

# TAMANAWIS SECONDARY SCHOOL

12600 66 Avenue, Surrey BC V3W 2A8

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April 4<sup>th</sup>, 2025

## Parent / Teacher Learning Conferences

**Thursday April 24<sup>th</sup>, 2025 (3:10 PM – 6:30 PM)**

To Tamanawis Parents or Guardians,

Our Parent / Teacher Learning Conferences for second semester will be held on:

**Thursday April 24<sup>th</sup>, 2025 between 3:10 PM – 6:30 PM.**

This is an opportunity to participate in your child's education, find out how your child is progressing and what you can do to best support them. We encourage you to attend with questions and concerns.

Please note that there will be **Pre-booked Appointments** and **Drop-in** sessions available.

### **A. Pre-booked Appointments (In-Person Only)**

Appointments can be made online with teachers and counsellors during these times:

- 3:10 PM – 4:10 PM
- 5:30 PM – 6:30 PM

<i>Teacher Bookings: 10 minutes each</i>
<i>Counsellor Bookings: 15 minutes each</i>

If you have not registered in November 2024, please follow the instructions on the next page to register in advance on this website: <https://tam.parentconferences.net/admin/>.

You will be able to book appointments with your child's teachers when the site is open on the following dates (First Come First Serve):

- Start time: **Thursday April 10<sup>th</sup> @ 8:00 AM**
- End time: **Wednesday April 23<sup>rd</sup> @ 11:59 PM**

*\*Reminder: Please leave time in between appointments in order to get from one classroom to another. E.g. Appointment #1 at 3:30 PM and Appointment #2 at 3:50 PM*

### **B. Drop-in Session**

Parents can meet with teachers without an appointment during this time:


- 4:10 PM – 5:30 PM

If you are not able to meet with teachers on April 24<sup>th</sup>, you are welcome to email the teachers directly. Please visit our school website <https://www.surreyschools.ca/tamanawis> for their email addresses. If you have any questions or concerns, please feel free to contact the school.

Thank You

Tamanawis Secondary School

## Parent / Teacher Learning Conferences – Online Bookings Instructions

1. Go to our [School Appointments](https://tam.parentconferences.net/) booking website: <https://tam.parentconferences.net/>
2. Please register for an account by clicking on the “**REGISTER**” menu tab and filling in the online form. Your email address will be the user ID to log into the system.
3. Add your children one by one into the system by clicking on “**Add a Student**” button. If you have more than one student, click on “**Insert New**” to add more children.
4. Click the “date” icon  beside each child’s name to schedule bookings **when the booking site is open**.
5. Select the teachers you wish to book appointments with. Hold the “**Ctrl**” key (for PC) or “**Command**” key (for Mac) to select multiple teachers to view at the same time.
6. Click the “**View Calendars**” button to make bookings.
7. Click in the available time slot to book your appointment.

Student :: [REDACTED]

Please click on a time slot to make a booking (10 minutes duration) between 3 - 6 PM. To cancel a booking, click on the highlighted time slot again. You can make maximum of 6 teacher appointments for each student.

	Bains, P	Burn, P
Appointment Date :: Apr 21, 2022		
Thu Apr 21 3:00 pm - 3:10 pm		
Thu Apr 21 3:10 pm - 3:20 pm		

Once an appointment time has been selected, it will change to green.

8. Repeat the same procedure if you have another child by clicking on the date icon beside the next child’s name.
9. You can print your schedule of conferences by clicking on “**Print Appointments**” button.

Date and Time	Student	Teacher
April 30 @ 03:10pm	Bob Smith	M. Cantaloupe
April 30 @ 03:20pm	Bob Smith	M. Orange