

# MyEd BC Portal: Getting Started

## Login using a computer or laptop.

Do not set up your account for the first time using a mobile device. (phone, tablet or Ipad)

<https://www.myeducation.gov.bc.ca/aspen/logon.do>

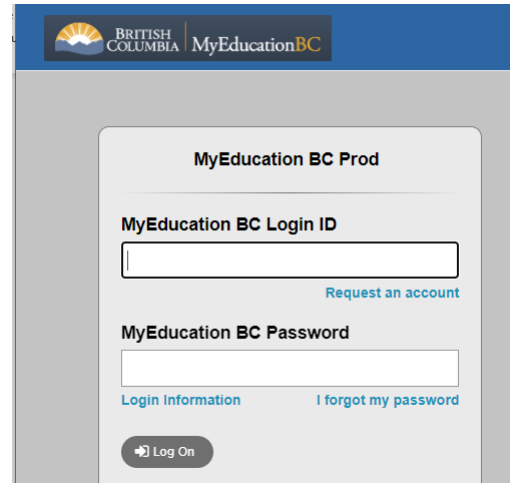
---

## Your Login ID is...

**For Students:** Your student number

**For Parents:** The email address you provided to the school

**Login Tips:** Do NOT copy/paste the temporary password. The copy process sometimes adds a space. It must be entered exactly. The password is case sensitive.



---

## Creating Your Password

### Criteria

- 8-14 characters
- Minimum 1 uppercase letter, minimum 1 lowercase letter
- Minimum 1 number
- Minimum 1 special symbol or character: # or \$ or ! or @
- Your password **cannot** contain: first name, middle name, last name, date of birth, personal id or sequential letters or numbers

Sample of acceptable passwords:  
Jan2017\$, Snow999!, Welcome1\$



**Write your password down and keep it in a secure area for future reference.**

---

## About Passwords

- Passwords are valid for 90 days.
- After 90 days, you will be prompted to create a new password immediately.
- Ten unsuccessful login attempts will disable your account. If this happens you will have to wait for it to be re-enabled.
- Call the school office to request that your account be reactivated.
- Need a password reset? Did you receive an email with MyEd BC login information? Please contact the school office at [fleetwoodpark@surreyschools.ca](mailto:fleetwoodpark@surreyschools.ca).

---

## If You Forget Your Password

(If you have answered the security question in your name) top right corner / preferences / security

- Enter your Login ID
- Click on "I forgot my password"
- MyEd BC will email you a new temporary password.