Frank Hurt Secondary - Parents Advisory Council

General Meeting Minutes
January 18, 2022 at 6:00pm
Held via Zoom

PAC Executive In Attendance:

Rina Diaz - President   Lisa Saxon - Vice President   Paul Hayer - Treasurer
Trish Hall - Secretary

Parents in Attendance:

Amjad Alktifan   Gladys Mekubo   Mahari   Sham Lal   Steve Davis

School Staff in Attendance:

Mr. Tait - Principal

Call to order at 6:07pm

1. **Approval of Agenda**

2. **Covid 19 Update**
   a. Lunch and transitions are key areas of concern - most children leave the school grounds, all second block classrooms are open for lunch, no eating in common areas
      i. Students have been following the new rules well
   b. Mr. Tait has been reviewing trends for attendance
      i. Between 5-8 staff members have been away each day in the past week (i.e. teachers requiring TOCs) - this isn't abnormal
      ii. On January 17th 186 students were away (between 150 and 170 away each day last week)
         1. On Dec. 7th (before the holidays) - there were 85 away
         2. A reasonable jump given that some have been staying home over concern of returning to school and others are staying home with minor symptoms that aren't necessarily covid
   c. How would a functional closure work? How much notice would parents get?
      i. If there weren't enough staff today the school would keep students until the end of the day and let parents know that there would be a functional closure beginning tomorrow. Tomorrow there would be no lessons as teachers prepare to shift lessons online. The following day classes would resume online for all students
   d. Have rapid tests been received for the teachers?
      i. Not yet, but they should be receiving 2 per teacher

e. Parents at the meeting expressed that their children are generally feeling comfortable and would prefer to stay in class and avoid online learning if possible

3. **Budget Update**
   a. Cash on hand: $17,458.74 as of Dec 31, 2021
   b. We are expecting new PAC funding within 4-6 weeks ($27,360 given current enrollment)
   c. Are there any urgent payments needed at the moment?
      i. Intramurals, pizza lunches, etc. have gone ahead and there isn't a desperate need. The larger ticket items haven't been purchased yet
      ii. Paul - can we get a summary of the spending to date?
         1. Mr. Tait will send that information plus copies of receipts
         2. We will extract $20 per graduating student from the general budget for graduation ceremonies (294 students $5,880)
         3. At the next meeting we will present the remaining items that required additional information at the last meeting and do a final vote for spending on any remaining items
      iii. Lion's Club cheques for hot lunch program with the District for Nov $470.42 and Jan $544.23
         1. There is also a missing cheque for October and it will be reissued (for $575.90)
         2. These funds go into a separate account and is a simple in and out

4. **Dry Grad and Graduation Plans**
   a. What does graduation look like for students this year?
      i. Planning is underway, but needs to remain flexible because the situation is constantly changing due to covid. Current plan is:
         1. Commencement on June 22 and 23 at Frank Hurt (similar to last year) - important time between students and their families
         2. Dinner/dance at Newlands Golf Club (6pm-12am) for June 3rd (reserved but haven't collected funds yet in case things change)
         3. Dry Grad typically happens after the dinner and is organised by parents. An email went out to parents in September and received no response
            a. Lisa: suggests that there needs to be another email if there was no response

  b. Mr. Tait: we really need a group of parents to take this on. He will send another email and work with parents here on what to communicate

4. Anyone else here with a graduating child?
  a. Steve, Lisa and Paul currently have children graduating this year
  b. The PAC can help support any parents stepping forward
  c. Need to liaise with teacher and student grad coordinators

5. Other business
  a. Parents can contact us at frankhurtpac@gmail.com

Adjourn at 6:45pm