

Elgin Park Secondary

PAC Meeting Minutes



October 19, 2022

MS Teams meeting

Attendance: Meredith Laird (Chair), Elaine Brooker (Vice-Chair), Simon Padgett (Treasurer), Victoria Gootgarts (Secretary), Principal Kavita Sharma (Principal), and over 15 other parents.

1. Call to Order – Elaine Brooker called the meeting to order at 9:00 a.m.

2. Welcome and Introductions

Elaine Brooker, PAC Vice-Chair, welcomed parents to the second PAC meeting of the new school year, both returning families and those new to Elgin Park Secondary and gave a brief introduction to the PAC.

3. Agenda: Agenda accepted as presented by unanimous consent.

4. Minutes from Sept 21, 2022: Simon Padgett moved, Victoria Gootgarts seconded that the draft minutes of Sept 21, 2022, meeting be approved as presented.

The motion carried.

5. Reports:

a. Treasurer's report:

Simon Padgett presented his report for the last year. We have received the Gaming Grant funding from the province \$25,980.00.

We currently have over \$60,000.00 in total, between 2 accounts that we have.

We currently have 2 outstanding cheques not cashed from last year.

The bank balance and transaction spreadsheets are available to parents at any time, upon request. Simply email elginPAC@gmail.com if you have any questions or wish to review the accounts.

b. Principal's report:

Principal Sharma would like to spread the word in the community that the school is dealing with a situation where someone has been setting fires in the garbage bins around the school property. The school is asking all neighbors to keep an eye out on the evenings/weekends, and if they see anything suspicious to contact RCMP.

There is a consideration of potentially installing cameras around school.

Halloween – students are aware that costumes need to be appropriate, faces must be uncovered and must be culturally sensitive.

There will be a Snowball dance this year for Grade 11 and 10 students. More information will be provided.

Parent teacher night is being reformatted so that it is student led. If parents have any concerns and/or questions, they are encouraged to contact the teachers.

This year there are no specific Covid requirements. Approx. 30 – 40% of students and teachers are opting to continue wearing masks. Students are asked to continue to do their health self-check every day and to stay away from school if feeling unwell. Masks are available at the office.

b. Chair's report:

Treasurer position has been filled, welcome Mike as our new Treasurer. Simon and Mike to meet and do a "hand-off".

Election was held for DPAC and BCCPAC reps (these are the district-level and provincial level parent councils, and connect with School District and Provincial Ministry representatives, respectively).

DPAC meets one evening per month. This position has not been filled.

BCCPAC has a website on which announcements are shared, and an annual convention/AGM. Victoria Gootgarts has volunteered and has been voted into this position.

Schedule of PAC meetings: 3rd Wednesday of the month throughout the school year, but no meetings in Dec/Mar/Jun.

A discussion was held regarding the funding as the requests exceed the gaming grant. For all requests to be funded, money from the PAC account will need to be used.

Vote was held – "Do we want to approve all funding requests and use money from the gaming grant and the PAC account?"

- 7 Yes's, 0 No's

The motion carried.

6. Any Other Business

Committee discussed when to return to in-person PAC meetings, Principal Sharma assured these can begin any time, also desire to hold meetings outside of regular business hours. Executive will take this suggestion away and work with the principal to establish a schedule of meetings and will publish this on school webpage. More information to follow.

7. Adjournment: The meeting was adjourned at 10:00 AM.