

William Watson Elementary Parent Advisory Council (PAC)
General Meeting Minutes – March 11th, 2020
William Watson Elementary Library

Welcome, Aboriginal Territories and Call to Order: Rebekah Paul called the meeting to order at 6:40 pm.

In Attendance: Anne Smith, Rebekah Paul, Rochelle Arlitt, Farid Salji, Teri Parker, Candice Paradon and Lisa Leun (7 members).

Code of Conduct: Headed by Rebekah P, a new Code of Conduct has been established for all PAC Meetings.

Approval of Previous Agenda and Minutes: November 13, 2019 Agenda and Minutes, Rebekah P motioned to approve, all 7 members in favour, none opposed, Rochelle A 2nd the motion.

Principle's Report: given by Anne Smith

Covid-19 – Keep Clam and Carry On. The District is working with Ministry of Health and Fraser Health to communicate to parents all information. Call 811 with questions. Students are encouraged to use wrappers to eat their food, or grab a napkin to place their lunch or snack on. Custodians are disinfecting classrooms and high-touch surfaces (door knobs, light switches, etc.) nightly. Reminder, if your child is going to be absent from school for any reason, call the school and leave a message.

Student Enrollment - Our current student enrollment is 405 children (15 new students since January). If you have a child starting Kindergarten in September 2020, register with the school asap. And if you are moving in the near future, notify the school asap.

Staffing – A new Speech and Language Specialist and a replacement Child Care Worker will be joining our school team after the Spring break.

Road Safety – Please do not use the front parking lot for pick up or drop off, it is for staff and parents with business inside the school.

Report Cards – Paper report cards will be sent home Friday March 13th, 2020. FreshGrade and MyEd reports are available on line. Parents are encourage to speak with their child's teacher if there are any concerns.

Leadership Initiatives – Along with helping out in so many school activities and events this year, students have also created a Dance Club, a SPCA Club and a Debate Team.

President's Report: given by Rebekah Paul

Thank You - to the PAC Executive Team for their tireless work this year, and to all parent/student volunteers that have contributed to making our school great.

New PAC Board – Headed by Rebekah P, a new PAC bulletin board has been created for the school foyer to encourage communication with all parents. There are two sides to the board-Parent & Student focussed. The Parent side focuses on things like; The Executive Team, Constitution and Bylaws, Monthly General Meeting Minutes, Next General Meeting, Fundraising and Spirit Raising Events, Petition for New School, Volunteer sign-up sheet, WWE Monthly Newsletter, etc. The Student Side is 100% focused on supporting our students with 10 separate motivational envelopes containing motivational quotes that the students can take away. The 10 motivations focused on this board are: Love, Kindness, Courage, Self Control, Respect, Peace, Humility, Happiness, Hope & Confidence.

Spring Window Art – Headed by Rebekah P and in the spirit of welcoming Spring, PAC has once again commissioned Jayna Simpson (website: Painted Planet) a Vancouver artist, to create beautiful front window art for our school and whole neighbourhood to enjoy.

New PAC Website – Headed by Rebekah P, a new PAC Website has been created to encourage communication with all parents. You will find it easy to navigate and informative. Posted are such things as; Our Role, Executive Team, Mission Statement, What is Happening This Month, Fundraising, Our Contact Information and much more. www.wwpac.weebly.com

Revised Constitution and Bylaws – Headed by Rebekah P, the PAC has successfully reviewed and revised our Constitution and Bylaws. We thank our DPAC President Rina Diaz and Treasurer Lakhbir Johal for their insight and assistance with our review and revisions. We are bringing William Watson PAC into the current day – 2020. A copy was available for review tonight and will be posted on our school website. A separate voting meeting will be held in 30+ days post today's meeting and is scheduled for April 28, 2020.

Treasurer's Report: given by Farid Salji

Update on Financial Statements

As of 09 Mar 2020, PAC has \$25,164.55 in our Fundraising Account

Expenses Fund Raising Account –

Classroom Allotment (\$320 x 19 divisions)	\$2,850.00
Guided Reading	\$2,000.00
Health and Safety	\$ 275.00
PJ Pancake Breakfast	\$ 550.00
Grade 7 Popcorn Loan	\$ 525.00
At Risk Student Lunches	\$ 350.00
Miscellaneous	\$ 700.00

Income Fund Raising Account –

Kicking Horse Coffee	\$ 155.00
Hot Lunch	\$7,050.00
Movie Night	\$ 400.00
Valentine's Day Smelly Pencils	\$ 650.00
Donations	\$ 200.00

As of 09 Mar 2020, PAC has \$4,650.00 in our Gaming Account**Expenses Gaming Account –**

Partners In Reading	\$1,030.00
Field Trip Busses	\$3,140.00
Carved Paddles	\$ 700.00

Addition of Library as 20th Division -

Ms. Cheema (Librarian) has requested our Library deemed the 20th school Division. This will allow the library to received \$320.00 in fundraising each year. Rebekah Paul motioned to approve, all 7 members in favour, none opposed, Farid Salji 2nd the motion.

Book Fair Fundraising Profit Split -

Ms. Cheema has requested our Library receive a 75% - 25% split with PAC. Farid Salji motioned to approve, all 7 members in favour, none opposed, Rochelle Arlitt 2nd the motion.

Vice President's Report: given by Rochelle Arlitt

Kicking Horse Coffee Fundraiser – Headed by Rochelle A, we sold 43 lbs of coffee (\$15.49 per pound) a profit of \$155.00. At the exact time of our fundraiser, the coffee was being sold at a lower price in stores. Feedback was that more people use pods over grounds. We will not be going forward with the fundraiser next year.

Valentine's Day Smelly Pencils Fundraiser – Headed by Rochelle A, the leadership team sold 856 pencils (\$2.00 per pencil) a profit of \$650.00. Feedback was very positive from students and staff. We will be adding new smells and going forward with this fundraiser next year.

Movie Night Fundraiser – Headed by Rochelle A and co-hosted with the Grade 7 Grad Committee, we sold 134 entrance packs, 98 slices of pizza and lots of goodies at the concession stand, a profit of \$400.00 for the Grad Committee and \$400.00 for PAC. Feedback from all in attendance was excellent, having really enjoyed the surprise movie Life of Pets 2. We will be adding a 2nd Movie Night and going forward with this fundraiser next year.

Purdy's Chocolate Fundraiser – Headed by Rochelle A, pamphlet went home with students last Monday and we have made \$500.00 in sales so far. This year we are supporting on-line sales through Munch-a-Lunch only. Purdy's will wrap the chocolates and provide free shipping to the school.

Return-It-Express Fundraiser – Headed by Rochelle A, this is an on-going school fundraising event that launched in February 2020. There is no management required. Using clear or light blue plastic bags, students can collect empty recyclable containers. Simply drop the bags at Return-It-Express (Fleetwood or Willow brook location) with our WWE school phone number (604-574-4141) written clearly on the bag and our school will receive 12% back in fundraising support. The leadership team can collect all used juice box generated from Hot Lunches in support.

Mabel's Labels Fundraiser – Headed by Rochelle A, this is an on-going school fundraising event that will be promoted in September 2020. Custom name labels can be ordered for you child's belongings on-line at MabelsLabels.ca. Simply enter William Watson Elementary School and our school will receive 25% back in fundraising support.

Hot Lunch Fundraiser – Headed by Julie S, the last session of this school year will open April – May. As June is a busy last month, teachers have requested no hot lunches; however, we will be having Freezie Fridays instead. The jumbo, multi-flavored freezies will be handed out at 2:25pm and sold in the lobby after school. We have pre-sold 345 freezies already.

New Faucet and Sink Donation – A shiny new sink, faucet and sprayer (\$1,900.00) was donated to the PAC kitchen by a plumbing wholesale company. It has made a beautiful addition to our aging PAC kitchen. The Hot Lunch staff and all that have used it are very appreciative for the upgrade.

Fundraising Sub-Committee – A request has been made by Rochelle A for assistance with fundraising and for the formation of a sub-committee. If you have some availability and are interested, please contact Rochelle A directly.

Old Business:

Partners In Reading – Headed by Farid Salji, a thorough analysis was conducted of this program's sustainability and found the following: The program is not balanced. Only 85 of our 400+ students are engaging in this program, and of those, 90% are from the primary grade. The program is not trackable. It is measured by reading at home and teachers are not involved in the progress. The program is not financially sustainable. The reward for completing each level is a new book costing \$6.00 - \$20.00 each. For the remainder of the year, we will hand out the remaining books we have (until stock depleted) and then stickers, will continue to be handed out. At the end of the school year, certificates will be handed to out to students who have completed all the levels to honor their commitment to the program. William Watson Elementary continues to encourage reading through the Reading Link Challenge and the Guided Reading Program. Rebekah P motioned to end Partners In Reading at the end of this school year, 6 members in favour, 1 opposed, Farid S 2nd the motion.

Playground Safety – Two pieces of equipment are aging out and will need to be removed and replaced by 2021. Another onsite meeting with District is scheduled for this Friday.

Open Forum:

Gym Floor Safety – A concern was brought forward by Lisa L, regarding the excessive slip on the gym floor causing children to fall. Anne S confirmed a work order has already been placed with district maintenance.

Book Swap – A book swap was suggested, to be looked into by PAC.

Adjournment: Motion made to adjourn the meeting by Rebekah P at 8:29pm. Rochelle A 2nd the motion.

Next Meeting: Tuesday April 28th, 2020

Respectfully submitted by Teri Parker (WWE PAC Secretary)