

Bonaccord Elementary PAC
pacbonaccord@gmail.com

October 6, 2025

AGM Meeting Minutes

Attendance:	Marissa Morelos Tiffany Melo Norie Lat JeAnn Watson Jessica Z. Marsha Sandhu	Ms. Loewen Lisa Schrag
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MEETING START: 7:08 PM

1. Welcome and Land Acknowledgement – Tiffany Melo

We would like to acknowledge that our school - where our children work, play, and learn - is on the shared, unceded traditional territory of the Katzie, Semiahmoo, Kwantlen and other Coast Salish Peoples.

2. General Purpose of the Bonaccord PAC – Tiffany Melo

Raise funds for school. Help ensure a memorable learning experience for all students.

3. Meeting General rules – Tiffany Melo

Open floor at the end of the meeting. Voting. No online component. Respect.

4. Principal's Report – Lise Schrag

5. Treasury Report – Norie Lat

Gaming Grant received - \$11,060.00.

- a) Gaming Account - \$3084.43 + \$11060 (New Gaming Grant)
- b) General Account - \$16059.75

Important reminders regarding the spending and handling of funds:

- a) The PAC Executive may spend money as approved by a vote of the PAC members at a general meeting. (*Basically, all PAC Members present at a meeting decide how funds are allocated/spent. The PAC Executive controls the funds and spends them as directed by PAC vote. One purpose of our monthly meetings is to review/approve/deny spending ideas submitted by PAC members and School Administration.)
- b) A voting PAC member present at a general meeting is entitled to one vote.
- c) A quorum shall be a minimum of four (4) voting PAC members.
- d) All matters requiring a vote shall be decided by a simple majority of the votes cast by PAC members only.
- e) In the case of a tie, the Chairperson does not have a second or casting vote and the proposed resolution shall not pass.
- f) The PAC Executive may spend a maximum of \$100 without prior approval of the PAC members. Any such expenditure shall be reported to the members at the next general meeting.
- g) PAC Members are not permitted to reimburse themselves directly from the proceeds of any PAC event. Members must submit an expense voucher to the PAC Executive for reimbursement by cheque. Again, these expenses must be approved prior to the event. (To summarize, reimbursement cannot be expected without prior approval by the PAC Executive.)
- h) Itemized receipts must be submitted to the PAC Treasurer. The receipts must only include items purchased for PAC and not include any personal items.
- i) At the end of an event day, anyone with cash and/or cheques to be deposited must hand them over to the PAC Treasurer or designate for tallying and deposit, or for tallying and storage in the school safe. The School Administration must be notified if there is PAC money in the school safe.

6. Elections for PAC Executive Members:

The floor was open to all PAC members in attendance to volunteer or nominate someone for the following positions.

- a) Chairperson – Tiffany Melo (Volunteer) - Unanimous vote.
- b) Vice-Chair – Marisa Morelos (Volunteer) - Unanimous vote.
- c) Treasurer – Norie Lat (Volunteer) - Unanimous vote.
- d) Secretary – Marsha Sandhu (Volunteer) - Unanimous vote.
- e) DPAC Representative – JeAnn Watson (Volunteer) - Unanimous vote.

7. Fundraising / Events:

It was noted that 100% of proceeds of all fundraisers go towards Bonaccord students via purchases of sports equipment, books, robots, jerseys, events, etc.

- a) Encorp Pacific Return-it Program - \$ 0.00 (Oct 1, 2025).
 - 1. Families can donate their bottles and cans to the Bonaccord PAC funds at any Return-it Depot by entering the school's phone number at the Express return station.***
- b) Babysitting/home alone course (Red Cross): Start advertising in December for April Course. Any teachers willing to supervise? Available rooms. Lise to reach out to teachers during their staff meeting and report back.
- c) See attached “AGM – Proposed Dates...” for planned Fundraiser events.
 - 1. In order to continue to host events/hot lunches/fundraisers, etc. we will require additional volunteers.***

Ms. Loewen - Students to judge and vote for Deck the Halls. Top 3 for primary and intermediate (respectively)

9. Committees required:

The below are some immediate committees that are required. Please reach out to any of the PAC executives if you are interested in leading or joining any of the below.

- a) Hot Lunch Committee
- b) Events Committee
- c) Grade 7 committee - NA

10. Increasing Participation at PAC Meetings

The below are ideas from previous meetings that may help to increase participation at PAC meetings. The below ideas require volunteers. If you're interested in helping with any of the below, please reach out to the PAC executive committee via email (PacBonaccord@gmail.com).

- a. Possible incentive ideas? Meet the PAC. More active posts on FB.

11. Budget allocation proposed:

See attached "AGM – Proposed Budget - ..." for review and voting.

Vote: Tabled. See new business.

12. Next DPAC Meeting - All general meetings are held on the 4th Wednesday monthly (except December and March) at 7pm. Register online at <https://surreydpac.ca/dpac-meetings/>

13. Membership with BCCPAC

- a) \$75 for annual membership

b) Due by Dec 31 to qualify for voting rights at BCCPAC meetings.

Vote:

14. New business (To be discussed in the next meeting)

- Budget
- Murray retired
- Babysitter Course: Teachers to supervise
- Prizes for Deck The Halls

15. Next PAC Meeting – November 3 @ 7PM.

16. Meeting adjourned @ 8:07 PM.