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2015/2016

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	School District No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
49	116124	36149	BEP - SUNRISE RIDGE ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$0	\$577,052	\$0	\$577,052
50	116121	36140	BEP - MARTHA JANE NORRIS ELEMENTARY BUILDING ENVELOPE UPGRADE 1989 ADDITION	\$0	\$0	\$0	\$454,512	\$0	\$454,512
51	110964	36204	NEW - CLAYTON NE AREA SITE 204 NEW 80K/350 CAPACITY ELEMENTARY	\$0	\$0	\$0	\$0	\$16,034,528	\$16,034,528
52	108887	36216	NEW - SOUTH PORT KELLS CENTRE SITE 216 SITE ACQUISITION NEW 80K/350 ELEMENTARY	\$0	\$0	\$0	\$0	\$4,681,001	\$4,681,001
53	110965	36217	NEW - CLAYTON VILLAGE AREA SITE 217 NEW 80K/350 CAPACITY ELEMENTARY	\$0	\$0	\$0	\$0	\$13,831,495	\$13,831,495
54	114038	36574	SITEEXP - CITY CENTRAL LEARNING CENTRE SITE EXPANSION OF UNDERSIZED ELEMENTARY SCHOOL	\$0	\$0	\$0	\$0	\$6,862,500	\$6,862,500
55	114333	36105	SITEEXP - EARL MARRIOTT SECONDARY SITE EXPANSION TO UNDERSIZED SECONDARY SCHOOL	\$0	\$0	\$0	\$0	\$17,055,749	\$17,055,749
56	115679	36090seis	SPS - GEORGE GREENAWAY ELEMENTARY SEISMIC UPGRADE GYM RATED H3	\$0	\$0	\$0	\$0	\$1,445,749	\$1,445,749

# CP2 - Five Year Capital Plan Summary

School District: 36 Surrey

Capital Plan Year: 2015/2016

Capital Plan Submission Date:

Unsubmitted

Existing Project Priority	School District No.	School District Reference No.	Project Title	Year One	Year Two	Year Three	Year Four	Year Five	Total Funding
57	115674	36058seis	SPS - DAVID BRANKIN ELEMENTARY SESIMIC UPGRADE GYM & OLDER BLOCK RATED H3	\$0	\$0	\$0	\$0	\$6,565,730	\$6,565,730
58	116128	36105BEP	BEP - EARL MARRIOTT SECONDARY BUILDING ENVELOPE UPGRADE 1985 & 1999 ADDITIONS	\$0	\$0	\$0	\$0	\$377,646	\$377,646
59	116123	36077	BEP - ROYAL HEIGHTS ELEMENTARY BUILDING ENVELOPE UPGRADE	\$0	\$0	\$0	\$0	\$428,890	\$428,890
60	116138	36158	BEP - BEAVER CREEK ELEMENTARY BUILDING ENVELOPE UPGRADE 1993 ADDITION	\$0	\$0	\$0	\$0	\$1,281,100	\$1,281,100
Total:				\$13,940,596	\$6,522,470	\$171,858,947	\$77,652,302	\$68,600,292	\$338,574,607



## **Trustee Report**

*Surrey Board of Education trustees are kept very busy supporting schools and students, as well as representing district interests in the community. The following is a summary of the most recent trustee activities on behalf of the district.*

We attended the following district and community events:

- Aboriginal Elders Tea
- Two Surrey Crime Prevention Society meetings
- Food Action Coalition meeting
- ELL Consortium meeting
- The Cross Country Meet at Bear Creek Park; and
- A Trustee attended and spoke at the Surrey Arts Centre in support of the announcement that the Sarah McLachlan School of Music would be coming to Surrey. The program works with at-risk youth.

We attended several school events:

- Guildford Park Secondary Commencement
- Ocean Cliff Elementary 25<sup>th</sup> Anniversary Celebration
- Queen Elizabeth Secondary 75<sup>th</sup> Anniversary Celebration
- The James Ardiel Elementary Hoedown;
- Frost Road Elementary Storyboard Unveiling; and

We participated in several meetings, including:

- Two In-Service Information meetings with Executive, topics including International Education, and Communication
- District Parent Advisory Committee meeting
- iDEAS 36
- Traditional Advisory Committee
- Montessori Advisory Committee
- Fine Arts Advisory Committee
- The Elementary Vice Principal Selection Committee Meetings
- Mock Interviews held at Fraser Heights Secondary; and
- The British Columbia School Trustee Association Metro Branch Meeting

Trustees were represented at a full day meeting with School Districts and the Ministry of Education, held yesterday; and

The Board of Education presented to the Select Standing Committee on Finance and Government Services on Tuesday, October 13, 2015 in Surrey.



**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(b)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: 2015-10-22

TOPIC: PROGRESS REPORT – ACTIVE CAPITAL PROJECTS

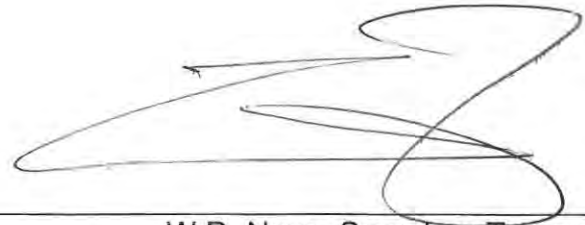
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The attached report is submitted in accordance with Board direction given on 1992-02-27.

Enclosures:

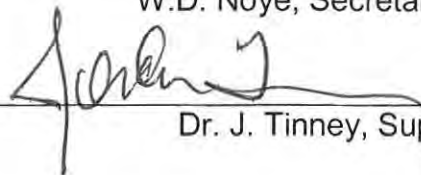


Submitted by:



W.D. Noye, Secretary-Treasurer

Approved by:



Dr. J. Tinney, Superintendent

# **BOARD OF EDUCATION OF SCHOOL DISTRICT NO. 36 (SURREY)**

## **PROGRESS REPORT - ACTIVE CAPITAL PROJECTS**

***As of October 22, 2015***

Please note that the completion/occupancy dates showing are target dates, based on known circumstances. These dates may well change if they prove to be unrealistic.

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### **Site #001 – Hjorth Road Elementary** *(Seismic Upgrade)*

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed.

### **Site #034 – J.T. Brown Elementary** *(Seismic Upgrade)*

- 2007-11-05 Bush, Bohlman & Partners appointed Prime Consultant;
- 2013-06-25 Seismic Project Identification Report (SPIR) approved by Ministry of Education;
- 2013-10-15 Project Definition Report (PDR) submitted to Ministry of Education;
- 2013-11-14 Board approved Capital Project Funding Agreement (CPFA);
- 2013-12-20 Ministry of Education approved CPFA
- 2014-05-13 Bid closing date;
- 2014-06-05 Board approved contract award to Olivit Construction Ltd.;
- 2015-06-10 Substantial Completion [This project will be removed from next report.]

### **Site #059 – Riverdale Elementary** *(Seismic Upgrade)*

- Planning Funds were approved by the Ministry of Education in 2005/2006 to determine viability of a structural seismic upgrade;
- 2007-01-09 Bush, Bohlman & Partners appointed Prime Consultant;
- 2007-09-18 Covered Play Area – Completed;
- Ministry mandated Feasibility Study completed.

### **Site #140 – Martha Jane Norris Elementary** *(Addition)*

- Planning Funds were approved in the 2003/2006 Capital Plan for an addition to increase capacity from 80K + 425 to 80K + 550 student spaces in year 2 (2004-05);
- Phase I of a 2 phase Ministry mandated Feasibility Study underway;
- 2004-08-24 the Board approved an amendment to the Ministry 2004-2008 Five Year Capital Plan approving that the funding year for the addition to Chimney Hill Elementary (from year three 2006/2007 to year one 2004/2005) and the funding year for the addition to Martha Jane Norris (from year one 2004/2005 to year three 2006/2007) be changed.

*Cont'd...*

**Site #153 Adams Road Elementary** (Addition)

- 2013-02-14 Board appointed KMBR Architects & Planners Inc. to prepare a Project Definition Report (PDR);
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed KMBR Architects & Planners Inc. as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-09 Board approved sketch plans;
- 2014-10-23 Ministry of Education approved CPFA;
- 2015-05-14 Bid closing date;
- 2015-06-04 Board approved contract award to Olivit Construction Ltd.;
- 2016-06 Anticipated completion.

**Site #177 Grandview Heights Area Secondary** (New School)

- 2013-02-14 Board appointed Craven Huston Powers Architects to prepare a Project Definition Report (PDR).

**Site #188 Morgan Elementary** (Addition)

- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed Craven Huston Powers Architects as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-05-26 Bid closing date (Additions at Site #188 and #189 are tendered together);
- 2015-06-18 Board approved contract award to Boston Construction Corp.;
- 2016-03 Anticipated completion.

**Site #189 Rosemary Heights Elementary** (Addition)

- 2013-02-14 Board appointed Grant + Sinclair Architects to prepare a Project Definition Report (PDR);
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board appointed Craven Huston Powers Architects as Project Architect;
- 2014-10-09 Board approved Capital Bylaw;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans;
- 2015-05-26 Bid closing date (Additions at Site #188 and #189 are tendered together);
- 2015-06-18 Board approved contract award to Boston Construction Corp.;
- 2016-01 Anticipated completion.

**Site #215 Clayton North Area Secondary** (New School)

- 2013-02-14 Board approved KMBR Architects & Planners Inc to prepare a Project Definition Report (PDR);
- 2013-02-15 BC Government announced project support;
- 2013-02-28 Board appointed KMBR Architects & Planners Inc. as Project Architect;
- 2014-08-28 BC Government announced funding;
- 2014-09-18 Board approved Capital Project Funding Agreement (CPFA);
- 2014-09-18 Board approved Capital Amendment Bylaw – New School;
- 2014-10-09 Board approved Capital Amendment Bylaw (Restricted Capital) – New School;
- 2014-10-23 Ministry of Education approved CPFA;
- 2014-11-06 Board approved sketch plans.

**Site #287 Resource and Education Centre** (New Facility)

- 2013-10-10 Board appointed Craven Huston Powers Architects as Project Architect;
- 2013-11-14 Board approved sketch plans;
- 2014-02-20 Bid closing date;
- 2014-02-27 Board approved contract award to Olivit Construction Ltd.;
- 2015-11-15 Anticipated completion.

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 4(d)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

**MEETING DATE: 2015-22-10**

**TOPIC: 2016/2017 BOARD AUTHORIZED COURSES**

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The Ministry of Education requires that every year the Board of Education approve applications for Board Authorized Courses. A school has submitted the attached course for approval for the 2016/2017 school year.

Copies of the complete application as well as a complete list of Board Authorized Courses for the School District are included for review.

The 2016/2017 Board Authorized Course is provided for information only at this time and will be formally presented at the next Regular Board meeting for formal consideration.

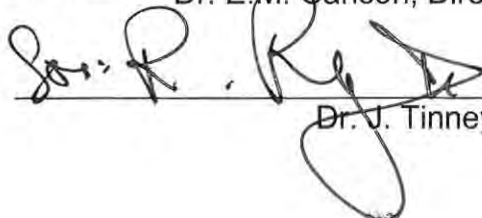
Enclosures:



Submitted by:

  
\_\_\_\_\_  
Dr. E.M. Carlson, Director of Instruction

Approved by:

  
\_\_\_\_\_  
Dr. J. Tinney, Superintendent

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# **SUMMARY**

of

## **Board Authorized Courses for Board Approval**

**INFORMATION:** Thursday, October 22, 2015  
**ACTION:** Thursday, November 12, 2015

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Board Authorized Courses are offered by the School Board to meet student needs and interests. They are authorized by the Board according to requirements set by the Ministry of Education. There is no limit to the number of Board Authorized Courses that may be used as part of the 28 credits of electives students need to fulfill the graduation requirements for the Graduation Program.

**The following course has been submitted for approval by the Board:**

### **1. Writing 11**

This course intends to give students the opportunity to create an enduring understanding of their own voice and through writing, develop a sense of self awareness and world comprehension. The fostering of a love of language and literature is fundamental to the student's long term understanding. Explicitly, the course will provide opportunities for students to become better writers, more self-reflective thinkers and develop better skills to work cooperatively and collaboratively (peer and self-assessment/reflection) while building a portfolio of work that reflects their growth as writers.

As they help co-design their own learning and work with their peers to co-create the foundations and themes of the course, they will be developing exploratory, critical and analytical thinking. Ultimately, this course intends to allow students to foster a deeper, more personal understanding of the writing process (drafting, reflection and revision) and recognize their own perspective and place in the world through their written expression within a supportive, collaborative community of writers. This course is designed for students who show an interest in self-expression, writing, social media and other creative mediums not necessarily explored in depth in other courses.

- \* Startup Cost: N/A
- \* Sustaining Costs: N/A



## **BAA –WRITING 11**

District Name: Surrey

District Number: SD #36

Developed by: Brandi Britney, Karen Brett, Marcy Shaw & Jennifer Koehler

Date Developed: April 2015

School Name: Fleetwood Park Sec & Panorama Ridge Sec

Principal's Name : Cory McLaughlin

Board /Authority Approval Date:

Course Name: Writing

Grade Level of Course: Grade 11

Number of Course Credits: 4 elective

Course Code: YLE –0A--S

Number of Hours of Instruction: 120

Prerequisite(s): English 8

Special Training, Facilities or Equipment Required: DVD/TV, CD player, iPads, internet access

### **Description**

This course intends to give students the opportunity to create an enduring understanding of their own voice and through writing, develop a sense of self awareness and world comprehension. The fostering of a love of language and literature is fundamental to the student's long term understanding.

Explicitly, the course will provide opportunities for students to become better writers, more self-reflective thinkers and develop better skills to work cooperatively and collaboratively (peer and self assessment/reflection) while building a portfolio of work that reflects their growth as writers.

As they help co-design their own learning and work with their peers to co-create the foundations and themes of the course, they will be developing exploratory, critical and analytical thinking. Ultimately, this course intends to allow students to foster a deeper, more personal understanding of the writing process (drafting, reflection and revision) and recognize their own perspective and place in the world through their written expression within a supportive, collaborative community of writers. This course is designed for students who show an interest in self-expression, writing, social media and other creative mediums not necessarily explored in depth in other courses.

### **Rationale**

The course is based upon differentiated methods of assessment, inquiry based learning, innovation, and social emotional learning inspired by students' individual passions. Writing 11 will give students the freedom and flexibility to seek out and develop their own prompts and respond in an array of writing forms.



# Writing 11

## BIG IDEAS

Engaging in the writing process is a vehicle for deepening understanding of complex and abstract ideas

The exploration and creation of text and story deepens understanding of one's identity, others and the world

People understand text differently depending on their worldviews and perspectives

Texts are socially, culturally, geographically, and historically constructed

Language shapes ideas and influences others

## Learning Standards

Curriculum Competencies	Content
<p>Using a variety of sources, students will be expected individually and collaboratively be able to:</p> <p><b>Comprehend and Connect</b></p> <ul style="list-style-type: none"> <li>• Access information for diverse purposes and from a variety of sources and evaluate its relevance, accuracy and reliability</li> <li>• Apply appropriate strategies in a variety of contexts to comprehend written, oral, visual and multi-modal texts, guide inquiry, critical thinking and extend thinking</li> <li>• Synthesize ideas from different texts/sources and connect to their own writing</li> <li>• Recognize and appreciate how different forms (poetry/narrative writing), structures (genres) and features of texts reflect different purposes, audiences and messages</li> <li>• Think critically, creatively and reflectively to explore their own writing</li> <li>• Recognize the role of personal, social and cultural contexts, values and perspectives in texts and their own writing</li> <li>• Construct meaningful personal connections between self, text and world</li> </ul>	<p><b>Suggested Story/Text/Themes</b></p> <ul style="list-style-type: none"> <li>• Personal narrative</li> <li>• Short stories</li> <li>• Novels</li> <li>• Biographies/memoirs</li> <li>• First Nations' texts and poetry</li> <li>• Plays</li> <li>• Movies/television scripts</li> <li>• Journalistic pieces</li> <li>• Poetry</li> <li>• Advertisements/commercials</li> <li>• Blogs/podcasts</li> </ul> <p><b>Strategies and Processes</b></p> <ul style="list-style-type: none"> <li>• Research techniques</li> </ul>

- Construct meaningful peer connections to facilitate and enhance own thinking and writing
- Recognize how literary elements, techniques and devices enhance and shape meaning and impact in texts and their own writing
- Identify the role of story, narrative and oral tradition in expressing First People's perspectives, values, beliefs and points of view
- Respectfully exchange ideas and viewpoints from diverse perspectives to build shared understanding and extend thinking

### **Create and Communicate**

- Use writing and design processes to plan, develop and create engaging and meaningful literary, imaginative, poetic and informational texts for a variety of purposes and audiences
- Assess and refine texts and poetry respectfully and collaboratively to improve their clarity, effectiveness and impact according to purpose, audience and message
- Skillfully use the conventions of spelling, grammar, punctuation, literary devices, dialogue, and tone proficiently and as appropriate to the context of the writing.

- Writing process and strategies
- Metacognitive strategies
- Reading strategies
- Collaboration techniques

### **Language features, structures and conventions**

- Syntax and sentence fluency
- Paragraph and story fluency
- Rhetorical devices
- Literary devices
- Conventions of language
- Literary techniques
- Persuasive writing elements
- Literal and inferential meaning
- Bias, propaganda, manipulation
- Paraphrasing
- Intellectual property rights

The following are possible areas of focus within the Writing 11 course

*Please note that an inquiry based approach or theme focus in collaboration with student choice is recommended rather than a standard unit based model.*

**Reading & Researching to Create Self Awareness & Voice: Understanding the History of Influential Writers and Writing**

Suggested content includes: historical forms of traditional writing genres & the criteria for each, influential writers across genres and decades, the process writers go through to create their art and subgenres of fiction, non-fiction and First Nations Orature.

**Writing to Reflect: Narrative Writing**

Suggested content includes: traditional and culturally diverse narrative structures of different genres including; fiction, memoirs, non-fiction (op-ed for example), First Nation storytelling, and Mythology.

**Writing to Inform and Communicate: Writing for the Media, Script Writing and Writing for Social Media**

Suggested content includes: all forms of script writing (news casts, plays, films, advertising, documentaries, marketing, etc.) as well as terminology associated with reporting news in the media, journalistic reporting, digital publishing (blogs, tweets, etc), podcasts, gaming and social media.

**Writing for Reflection: Poetry**

Suggested content includes: poetic forms (traditional and non-traditional), poetic techniques and devices and song writing.

**Assessment**

The goals of this course are for students to improve their craft in writing and to engage in a community of learners. Assessment practices will reinforce and enhance these goals. As in any other course, the following foundational elements of quality assessment will inform teaching and learning:

- Learning intentions
- Success criteria
- Descriptive feedback
- Peer & Self Assessment
- Questioning
- Ownership

It's recommended that students be given explicit instruction in self and peer assessment, be guided towards the thoughtful collection of artifacts that capture their learning and reflective practices that document their growth as learners. They should also be part of the process by which success criteria are determined.

**Sample forms of Assessment – *this is not an exhaustive list***

Inquiry Project/Capstone/Passion Project/Portfolio

Daily Assignments/Journals

**Suggested Performance assessments:** reflective journal responses, student led mini lessons, oral presentations, reports, dramatization, engagement

**Suggested Personal Communication assessment:** self-evaluation, peer evaluation, teacher evaluation, and critical discussion

**Suggested Tools for Assessment:** Ministry of Education performance standards



### Learning Resources:

There are no required texts for the course. However, the following is a list of resources that the teacher and students may find useful for reference.

#### On-line Tutorials and Websites

1. [EducationScotland.gov.uk](http://EducationScotland.gov.uk)
  - short video clips on process, conquering writer's block, and using personal experience in writing
  - includes free downloadable notes, worksheets, and exercises
2. [TeachingIdeas.co.uk](http://TeachingIdeas.co.uk)
  - fourteen lesson ideas for general creative writing, including prompts, quick group activities
  - fun, easy, quick ideas
3. [WritersCentreNorwich.org.uk](http://WritersCentreNorwich.org.uk)

Norwich is proud to be England's first UNESCO City of Literature, and their website reflects a deep commitment to creative writing. The site includes current articles by established and up-and-coming writers from around the world. Check out the Well Versed project for ideas on how to start a Creative Writing Club.
4. TEDtalks
  - Green, John. (2012, November 26). The Paper Town Academy: John Green at TEDxIndianapolis
  - McWhorter, John. Txtng is killing language
  - Chimanamda Ngozi. The danger of a single story
  - Barnett, Mac. Why a good book is a secret door
  - Chevalier, Tracy. Finding the story inside the painting



- Tan, Amy. Where does creativity hide?
5. Green, John. (2011, November 26). Writing Advice (And Notes on Surnamelss Tiffany) [Youtube]  
-humourous advice from John Green on the narrative and plot, using his own, childhood stories

### Blogs

1. MsEffie's LifeSavers – mseffie.com  
This retired teacher's website is full of writing prompts, reading lists, sample student work, handouts, and advice. Everything is free, but users are asked to make a donation of \$5 to run the website.
2. Smallworldathome.blogspot.ca  
This large site includes prompts for elementary, secondary, and adult writers. Check out her in-site article, "100 NOT-Boring Writing Prompts for Middle and High Schoolers" (December 8, 2014), for impromptu writing prompts.
3. kidstardusliteraryblog.com  
Carolyn Swicegood is a writer living abroad and teaching creative writing. Her site is full of challenging lesson plans and creative writing exercises for the senior student.

### Books

1. Harper, Graeme. *Teaching Creative Writing*. Bloomsbury Academic, 2006.  
ISBN-10: 08264477275  
-essays on learning styles and writing, teaching techniques, workshop ideas, working in the field, and key issues in creative writing today
2. *Novel and Short Story Writer's Market 2015*. Ed. Rachel Randal. Writer's Digest Books, 2014. ISBN-10: 1-59963-841-X  
-a how-to guide for getting fiction work published
3. Hough, Jr., John. *The Fiction Writer's Guide to Dialogue: A Fresh Look at an Essential Ingredient of the Craft*. Allworth Press, 2015. ISBN-10: 1-62153-439-1  
-Hough breaks down the dialogue style of writers such as Annie Proulx, Cormac McCarthy, and Joan Didion
4. Zinsser, William. *On Writing Well: The Classic Guide to Writing Nonfiction*. Harper Collins Publishers, 2006. ISBN: 978-0-06-089154-1  
-Zinsser's classic, readable writing guide
5. Lamb, Sandra E. *How to Write It: A Complete Guide to Everything You'll Ever Write*. Ten Speed Press, 2011. ISBN: 978-1-60774-032-2  
-an easy-to-read guide and reference for writing emails, letters, book proposals, and more
6. Clabough, Casey. *Creative Writing*. Penguin Group, USA, 2014.  
ISBN: 978-1-61564-501-5  
-lessons and tips for writing character, plot, voice, and other elements of writing  
-lists of writing prompts and low-prep, fun writing lessons
7. Gallagher, Kelly. *Write Like This*. Stenhouse Publishers, USA, 2011.  
ISBN 978-1-57110-896-8  
- Teaching real world writing through modelling & mentor text

### **Resources About Teaching Creative Writing**

Galchen, Rivka and Zoe Heller. "Can Writing Be Taught?" The New York Times, August 19, 2014.

Menand, Louis. "Should creative writing be taught?" The New Yorker, June 8, 2009.

Wallace-Segall, Rebecca. "A Passionate, Unapologetic Plea for Creative Writing in Schools". The Atlantic, October 4, 2012. [theatlantic.com](http://theatlantic.com)

### **List of movies for CW (inspired by [flavorwire.com](http://flavorwire.com), 50 Best Films About Writers)**

*Shakespeare in Love* (1998), directed by John Madden

*Dead Poets Society* (1989), directed by Peter Weir

*Poetic Justice* (1993), directed by John Singleton

*Midnight in Paris* (2011), directed by Woody Allen

*The World According to Garp* (1982), directed by George Roy Hill

*Sylvia* (2003), directed by Christine Jeffs

*The Hours* (2002), directed by Stephen Daldry

*Finding Forrester* (2000), directed by Gus Van Sant

*Wonder Boys* (2000), directed by Curtis Hanson

*My Left Foot* (1989), directed by Jim Sheridan

*The Front* (1976), directed by Martin Ritt

*The Royal Tenebaums* (2001), directed by Wes Anderson

### **Podcasts**

[Radiotopia.com](http://Radiotopia.com)

[Serial.com](http://Serial.com)



# BAA Course Codes - Master List 2014/2015

Approved by SD36 as at December 12, 2013

(newly approved courses in red)

Course Name	Grade	Ministry Code	Credit	Date Approved
BAA Aerobic Fitness 11	11	YHRA 11A		28-Apr-05
BAA Animation 10	10	YCCT 10C		27-May-04
BAA Animation 11	11	YCCT 11C	2 Fine Arts + 2 Applied Skills	28-Apr-05
BAA Animation 12	12	YCCT 12C		28-Apr-05
BAA Art in Global Action 11	11	YMIS 11A	2 Fine Arts + 2 Applied Skills	11-May-06
BAA Art Metal 10	10	YVPA 10A		28-Apr-05
BAA Blue Print for Life 11	11	YPA 11A		28-Apr-05
BAA Blue Print for Life 12	12	YPA 12A		28-Apr-05
BAA Braille 11	11	YSEVC11C		11-May-06
BAA Broadcasting Recording Arts 11	11	YCCT 11E	2 Fine Arts + 2 elective	11-May-06
BAA Broadcasting Recording Arts 12	12	YCCT 12E		14-Dec-06
BAA Business Communications 12	12	YBMO 12A		11-May-06
BAA Business Leadership 12	12	YBMO 12B		19-Nov-09
BAA CAD/CAM/CNC 11	11	YPPR 11A		28-Apr-05
BAA Canadian Aboriginal Studies 10	10	YAES 10A		27-May-04
BAA Career Transitions 12	12	YPA 12B		28-Apr-05
BAA Carpentry & Joinery: Furniture Construction 11	11	YCOT 11A		11-May-06
BAA Community Leadership 10	10	YCPA 10B		27-May-04
BAA Creative Writing 10	10	YLE 10A		27-May-04
BAA Culinary Training 11	11	YVHE 11B		19-Nov-09
BAA Culinary Training 12	12	YVHE 12A		19-Nov-09
BAA Desktop Publishing for Business Applications 11	11	YCCT 11D		11-May-06
BAA Desktop Publishing for Business Applications 12	12	YCCT 12D		11-May-06
BAA English Language Development 10	10	YESFL10A		27-Nov-08
BAA English Language Development 11	11	YESFL11A		27-Nov-08
BAA Environmental Leadership 11	11	YRNR11A		27-Feb-13
BAA Exercise Science 12	12	YHRA12B		27-Feb-13
BAA ESL Reading Strategies 11	11	YESFL11C		28-Apr-05
BAA ESL Writing 10	10	YESFL10B		27-May-04
BAA ESL Writing 11	11	YESFL11B		28-Apr-05
BAA Fashion Design & Pattern Making 11	11	YHEC 11A		28-Apr-05
BAA Fashion Design Tailoring 12	12	YHEC 12A		28-Apr-05
BAA Film Studies 11	11	YVPA 11C		28-Apr-05
BAA First Nations Art 10	10	YMIS 10A		11-May-06
BAA Food Art 11	11	YVHE 11A		28-Apr-05
BAA Get Fit 10	10	YHRA 10A		28-Apr-05
BAA Glassworks 11	11	YIA 11B	2 Applied Skills + 2 elective	28-Apr-05
BAA Global Citizenship, Travel & Inquiry 12	12	YSSC 12A		12-Dec-13
BAA Graphic Literature 11	11	YLE 11A		11-Jan-11
BAA Growing Together 10	10	YHEC 10B		27-May-04
BAA Growing Together 11	11	YHEC 11B		15-Jun-06
BAA Growing Together 12	12	YHEC 12B		15-Jun-06
BAA Hairdressing 11A	11	YCPM 11A	2 Applied Skills + 2 elective	28-Apr-05
BAA Hairdressing 11B	11	YCPM 11B	2 Applied Skills + 2 elective	28-Apr-05



# BAA Course Codes - Master List 2014/2015

Approved by SD36 as at December 12, 2013

(newly approved courses in red)

Course Name	Grade	Ministry Code	Credit	Date Approved
BAA Hairdressing 11C	11	YCPM 11C	2 Applied Skills + 2 elective	28-Apr-05
BAA Hairdressing 12A	12	YCPM 12A		28-Apr-05
BAA Hairdressing 12B	12	YCPM 12B		28-Apr-05
BAA Hairdressing 12C	12	YCPM 12C		28-Apr-05
BAA Information Literacy/Library Science 12	12	YCAIS12A		11-May-06
BAA Interdisciplinary Studies 11	11	YMIS 11B		14-Dec-06
BAA Interior Design 11	11	YAED 11A		14-Dec-06
BAA International Business 12	12	YBMO 12C		11-Jan-11
BAA Journalism 10	10	YCCT 10D		27-May-04
BAA Journalism French 11	11	YLOE 11A		28-Apr-05
BAA Keyboarding & Internet 10	10	YBMO 10A		27-May-04
BAA Laboratory Technology 12	12	YPLS 12A		19-Nov-09
BAA Library Science 10	10	YCAIS10A		27-May-04
BAA Library Science 11	11	YCAIS11A		7-Jun-05
BAA Media Literacy 12	12	YCCT 12G		28-Apr-05
BAA Media Technology 10	10	YCCT 10B		28-Apr-05
BAA Media Technology 11	11	YCCT 11B	2 Fine Arts + 2 Applied Skills	11-May-06
BAA Media Technology 12	12	YCCT 12B		11-May-06
BAA Multimédias et la Communauté 11	11	YFCCT 11A		11-Jan-11
BAA Musical Theatre 11	11	YVPA 11A		28-Apr-05
BAA Musical Theatre 12	12	YVPA 12A		11-May-06
BAA Orientation and Mobility 11	11	YSEVC11A		27-Nov-08
BAA Orientation and Mobility 12	12	YSEVC12A		27-Nov-08
BAA Outdoor Pursuits 11	11	YPR 11A		11-May-06
BAA Peer Mediation 11	11	YIPS 11B		28-Apr-05
BAA Peer Mediation 12	12	YIPS 12B		11-May-06
BAA Peer Tutoring 10	10	YIPS 10A		27-May-04
BAA Peer Tutoring 11	11	YIPS 11A		28-Apr-05
BAA Peer Tutoring 12	12	YIPS 12A		11-May-06
BAA Photo Design 12	12	YVPA 12C		14-Dec-06
BAA Principles of Social Interaction 10	10	YIPS 10B		27-Nov-08
BAA Psychology 11	11	YPSYC11A	2 Applied Skills + 2 elective	28-Apr-05
BAA Psychology 12	12	YPSYC12A		28-Apr-05
BAA Recreation Leadership 10	10	YCPA 10A		27-May-04
BAA Recreation Leadership 11	11	YCPA 11A		28-Apr-05
BAA Roofer Level 1 Technical Training 12	12	YCOT 12A		8-Nov-07
BAA Student Leadership 12	12	YIPS 12C		15-Jun-06
BAA Super Fit 11	11	YHRA 11B		11-May-06
BAA Super Fit 12	12	YHRA 12A		15-Dec-10
BAA Textile Arts & Design 10	10	YHEC 10A		27-May-04
BAA Theatre Company 11	11	YVPA 11B	2 Fine Arts + 2 elective	28-Apr-05
BAA Theatre Company 12	12	YVPA 12B		28-Apr-05
BAA Theory of Knowledge 11	11	YPHR 11A		27-May-04
BAA Theory of Knowledge 12	12	YPHR 12A		28-Apr-05

## BAA Course Codes - Master List 2014/2015

Approved by SD36 as at December 12, 2013

(newly approved courses in red)

Course Name	Grade	Ministry Code	Credit	Date Approved
BAA Tutorat en paire 11	11	YFIPS11A		8-Nov-07
BAA TV Video Production 11	11	YCCT 11F	2 Fine Arts + 2 Applied Skills	28-Apr-05
BAA TV/Video Production 12	12	YCCT 12F		11-May-06
BAA Visual Impairment Technology 11	11	YSEVC11B		8-Nov-07
BAA Weight Training 11	11	YHRA 11C		28-Apr-05
BAA Woodcraft 10	10	YIA 10A		27-May-04
BAA Woodcraft 11	11	YIA 11A		28-Apr-05
BAA Yearbook 10	10	YCCT 10A		27-May-04
BAA Yearbook 11	11	YCCT 11A		28-Apr-05
BAA Yearbook 12	12	YCCT 12A		11-May-06



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# **SUMMARY**

of

## **Board Authorized Courses for Board Approval**

**INFORMATION:** Thursday, October 22, 2015  
**ACTION:** Thursday, November 12, 2015

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Board Authorized Courses are offered by the School Board to meet student needs and interests. They are authorized by the Board according to requirements set by the Ministry of Education. There is no limit to the number of Board Authorized Courses that may be used as part of the 28 credits of electives students need to fulfill the graduation requirements for the Graduation Program.

**The following courses have been submitted for approval by the Board:**

### **1. Linguistics 11**

Linguistics 11 is based on the inquiry approach. It is a course driven largely by the interest of the students. It is meant as a vehicle for students to explore the system of language, how language connects peoples and cultures to themselves as well as how it allows individuals to see themselves as part of a bigger system. Students often feel frustrated that schools can't offer languages that they want to engage in. This course would allow students to connect and engage with a particular language of their choice. There are three sections to this course. First, the introduction which includes the information about language systems that students will need in order to explore and make reasonable goals about their language learning. Second, the model language module allows, students to become aware of the language skills necessary to reach their goals in their choice language. The third module is where the students form an inquiry question and set goals for what they want to learn in the target language and how they will do that. This last module will require students to access materials for language learning. This may mean texts but largely will need to be done using the Internet.

\* Startup Cost: N/A

\* Sustaining Costs: N/A

## **BAA – Linguistics 11**

District name: Surrey school District

District number: 36

Developed by: Hannah Quintanilla

Date Developed: June 2015

School Name: Kwantlen Park Secondary

Principal's Name: Rick Breen

Board/ Authority Approval Date:

Board/ Authority Signature:

Course name: Linguistics 11

Grade Level: 11

Number of Course Credits: 4

Number of hours of instruction: 100-120

Prerequisite (s): Grade 11 standing

Special training, facilities or equipment required: computer lab And / or access to iPad

Big Ideas:

- The exploration of language deepens understanding of self and the world
- Languages are constructed from cultural and social perspectives
- Communicating to engage and connect with others to share thinking and to reflect on experiences

Course synopsis:

Linguistics 11 is based on the inquiry approach. It is a course driven largely by the interest of the students. It is meant as a vehicle for students to explore the system of language, how language connects peoples and cultures to themselves as well as how it allows individuals to see themselves as part of a bigger system. Students often feel frustrated that schools can't offer languages that they want to engage in. This course would allow students to connect and engage with a particular language of their choice. There are three sections to this course. First, the introduction which includes the information about language systems that students will need in

order to explore and make reasonable goals about their language learning. Second, the model language module allows, students to become aware of the language skills necessary to reach their goals in their choice language. The third module is where the students form an inquiry question and set goals for what they want to learn in the target language and how they will do that. This last module will require students to access materials for language learning. This may mean texts but largely will need to be done using the Internet.

#### Rationale:

Our modern learner must learn to be adaptable and be able to work collaboratively with people across the globe. Collaboration across the barriers of language will be a skill that our learners need. How do we learn to communicate? The learners of today will be put into situations in the work force where they may have to teach themselves or others language skills and must know how to do that. Often current language classes are focused on fluency but not every situation requires fluency. This course is perfect for learners to want to focus on specific language sets: language for travel purposes, language for business, spoken language with no written focus or written language where spoken is already there. This course allows students to begin to connect with heritage languages not spoken at home. It would be a perfect vehicle for students to connect with language that defines their cultural background ie: Aboriginal languages.

#### Organizational Structure:

Unit/ Topic	Title	Time
Unit 1	Introduction to communication: <ul style="list-style-type: none"> <li>• Language learning process</li> <li>• Personal and Social Implications of language</li> </ul>	15 Hrs
Unit 2	Language model unit <ul style="list-style-type: none"> <li>• Language taught by teacher to illustrate language learning processes and skills</li> </ul>	35hrs
Unit 3	Inquiry Language <ul style="list-style-type: none"> <li>• Students choose target language and set goals of what/ how to learn</li> </ul>	50 hrs
Total Hours		100-120 hrs

## Unit/ Topic/Module Descriptions:

### Unit 1:

In this unit students will be introduced to the structure of languages. This includes vocabulary and terms that will be needed to understand the topics needed to address during the inquiry into their choice language. Such terms include but are not exclusive to: register, dialect, accent, pidgin, and creole. Students will also learn about language families that exist and how languages change and evolve. This will include a study of how geography and geographical features affect language. As well, students will learn language acquisition theory and what affects language absorption. Students will reflect on past language learning situations and what was successful for their individual acquisition and what was not.

<p>Curricular competencies:</p> <p><b>Language Learning Process</b></p> <ul style="list-style-type: none"><li>• Evaluate and select language learning resources</li><li>• Evaluate language learning strengths and areas of need</li><li>• Using knowledge of language to set realistic learning goals</li><li>• Identify and compare language structures</li><li>• Identify and analyse geographical influence of language</li><li>• Identify and analyse language families and how languages influence each other</li></ul>	<p>Content:</p> <ul style="list-style-type: none"><li>• Using language families, cognates and patterns to acquire language</li><li>• identifying similarities and differences between major language groups</li><li>• selecting resources that will meet their learning goals according to purpose, geography and audience</li></ul>
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### **Personal and Social Implications of language**

- Understand register/ dialect and analyze it's influence on communication
- Investigate the language learning community
- Understand how culture and society affects language
- explain how language contributes to personal identity
- Use knowledge of languages to share understanding

- defining dialect and register in a language and explain how it impacts oral and written language
- exploring how concepts of formal/informal forms affect communication to a specific audience
- understanding that a language learning community can be formulated a variety of ways using internet resources, personal contact, text and video
- explaining how the history of a language and its people affect its geographical area
- discovering how language can connect you to your cultural heritage, contribute to sense of self and belonging to a global community
- extending thinking by sharing reflections of personal experiences in understanding and acquiring languages



## Unit 2:

In this Unit, teacher will model language learning by teaching a target language. Students will use this experience to identify language skills of reading, writing, spoken production, spoken interaction and listening. They will identify personal challenges to their language learning and identify ways in which to overcome or strengthen these areas. Students will also use this this model language-learning module to identify areas of strength and how to use those areas to maximize language acquisition.

<p>Curricular competencies:</p> <p><b>Communication</b></p> <ul style="list-style-type: none"><li>• Use target languages to connect with others</li></ul>	<p>Content:</p> <ul style="list-style-type: none"><li>• Describing self and others in a target language</li><li>• Understanding and responding to simple questions</li><li>• Using basic expressions to greet and introduce others</li><li>• Expressing what you and others have/ have not</li><li>• Creating and using basic sentences to describe self</li><li>• Expressing likes and dislikes</li></ul>
<p><b>Language Learning Process</b></p> <ul style="list-style-type: none"><li>• Identify and compare language structures</li></ul>	<ul style="list-style-type: none"><li>• Identifying and use the language skills speaking, listening, reading and writing in two languages (teacher model and student choice)</li></ul>

### Unit 3:

In this unit students will pull together what they've learned in both Units 1 and 2 by choosing their own target language to learn. Student will start this unit by choosing realistic language acquisition goals that identify the language skills they wish to learn and what they want to use their language for. For example: I will acquire the ability to describe methods of transportation and talk about schedules. These goals will help them target their learning into a manageable and measurable chunk.

<p>Curricular competencies:</p> <p><b>Metacognition</b></p> <ul style="list-style-type: none"><li>• Develop realistic goals</li><li>• Communicate and reflect on goals</li><li>• Develop and understanding of learning style strength and how that translates to other areas</li><li>• Applying appropriate strategies in a variety of contexts in order to understand</li></ul>	<p>Content:</p> <ul style="list-style-type: none"><li>• considering personal strengths and areas of need to develop realistic goals</li><li>• reflecting and rewrite goals when necessary</li><li>• extending assessment of skills into other areas</li></ul>
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### Assessment Component:

Students will be evaluated using a variety of approaches, including tests, personal journals, portfolios, skill presentations, and projects.

### Learning Resources:

Online resources like LiveMocha and apps like Duolingo (pending approval by LRS and LIMS) amongst others that students will discover. Students may also choose resources in target language available in print including novels, magazines and newspapers. Access to Fresh Grade will be necessary for students to keep a portfolio.



**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

**Schedule 5(a)  
of the**

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: **2015-10-22**

TOPIC: **ITEMS FOR FUTURE DISCUSSION**

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No items.

Enclosures:



Submitted by:

W.D. Noye, Secretary-Treasurer

Approved by:

Dr. J. Tinney, Superintendent

**BOARD OF EDUCATION  
of  
SCHOOL DISTRICT NO. 36 (SURREY)**

Schedule 5(b)  
of the

**ADMINISTRATIVE MEMORANDUM  
(Regular)**

MEETING DATE: **2015-10-22**

TOPIC: **FUTURE MEETINGS**

DATE	TIME	PLACE	EVENT
Thursday, November 12, 2015	7:00 pm	District Ed. Centre	Regular Board
Thursday, December 10, 2015	7:00 pm	District Ed. Centre	Regular Board
Thursday, January 15, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, February 12, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, March 5, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, April 23, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, May 14, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, June 4, 2016	7:00 pm	District Ed. Centre	Regular Board
Thursday, June 18, 2016	7:00 pm	District Ed. Centre	Regular Board

Enclosures:

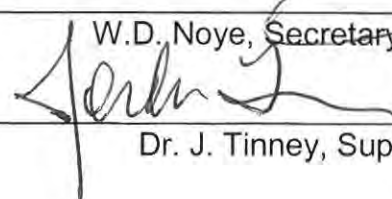
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Submitted by:

Approved by:



W.D. Noye, Secretary-Treasurer



Dr. J. Tinney, Superintendent